**CURRICULUM VITAE**

**PERSONAL DETAILS**

Surname : Menya

Other Names : Dominic Oloo

Marital Status : Married with four Children

Contact Address : Post Box 30716 Nairobi

Cell Phone No : 0725111713

Residence No : 0710730586

**EDUCATION BACKGROUND**

1 **Institution** : **St. Paul’s University**

Date : 2016 – 2018

Achievement : Masters in Business Administration

(Strategic Management, Leadership and Marketing

Option)

2 **Institution** : **New Port University**

Date : 1996 – 1998

Achievement : Bachelors in Business Administration

3 **Institution** : **The Technical University Of Kenya**

Date : 2016 – 2019

: Bachelors of Technology in Printing (TVET Programme)

4 **Institution** : **Kenya Technical Teachers College**

Date : 2005 – 2006

Achievement : Diploma in Technical Education

|  |  |  |
| --- | --- | --- |
| 5 | **Institution** : | **The Kenya Polytechnic** |
|  | Date : | 1989 – 1992 |
|  | Achievement : | City and Guilds of London Institute |
|  |  | Diploma in Printing Technology |
| 6 | **Institution :** | **International Correspondence Schools** |
|  | Date : | 1986 – 1988 |
|  | Achievement : | Comprehensive Building Diploma |
| 7 | **Institution** : | **Kenya Polytechnic (Part Time)** |
|  | Date : | 1991 – 1992 |
|  | Achievement : | Advance Management Certificate in Printing |

**CAREER HISTORY AND EXPERIENCE**

|  |  |  |
| --- | --- | --- |
| **1** | **Institution :** | **Manyatta High School** |
|  | Date **:** | 1987-1989 |
|  | Position : | Teacher |
|  | Duties : | Teaching Building Construction and Design |
| **2** | **Institution :** | **Kenya National Federation Of Corporative** |
|  |  | **Printing Press** |
|  | Date : | 1989 -1991 |
|  | Position : | Operator and Supervisory Respectively |
|  | Duties : | Providing overall Direction to printing press Staff |
|  |  | and guiding them through production and Quality |
|  |  | lines |

|  |  |  |
| --- | --- | --- |
| **3** | **Institution :** | **Metal Crowns Limited Printing Press.** |
|  | Date : | 1991 – 1992 |
|  | Position : | Senior Supervisor |
|  | Duties : | Coordinating and supervising production |
| **4** | **institution :** | **Provident Publicity Services Printing Press.** |
|  | Date : | 1992 – 1993 |
|  | Position : | Production Supervisor |
|  | Duties : | Supervising Printing Production Jobs and. |
|  |  | Supervising Out sourced Jobs |
| **5** | **Institution :** | **Print Displays Printing Press.** |
|  | Date : | 1993 – 2002 |
|  | Position : | Senior Supervisor |
|  | : | Production Manager |
|  | Duties : | Providing overall direction by coordinating |
|  |  | and planning Production Schedules |
|  | : | Preparing material requisition, Supervising |
|  |  | Accounts, Sales and Marketing Staff |
|  | : | Ensuring quality assurance at sourcing and during production |
|  | : | Budgeting and planning for both Human and  Material resources |
|  | : | Formulating security and Safety plans and |

|  |  |  |
| --- | --- | --- |
|  | : | Reviewing them at Intervals  Counter checking receipts issued and analyzing |
|  | each of them |
| : | Daily reconciliation |
| **6** | **Institution :** | **The Kenya Polytechnic** |
|  | Date : | (2002 – 2011) |
|  | Position : | Teacher |
|  | Duties : | Teaching |
| **7** | **Institution :** | **The Kenya Polytechnic University College** |
|  | Date : | (2011 – 2013) |
|  | Position : | Teacher |
|  | Duties : | Teaching |
| **8** | **Institution :**  Date : | **The Technical University of Kenya**  (2013 – 2019) |
|  | Position : | Senior Technician |
|  | Duties : | Lecturing |
|  |  | **Lecturing areas:** |
|  |  | Workshop operations, management, marketing, Human Resource, press maintenance, printing materials, workshop practices, press production & print planning. |

9 **Institution : KUL Graphics**

**Academy Of Graphic Technologies (Part Time)**

Date **:** 2004 - 2010

Position : Head Of Printing Department/Lecturer

Duties : Lecturing on Workshop operations, management, marketing, Human Resource, press maintenance, printing materials, workshop practices, press production & print planning.

10 **Curriculum / Syllabus Development:**

**2001-**Diploma Curriculum Development in

Printing at the Kenya institute of Education

**2009 – 2012** Bachelors Of philosophy Syllabus in printing, Bachelors of Technology Syllabus in printing and Diploma of Technology in Printing Syllabus.

11 **PROFESSIONAL TRAINING, WORKSHOPS AND SEMINARS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **TITLES** | **Certificate awarded** | **DURATION** | **COUNTRY** |
| **BTEC Vocational**  **training Workshop by**  **Edecxcel International**  **(BRITAIN)** | Professional Development and Training (Edexcel International) | **1 Day** | **Kenya** |
| **Fundamental of**  **Colour Management**  **Seminar** | Fundamental of  Colour Management. | **3 Days** | **Kenya** |

**PUBLICATION INSTITUTION/ LEVEL TOPIC AREA**

**1.** Project Kenya Polytechnic How to control quality

(Advance Production Management in a printing

Course)

**2.** Senior Paper New Port University Mechanics of Quality

(Bachelors in Business Administration) Control in Printing

**3.** Research and Kenya Technical Teachers College Research Methods

Entrepreneurship (Diploma in Technical Education) one/two and

Paper.

Entrepreneurship

Education.

4. Thesis St. Paul’s University The effect of internal

2017 – 2018

environment on printing quality performance in Nairobi central

Business District

5. Peer reviewed St. Paul’s University Analysis of Printing

Journal May 2018

Raw Materials on Quality Image Production

**REFEREES:**

1. Professor Odoch Pido

Director School of Creative Arts & Technologies

Tel: 0722 720 891

2. Dr. Headmound Okari

Chairman/HOD Business Department

0720 355 928

3. Zablon Mogoko O. Kona

Head of Printing Department School of Creative Arts & Technologies

Technical University of Kenya