# RESUME

**PANKAJ SHARMA**

Vill - Pyana Khurd ,Post - Raghunathpur Pin Code: 245405

Mobile: **+91- 9759750507 , 9719908551**

# [E-mail:Pankajsharma245405@gmail.com](mailto:Pankajsharma245405@gmail.com)

**OBJECTIVE:**

Willing to join a reputed organization that can offer prospect for my professional and personal growth and also that realize my potential and utilize my qualification and skills to have a mutually satisfaction pertain.

**ACADEMIC QUALIFICATION:**

* ***Passed High school from Uttar Pradesh Board in 2016***
* ***Passed Intermediate from Uttar Pradesh Board in 2018***
* ***Passed (BSc Bio Grpup )from CCS University Meerut in 2021***
* ***MSc Organic Chemistry Appring in Final Years***

**EXPERIENCE:**

***Fresher***

**JOB RESPONSIBILITIES:**

* Achieve Sales Target
* Prepare Weekly Sales Report
* Follow Up With The Clients

**COMPUTER PROFICIENCY:**

* Knowledge of Basic Computer

**Competencies**

* Keen & Quick learner
* Very Flexible
* Disciplined
* Responsibility towards Job , Organization, Colleagues
* Problem Solving Skills
* Good Decision Making

**PERSONAL DETAILS**

Father’s Name Mr . Tarun Sharma

Date of Birth 10- Feb – 2001

Sex Male

Marital Status Unmarried

Nationality Indian

Languages Known English, Hindi

**DECLARATION**

I hereby declare that the information given above is true to the best of my knowledge and belief.

# Date: …………………..

Place: …………………. (PANKAJ SHARMA )