



# Alaa Rehawi

Accountant

## objective

Seeking a challenging position where i can put my education and skills to the benefit of the organization and improve my experiences .

## Education

- **Bachelor's degree in Accounting** 2017 \_ 2023  
Faculty of Economics Damascus University
- **Intermediate Institute in Business administration** 2022 \_ present  
The American University Of The People

## Experience

- **OVS** 2016  
Sales
- **Jana Company** 2017 \_ 2022  
Accountant
- **Al Khazen Soft** 2022 \_ 2023  
Accountant / Technical Support
- **CGT** 2023  
ICDL and Accounting Trainer

## Training Courses

- **Asia Training Center** 2016  
ICDL
- **Asia Training Center** 2022  
Accounting Software  
Al Ameen / Al Rasheed / Al Edari
- **SPA** 2022  
Diploma of business administration " Human Resources "
- **Edraak** 2022  
Accounting and preparing external financial reports

## Contact

- **Phone**  
+963937395547
- **Email**  
Alaarehawe9@gmail.com
- **Address**  
Damascus \_ Kafr souseh

## Personal

- **Data of Birth :** 29 / 7 / 1999
- **Marital Status :** single
- **Nationality :** Syrian

## Computer Skills

- **MS Excel :** 70%
- **MS Word :** 85%
- **Al Ameen :** 75%
- **Al Khazen :** 100%

## Language

- **Arabic :** Mother Tongue
- **English :** Good

## Soft Skills

- **Team Player**
- **Communication**
- **Flexibility**
- **Responsibility**