

# 2025 K4A NCS GUIDE

## 1. The Volunteer Page: Your Mission Control

Access the Volunteer Page from the top navigation bar (or the ☰ menu on mobile).

Log in with your unique PIN

After successful PIN entry, see your personalized dashboard: name, callsign, role, and state.

**Start your activation:** Enter frequency, mode, and click “GO LIVE.”

Within seconds, your activation will be visible on both the AMERICA250.radio homepage and the K4A QRZ.com page — in real time!

## 2. Real-Time Activation Table

The homepage and QRZ K4A page both feature a live-updating Activation Table.

As soon as you go live, your status is broadcast to the world — no more waiting for manual updates.

Your moment on the world stage of Amateur Radio: every activation is a public celebration of your service to the hobby and to America.

## 3. Drag-and-Drop .ADI File Logging

If you use logging software, simply drag and drop your .adi file into the Volunteer Page Dropbox after your activation...and turn down your speaker!

Click “Submit” and wait for the “SUCCESS” confirmation with contact details displayed — your log is then uploaded to the QRZ K4A Logbook.

Suggest visiting the K4A Logbook after each submission to verify contacts are listed.

## 4. Your Role in History

Every activation you conduct is part of America’s 250th anniversary celebration.

You are not just operating a radio — you are serving history, honoring our founding fathers, and showcasing Amateur Radio’s role commemorating the 250th.

Your name and callsign are featured for the world to see, both on QRZ and AMERICA250.radio.

### ***Your New 3-Step Mission (Total Time: Under 2 Minutes)***

**STEP 1: START YOUR ACTIVATION** ⚡ 1. Go to [america250.radio](https://america250.radio) 2. Navigate to the Volunteer Page 3. Log in with your PIN 4. Enter your activation details and click “GO LIVE”

**STEP 2: OPERATE AS NET CONTROL** - Focus on your mission — the website handles all the admin and updates - Make regular on-air invitations for participants to visit the website and review QSL Card instructions

**STEP 3: END & SUBMIT YOUR LOG** 1. Click “End Activation” 2. Drag & drop your .adi file (if using logging software) 3. Click “Submit” and wait for confirmation

**RESULT:** Your activation and log are instantly and automatically visible to the world!

### ***What You’ve Gained: The Transformation***

#### Old Process

#### New Process

📱 Text Marc to start

👉 Click “Start Activation”

🕒 Wait for QRZ update

⚡ INSTANT QRZ visibility

📱 Text Marc to end

👉 Click “End Activation”

✉ Email ADI file separately

📁 ONE-CLICK upload & submission

❓ Wonder if it worked

✅ REAL-TIME confirmation

**BOTTOM LINE:** What used to take multiple steps and coordination now takes 3 clicks and you’re done!

### ***Mission Critical: Your PIN is Your Power***

Your PIN = \_ \_ \_ \_ (first 4 digits of your ZIP code, or request a custom one)

This is your secure access to the Volunteer Dashboard

### ***Emergency Support — We’ve Got Your Six***

Technical Issues? Email: [marc@america250.radio](mailto:marc@america250.radio) or Text: 828-925-8000

When contacting, include your callsign, a description of the issue, and your browser

### ***Commander’s Intent: Focus on What Matters***

Your job hasn’t changed — you’re still the professional Net Control Operator serving amateur radio.

What HAS changed: all the administrative overhead is now gone. The website handles the paperwork.

You handle the radio.

### ***Rally to “Signal the American Spirit”***

You are part of America’s 250th anniversary celebration. Every activation you conduct honors our founding fathers and showcases amateur radio’s vital role in American communications.

The technology now matches your professionalism. Simple. Automated. Effective.

Welcome to the future of amateur radio event operations. Welcome to an Amateur Radio Special Event website unlike any other – I know after searching to hijack some ideas lol.

The site is homegrown, by yours truly. I hope you find as much satisfaction as I feel after nearly (6) months of coding, rewrites, and testing.

The next phase is where you come in, to stress test the site with your activations and log submissions.

The site is robust but if you should encounter an issue, or have any questions, email me at my new email address [marc@history.radio](mailto:marc@history.radio)

Thank **YOU** for Volunteering to serve K4A America250 and America!

**Hip Hip HUZZA!!!**

**73, Marc Bowen W4OVT**

**K4A America250-NCS Event Coordinator**



***Last Updated: Launch Day 2025 | Version: Go-Live***

