

HOW TO MANAGE CURRENCIES

CURRENCIES

Navigation Area

- Lending Application
 - Loan Products
 - Customers
 - Loan Applications
 - Loan Accounts
 - Loan Restructure
- Settings
 - Employees
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 - Banks
 - User Accounts
 - Holidays
 - Cash On Vault
 - Currency Conversion**
 - Types
- Reports

Currency Conversion [X]

Add | Open | Delete | **Currencies**



Currency From	Currency To	Rate
No currency conversions to display		


2. Click the Currencies Button




1. Click the Currency Conversion Node under Settings in the Navigation Area.

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CURRENCIES

 Currency Conversion 

List Currency 

 Add |  Edit |  Delete

Name	Description	
<i>No currency conversions to display</i>		
A new tab will open with the list of available currencies.		

  | Page of 1 |   | 

Displaying currency conversions 1 - 3 of 3

ADD Currency

ADD CURRENCIES




A new tab will open containing the list of available currencies.




To add a currency, click the Add Button.

Name	Description
No currency conversions to display	

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ADD CURRENCIES

 Currency Conversion  **List Currency** 

 Add |  Edit |  Delete



Name	Description
<i>No currency conversions to display</i>	

A pop-up window will open for you to input the Name and Description of the currency you want to add.

Currency

*Name:

*Description:

