**CURRICULUM VITAE**

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**PERSONAL DETAILS:**

Name : Joash Osanjo Ochieng’ Date of birth : 23rd Oct.1979 Gender : Male Nationality : Kenyan Religion : Christianity Language Proficiency : English, Kiswahili and Luo Marital status : Married Contacts : P.O Box 128, PAP-ONDITI.  
 Cell phone: +254 711 505 775 Email: [ochieng\_joash@yahoo.com](mailto:ochieng_joash@yahoo.com)

**CAREER OBJECTIVE:**

* To work in an organization that utilizes my skills and abilities and offers an opportunity for growth and career development,
* To play an integral role in attainment of organization’s goal and objective leading to the organization’s growth.

**KEY QUALIFICATIONS**:

* I am a Diploma graduate in Applied Biology with over 5 years work experience in Quality control and monitoring, and research work.
* I have good experience and knowledge in Laboratory work including physical, microbial and chemical analysis of pharmaceutical products, food products and water, Good Laboratory Practices (GLP) and management, Good Manufacturing Practices (GMP), instrumentation, data recording, analysis and reporting, documentation and record keeping.
* I am familiar with ISO 22000, ISO 9001:2015 and HACCP and have been involved in developing Quality Control manuals and Standard Operation Procedures (SOPs).
* I am a computer literate professional with good knowledge and work experience in Microsoft office packages i.e. MS Word, MS Excel, MS Access and MS PowerPoint.
* I have been a member of Kenya Bureau of Standards (KEBS) technical Committee (TC) for standardization of processed cereals and pulses hence familiar with standard development, reviews and application.
* I am a trainer of trainers (TOT) in flour fortification planning, implementation, have been involved in Wheat and Maize flour fortification for the last 5 years.
* I am a good communicator, with excellent ability to persuade potential customers to purchase new products, provide technical advice and held to customers on existing needs and requirements and conduct practical demonstration about the functions and benefits of given product and services.
* I am a trained Cleaner Production technologist with demonstrated practical experience in efficient resource utilization and environmental conservation through sound waste management practices.

**COUNTRY OF EXPERIENCE:** Kenya, Uganda.

**EDUCATION:**

* May 2002 – Nov. 2004 - Diploma in Applied Biology, Technical University of Kenya, Nairobi,
* Feb.1994 – Nov. 1997 - Kenya Certificate of Secondary education (K.C.S.E), Onjiko High   
   School, Kisumu.
* Jan. 1986 – Oct. 1993 - Kenya Certificate of Primary Education (KCPE), Ombaka Primary   
   School, Kisumu.

**WORK EXPERIENCE:**

**Jan. 2019 to Date, Technical Sales Support Manager: Amesi (K) Ltd., Nairobi, Kenya.**

**Duties and Responsibilities:**

* Promote new ideas and products in order to maintain and grow customer relationships,
* Identify potential business opportunities with products & innovations,
* Understand Industrial scale manufacturing processes within bread, Flour & confectionary sectors,
* Understand customer’s priorities, challenges and opportunities by taking an active role in their business,
* Encourage long term partnerships to aid development of custom-made products,
* Develop procedures and standards for internal and external trials to provide samples and stimulate NPD,
* Provide support to customers with plant trials, organize demonstrations and solve complaints,
* Provide fault diagnostics and maintain product quality in order to develop customers,
* Work closely with Sales & Technical teams to enhance customer relationships,
* Provide Support to the Sales Team by being involved in the Sales Pipeline, growing existing products portfolio and Developing new business opportunities.

