**Kennedy Ochieng**

**P.O BOX 1404, Sarit-Center, 00606**

**Mobile: (+254) 0724 481 616, (+254) 0774 448 585**

[**Kennedy.ngala2017@gmail.com**](mailto:Kennedy.ngala2017@gmail.com)**,** [**mr@eapm.co.ke**](mailto:mr@eapm.co.ke)

**Profile**

Quality, Energy and Environment Management Systems Officer with 6+ years of ISO 9001 2015 QMS, ISO 50001 2018 EnMS, ISO 14001 EMS, FSC CoC Management Representative and Paper Production work experience of 4years. Knowledge of quality assurance activities including audits recommending and implementing corrective actions, providing accurate documentation of statistical reports and ensuring overall operational and regulatory compliance. Demonstrated excellence in data and trend analysis, communication skills with various levels of management, regulators stakeholders and suppliers. Ensures timely tracking of performance management system’s key performance indicators and companywide targets as agreed upon and in line with the company’s strategic focus and the daily achievements of these is captured, analysis done and variances investigated in details to get the root causes for corrective action.

**MEMBERSHIP TO PROFESSIONAL BODIES.**

**ASSOCIATE MEMBER - NATIONAL QUALITY INSTITUTE (KENYA).**

I am currently serving as an **ASSOCIATE MEMBER** of **National Quality Institute (NQI)** Registration No. **KEBS/NQI/M/PER/453**

**MEMBER OF NATIONAL TECHNICAL COMMITTEE (KEBS/TC/154).**

National Technical Committee member, **Quality Management & Quality Assurance** based at KEBS and responsible for the development of Kenyan Standards.

**MEMBER OF NATIONAL TECHNICAL COMMITTEE (KEBS/TC/036).**

National Technical Committee member, **Paper and Paper products at KEBS**. This includes Standardization in the field of paper, board and pulps, including terminology, sampling procedures, test methods, product and quality specs, and the establishment and maintenance of appropriate calibration systems.

**ACHIEVEMENTS.**

**ORGANIZATIONAL PERFORMANCE INDEX – COYA AWARDS.**

This is business excellence model that rates organizations in a scale of 1-10 according to its performance and competitiveness. OPI rating is determined following a rigorous internal and external assessment processes using a weighting formula to determine the scores for a set of global determinants and sectoral indicators which when combined, define the OPI. I coordinated our Company team with the end result of achieving; **overall winner Corporate Citizenship and environmental focus determinant, 1st Runners up Leadership and Management and 1st Runners up Productivity and Quality** for Company of the year awards Gala of 2018.

**ISO 9001 2015, ISO 50001 2018 & FSC CoC**

As management representative for East African Paper Mills & Transafrica Paper Mills, I coordinated the entire team and achieved installation and certification based on ISO 9001 2015. I have also achieved the installation of ISO 50001 2018 Energy Management system in our organization. As Management representative for ISO 50001 2018, I coordinated our team for the 1st time in participating in Energy Management Awards 2019 where we achieved Best Entrant Category. As a Management Representative - Forestry Stewardship Council Chain of Custody (FSC CoC) I coordinated the entire team into achieving Certification on the FSC standard.

I’m also responsible for ensuring overall compliance to **Environmental Management and Coordination act** **1999**, amendments **of 2015** and subsidiary legislations on Air quality regulations 2014, waste management regulations of 2006 and water quality regulations of 2006.

**OTHER APPOINTMENTS. POSITION**

**Gemba Kaizen Steering Committee** Committee Secretary (Transafrica & East African Paper)

**OSH Committee** Member of Committee.

**Risk Management Committee** Risk Coordinator (Operational and strategic risks)

**Gemba Kaizen Pillar Head** Standardization Pillar Head.

**CORE QUALIFICATIONS**

Lead Auditor & MR Management Systems audit (ISO 9001 2015, ISO 50001 2018).

ISO 9001 2015 QMS requirements/SOPs/Statutory & regulatory compliance

Corrective/Preventive actions Internal audits/CAPAs (East African & Transafrica Paper Mills).

Goal Setting KPI thresholds/Key result areas/Departmental Quality Objectives

Quality & Energy reviews Facilitate Monthly reviews and Quarterly Strategic Review Meetings.