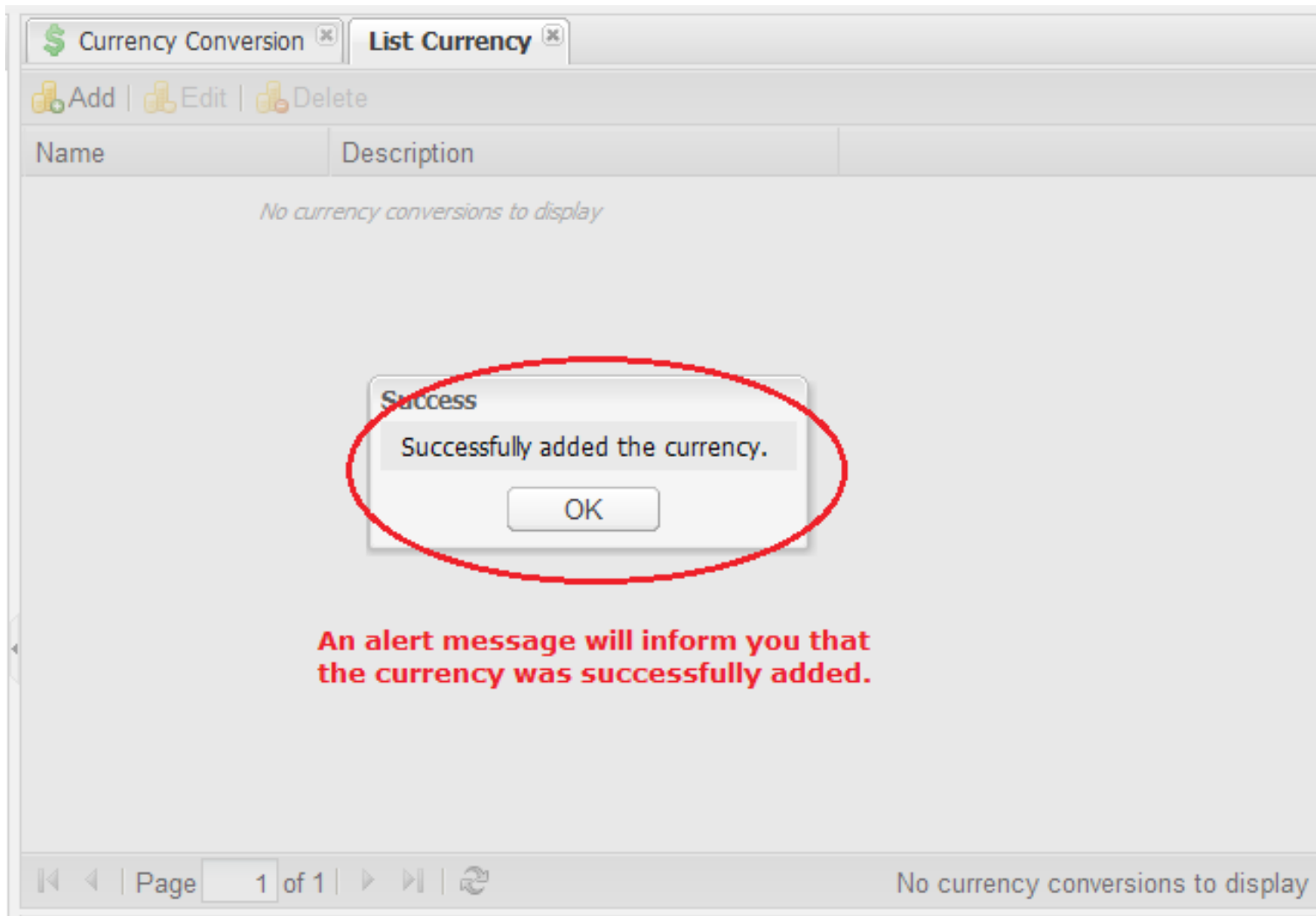
 Save  Cancel

Fill up the form and click the Save button to add the currency.

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No currency conversions to display

ADD CURRENCIES



The screenshot shows a web application interface for currency conversion. At the top, there are two tabs: "Currency Conversion" (with a green dollar sign icon) and "List Currency" (with a close button). Below the tabs is a toolbar with three icons: "Add", "Edit", and "Delete". A table with two columns, "Name" and "Description", is shown below the toolbar. The table is currently empty, with the text "No currency conversions to display" centered below it. A red oval highlights a success alert message box in the center of the page. The alert message box has a title "Success" and a message "Successfully added the currency." with an "OK" button. Below the alert message, there is a red text annotation: "An alert message will inform you that the currency was successfully added." At the bottom of the page, there is a pagination bar showing "Page 1 of 1" and a "No currency conversions to display" message.

Success

Successfully added the currency.

