**NICHOLUS MUKUA MUTUA**

**P.O. Box 9795-00200, Nairobi**

**Tel: 0720 889 853**

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I am a Technical & Regulatory Manager from a technical background, with over fifteen years of invaluable managerial experience of working for multinational companies. Proficient in good Regulatory affairs, good manufacturing practices, quality, health and safety practices in a multinational environment, and working with other departments of an organization to avail products and services to customers in a timely planner while at the same time making sure that the technical function function operate in cost effective manner. In addition, I am a strong negotiator and a team player, and very much a 'big picture', strategic thinker. Above all, I am looking for a stimulating position in an energetic and supportive team where I can continue to make a transition to a strategic supply chain or operations management role.

**Personal Details:**

* Date of Birth:1973
* Marital Status: Married

**Education & Professional Qualifications:**

* Master of Business Administration (International Business), University of Nairobi, 2013

Project Title: Driving Forces for Foreign Direct Investment in Kenya by Beiersdorf East Africa.

* Bachelors’ of Science, (Chemistry a), 2nd Class, Jomo Kenyatta University of Agriculture and Technology, 1998
* French International Diploma Level **1, 2 & 3** , Alliance Francaise, 2011,2012& 2014
* Diploma 1 in Business Management, Kenya Institute of Management, 2003
* Kenya Certificate of Secondary Education, B (Plain), Tala High School, 1992

**Key Professional Skill**

* Product Registration skills and liason with regulatory bodies
* Good knowledge of Good manufacturing practices and plant hygiene
* Lean Manufacturing
* Total Preventive Maintenance
* 5S housekeeping skills
* Third party manufacturing management
* Occupational Health and Safety skills
* Planning, directing and coordinating various aspects of the environment, safety and quality management system
* Food safety and basic microbiology
* Trained IS0 2001 internal quality management systems auditor
* Registered Environmental Lead Expert with Nema
* Proficient in International language, French

**PROFESSIONAL EXPERIENCE**

**Technical and Regulatory Affairs Manager**

**Diversey Eastern & Southern Africa and Nigeria,Oct 2017- To Date;**

**Duties And Responsibilities:**

* Liaising with regulatory bodies for product registration such as Kenya Bureau of Standards, Pharmacy & Poisons Board of Kenya, National Environment& Management Authority, ( Nema for plastics licenses) , Pest Control Products Board( for exemption letters)
* Liaising with regional regulatory bodies such as UNBS(UG), RBS( Rw), TBS( TZ), Zema( Zambia), NAFDAC( Nigeria) , GCLA (TZ) for product registration on those markets.
* Managing quality management system through internal and external audits and monthly reports
* Managing companies formulation data base and roll out of new products.
* Liaising with marketing department for development of products sells materials and labels.
* Maintaining companies health , safety and environment programs including global reporting
* Liaising with Nema and OHS safety auditors for annual audits, and training to achieve company’s safety and environment targets.

**Key Achievements**

* Managed to register products products in Zambia market within six months in 2017 enabling the company access the Zambian market fetching sales worth USD 100,000
* Managed to register the Disinfectants and antibacterial soaps of our product portfolio with Pharmacy & Pharmacy Board of Kenya hence reducing their import duties by 25%.

**Significant Work Experience:**

* 2012-Sept 2017: Technical, QEHS& Contract Manufacturing Manager, Sealed Air East Africa and Nigeria
* 2011-2-12: Technical Manager/Production Manager, Diversey Eastern & Central Africa
* Jan 2007-2010: Technical Manager, Johnson Diversey East Africa
* August 2006-Dec 2006: Quality Manager, Johnson Diversey East Africa
* Quality Controller/Production Supervisor , Inter Consumer Products Limited, Cosmetics Company, Nov 2003-April 2004
* Quality Analyst -Beiersdorf (EA) Ltd, Jan 2001-Oct 2003
* Chemistry/Math’s Teacher Kisukioni Secondary School, January 1998-December 2000

**Membership:**

* Board Member, GS1 Kenya 2010- 2015( A Global supply chain service provider )
* Technical committee member- Kenya Bureau of standards
* Member, Chartered Institute of Purchasing and Supplies( CIPS)-UK
* Member, chemical& allied sector, Kenya Association of Manufacturers

**Interest/Hobbies:**

* Traveling, Reading business journals and Watching football

**REFEREES**

**Please feel free to contact the under mentioned in regard to my competence, work ethic and performance.**

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| **Prof Bitange Ndemo**  Associate Professor,  University of Nairobi  Tel: 0724 255 459 | **Lawrence Nduva**  Monitoring and Evaluation Manager  Kenya ICT Board, Nairobi  Tel: 0722 417 863 | **Brighton Ochieng**  Site Director  GlaxoSmithKline (GSK)  Tel: 0722 946 821 |