Risk Management Risk identification, analysis and reviews, HACCP, S.W.O.T analysis.

Performance management Operational performance tracking using Balanced Score Card.

Kaizen Standardization & Sustenance Pillar Head.

**PROFESSIONAL TRAININGS: TRAINING ORGANIZATION**

ISO 9001 2015 QMS Internal Quality Auditor Training. KAT Systems Consultants

FSC CoC Certification and internal audits training Millennium Management Consultants

Performance evaluation training KAT Systems Consultants.

Organizational Performance Index (COYA Awards) Kenya Institute of Management

Energy Efficiency Solutions F& S Scientific/TESTO Germany

Occupational Health & Safety Training KAT Systems Consultants.

ISO 50001 2018 EnMS Internal Energy Auditor Training. KAT Systems Consultants

Circular Economy & Cluster Development Quercus Group- Danish Consultancy.

**Experience AUGUST 2017 –TO DATE.**

**QMS, ENERGY & DATA MANAGEMENT OFFICER.**

The overall purpose of the job is to enhance, monitor, sustain, upgrade, the QMS set up in the company. Further, he/she must ensure programmed audits to be conducted to capture any non-conformity with a view of corrective action. Must upgrade the QMS system with any changes to the internal systems, procedure and data capture as and when they occur. Must identify other international standards that can be adopted to give added value to the operations and staff and lead implementation on approval by Management.

He /she must lead the performance management system in timely tracking of all key performance indicators and companywide targets as agreed upon and in line with the company’s vision and mission. Must ensure that daily achievements of these is captured, analysis done and variances investigated in details to get the root causes for corrective action. Circulate the data management reports daily to the agreed circulation list within agreed time frames.

**B2: Duties of the job:**

* Ensure maintenance of the ISO 9001:2015 certifications and the QM system.
* Identify various other standards that can be implemented to add value and lead when being implemented
* Ensure adherence to all statutory regulation such as but not limited to the Energy regulatory Commission regulations on energy consumption and reduction.
* Collect all data from all departments and collate in to agreed formats for comparison against targets and investigation of any non-conformance.
* Daily circulate the data management tool to the agreed circulation, analysis thereof, non-conformance root cause analysis and with detailed gap analysis.
* Collate all gaps from the TPM check lists, Daily Market meetings, data analysis into one report, monitor closure of gaps within agreed time frames and to highlight any challenges immediately for corrective action
* Update graphical presentation as per the agreed formats.
* Monitor each team performance daily and compute the OEE achieved against the target and identify the best team in the month as per policy for an incentive.
* Carry any other duties as directed by the management from time to time.

**EAST AFRICAN PAPER MILLS & TRANSAFRICA PAPER MILLS LIMITED.**

**1st July, 2015 – August, 2017.**

**Quality Management System Coordinator. (ISO 9001 2015).**

As the ISO Quality Management System Coordinator, I monitor quality control systems throughout the company in accordance with a standard of quality. I assist in and/or manage the quality systems databases for SOPs, conduct audits, training, change controls, CAPAs, validations, data analysis, trend analysis etc., and provide support in the creation of process flow mapping.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

* Maintain documentation related to a compliant ISO 9001:2015 quality systems.
* Support quality system through data collection and analysis in process improvement.
* Perform any and all tasks deemed appropriate by the Coordinator of ISO Compliance & Customer Quality. Establishing, implementing, and maintaining all quality management system processes;
* Presenting the program's performance metrics and recommendations for improvement to executive management on a regular basis;
* Promoting awareness of customer requirements throughout the organization.
* Evaluate, monitor, audit and improve Company quality system(s)
* Maintain process mapping in support of department functions/roles.
* Establishing, implementing, and maintaining all quality management system processes;
* Presenting the program's performance metrics and recommendations for improvement to top management on a regular basis;
* Promoting awareness of customer requirements throughout the organization.
* Convert quality data into trend analysis and informational reports.
* Create clear and concise written documents, reports, and training presentations/materials
* Manage training Quality Management system.
* Serve as the lead internal auditor
* Perform internal audits and pre-assessment’s audits per schedule
* Monitor and measure the effectiveness of the QMS through the timely reporting of internal/external quality metrics/objectives.
* Plan and execute multiple tasks to ensure controlled documents are managed per procedures.
* Providing coaching to personnel on Quality systems (QS) to include document control and training.
* Developing and analyzing statistical data and product specifications to determine present standards and establish proposed quality and reliability expectancy of finished product.
* Assisting in the development of quality plans for all quality.
* Applying data management and approaches to analytical and reporting processes within each department.