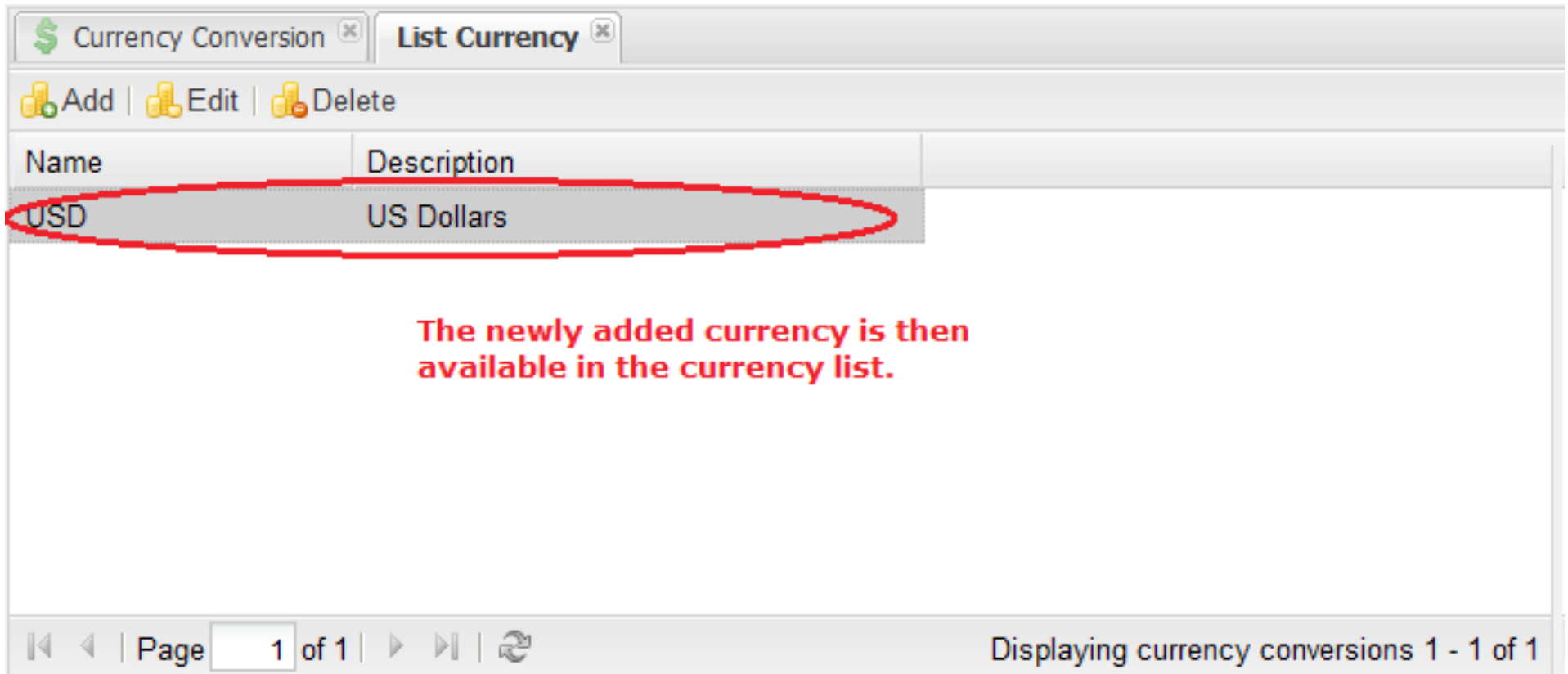
OK

An alert message will inform you that the currency was successfully added.

Page 1 of 1

No currency conversions to display

ADD CURRENCIES



The screenshot shows a web application interface for currency conversion. At the top, there are two tabs: "Currency Conversion" (with a green dollar sign icon) and "List Currency" (with a close button). Below the tabs is a toolbar with three icons: "Add" (a green plus sign), "Edit" (a yellow pencil), and "Delete" (a yellow trash can). The main content area is a table with two columns: "Name" and "Description". The first row of the table is highlighted with a red oval and contains the text "USD" under "Name" and "US Dollars" under "Description". Below the table, there is a red text overlay that reads: "The newly added currency is then available in the currency list." At the bottom of the interface, there is a pagination bar showing "Page 1 of 1" and a "Displaying currency conversions 1 - 1 of 1" message.

Name	Description
USD	US Dollars

The newly added currency is then available in the currency list.

Page 1 of 1 | Displaying currency conversions 1 - 1 of 1

EDIT Currency

EDIT CURRENCIES

2. Click the Edit button to view and edit the details.

Name	Description
USD	US Dollars

1. Select the currency you want to update.

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EDIT CURRENCIES

Currency Conversion

List Currency

Add | Edit | Delete

Name	Description
USD	US Dollars

A pop-up window will open where you can edit the currency item details of the selected currency.

Currency

*Name: USD

*Description: I'm currently editing this...

Save

Cancel

Click the Save button to save the changes made or Cancel to cancel any changes.

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Displaying currency conversions 1 - 1 of 1

EDIT CURRENCIES

Currency Conversion

List Currency

Add | Edit | Delete

Name	Description
USD	US Dollars

Success

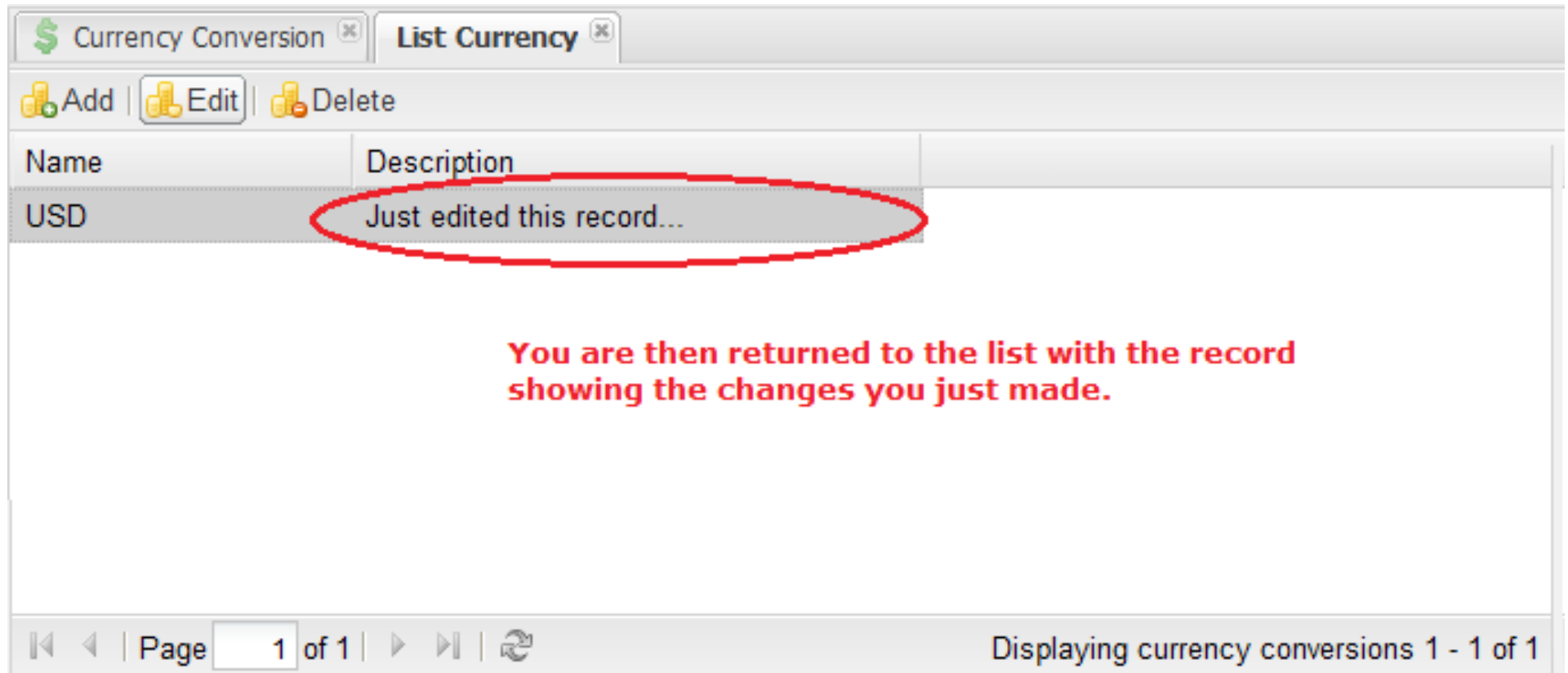
Successfully updated the currency.

