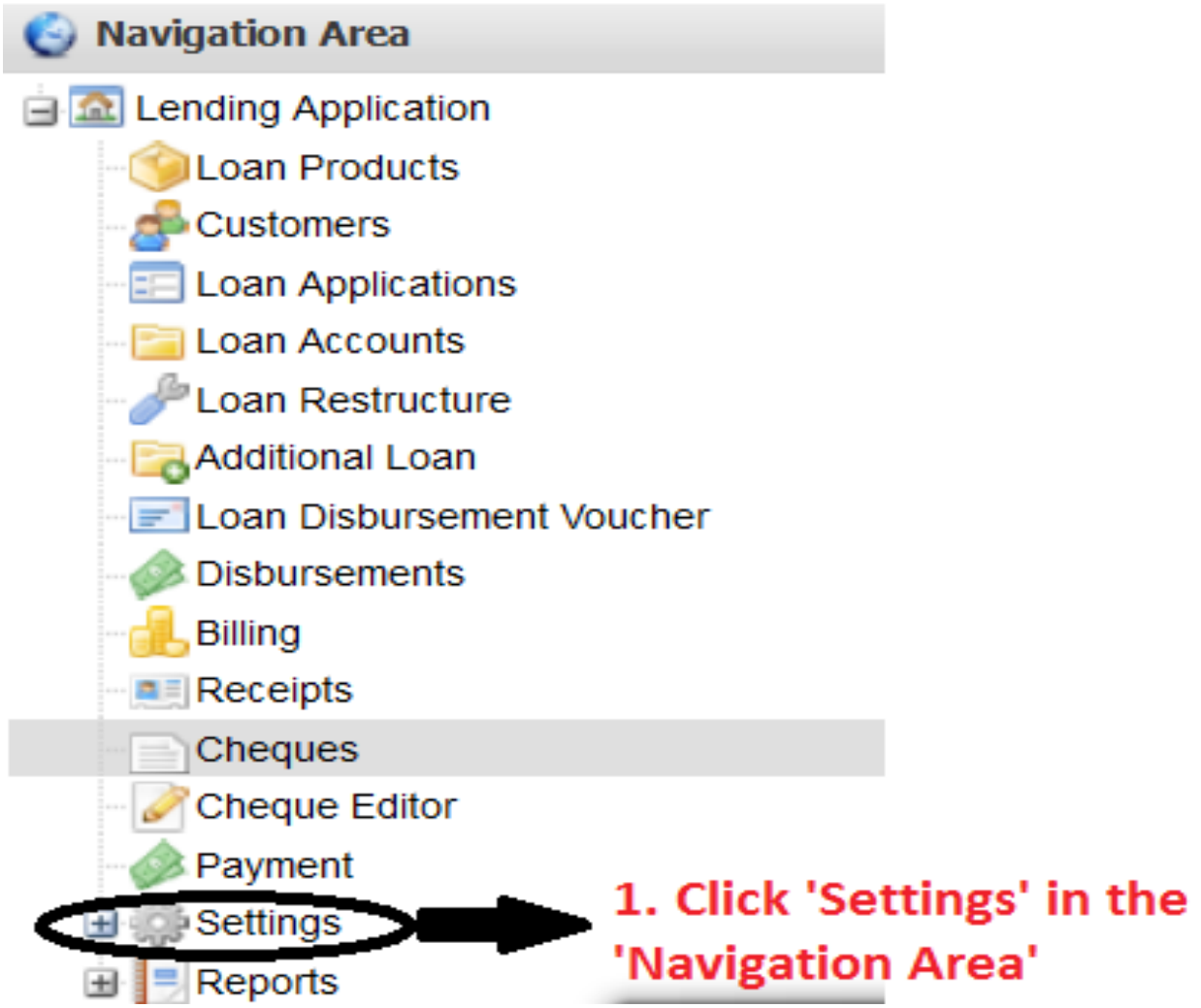
