

## SHOP LICENCES ACT, 1976

**APPLICATION FOR ISSUE OF NEW LICENCE**

1. Type of application:(a) For a new licence:  
 (b)To extend a trade or business from licences premises.  
 (c)To remove a trade or business from licenced premises.  
 (d)For the removal, alteration,etc, of a condition (Attach a statement of reasons)  
     (delete in applicable)
2. Particulars of applicant.  
 (a) Full name.....Maiden name.....  
 (b)Is or will the applicant be the owner of the trade or business?.....  
 (c)Residential address and telephone number.....  
 (d) Business address and telephone number.....  
 (e)Date and place of birth.....  
 (f) Date and place of first entry into Zimbabwe if born in another country.....

NOTE: A separate schedule reflecting the above mentioned information must be attached,in the case of—

- (a) A company or cooperation company, in respect of each director thereof;
- (b) A cooperative society, in respect of each member of the governing committee thereof;
- (c) A partnership, in respect of each active or administering partner thereof;

3. Particulars of person who is or will be in actual and effective control of the trade or business at the premises concerned.  
 (a) Full name.....Maiden name.....  
 (b) Residential address.....  
 (c) Business address.....  
 (d) Date and place of birth.....  
 (e)Date and place of first entry into Zimbabwe if born in another country.....

- 4.Has any person whose name is given under paragraph 2 or 3 been convicted within the past five years of any of the offences referred to in paragraph (c) of subsection (2) of section 19 of the Act of any other offence? If so give details of any other conviction  
.....  
.....  
.....

- 5.Name under which trade or business is or will be conducted.....  
.....

6. Describe trade or Business--  
 (a) State goods to be dealt in--  
 (1) Class/classes: (Refer to current Shop Licences (Classes of Goods) Notice).  
.....

- (11) If not classified, specify the goods to be dealt in-- .....

- (b) State whether the goods are or will be sold to out of hand/sold by auction/sold from vending machines/let for hire  
     (delete inapplicable)
- (c) State whether trading as wholesaler/retailer/both  
     (delete inapplicable)

- 7(a) Has the applicant's estate ever been sequestrated in Zimbabwe or elsewhere.....  
 (b) If "YES" has he been rehabilitated.....If

"NO" the consent of the applicant's trustee to carry on the trade or business must be attached

8. Situation of premises (the" new" premises in the case of an extension or removal) ---  
     (If vending machine trading only is to be conducted, refer to paragraph 10).

- (1) If urban—

8. Stand.....Township/Suburb.....

Street No. and

Name.....

Name of building .....

Office/Shop No.....Floor No.....

Telephone No.....

(2) If rural, including tribal lands—

(a) Description of the property where the business is or will be carried on (as described in the title deed)-

(1) The number of the plot /portion.....

(11) The name of the farm/agriculture holding.....

(111) The registered number of any mining location.....

(attach concepts in terms of section.179. Mines and Minerals Act (Chapter 165 if trading is proposed to mining)

(b) Description of the site or property where the trade or business will be carried on if tribal trust land or

2 African purchase  
land.....

9. If the application relates to premises which have not yet been erected or, if erected, require additions or alterations-

(a) State if the building plans have been approved by the competent authority if so, the approved use of the building

(b) State the required for the completion of such erection, additions or alterations.....

10. If the applicant intends to trade only from vending machines describe the machines and state where they will be  
situated.....

11 If you require any authority in terms of the provisions of any other law including any by-law before a licensing authority may grant an application for a licence or before a licence may be issued or renewed, attach such authority or a certified copy thereof

I hereby declare that the information given in this application is true and correct.

Date.....

(Signature of applicant and capacity in which signing)

**NOTES:**

1. Submit in duplicates.
2. The grant of a licence does not relieve the holder thereof from compliance with any law relating to the carrying on of the trade or business concerned.
3. Severe penalties are provided in the Act for the making of any false statement in an application for a licence. In addition such licence may be cancelled.
4. This form must be accompanied by--
  - (a) The prescribed fee of
  - (b) Documents, plans, Specifications as may be prescribed or required by the licencing authority;
  - (c) Proof that the provisions of any other enactment relating to the trade or business concerned have been complied with.... e.g. planning consent;
  - (d) Proof that notice of intention to apply for a licence has been given- e.g. copies of the advertisement inserted in newspapers.
5. With regard to item 4,overleaf, the offences referred to in section,19 (2) (c) of the Act are those constituted by--
  - (a) Sections 4 or 5 of the shop Licences Act, 1976;
  - (b) Sections 7,8,15 or 17 of the shop hours Act, 1975;
  - (c) The Trade Measures Act (chapter 2 and 9);
  - (d) Any regulations made under the aforementioned Acts;
  - (e) Any like provisions of any Act or any regulations repeated by the aforementioned Acts;

**CITY OF MASVINGO**

**SHOP LICENCES ACT,1976**

**NOTICE OF INTENTION TO APPLY FOR THE ISSUE OF A NEW LICENCE**

Notice is hereby given that application will be made to the Masvingo Licencing Authority on.....For the issue of a licence  
to.....  
trading as .....,  
to carry out the trade or business of selling by.....  
in respect of premises situated at .....,  
under the effective and actual control of.....

DATE AT..... ON THIS.....DAY OF.....

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APPLICANT

## **MUNICIPALITY OF MASVINGO**

### **CLASSES OF GOODS**

CLASS 1 –All goods relating to the trade or business of a fishmonger.

CLASS 2 – All goods relating to the trade of a butcher and fishmonger.

CLASS 3 – Dairy produce and eggs.

CLASS 4 – (a) Frozen prepackaged meat and fish or  
(b) Smoked, salted or dried meatand fish or  
(c) Poultry, bacon, ham, sliced cooked meats, sausages and polonies  
(not contained in a tin)

CLASS 5 –Foodstuffs soldfor consumption off the premises on which they are sold  
Without further preparation.

CLASS 6 – All food stuffs not specified in classes 1, 2, 3, 4 and 5

CLASS 7 –All goods other than food stuffs

CLASS 8 – Aerated waters,beverages,fruit drinks, tobacco, smokers requisites, matches,  
bread biscuits,cakes, poultry, milk,ice- cream,sugar,sweets,chocolates,  
potato chips and other packaged none-perishable foodstuffs, fruit and  
vegetables, newspapers, periodicals, boots and postcards only.

CLASS 9 – Aerated waters, fruit drinks, manufacture tobacco, cigars, cigarillos,  
Cigarettes, matches, bread, ice-cream, sweets and potato chips.