**May. 2018 to Jul 2018, Quality Assurance Manager: Mwananchi Baker’s Ltd., Mombasa, Kenya.**

**Duties and Responsibilities:**

* Conducted Incoming inspection, sampled and analyzed raw materials and packaging materials, ensuring compliance to both internal and external requirements.
* Ensured consistent production of quality Bread and confectionery products, ensuring that finished products comply with set standards.
* Participated in developing and implementing Standard Operating Procedures (SOP) and work instructions.
* Developed and implemented sanitation standards and procedures to ensure in-house hygiene and waste management is effectively managed.
* Lead Health and safety (OSH) committee, investigating and setting standards for quality, health and safety.
* Participated in research and development of new products and conducted routine trials to ensure consistent efficacy of key raw materials.
* Assessed Market requirements and ensured timely handling of customer complaints and non-conforming products.
* Ensured certification and timely recertification of new products and existing products.
* Prepared and promptly submitted QA reports to management for appropriate action.
* Identified training needs, conducted internal training to QA and production staff on critical and best quality control and housekeeping techniques and practices.

**Jul. 2017 to Feb.2018, Quality Controller: Bakhresa Grain Milling (K) Ltd., Mombasa, Kenya.**

**Duties and Responsibilities:**

* Conducted Incoming inspection, sampled and analyzed Wheat grain, flour additives and packaging materials to ensure compliance.
* In-Process quality control and monitoring of daily production processes and quality assurance of finished products,
* Conducted routine physical, chemical and microbial analysis of raw materials, intermediate and finished products to ensuring compliance with both internal and external requirements,
* Conducted routine test baking and Q.C market survey, handling customer complaints and product returns.
* Maintained and managed of laboratory equipment to ensure safety and credible test results.
* Participated in developing and reviewing of standard operating Procedures (SOPs), managed and kept document and records related to quality control.
* In charge of Storage and issuance of additives, daily monitoring of application to ensure accurate dosage.
* Prepared and submitted daily, weekly and Monthly quality control reports to management.

**Feb. 2015 to Date, Quality Controller: Alpha Grain Millers Ltd., Kisumu, Kenya.**

**Duties and Responsibilities:**

* Conducted routine incoming inspection and analysis of all raw materials and packaging materials,
* Conducted routine quality market surveys and research to determine the competitiveness of finished products, identify existing quality challenges faced by consumers and solve reported customer complaints,
* Participated in products formulation and branding to meet changing and varying customer demand,
* Supervised daily test baking and efficacy tests on Wheat flour improvers and premixes, recommend suitable Wheat improvers and premixes and monitor daily usage to ensure accurate dosage during flour production,
* Handled Customer complaints and products returns, determining appropriate corrective action,
* Conducted daily In-Process monitoring and quality assurance of production processes and finished products,
* Ensured timely calibration and maintenance of all Laboratory equipment to ensure credible test results,
* Prepared and submitted Wheat grain, Wheat flour and Water samples for external laboratory analysis,
* Prepared daily, weekly and monthly quality control reports and submit to management,
* Developed work instructions and quality control forms, reviewing existing Standard Operating Procedures (SOPs) and the company quality manual, manage and keep documents and records related to quality control,
* Conducted Monthly quality control audits and stock taking to determine compliance with set quality standards and physical stocks of all quality control related materials,
* Conducted routine inspection, control and manage storage pests through good hygiene practices, surface spraying, fumigation and baiting,
* Planned and conducted regular internal trainings on basic quality control techniques, Good Laboratory Practices (GLP) and management, pest control Occupational Health and Safety (OSHA) and Housekeeping,
* Prepared cleaning schedules, supervise daily general cleaning and timely acquisition of all cleaning materials.

**Feb. 2012 to Feb. 2015, Quality Controller: United Millers Ltd., Kisumu, Kenya.**

**Duties and Responsibilities:**

* Conducted routine incoming inspection and analysis of all raw materials and packaging materials,
* Carried out regular physical, chemical and microbial analysis of raw materials, intermediate and finished products to ensure compliance with both internal and external requirements,
* Implemented the company’s quality management system in line with ISO 9001:2008 and carrying out surveillance internal audits in all units for sustenance,
* Ensured consistent In-Process control and quality assurance of all finished goods including sifted maize meal, Wheat flour, animal feeds, Bread and Confectioneries, Fats and Oils,
* Prepared daily and monthly quality control reports, submitting to management for appropriate action,
* Developed work instructions and quality control forms, reviewing existing Standard Operating Procedures (SOPs)and the company quality manual,
* Conducted routine inspection, controlled and managed storage pests through cleanliness, surface spraying and fumigation,
* Sampled and carrying out microbial analysis of raw materials, finished products and water,
* Implemented Resource Efficient Cleaner Production (RECP) technology in the company,
* Planned and conducted regular internal trainings on basic quality control techniques, pest control and Resource Efficient Cleaner production technology.