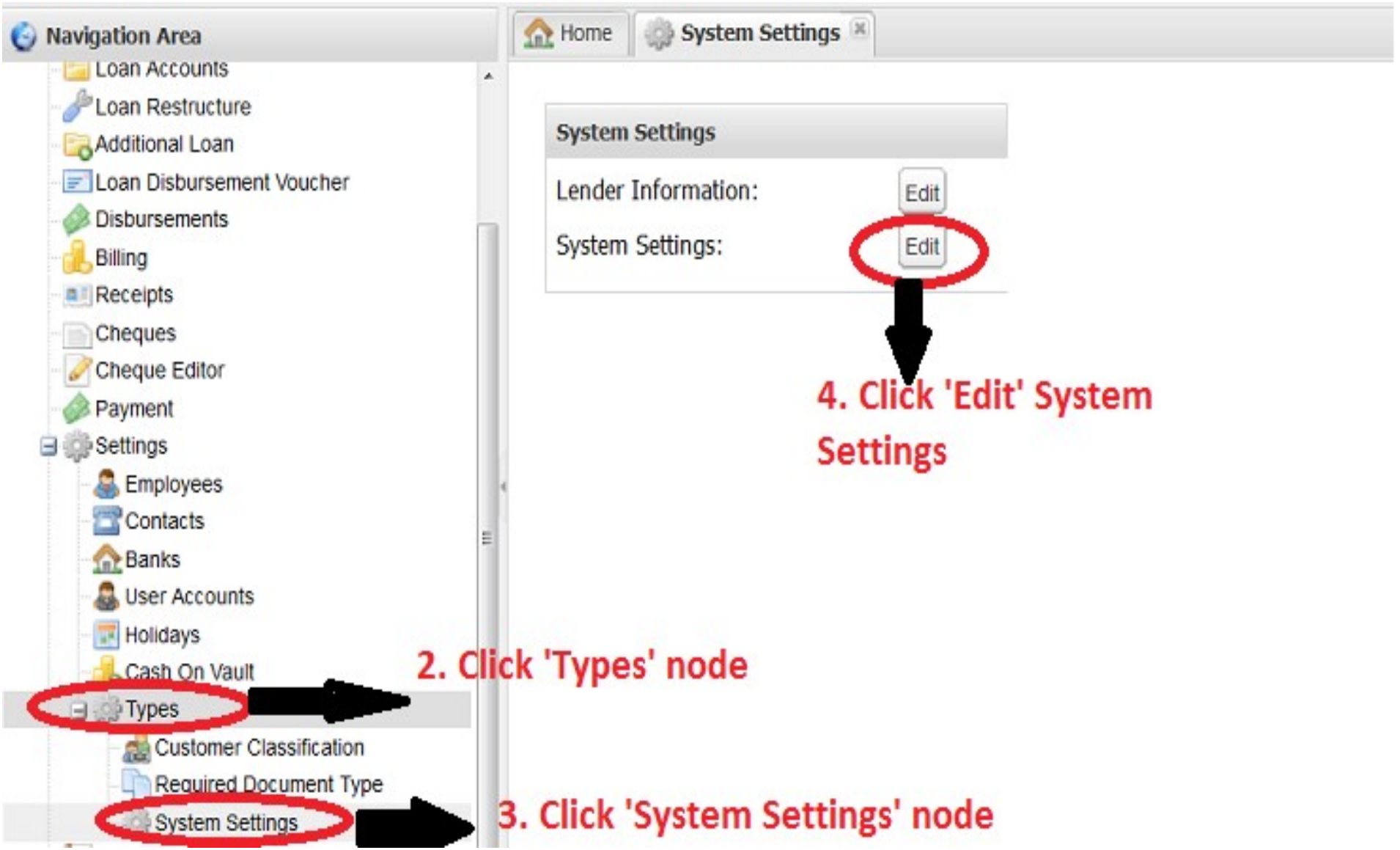
How to System Settings