**CHANDARIA GROUP OF COMPANIES.**

**July, 2010 – 1st July, 2015.**

**Shift Production – In charge (Paper mill).**

**OVERALL PURPOSE OF THE JOB.**

As a Production Supervisor I was in charge of all production teams in the factory in a shift .I coordinated, facilitated, and guided the teams in production and related issues and challenges in a shift. I was the overall person in charge to ensure that shift production is as per the set targets and met the customer’s standards and quality.

**DUTIES OF THE JOB.**

* Plan raw material required for the shift and ensures it has been issued.
* On line analysis of the product quality and specifications by ensuring standard operating procedures (SOPs) are observed and maintained through process layout implementation and ISO 9001:2015.
* Co-ordinate, plan and ensure any mechanical, electrical, process repairs are done within agreed time frames.
* Co-ordinate and ensure all support activities to production are working and producing as per set parameters to continue: Boilers, Fuel oil 1300litres per day, Biomass boiler steam production to be 5.5tonnes/hour. Compressor 8.5 bars at all times, Transport drivers are in place.
* Find out bottlenecks affecting production teams in production, teamwork and resolve or escalate to senior staff.
* Monitor performance of everyone in the teams and take appropriate disciplinary as recommended by management.
* Implement all safety measures as recommended by the OH & Safety committee and management.
* Report any equipment that needs repair or additional safety measures needed to the production to the Mill manager for facilitation.
* Implement any recommendations given by management for continuous improvement.
* Always look and recommend ways for continuous improvement in terms of efficiency, reducing production losses, and improving quality.
* Developing and maintaining of standardized and safe working procedures for new equipment installed in the process through training of the operators and one point lessons (OPLs)
* Developing and implementation of Kaizen projects i.e. through continuous improvement projects
* Ensuring improved production efficiencies through Overall Equipment Effectiveness (Availability X Performance X Quality).
* Ensure reduction of Muda, Muri and Mura in production by reducing re-works, re-processing and unplanned downtime by observing pull production system

**PAN AFRICAN PAPER MILLS LTD.(2005)**

**STUDENT INTERN.**

**I was exposed to the following**: Chemical/Soda recovery plant,Evaporators,Condensors,Furnace,Digestors,Pulp bleaching processes, Liquor charging and entrainment, Lime kiln process, Ion exchange and regeneration processes, Paper machines 1,2,3 & 4,Drying operations,Calendering and winding operations, Electrolysis of brine.etc

**PROFESSIONAL QUALIFICATIONS.**

2018- To date **Mount Kenya University** – Bachelor of Business Management

2004-2008, **Technical University of Mombasa** - **Diploma in Chemical Engineering.**

**EDUCATIONAL BACKGROUND**

Barding High School (1999-2002)

Kenya Certificate of Secondary Education

Grade: C+

**REFEREES:**

**JOHN JUMA**

**ELECTRICAL ENGINEER**

**KENYA PORTS AUTHORITY.**

**PO BOX 1404-00606, NAIROBI**

**MOBILE: +254 720 756810.**

**BERNARD MUNENE**

**KAIZEN PROMOTION MANAGER**

**EAST AFRICAN PAPER MILLS LIMITED**

**PO BOX 1404-00606, SARIT CENTER.**

**EMAIL:** [**kaizenofficer@eapm.co.ke**](mailto:kaizenofficer@eapm.co.ke)

**RAJASHEKARACHAR**

**MILL MANAGER**

**EAST AFRICAN PAPER MILLS**

**PO BOX 1404-00606, SARIT CENTER- NAIROBI.**

**MOBILE 0701 348 494.**

**EMAIL:** [**achar@kenyapaper.com**](mailto:achar@kenyapaper.com)

**STEPHEN ASUNA**

**PAPER CONVERTION MANAGER**

**KAPA OIL REFINERIES**

**MOBILE: +254 0722 163 929.**