

SGGEE

Accounting and Finance
c/o 103 Lake Lucerne Close SE
Calgary, Alberta CANADA T2J 3H7

REQUEST FOR PAYMENT OR REIMBURSEMENT

I CERTIFY THAT REQUEST COVERS COSTS PROPERLY PAYABLE BY SGGEE

Choose the appropriate currency code (one per form)

Name

Date (click to open calendar)

Signature

Please prepare and forward a cheque payable to:

Recipient's name

Address

Function or area of activity (Research, Journal, Convention, etc.)

To satisfy audit requirements please attach relevant invoice(s) and provide a brief description(s)

Description

Amount

Office use (Code no., etc)

Total

For office use:

Approved by

Cheque no.

Dated

Mailed to
