

Matthew Allen

Credentials

First-year Web Programming student at Nova Scotia Community College. Analytical, empathetic, and always looking to learn something new. Works exceptionally unsupervised, and in a team setting.

Experience

2022-Present	Side Hustle Snack Bar	Dartmouth, NS
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Dish Washer

- Washing dishes as well as prepping food for line cooks.

2018-2021	Scotiabank	Halifax, NS
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Customer Care Advisor

- Serviced bank accounts, credit cards, and loans.
- Trained, supervised, and coached new hires.
- Took customer escalations to resolve urgent client needs.
- Led Manager meetings to improve company statistics.

2017-2018	HGS	Dartmouth, NS
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Customer Relations Associate

- Inbound customer support for Rogers.
- Sales driven, client focused position.

Education

2021-2023	Nova Scotia Community College	Halifax, NS
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Student

- High-achieving student currently enrolled at NSCC for Web Programming.
- Program requires time management, resilience, and the willingness to learn.

References

- Kathy Darbyson – Current Manager – 902-402-7071
 - Kelly Fisher – Former Scotiabank Manager – 902-414-1441
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