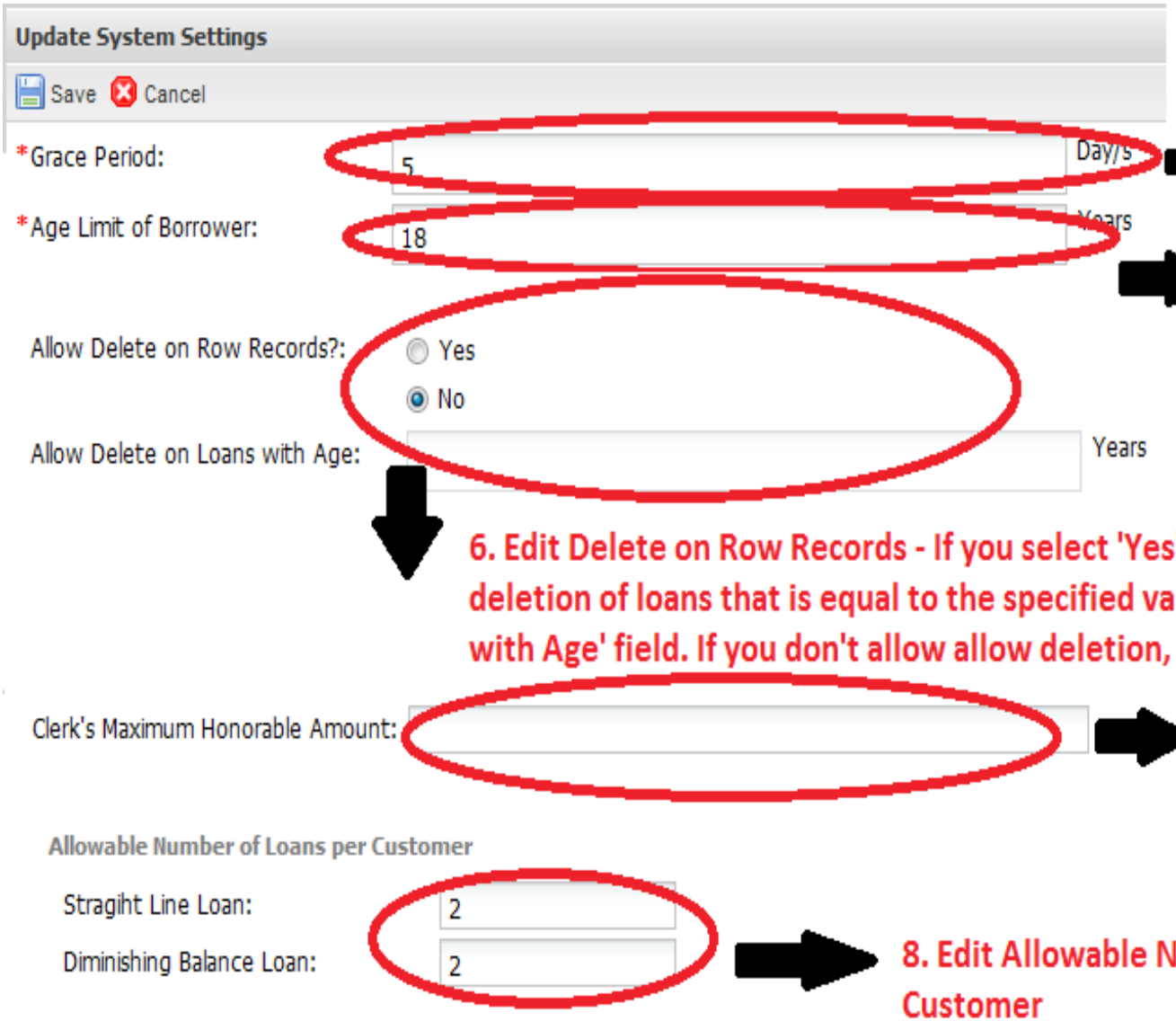
Node

- System Settings
- Lender Information

Edit System Settings




Navigation Area
Loan Accounts
Loan Restructure
Additional Loan
Loan Disbursement Voucher
Disbursements
Billing
Receipts
Cheques
Cheque Editor
Payment
Settings
Employees
Contacts
Banks
User Accounts
Holidays
Cash On Vault
Types
Customer Classification
Required Document Type
System Settings
Home
System Settings
System Settings
Lender Information:
Edit
System Settings:
Edit
4. Click 'Edit' System Settings
2. Click 'Types' node
3. Click 'System Settings' node



