**OLEKSANDRA**

**YEFIMOVA**

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**ABOUT ME**

I am looking for a job of Junior Frontend Developer with knowledge of JavaScript, CSS, SCSS, SASS, HTML, React, Redux, adaptive and cross-browser layout, web application architecture design, testing and debugging websites, fixing UI issues, SEO basics, Mongo DB. I want to join to a team of professionals and make career in IT.

**WORK EXPERIENCE**

**Jun 2022- Present** ***student in VHS, Unterschleissheim***

- obtained B1(German Language) certificate in October 2023;

- go on learning at Orientirungskurs;

**Nov 2020** - **Feb 2022** ***English language teacher, self-employed, Kyiv***

I taught English to children and adults online and offline. It was work from home. I was forced to work from home because my youngest twins were 9 years old (because of quarantine they were constantly at home). It was a good experience with children and adults, leading to results. I also taught English at IT courses online.

**Feb 2008 -** **Sep 2020** ***administrative assistant***, ***LLC Parexel International, Kyiv***

1) Support with the Clinical site agreements negotiation and signature. 2) Vendors’ management (vendors’ identification (labs, local depots, etc.) and their approval through the company’s Procurement Department; preparation of the Agreements of Purchase or Services Agreements; vendors’ payment/invoice processing). 3) Oversight and support of the complete documentation and timely arrival of clinical supplies and study drugs for site visits. 4) Monitoring of the status of systems and processes (e.g. annual reporting obligations, Site Compliance regarding Safety Information System (SIS) etc.) and follow up with the responsible parties to ensure compliance. 5) Organization of translations of study documents and performing of the translation QCs. 6) Study Trial Master File filing and quality check. 7) Preparation of the timely and accurate Investigator and hospital payments. 8) Investigators’ meetings and travel arrangement.

**EDUCATION**

**Jan 2023 – Nov 2023 *Frontend Web Development online course completion,*** ***Tel Ran.de, Berlin(online)***

Frontend Web Development online 10months course, which included the following: Programming Basics, Introduction to Databases, DevOps Basics, Introduction to Quality Assurance, Introduction to User Interface Design for Web, Java script and React.js Advanced, General Technologies, Data Structures and Algorithms, English for IT, Project Management, Job Search Strategies and Self Presentation, Project Work.

**Jun 2022 – till now *German language course, VHS | Unterschleissheim***

Obtained B1 certificate in October 2023 and go on learning at Orientirungskurs;

**2001- 2006** ***Master of Science***, ***Engineering Department, Oil and Gas production***

***International Science and Technology University, Kyiv***

**1999 - 2005 *Master's Degree***, ***Law Department, lawyer of international law***

***International Science and Technology University, Kyiv***

**SKILLS:** good interpersonal and problem-solving skills, flexibility, attention to details, collaboration and communication within a team environment, continuous learning to stay updated on evolving web technologies, ability to optimize work processes.

**LANGUAGES**: English B2, German B1, Ukrainian native, Russian native, Polish A2, French A1.

**DRIVING LICENSE**: category B.