

**Business Specialist - Human Resources**

College Credit Certificate | Code: 65014 | 12 Credits

**CIP (0552020103)**

**Effective Term: Fall 2017 (2177)**

The Business Specialist College Credit Certificate program is the first in a series of three College Credit Certificate programs designed to prepare students for employment in entry-level positions in the following areas: accounting/budgeting, business management, finance, human resources, international business, marketing, small business. There is only one College Credit Certificate in Business Specialist. Students may select one of the 6 options, but the certificate is awarded only once.

**MAJOR COURSE REQUIREMENTS (12.00 Credits)**

MAN 2021	Principles of Management	(3 credits)
MNA 1345	Effective Supervision	(3 credits)
MAN 2300	Human Resources Management	(3 credits)
MNA 2120	Human Relations in Business	(3 credits)