

How to use Loan Application List

Delete Loan Application
Approve Loan Application
Cancel Loan Application
Reject Loan Application
Print Loan Application Form

DELETE LOAN APPLICATION

DELETE LOAN APPLICATION

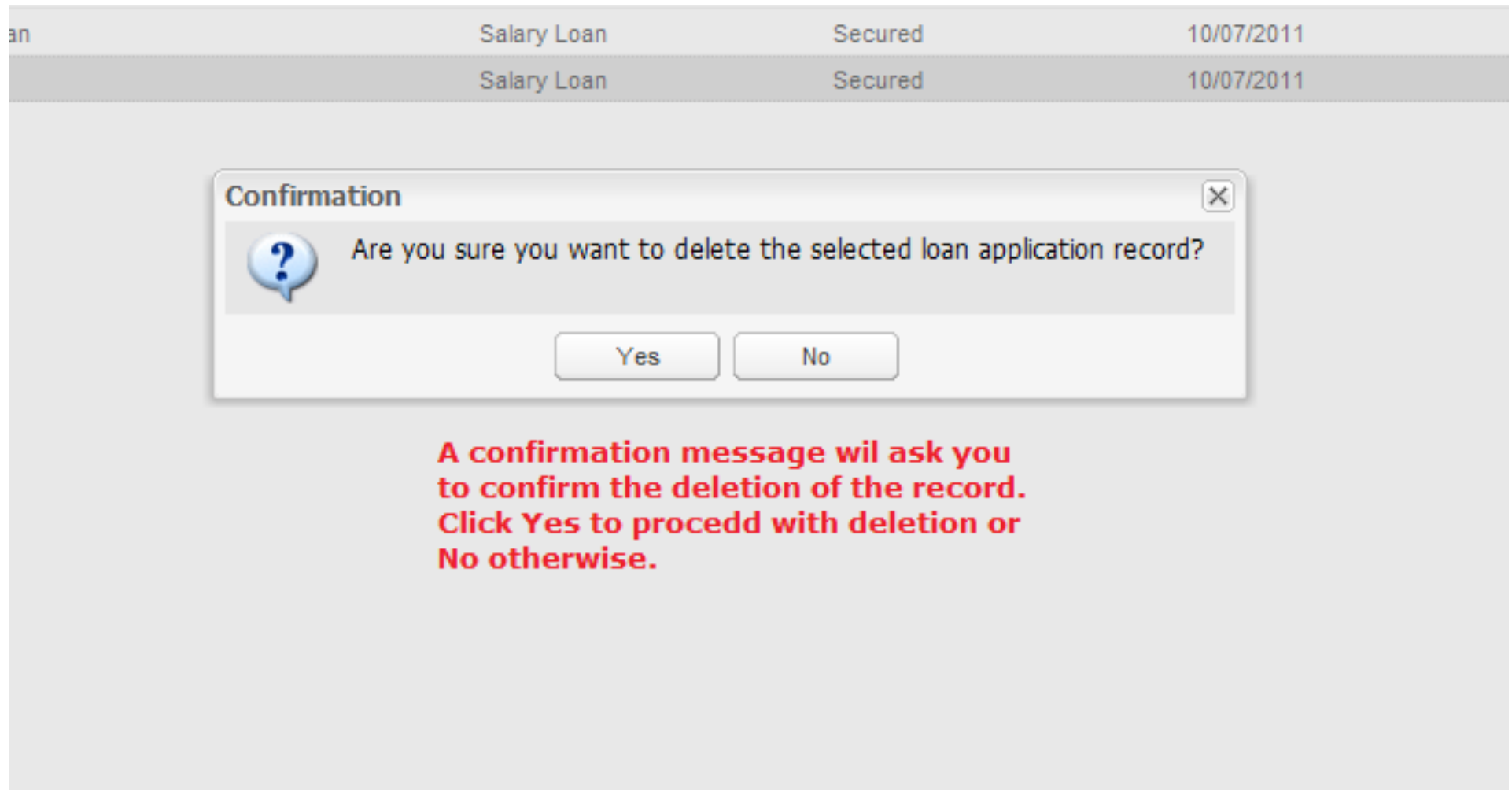
2. Click the Delete button to delete the selected record.