4. Edit Grace Period - period from last payment date wherein loan is interest free

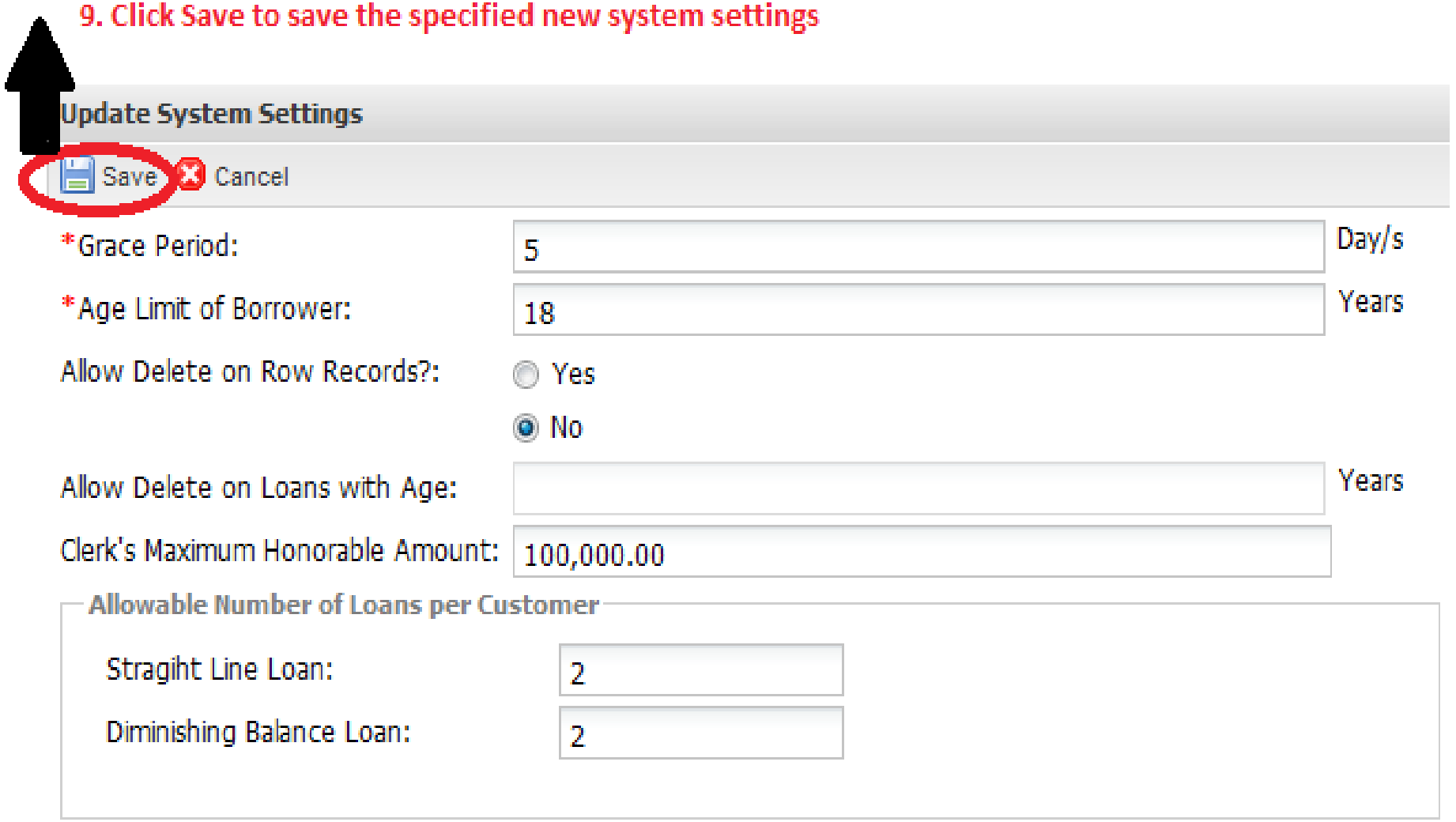
5. Edit Age Limit of Borrower - the customer must be atleast specified age limit to be able to apply loan

6. Edit Delete on Row Records - If you select 'Yes', you will allow automatic deletion of loans that is equal to the specified value in the 'Allow Delete on Loans with Age' field. If you don't allow allow deletion, just select 'No'.

