CURRICULUM VITAE

***for***

Kennedy Simba

**Tel:** +254 721 318320**;** Email: **kennedy.simba@bidcoafrica.com**

**BIO DATA:**

**Name:**  Kennedy Simba

**Date of Birth:** 1969

**Nationality:** Kenya

**Postal Address:** P.O Box 4411 Mandaraka Market (Thika)

**Languages:** English & Kiswahili

**Marital Status:**  Married

**Religion :** Christian

**CAREER PROFILE:**

An analytical and results orientedprofessional with over 20 **years** hands on experience in manufacturing industries, I’m self-driven, hardworking and complete all projects to an excellent standard, on time and to budget. I’m looking to take the next step in my career with an international player in a manufacturing set up.

**CAREER OBJECTIVE**

To excel in the field of Quality Assurance by applying leading edge techno-commercial skills and knowledge in a dynamic and agile organization with a view to enhance value and competitive advantage through technology, process improvement and organizational development.

**SPECIALIZED TRAINING ATTENDED/QUALIFICATIONS.**

* ISO 9001:2000 Lead Auditor Training (BVQI)
* Training in Computer office skills
* ISO 9001:2000 internal Audit certificate (BVQI).
* ISO 14001 internal audit certificate (KEBS).
* OHSAS 18000 internal audit certificate (KEBS).
* Attended training on Gemba Kaizen practices in production.
* HACCP (Food Safety) internal audit certificate.
* Good Manufacturing Practices ( 5K practices).
* Occupational Health & Safety certificate.
* Attended training on SAP.
* 1994 -------1995: Dip. Production Management

**EDUCATION**

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| **Institution** | **Qualification** |
| 1994-1996: Gurunanak Dev. University India | Msc. Industrial Chemistry |
| 1994 -1995 Gurunanak Dev. University India | Dip. Production Management |
| 1991-1994: Kurshetra University India | Bsc. Industrial Chemistry |
| 1988-1991: Mukland College | Senior Secondary Certificate |
| 1984-1987: St. Mary’s Ekerubo | Kenya Certificate of Education |

**WORK EXPERIENCE**

**HOD Quality Assurance & System Co-coordinator** **July 2017 to date**

**Bidco Oil Refineries Ltd**

Duties and Responsibilities**:**

* Develop and implement quality management strategy and systems like ISO and HACCP, including resources, systems, timescales, financials, to support, contribute to, and integrate within, the organization’s annual business plan and long term strategy.
* To monitor and improve the effectiveness of quality systems such that Quality is assured to meet the standards to benefit the customer.
* To handle customer complaints and implementation of system improvements in order to obtain ‘Zero Defect Goal’ of company.
* Responsible for interacting with the customers on a continual basis and incorporate the requirements on continual basis in existing products.
* Monitor and inform/communicate/apply standards created/maintained by external bodies (eg KEBS, SGS, ISO, etc), and integrate within internal quality management systems – Quality governing statutory bodies.
* To assure the quality of raw and packaging materials to be received by company by vendor auditing their manufacturing and quality aspects and verifying the correctness of the standards provided by suppliers. Sourcing/evaluating new suppliers for the process chemicals, packaging materials, ingredients and additives in order to economize and improve the processes efficiency. Control standards and validation of processes& samples.
* Coordinate with Team Leaders to establish and implement necessary standard operating procedures for the continual improvement and awareness of quality standards across all departments so the quality is guaranteed.
* Manage departmental performance against agreed measurable targets and budgets and within policies and standards as per key result area.
* Any other duties as may be assigned by management from time to time. To ensure KAIZEN CONCEPT: To Map all the processes and to Identify, reduce & eliminate all non value adding activities, work flow and product flow pattern.
* To ensure Mura Removal: To provide all the necessary technical inputs to Assure consistency in product quality.
* To ensure Muri Removal: To Map all the processes and to identify, reduce & eliminate all strenuous operations and make them effortless.
* Facilitate monthly Review Meetings
* To liaise with BVQI/ other bodies for external trainings.
* To coordinate, implement and control internal system audits.
* Develop & maintain systems to establish standards relating to activities & products.
* Report and maintain records as necessary on changes in standards (internally and externally initiated) and on performance against standards.
* Liaise and cooperate with management and standard bodies(e.g. KEBS, ISO, etc)
* Manage departmental performance against agreed targets and budgets, and within policies and standards.
* Liaise with customers and suppliers where necessary (where impacting/affected by quality issues).
* Responsible for finding root causes for market complaints and implement the corrective action with the help of production departments in order to achieve zero product defect.
* Responsible for interacting with the customers on a continuous basis and incorporate the needs in the development of new products and also in improving the existing products.
* Responsible to inspect and certify all incoming materials (which are directly consumed in production)
* Responsible for all types of physical, Chemical & Microbiological analysis or microbiological testing for all required products like margarine oils etc.

**Previous Employment Snapshot:**

* + Currently working **as QA HOD** & System Co-ordinator / implementing Integrated Management System and Developing and Implementing Food Safety Management Systems for the entire company.
  + 1st Jan. 2002 up to August 2012 worked as Quality Assurance Superintendent and Management Representative for ISO 9000:2001 (QMS) and Food Safety Team Leader-**Bidco Oil.**
  + 2nd June 1996 to 31st Dec. 2001, worked at **Bidco Oil Refineries Ltd**, as a production Supervisor in Soap Plant.
  + 1st April 1996 to 1st June 1996, worked as a production Supervisor **at Kapa Oil Refineries Ltd**.

**HOBBIES:**

* Visiting Places with Family
* Making Friends

# REFEREES

***Please feel free to contact the under mentioned in regard to my competence, work ethic and performance.***

**HERBERT GICHANA**

PLANT IN-CHARGE

BIDCO OIL REFINERIES LTD

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**HENRY OBURE**

SALES FRONT OFFICE

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**FELIX MOTARI**

LECTURER

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**ROBERT BICHANGA**

LECTURER.

KENYATTA UNIVERSITY

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