Search By: Search... From: To: 10/8/2011 Filter By:

Loan Application Id	Borrower's Name	Loan Product	Collateral Requirement	Application Date	Status
1	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Closed
3	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Closed
4	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Cancelled
5	Magale, Allan	Salary Loan	Secured	10/07/2011	Pending: In Funding
6	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Rejected
7	Lee, Min Ho	Salary Loan	Secured	10/07/2011	Pending: Approval

1. Select the loan application you want to delete.
NOTE: Only loan applications with a status of Pending:Approval can be deleted.

DELETE LOAN APPLICATION



DELETE LOAN APPLICATION

Salary Loan	Secured	10/07/2011
Salary Loan	Secured	10/07/2011


Status



Successfully deleted the selected loan application record.








OK






An alert message will inform you that the deletion of the record was successful.

DELETE LOAN APPLICATION

 Home

 Loan Applications 

 Delete |  Open |  New |  Approve |  Cancel |  Reject |  Print Application Form

Search By:  Search... From:  To: 10/8/2011   Search  Filter

Loan Application Id	Borrower's Name	Loan Product	Collateral Requirement
1	dela Cruz, Juan	Salary Loan	Secured
3	dela Cruz, Juan	Salary Loan	Secured
4	dela Cruz, Juan	Salary Loan	Secured
5	Magale, Allan	Salary Loan	Secured
6	dela Cruz, Juan	Salary Loan	Secured

You are then returned to an updated list with the deleted record no longer available.

APPROVE LOAN APPLICATION

APPROVE LOAN APPLICATION

Home Loan Applications

Delete Open New **Approve**

Search By: Search... From: To: 10/8/2011 Search Filter By:

Loan Application Id	Borrower's Name	Loan Product	Collateral Requirement	Application Date	Status
1	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Closed
3	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Closed
4	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Cancelled
5	Magale, Allan	Salary Loan	Secured	10/07/2011	Pending: In Funding
6	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Rejected
8	Lee, Min Ho	Salary Loan	Secured	10/07/2011	Pending: Approval

1. Select the loan application you want to approve.

NOTE: Only loan applications with a status of Pending:Approval can be approved.

2. Click the Approve button to approve the selected record.

APPROVE LOAN APPLICATION

Home Loan Applications **Approve Loan Application Record**

Approve Click the Approve button to approve the loan application record. A new tab will open letting you view the delicate information for approval.

Generate Application Schedule

Loan Amount: 40,000.00

Loan Term (Month/s): 0

Loan Release Date: 10/7/2011

Payment Start Date: 10/31/2011


Amortization Schedule

Unit	Payment Due Date	Principal Due	Interest Due	Total	Principal Balance	Total Lo
No amortization schedule to display						

APPROVE LOAN APPLICATION

al Due	Interest Due	Total	Principal Balance	Total Loan Bal
No amortization schedule to display				

Confirm

 Are you sure you want to approve this loan application?

A confirmation message will ask you to confirm the approval of the loan application. Click Yes to proceed with the approval or No otherwise

APPROVE LOAN APPLICATION

al Due	Interest Due	Total	Principal Balance	Total Loan Balance
0.00	400.00	13,733.00	26,667.00	27,066.00
0.00	266.00	13,599.00	13,334.00	13,467.00
0.00				0.00

Status

Successfully updated the status of the loan application record.


OK

An alert message will inform you that the approval of the loan application was successful.

APPROVE LOAN APPLICATION

Principal Due	Interest Due	Total	Principal Balance	Total Loan Balance
13,333.00	400.00	13,733.00	26,667.00	27,066.00
13,333.00	266.67	13,600.00	13,333.00	13,467.00
13,334.00	133.33	13,467.00	0.00	0.00

Confirm

 Do you want to print a promissory note?