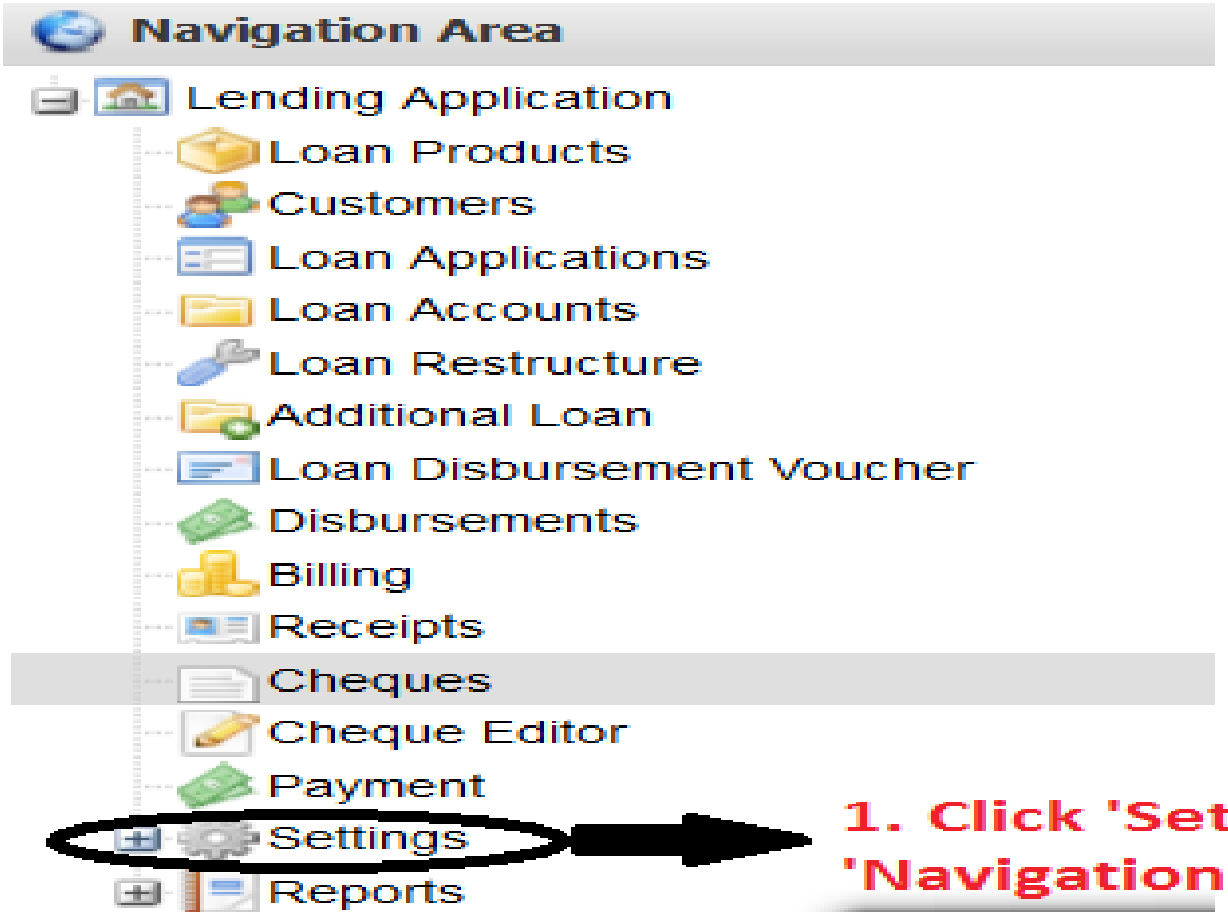
7. Edit Clerk's Maximum Honorable Amount - this is the maximum amount the clerks can approve.

