

User will create a scan from Fujitsu sv600 Scan snap Scanner.

A program will detect new saved file and

will upload the document to cloud application automatically.

After successful uploading the user will log in to application to provide document description.

Cataloging informations are as follows-

- a. Select Branch.
- b. Select Customer ID.
- c. Select Agreement/Acoount ID.
- d. Select predefined Document Category.

After successful cataloging the document users can search for the document uploaded.