For loan applications with term, a confirmation message will appear after approval asking you to print a promissory note. Click Yes to print and No otherwise.

APPROVE LOAN APPLICATION

Home

Loan Applications

Print Promissory Note

The approval tab closed and a new tab opens for printing the promissory note.

Print

Close

Click the Print button to print the promissory note.

NOTE:

The printing of promissory note includes 4 copies one for each involved party.

M. N. Pamaran Lending Investors, Inc.

PROMISSORY NOTE
(For New Loans / Balance Forward)

For value received amounting to Fourty Thousand Pesos Only (P 40,000.00) , I promise to pay to MNPLI, Inc. upon the receipt of my monthly checks starting from the month of October with an interest rate of 1.00 % per month until my obligation is fully paid. I am authorizing MNPLI, Inc. to collect/sign and encash the said checks.

Guarantor/Co-debtor

Print Name/Signature: LEE, MIN HO
District: Danao District
Address: San Juan, Lapu-Lapu, Philippines,
6013
Contact#:

Date: October 07 2011

Copied by: Cashier's Copy

No: 00002

APPROVE LOAN APPLICATION

Home Loan Applications

Delete | Open | New | Approve | Cancel | Reject | Print Application Form

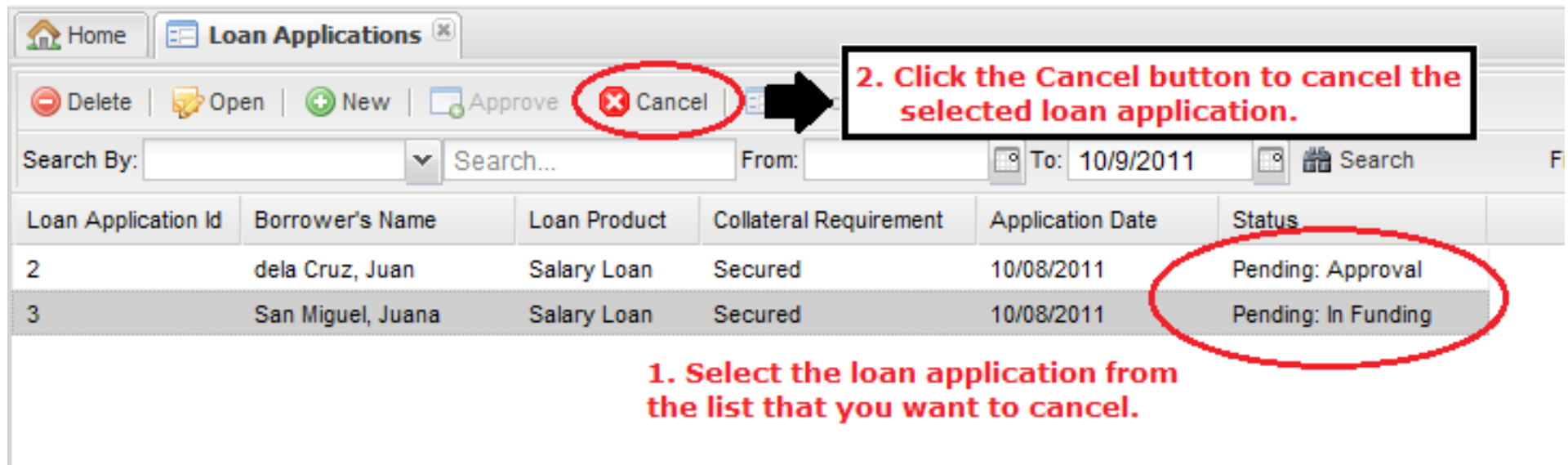
Search By: Search... From: To: 10/8/2011 Search Filter By:

Loan Application Id	Borrower's Name	Loan Product	Collateral Requirement	Application Date	Status
1	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Closed
3	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Closed
4	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Cancelled
5	Magale, Allan	Salary Loan	Secured	10/07/2011	Pending: In Funding
6	dela Cruz, Juan	Salary Loan	Secured	10/07/2011	Rejected
8	Lee, Min Ho	Salary Loan	Secured	10/07/2011	Pending: In Funding

After approval the approved record is the then updated with a status of Pending:InFunding

CANCEL LOAN APPLICATION

CANCEL LOAN APPLICATION



Home Loan Applications

Delete Open New Approve Cancel

Search By: Search... From: To: 10/9/2011 Search

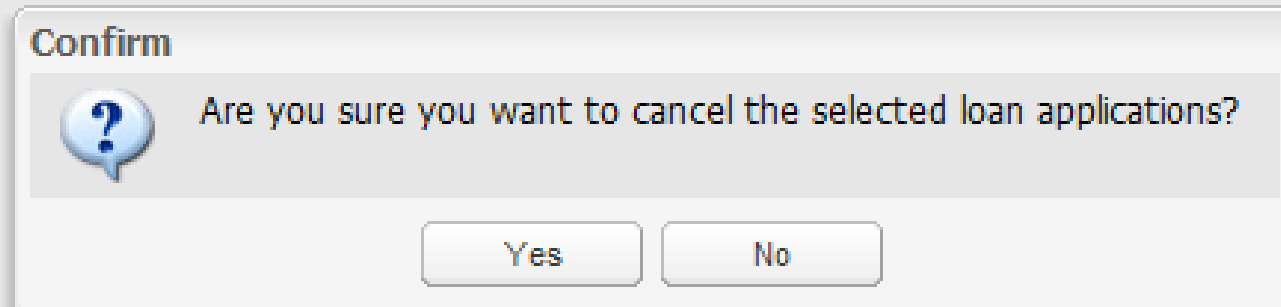
Loan Application Id	Borrower's Name	Loan Product	Collateral Requirement	Application Date	Status
2	dela Cruz, Juan	Salary Loan	Secured	10/08/2011	Pending: Approval
3	San Miguel, Juana	Salary Loan	Secured	10/08/2011	Pending: In Funding

1. Select the loan application from the list that you want to cancel.

2. Click the Cancel button to cancel the selected loan application.

NOTE: Only loan applications with a status of 'Pending:Approval' or 'Pending:InFunding' can be cancelled.

CANCEL LOAN APPLICATION



**A confirmation message will ask you to confirm the loan application that you want to cancel.
Click Yes to proceed with cancellation and No otherwise.**

CANCEL LOAN APPLICATION

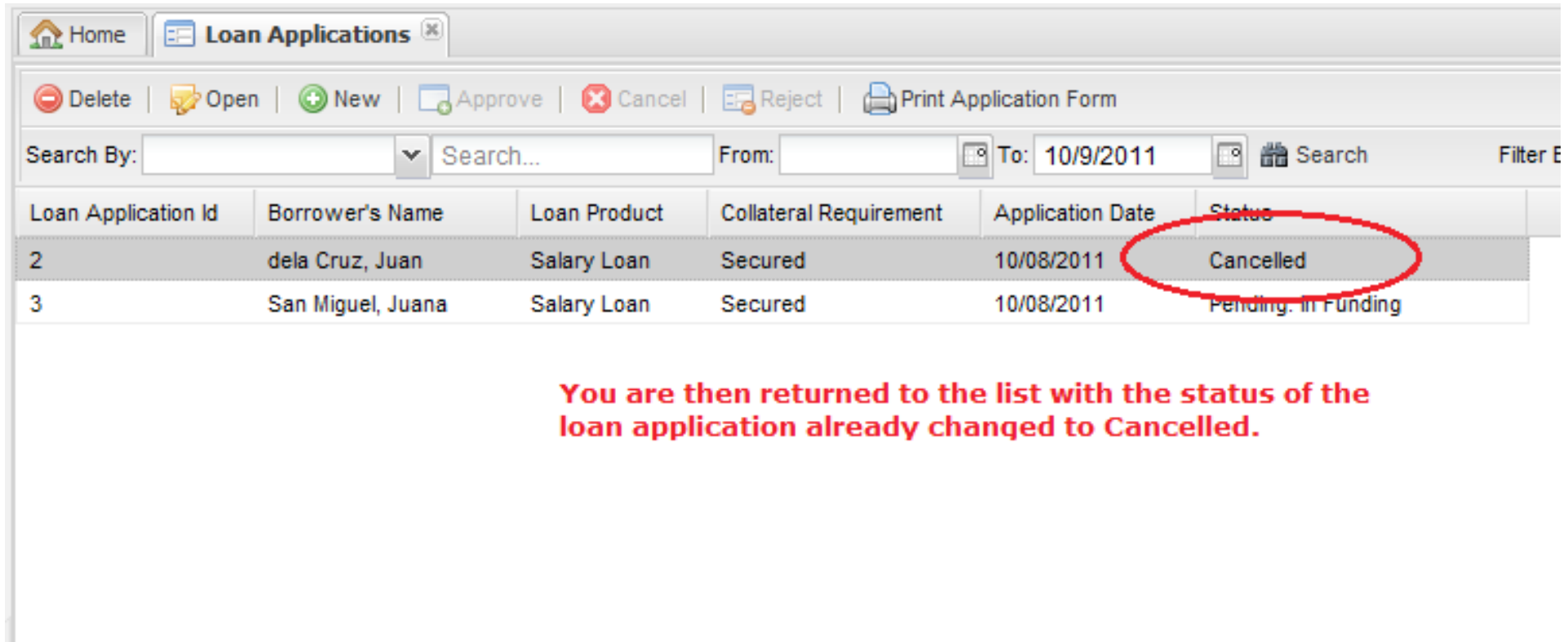
Status

Successfully updated the status of the loan application record.

OK

After confirming to the cancellation, an alert message will inform you that the change of status is successful. Click OK to return to the list.

CANCEL LOAN APPLICATION



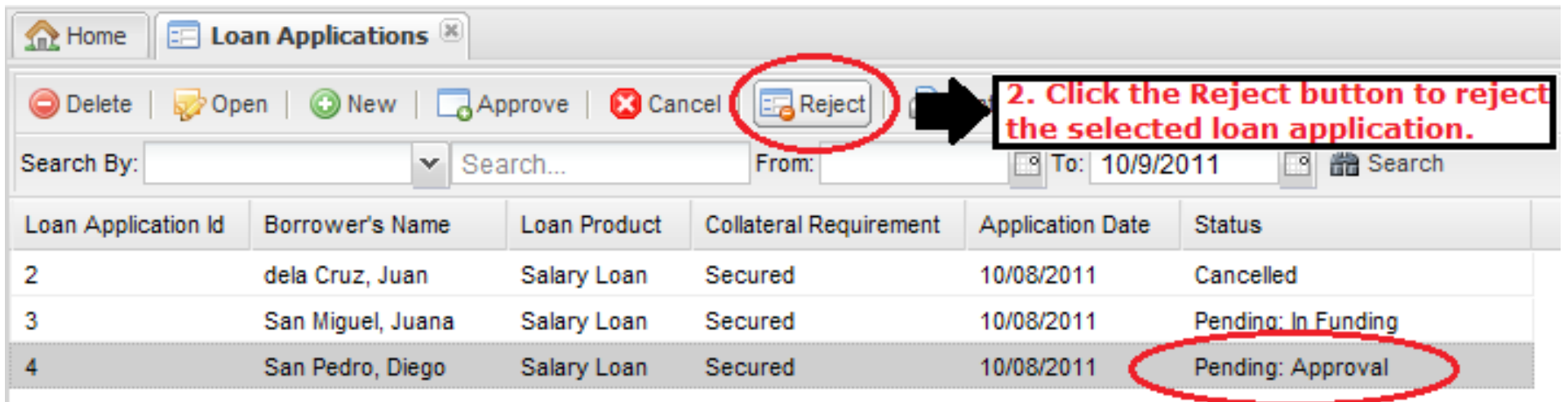
The screenshot displays a web application interface for managing loan applications. At the top, there is a navigation bar with a 'Home' link and a 'Loan Applications' tab. Below this is a toolbar containing icons and labels for 'Delete', 'Open', 'New', 'Approve', 'Cancel', 'Reject', and 'Print Application Form'. A search section includes a 'Search By:' dropdown, a 'Search...' input field, and date filters for 'From:' and 'To: 10/9/2011'. A 'Search' button and a 'Filter E' link are also present.

Loan Application Id	Borrower's Name	Loan Product	Collateral Requirement	Application Date	Status
2	dela Cruz, Juan	Salary Loan	Secured	10/08/2011	Cancelled
3	San Miguel, Juana	Salary Loan	Secured	10/08/2011	Pending. In Funding

You are then returned to the list with the status of the loan application already changed to Cancelled.

REJECT LOAN APPLICATION

REJECT LOAN APPLICATION



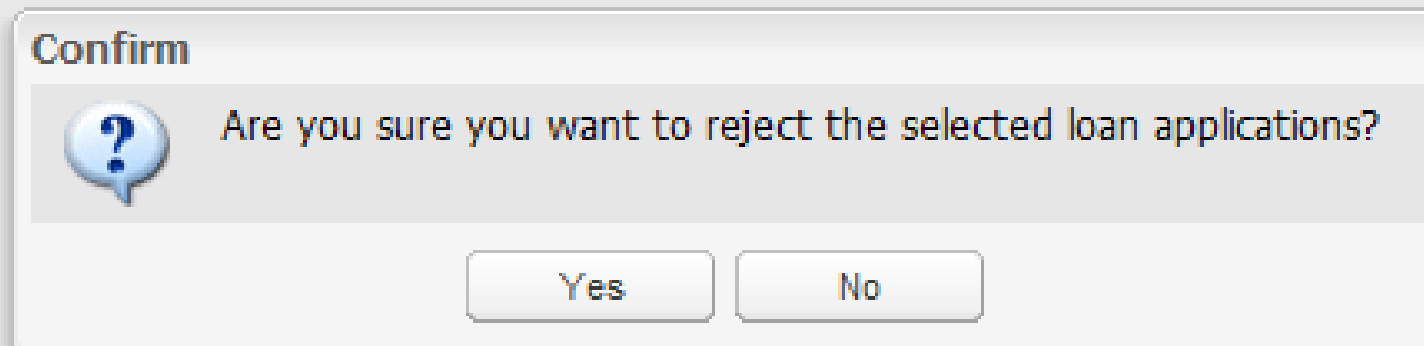
The screenshot shows a web application interface for managing loan applications. At the top, there is a navigation bar with a 'Home' link and a 'Loan Applications' tab. Below the navigation bar is a toolbar with several action buttons: 'Delete', 'Open', 'New', 'Approve', 'Cancel', and 'Reject'. The 'Reject' button is circled in red, and a black arrow points from it to a text box that reads: '2. Click the Reject button to reject the selected loan application.' Below the toolbar is a search section with a 'Search By:' dropdown, a 'Search...' input field, and date filters for 'From:' and 'To: 10/9/2011'. Below the search section is a table with the following columns: 'Loan Application Id', 'Borrower's Name', 'Loan Product', 'Collateral Requirement', 'Application Date', and 'Status'. The table contains three rows of data. The first row has '2' as the ID, 'dela Cruz, Juan' as the borrower, 'Salary Loan' as the product, 'Secured' as the collateral, '10/08/2011' as the date, and 'Cancelled' as the status. The second row has '3' as the ID, 'San Miguel, Juana' as the borrower, 'Salary Loan' as the product, 'Secured' as the collateral, '10/08/2011' as the date, and 'Pending: In Funding' as the status. The third row has '4' as the ID, 'San Pedro, Diego' as the borrower, 'Salary Loan' as the product, 'Secured' as the collateral, '10/08/2011' as the date, and 'Pending: Approval' as the status. The 'Pending: Approval' status is circled in red.