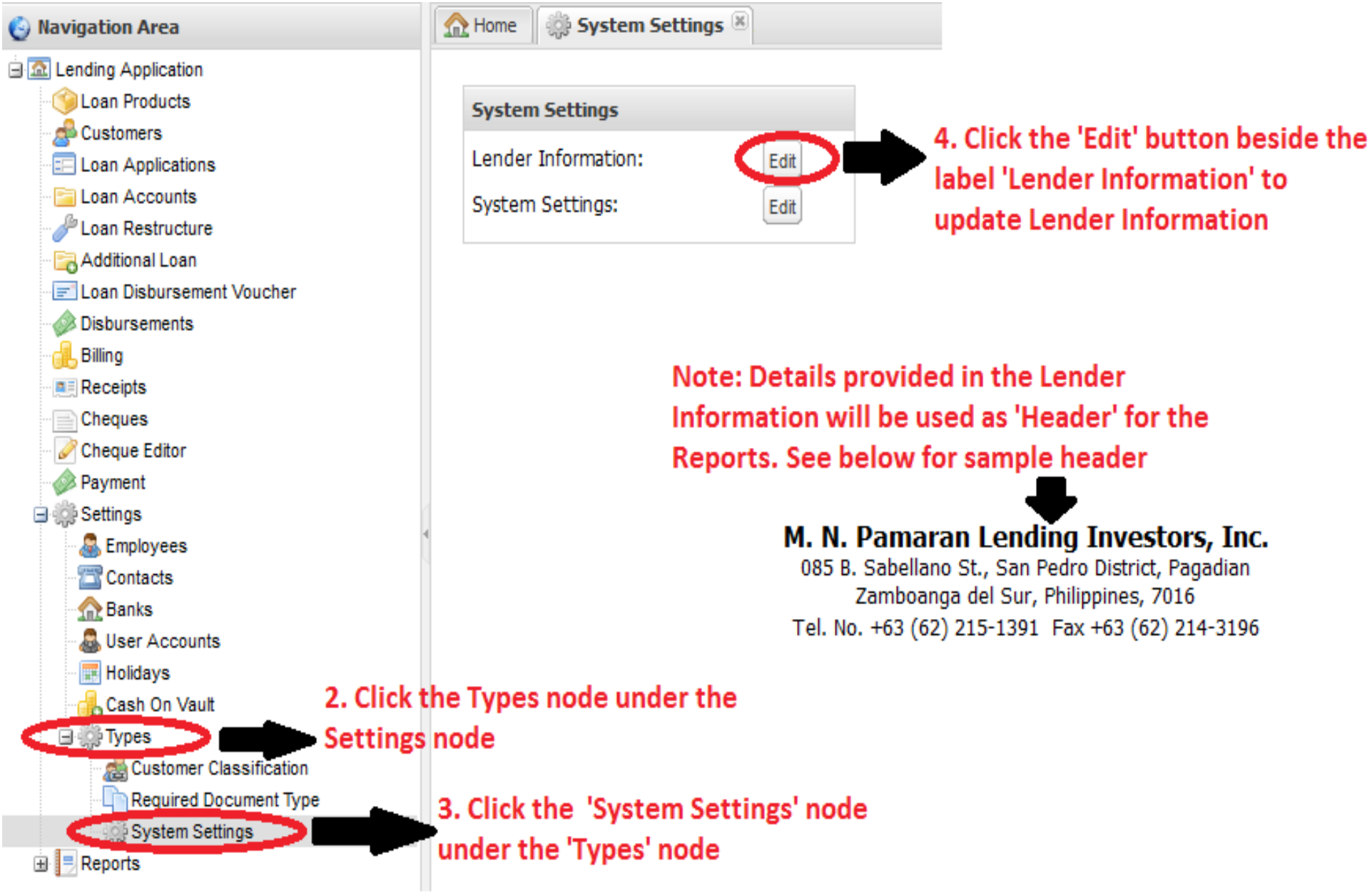
8. Edit Allowable Number of Loans per Customer