**Jan 2010 – Jan 2012, Microbiologist: Laboratory and Allied Ltd., Nairobi, Kenya. Duties and Responsibilities:**

* Carried out microbial and sterility test of raw materials, intermediate, finished and stability products,
* Sampled and carried out chemical and microbial analysis of treated water,
* Performed sensitivity(Bio-assay) tests on antibiotic products to ascertain their potency,
* Carried out pyrogen and Eye irritation tests on sterile and eye products using Rabbits,
* Maintained controlled cultures of Fungi and Bacteria, conducted Media fill and efficacy test,
* Cleaned and decontaminated Microbiology laboratory rooms, apparatus and equipment to ensure credible and reliable microbial test results,
* Carried out microbial environmental monitoring in production areas and microbiology laboratory,
* Prepared and maintained laboratory reagents and standard solutions,
* Developed and reviewed Standard Operating Procedures (SOPs), managed and kept documents and records related to microbial analysis.

**April 2007 – August 2009, Quality Analyst: Bee Natural Uganda Ltd., Arua, Uganda. Duties and responsibilities:**

* Inspected and analyzed incoming raw honey and packaging materials to determine acceptability based on internal and external standards.
* Supervised and monitored daily production processes to ensure strict adherence to Good Manufacturing Practices (GMP) and Good Hygiene Practices (GHP).
* Managed all raw materials, packaging materials, intermediate products and finished products.
* Prepared monthly cleaning schedule supervised daily general cleaning and established appropriate pest control program for the company’s premise.
* Prepared and conducted internal and field trainings on basic quality control and apiculture techniques to ensure high quality products.
* Conducted Monthly quality control audits and stock taking to determine compliance with set quality standards and physical stocks of all materials and products.

**February 2006 – March 2007, Microbiologist, Regal Pharmaceutical Ltd, Nairobi, Kenya. Duties and Responsibilities:**

* Sampled and carried out microbial load test on raw material, intermediate and end products.
* Performing Bio-assay test on antibiotics.
* Sampled and carried out microbial and chemical water analysis.
* Carried out microbial environmental monitoring in all production areas.
* Maintained cultures of bacteria and fungi and conducted culture media suitability test.
* Prepared and maintained laboratory reagents and standard solutions.
* Cleaned and sterilized laboratory apparatus, Equipment and surfaces to ensure credible test results.

**VOLUNTEER EXPERIENCE:**

**Jan. 2011 – Oct. 20111, Field Officer Honey Care Africa, Siaya, Kenya.**

**Duties and Responsibilities:**

* Routine inspection of Bee Hives, Honey harvesting and siting of new Hives and Honey
* Mobilize and sensitize local Farmers to attend trainings and workshops,
* Organizing and conducting Bee keeping Trainings and workshops on basic Bee keeping and Honey production for local Bee keeping Farmers.

**Aug. 2006 - Mar. 2007, HIV/AIDS Trainer: Hope and Care Association, Nairobi, Kenya. Duties and responsibilities:**

* Organized and conducted HIV/AIDS trainings for the local communities.
* Mobilized grassroots communities to attend VCT services and training of people infected and affected with HIV/AIDS and drug substance abuse.

**May 2005 – Aug. 2005, Microbiologist: Ministry of Water and Irrigation, Nairobi, Kenya. Duties and responsibilities:**

* Microbial sampling of Water and Effluent materials for laboratory analysis.
* Carried out physical, chemical and Microbial analysis of water and effluent.
* Cleaned and sterilized cultured media and laboratory equipment.
* Recorded, interpreted and presented daily microbial test results.

