

HOW TO WAIVE LOAN

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Payment

Add Loan Payment

Save

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Voucher

Borrower

Co-Borrowers/Guarantors

Generate Interest

Waive

Rebate

Pay

Withdraw Payment

Loan ID	Loan Product Name	Principal Due	Interest Due	Past Due	Total Amount Due	Payment Amount
2	Salary Loan	12,280.00	1,800.00	0.00	14,080.00	0.00
3	Salary Loan	1,000.00	0.00	0.00	1,000.00	0.00

Select the loan you want to waive listed in the Borrower or Co-Borrowers/Guarantors tab under the Add Loan Payment tab. After choosing the loan, click the Waive button to proceed to the waive process.

Total Amount:



₱ 0.00



Change:


₱ 300.00



Please fill out the form.

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 Payment 

 Add Loan Payment 

Waive Borrower 

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Receivable Items		Waived Amount	
Principal Due (Php):	<input type="text" value="12,280.00"/>	Principal Due (Php):	<input type="text"/>
Interest Due (Php):	<input type="text" value="1,800.00"/>	Interest Due (Php):	<input type="text"/>
Past Due (Php):	<input type="text" value="0.00"/>	Past Due (Php):	<input type="text" value="0"/>
Total Loan Balance (Php):	<input type="text" value="14,080.00"/>	Total Loan Balance (Php):	<input type="text"/>

The left portion of the Waive tab displays the receivables of the selected loan. It shows the principal due, interest due, past due, and the total loan balance.

The other side of the tab displays the Waived Amount panel which contains fields where you can input the waived amount for each receivable item.

The amounts entered in those fields will be deducted from the original amount of their receivable item counterpart.

Please fill out the form.

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Payment Add Loan Payment Waive Borrower

Save Close



Receivable Items		Waived Amount	
Principal Due (Php):	<input type="text" value="12,280.00"/>	Principal Due (Php):	<input type="text" value="1,000.00"/>
Interest Due (Php):	<input type="text" value="1,800.00"/>	Interest Due (Php):	<input type="text" value="800.00"/>
Past Due (Php):	<input type="text" value="0.00"/>	Past Due (Php):	<input type="text" value="0.00"/>
Total Loan Balance (Php):	<input type="text" value="14,080.00"/>	Total Loan Balance (Php):	<input type="text" value="12,280.00"/>



Input the waive amounts in the fields provided.


For example, the customer wants to waive P1,000 from his P12,280 Principal Due and P800 from his P1,800 Interest Due. With this, the new Principal Due would be P11,280 which is $P12,280 - P1,000$ and the new Interest Due would be P1,000 which is $P1,800 - P800$. Thus the new Total Loan Balance is P12,280 which is equal to $P11,280 + P1,000$.



Form is valid.

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 Payment 

 Add Loan Payment 

Waive Borrower 

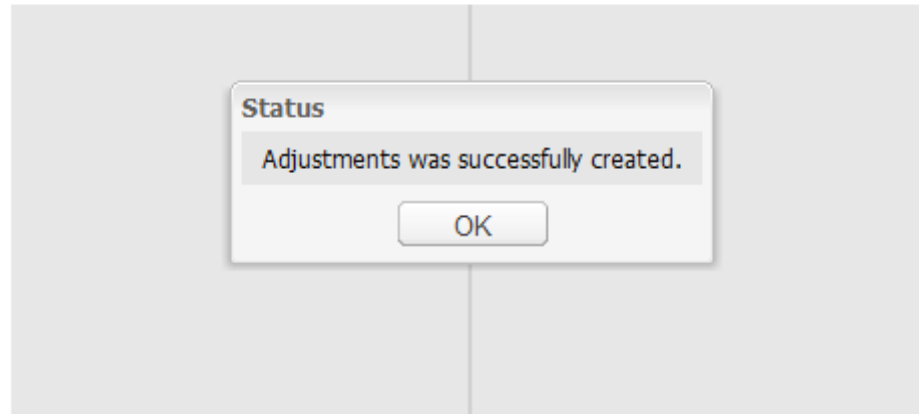
 Save  Close

Receivable Items		Waived Amount	
Principal Due (Php):	<input type="text" value="12,280.00"/>	Principal Due (Php):	<input type="text" value="1,000.00"/>
Interest Due (Php):	<input type="text" value="1,800.00"/>	Interest Due (Php):	<input type="text" value="800.00"/>
Past Due (Php):	<input type="text" value="0.00"/>	Past Due (Php):	<input type="text" value="0.00"/>
Total Loan Balance (Php):	<input type="text" value="14,080.00"/>	Total Loan Balance (Php):	<input type="text" value="12,280.00"/>

Once done filling up all the fields, click the Save button to save the waived amounts.

Form is valid.

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After saving, an alert message will inform you that the action was successful.

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Withdraw Payment

Loan ID	Loan Product Name	Principal Due	Interest Due	Past Due	Total Amount Due	Payment Amount
2	Salary Loan	11,280.00	1,000.00	0.00	12,280.00	0.00
3	Salary Loan	1,000.00	0.00	0.00	1,000.00	0.00

The Principal Due amount and the Interest Due amount of the selected loan would then be updated based on the adjustments made.

Total Amount:

₱ 0.00

Change:

₱ 300.00

Please fill out the form.