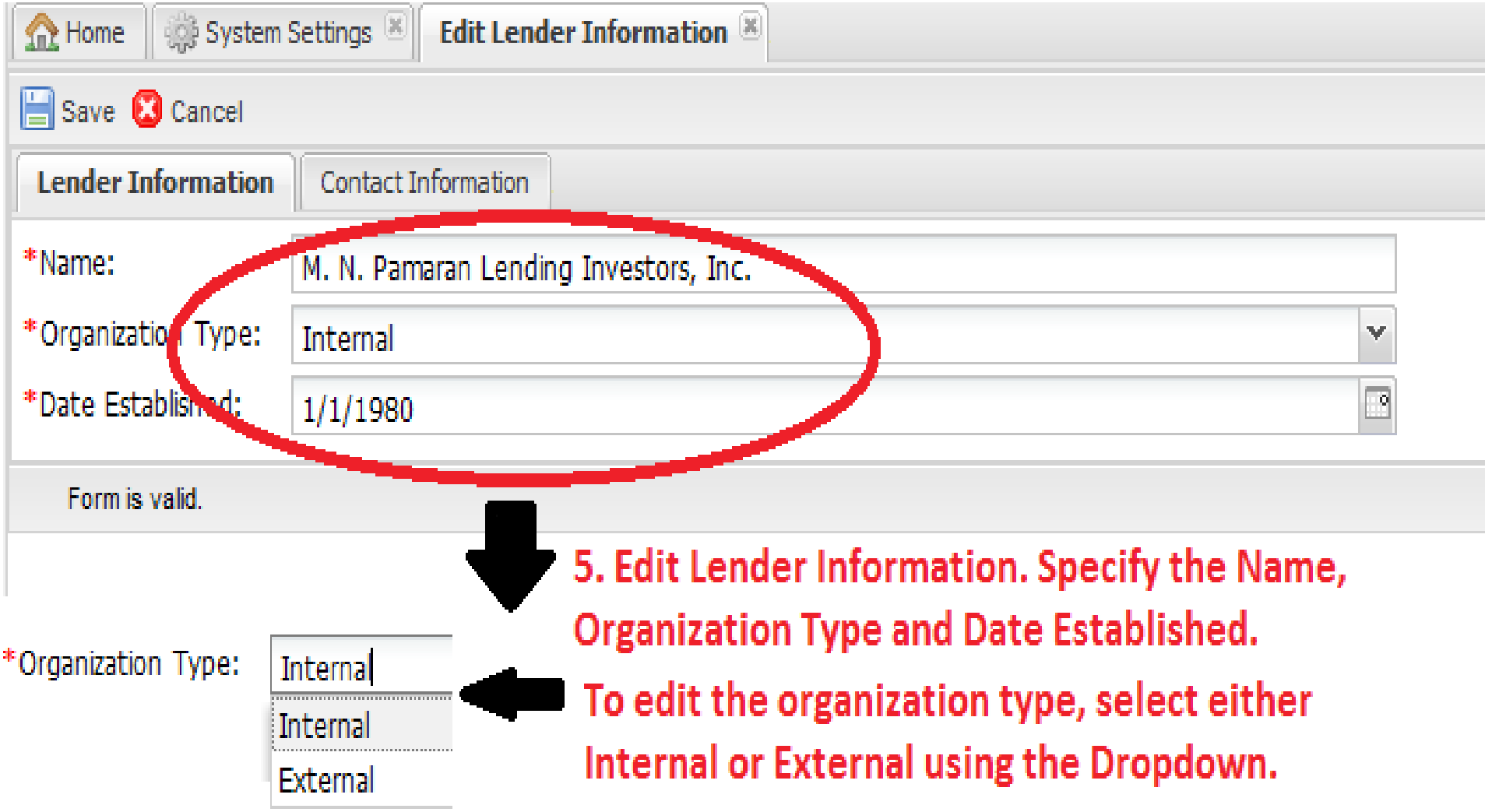
9. Click Save to save the specified new system settings

