



### **Rooms Division Management**

College Credit Certificate | Code: 65048 | 30 Credits

CIP: (0252090402)

**Effective Term: Fall 2017 (2177)**

The Rooms Division Management College Credit Certificate program is designed to prepare students with a theoretical and practical foundation for a successful career in the hotel sales and marketing industry. Students enrolled in this certificate are prepared for positions such as Front Desk Manager, and Guest Relations Manager. Credits earned can be applied to an Associate in Applied Science degree in Hospitality and Tourism Management.

#### **PROGRAM CORE (15.00 Credits)**

HFT1000	Introduction to Hospitality	(3.00 Credits)
HFT1210	Human Resources	(3.00 Credits)
HFT1631	Risk Management and Security	(3.00 Credits)
HFT2421	Managerial Accounting for Hospitality	(3.00 Credits)
HFT2449	E-Business for the Hospitality Industry	(3.00 Credits)

#### **ELECTIVES (15.00 Credits)**

HFT1220	Supervisory Development	(3.00 Credits)
HFT1300	Executive Housekeeping	(3.00 Credits)
HFT2223	Training Skills and Development	(3.00 Credits)
HFT2241	Leadership and Quality Assurance Management	(3.00 Credits)
HFT2410	Front Office Procedures and Lodging Operations	(4.00 Credits)
HFT2501	Hospitality Sales	(3.00 Credits)
HFT2750	Event and Meeting Management	(3.00 Credits)
HFT2949	Co-op Work-study Internships 2	(3.00 Credits)