Loan Application Id	Borrower's Name	Loan Product	Collateral Requirement	Application Date	Status
2	dela Cruz, Juan	Salary Loan	Secured	10/08/2011	Cancelled
3	San Miguel, Juana	Salary Loan	Secured	10/08/2011	Pending: In Funding
4	San Pedro, Diego	Salary Loan	Secured	10/08/2011	Pending: Approval

1. Select the loan application you want to reject.

NOTE: Only loan applications with the status of 'Pending: Approval' can be rejected.

REJECT LOAN APPLICATION



**A confirmation message will ask you to confirm the rejection of the loan application.
Click Yes to proceed with the rejection and No otherwise.**

REJECT LOAN APPLICATION

Status

Successfully updated the status of the loan application record.

OK

After confirming with the rejection, an alert message will inform you that the rejection was successful. Click OK to return to the list.

REJECT LOAN APPLICATION

Home Loan Applications						
Delete Open New Approve Cancel Reject Print Application Form						
Search By: Search... From: To: 10/9/2011 Search						
Loan Application Id	Borrower's Name	Loan Product	Collateral Requirement	Application Date	Status	
2	dela Cruz, Juan	Salary Loan	Secured	10/08/2011	Cancelled	
3	San Miguel, Juana	Salary Loan	Secured	10/08/2011	Pending: In Funding	
4	San Pedro, Diego	Salary Loan	Secured	10/08/2011	Rejected	

You are then returned to the list with the status of the loan application updated to 'Rejected'.

PRINT LOAN APPLICATION FORM

PRINT APPLICATION FORM

The screenshot shows a web application window with a title bar containing 'Home' and 'Loan Applications'. Below the title bar is a toolbar with buttons: Delete, Open, New, Approve, Cancel, Reject, and Print Application Form. The 'Print Application Form' button is circled in red. Below the toolbar is a search bar with 'Search By:' and a dropdown menu, followed by a 'Search...' input field. To the right of the search bar are 'From:' and 'To:' date pickers, with 'To:' set to '10/9/2011', and a 'Search' button. Below the search bar is a table with four columns: 'Loan Application Id', 'Borrower's Name', 'Loan', and 'Collateral Requi'. The table contains three rows of data. A black arrow points from the 'Print Application Form' button to a text box that says 'Click the Print Application Form button to print an empty loan application form.'

Loan Application Id	Borrower's Name	Loan	Collateral Requi
2	dela Cruz, Juan	Salary Loan	Secured
3	San Miguel, Juan	Salary Loan	Secured
4	San Pedro, Diego	Salary Loan	Secured

PRINT APPLICATION FORM

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** Home, Loan Applications, and **Print Loan Application Form** (circled in red).
- Browser Buttons:** Print (circled in red) and Close (circled in red).
- Red Text Annotations:**
 - "Click the Print button to print the empty form and Close to close the tab and return to the list."
 - "A new tab will open that contains the form to be printed."
- Company Information:**

M. N. Pamaran Lending Investors, Inc.
085 B. Sabellano St. San Pedro District
Pagadian, Zamboanga del Sur, Philippines, 7016
tel#: +63 (62) 215-1391,
fax#: +63 (62) 214-3196
- Form Title:** Loan Application Form
- Section:** Borrower's Basic Information
- Form Fields:**
 - Name: _____
 - District: _____ Station Number: _____
 - Gender: _____ Birthdate: _____
 - Birthplace: _____
 - Mother's Maiden Name: _____
 - Number of Dependents: _____
 - Marital Status: ☐ Single ☐ Widowed ☐ Married ☐ Annulled
 - Number of Dependents: _____
- Image Placeholder:** A large box labeled "2 x 2 Image" for a photograph.