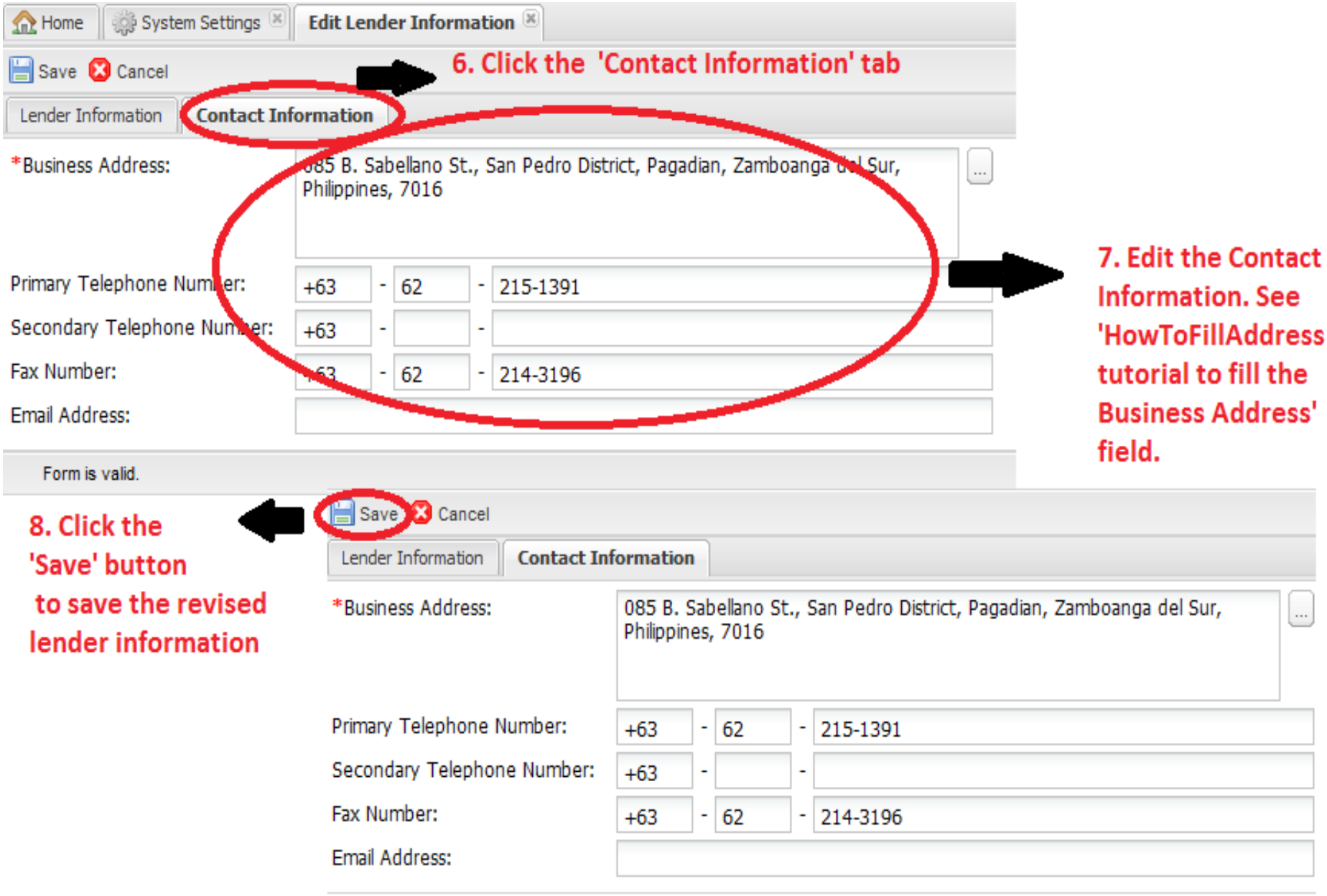


Edit Lender Information




Navigation Area
Lending Application
Loan Products
Customers
Loan Applications
Loan Accounts
Loan Restructure
Additional Loan
Loan Disbursement Voucher
Disbursements
Billing
Receipts
Cheques
Cheque Editor
Payment
Settings
Employees
Contacts
Banks
User Accounts
Holidays
Cash On Vault
Types
Customer Classification
Required Document Type
System Settings
Reports
Home
System Settings
System Settings
Lender Information:
Edit
System Settings:
Edit
4. Click the 'Edit' button beside the label 'Lender Information' to update Lender Information
Note: Details provided in the Lender Information will be used as 'Header' for the Reports. See below for sample header
M. N. Pamaran Lending Investors, Inc.
085 B. Sabellano St., San Pedro District, Pagadian
Zamboanga del Sur, Philippines, 7016
Tel. No. +63 (62) 215-1391 Fax +63 (62) 214-3196
2. Click the Types node under the Settings node
3. Click the 'System Settings' node under the 'Types' node


Home
System Settings
Edit Lender Information
Save
Cancel
Lender Information
Contact Information
*Name:
M. N. Pamaran Lending Investors, Inc.
*Organization Type:
Internal
*Date Established:
1/1/1980
Form is valid.
5. Edit Lender Information. Specify the Name, Organization Type and Date Established.
*Organization Type:
Internal
Internal
External
To edit the organization type, select either Internal or External using the Dropdown.


Home
System Settings
Edit Lender Information
Save
Cancel
6. Click the 'Contact Information' tab
Lender Information
Contact Information
*Business Address:
085 B. Sabellano St., San Pedro District, Pagadian, Zamboanga del Sur, Philippines, 7016
Primary Telephone Number:
+63 - 62 - 215-1391
Secondary Telephone Number:
+63 -
Fax Number:
+63 - 62 - 214-3196
Email Address:
7. Edit the Contact Information. See 'HowToFillAddress tutorial to fill the Business Address' field.
Form is valid.
8. Click the 'Save' button to save the revised lender information
Save
Cancel
Lender Information
Contact Information
*Business Address:
085 B. Sabellano St., San Pedro District, Pagadian, Zamboanga del Sur, Philippines, 7016
Primary Telephone Number:
+63 - 62 - 215-1391
Secondary Telephone Number:
+63 -
Fax Number:
+63 - 62 - 214-3196
Email Address: