

MINUTES | INAUGURAL BOARD MEETING

Friday, July 27, 2018

(Present: David Neumann, Edie Adam, Clarissa Giese, Arnold Badke, Helen Gillespie, John Abraham; not present: Naomi Seppala)

Appointment of officers

- Past president: Dave Neumann
- President: Edie Adam
- Vice president: Helen Gillespie
- Treasurer: Arnold Badke
- Secretary: Clarissa Giese
- Directors: Naomi Seppala, John Abraham

Motion to accept slate of officers by John Arnold. Second by Arnold Badke. Motion carried.

Director liaisons for committees

- DNA, John Abraham
- Convention, Edie Adam
- Journal, Arnold Badke
- Membership, Helen Gillespie
- Website, John Arnold
- Database, John Abraham
- Research, Clarissa Giese
- Library, Helen Gillespie
- Publicity, Helen Gillespie

Signing authority

- Arnold as treasurer is the primary for signing checks for SGGEE | John Abraham to be the backup. Motion to approve signing authority by Dave Neumann. Second by Helen. Motion carried.

Required notifications

- Minutes and new officers to bank (Arnold)
- New officers to insurance company; remind them to always send mail to PO Box and not rely on email to an individual (Arnold)
- Minutes and new officers to Canadian government (Clarissa)

Information for new directors

- Confirm which email address you wish to use for SGGEE board business
- Google group for directors only; use “reply all” when discussing board business

- Director liaisons will be added to the Google group matching their committee
- Directors-only area on website. Access will need to be established; test access when notified. Where is the link? Under menu on home page, select Members Only|Members Only Index. Log in and scroll to bottom of page.
 - (<https://sggee.org/SGGEE2009/members/directors/index.html>)

Old business

- Info on Kostiuk book project for continuity
 - Agreements in directors only
 - Payment expected in 2018-early 2019
 - Expect discussion on publishing format and distribution; John is liaison to Dick Benert
- Info on status of library; Rose will be starting some discussions
- Jerry Frank assets; John working with John Rauchert to come to agreement on disposition of digital files
- Virginia will followup on PayPal issue with transfer of funds. John Abraham will review D&O insurance policy to provide comfort level that the policy is appropriate.

New business

- International German Genealogy Partnership new dues structure (Edie)
- Membership review of types and fees coming later this year

Minutes taken by Edie Adam, 7/27/18