**PROFESSIONAL TRAINING:**

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| **YEAR** | **TRAINING** | **INSTITUTION** |
| July 2017 | Certificate in Training of Trainers (TOT) in flour fortification planning, implementation and monitoring | Food Fortification International (FFI), Nairobi, Kenya |
| December 2016 | Certificate in Occupational Health, safety and firefighting course. | Keileys Consortium Ltd, Nairobi, Kenya. |
| March 2016 | Certificate in Cereal and pulses grading | Kenya Agricultural & Livestock Research Organization (KALRO) |
| December 2015 | Certificate in occupational First Aid course | Kenya Red Cross, Nairobi, Kenya. |
| September 2015 | Certificate in Aflatoxin Proficiency (APTECA) | Texas A&M Agri-Life Research, Nairobi, Kenya. |
| April 2012 | Certificate in Resource Efficient and Cleaner Production technology. | Kenya National Cleaner Production Centre (KNCPC), Kisumu, Kenya. |
| July 2012 | Certificate in Pests control and management. | East African Grain Council (EAGC) |
| Oct. – Nov. 2009 | Certificate in Business Skills and Entrepreneurship development(BSED) | Ministry of Youth Affairs and Sports, Nairobi, Kenya. |
| April 2009 | Certificate in Good Manufacturing Practices (GMP) and Good hygiene Practices (GHP). | Uganda Bureau of Standards (UBS), Arua, Uganda. |
| June 2007 | Certificate in Organic Agriculture. | Uganda Martyrs University, Uganda. |
| June – August 2006 | Certificate in HIV & AIDS and counselling. | Hope and Care Association, Nairobi, Kenya. |

**KEY ACHIEVEMENTS:**

* Nominated as one of the Kenyan representatives in a food fortification and monitoring Training of Trainers (TOT) course organized by Food Fortification Initiative (FFI) in Nairobi, Kenya in July 2017.
* Participated in technical review of National standards for Maize and Wheat flour at KEBS in 2015,
* Awarded a certificate of recognition for serving as a Cleaner Production (CP) team coordinator during the 2012 Industry National Resource Efficient and Cleaner Production (RECP) awards,
* Involved in developing and reviewing Standard Operation Procedures (SOPs) at Laboratory and Allied Ltd,
* I was a member of ISO 22 000 and HACCP implementation committee at Bee Natural Uganda Ltd,
* Implemented training course for new recruits and student attaches between 2007 and 2009,
* Awarded a certificate of appreciation for serving as a class representative for the 2002-2004 Biology Class at the Kenya Polytechnic University College,
* Monitored and implemented Wheat flour fortification program at Bakhresa Grain Milling (K) Ltd.

**SKILLS AND COMPETENCIES:**

* Good communication and interpersonal skills,
* Excellent analytical, data collection and presentation skills.
* Good report writing ability.
* Ability to train and work as a team.
* Microsoft office and Internet,
* First Aid and fire-fighting techniques,
* Good negotiation and deal making skills,

###### **REFERENCES:**

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| 1. Mr. Paul Ombok, Quality Assurance Manager, United Millers Ltd,  P.O Box 620,Kisumu, Cell-Phone: 0724 439 452. E-mail: [paul\_ombok@yahoo.com](mailto:paul_ombok@yahoo.com.sg) | 1. Mrs. Mary A. Kiaye, Senior Lecturer, Technical University of Kenya,  P.O Box 18050, Nairobi, Cell-Phone: 0722 776 992 E-mail: [marykiaye@yahoo.com](mailto:marykiaye@yahoo.com) | 1. Mr. Titus Ncheri, Chief Miller,  Alpha Grain Millers Ltd,  P.O Box 21140, Nairobi, Cell-Phone: 0728659844  E-mail: [titusncheri@gmail.com](mailto:titusncheri@gmail.com) |