OK

After clicking the Save button, an alert message will inform you that the changes were saved.

Page 1 of 1 | Displaying currency conversions 1 - 1 of 1

EDIT CURRENCIES



The screenshot shows a web application interface for managing currency conversions. At the top, there are two tabs: "Currency Conversion" (with a dollar sign icon) and "List Currency" (with a close icon). Below the tabs is a toolbar with three buttons: "Add" (with a plus icon), "Edit" (with a pencil icon), and "Delete" (with a trash icon). The main content area is a table with two columns: "Name" and "Description". The first row of the table has "USD" in the "Name" column and "Just edited this record..." in the "Description" column. This row is highlighted with a red oval. Below the table, there is a red text message: "You are then returned to the list with the record showing the changes you just made." At the bottom of the interface, there is a pagination bar showing "Page 1 of 1" and a "Displaying currency conversions 1 - 1 of 1" message.

Name	Description
USD	Just edited this record...

You are then returned to the list with the record showing the changes you just made.

Page 1 of 1 | Displaying currency conversions 1 - 1 of 1

DELETE Currency

DELETE CURRENCIES

Currency Conversion

List Currency

Add

Edit

Delete

2. Click the Delete button to delete the selected record.

Name	Description
USD	US DOLLARS
HKD	Hongkong Dollars
PHP	Philippine Peso

1. Select the currency record that you want to delete.

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Displaying currency conversions 1 - 3 of 3

DELETE CURRENCIES

Loan Applications

Currency Conversion

List Currency

Delete


Edit

Add

Name	Description
USD	US Dollar
PHP	Philippine Peso
HKD	Hongkong Dollar

A confirmation message will ask you to confirm the deletion of the record.

Confirmation

 Are you sure you want to delete the selected currency record/s?

Yes

No

Click YES to proceed and NO, otherwise.

Page 1 of 1

Displaying currency conversions 1 - 3 of 3

DELETE CURRENCIES

Loan Applications

Currency Conversion

List Currency

Delete | Edit | Add

Name	Description
USD	US Dollar
PHP	Philippine Peso
HKD	Hongkong Dollar

Delete Success

The selected currency conversion record/s have been successfully deleted.

OK

After deletion, an alert message will inform you that the record has been deleted. Click OK to return.

Page 1 of 1

Displaying currency conversions 1 - 3 of 3

DELETE CURRENCIES

Loan Applications

Currency Conversion

List Currency

Delete

Edit

Add

Name	Description
USD	US Dollar
PHP	Philippine Peso

You are then returned to the currency list with the deleted currency no longer available.

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Displaying currency conversions 1 - 2 of 2