

## Instructions / Shorthand for Notes Sheets

“Present” and “Collab” are graded columns. Try to have one instructor note whether each of your students is present each day.

“Present” records whether the student is there and working on physics.

- “+” means they’re here and they’re working on physics
- “-” means they’re here, but not working much of the time
- “L” means they’re substantially late (>5 min)
- “X” means they didn’t show up to your recitation

“Collab” records how well they are working together with their group:

- “++” means they’re doing an extraordinary job working with their group (and we might consider them as a future coach)
- “+” means they’re working well with their group
- “-” means they’re not working with their group
- “X” means that they’re not even *in* a group

Prereq skills – record “-” if a student seems deficient in them (we’ll get them extra help); record “+” if they were deficient but someone worked with them on this skill during recitation and they improved. For now we have two:

- Algebra – can the student do algebra?
- Graphs – can the student reason using graphs of functions? (Note – the basketball problem is hard, don’t mark them deficient unless they really don’t know how graphs work)

Objective skills:

- “X” – student didn’t seem to learn what we wanted them to learn about this during this recitation
- “P” – student seemed to have previous knowledge of this skill, and breezed through it
- “+” – student didn’t understand this at first, but gained a lot of skill in it during your recitation (this is good!)