# CURRICULUM VITAE:

## PERSONAL INFORMATION



Name: Josephine Achieng Kasera

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Date of Birth: 17th July 1963

Nationality: Kenyan

Language**:** English, Kiswahili and Luo

Marital Status: Widow

**OBJECTIVE:**

To contribute to the protection of right to quality education and training for Kenyans by ensuring that they access the highest standards of education and training in the region.

**EDUCATIONAL BACKGROUND:**

1981-1983 Kisumu Girls High School – 2 Principals & 2 Subsidiaries

* 1. Kenya High School- Kenya Certificate of Education DIV II
  2. Rae Girls Primary School, Certificate of Primary Education

## PROFESSIONAL QUALIFICATIONS

**Sept 2003-Aug 2005** Kenyatta University- **Obtained Master of Science Degree in Entrepreneurship Development**

**Jan 1999- Dec 2000** Kenya Technical Teachers’ College- **Obtained KNEC Higher Diploma in Entrepreneurship Development.**

**Sept 1985- Aug 1988** Kenya Technical Teachers’ College – **Obtained 2nd class Diploma in Technical Education – Business Education Option (Accounting & Maths Major) and** KNEC Single and Group Stage Certificates in Statistic III, Accounting II, LawI, Business English III**,** Economics III, Business Organization and Management III, Commerce II, Business Calculations III, Office Practice II among others.

**SHORT TERM PROFESSIONAL QUALIFICATIONS**

April- May 2012 Senior Management Course (4 Weeks) - GTI Mombasa

Feb - Mar 2012 Project Planning and Management (4 Weeks) - KIA Nairobi

May - June 2011 Strategic Leadership Development Programme (6 WKS) - KIA Nairobi

March- April 2011 TOT Entrepreneurship Development (4WKS) - GTI Embu

Nov - Dec 2010 Research Methods and Consultancy skills (2 WKS) - GTI Mombasa

July 2008 Accredited (ILO) Regional Key Facilitator of KAB

(Entrepreneurship Education) for East and Southern Africa - ITCILO-Turin Italy

June 2005 Training of Trainers and Promoter of Entrepreneurship

Education/Know About Business (KAB) Turin Italy

**WORKING EXPERIENCES:**

Jan 2022 -Date **Director Standards Development, Compliance and Enforcement- TVETA**

Nov 2018- Dec 2021 **Deputy Director Compliance and Enforcement -TVETA**

Duties include: Coordinating Quality Audits of TVET Institutions to ensure Quality training is offered by TVET institutions and providing feed - back. Coordinating Enforcement of standards in non- compliant institutions. Coordinating Monitors and evaluators to support quality assurance activities in TVET Institutions. Coordinating Entrepreneurship activities supported by the development partner.

August 2018- October 2018 **Senior Assistant Director Technical Education**- Deployed at TVET Authority: The major duties were assessment of TVET institutions for registration and carrying out Quality Audits to ensure quality training is offered in TVET Institutions. Coordination of HIV/AIDS activities in TVETA and Maintenance of Risk Register

May 2018- August 2018 **Assistant Director of Technical Education**- Deployed to TVETA- Coordinating outreach services to TVET stakeholders, Inspection of TVET institutions for registration and licensing. Risk analysis and Maintenance of register and Coordination of HIV/AIDS prevention services.

**Nov 2015-May 2018 Principal Vocational Training Officer-** Deployed in ***Accreditation Department*** of Technical Vocational Education and Training Authority (TVETA). My duties involved -Coordinating inspection of TVET institutions for registration and licensing; Recognition of TVET Qualifications; Organizing sensitization of stakeholders on Registration, Accreditation and Licensing of TVET institutions and programmes; Maintaining the Risk register for TVETA; Coordinating HIV and AIDS prevention activities.

**Aug 2010- Nov 2015** **Principal Vocational Training Officer**- Ministry of Youth Affairs and Sports/Min of Education Science and Technology (in charge of Quality Assurance and Standards Assessment of Vocational Training Institutions in Kenya.

The work assignment involved- Co-ordination of quality assurance and standards activities for Vocational Training Centres, including formulation of guidelines, capacity building of trainers, preparation of quality assessment tools for VTCs and preparation of VTC annual status report, undertaking training needs assessment for VTCs, participating in curriculum development among other duties as well as coordination of UNDP supported Programme

Feb 2007 - July 2010 **Senior Quality Assurance and Standards Officer** - Ministry of Education.

I was involved in supervision of curriculum implementation to ensure that quality education was provided in Colleges, secondary and primary schools, I carried out national assessments of schools and teachers colleges, assessed teachers on teaching practice from Teacher Training Colleges in addition to participating in curriculum development at Kenya Institute of Education.

May 2001 - Feb 2007 **Quality Assurance and Standards Officer (QASO) I**- Ministry of Education Science and Technology

My work involved ensuring that TVET Institutions offered quality training in technical skills especially entrepreneurship education. I was also involved in approval of courses in TVET institutions, assessment of teachers on teaching practice, in servicing entrepreneurship trainers among other duties.

April 1995- May 2001 Inspector of Technical Training II in the Ministry of Research Technical Training and Technology. My duties and responsibilities included carrying out inspections for registration and to assure quality training in technical institutions and youth polytechnics .

Jan 1993 –Mar 1995 Technical Teacher II under (TSC) – Taught Business Courses at Mombasa Technical Training Institute.

Oct 1988- Dec 1992 Technical Teacher under (TSC) - Taught Business Studies at Machakos Technical Training Institute.

### International Workshops Attended/ Facilitated

1. October 2009 and Oct 2011: Trained TVET teachers in Ethiopia supported by ILO, leading to the introduction of Entrepreneurship Education in the country.

## May 2006 and May 2008- Trained TVET teachers in Botswana supported by ILO, leading to the introduction of Entrepreneurship Education in the country.

1. Jan –Feb 2000 – Attended Education for Science and Technology Course at **Aharon Ofri International Training Centre in Jerusalem –Israel**
2. Dec 2004- Attended Empowerment of Women in Technical Education in **Manzini –Swaziland.**
3. June- July 2005 – Attended ‘Know About Business’ Promoters and Trainers workshop at **ITCILO in Turin –Italy**
4. November 2007 – Attended International Workshop for KAB Facilitators in Beijing China

## Others competencies:

## Very proficient in all MS Office packages.

## Project Management.

## Research and Report writing.

## Proposal writing.

## Training of Trainers

**REFERENCE**

1. Dr. Florence Mbiti 3. Roseline Kiriungi

Senior Lecturer- Senior Lecturer -KTTC

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