

Mock interview

ASSIGNMENT 1



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**Question: Describe your top three strengths.**

**Jamie Lu’s Answers:**

1. Integrity

I have integrity. Integrity to me, means, that I am honest, transparent, and dedicated to my work. I think this is a very important thing to have as it shows that I am trustworthy and reliable. Having integrity would also mean being honest and being able to show a consistent adherence to the moral and ethical principles and values of not only myself but of the company as well.

1. Determination

I have determination. I have always known this about myself. I have never backed down from a challenge and I have always seen each one as a learning experience. I always finish any task that is assigned to me, no matter how big or small. I have always applied the notion that if you dissect a large and difficult task into small steps, you find that it was not so difficult at all.

1. Attention to Detail

I pay attention to detail. This is one strength that I found out about myself as I grew older. I always pay attention to the details because I have found that sometimes these details, we miss prove to be essential to what we are doing. I have always exercised this in school and have brought this with me when I started working. I actually find it quite enjoyable because in my head I know that although these are just small details, they form part of the big picture and each one is just as important as the other.

**Cherish Browne’s Answers:**

1. Communication

I have the ability to communicate clearly and effectively through both written and verbal communication. I am also an active listener. I think good communication is an essential skill to have because if you cannot communicate effectively that could cause unnecessary issues or errors due to lack of communication or miscommunication.

1. Organization

I can plan and organize my time effectively, which helps me prioritize work and stay on top of everything. This also allows me to stay focused on different tasks and use my time and energy efficiently. This is important in the workplace to be able to stay productive and meet deadlines.

1. Multi-tasking

I have the ability to multi-task. In previous work settings I have been responsible for various different tasks at one time while being the only employee on scene. I have had to prioritize tasks and multi-task effectively during these times in order for the business to run smoothly. Multi-tasking is important because it can save time and increase productivity.