

LOUIE NOR CUDILLO

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WORK EXPERIENCE

STI College Surigao IT-Trainee

November 2017 - March 2018

- Assisted all the student who are using a computer whit issues.
- Maintain the functionality of computers in Computer laboratories.

Hotel Tavern Surigao Public Area Attendant

April 2019 - June 2020

- Improved overall cleanliness by efficiently executing daily cleaning tasks in public areas.
- Assisted other departments as necessary, providing additional support during peak occupancy periods or staff shortages.
- Supported hotel events by setting up, breaking down, and maintaining cleanliness during functions as needed.
- Contributed to a positive work environment through effective communication and teamwork with colleagues and supervisors.

Hi-Precision Diagnostics Butuan Branch Branch IT Technician

August 2022 - March 2024

- Provided support to ensure smooth operation of IT systems.
- Diagnosed network problems, minimizing downtime for staff.
- Improved troubleshooting process by documenting common issues and solutions.
- Maintained inventory of IT equipment, ensuring resources were available as needed.
- Educated staff on best practices to reduce IT-related issues.
- In-Charges of laboratory test HMO approval
- Entertain patients with their delayed test result.
- Releasing of patient test result.

Syntech Properties, Inc. Marketing Assistant

April 2024

- Collaborated with graphic designers to produce visually appealing marketing collateral that captured brand's essence.
- Making PO for budget approval.
- Going to site for drone shots that will be needed by Sales Personel.

EDUCATION

STI College Surigao Bachelor of Science in Computer Engineering

HOBBIES & INTERESTS

Adaptable and resourceful with positive outlook and good for troubleshooting technical issues. Possesses a basic knowledge of computer systems and networks, paired with skills in hardware installation. Versatile IT Technician ready to fix faulty hardware, install new assets and support continuous business operations. Adapts to rapidly changing work situations and employee realities.

**SKILLS
& PROFICIENCIES**

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|-----------------------------|--------------------------------------|
| Time management | Video editing |
| Hardware installation | Component replacement |
| Teamwork and collaboration. | Basic Computer Programming using VS. |
| PC Assembly | |