

# **Interviews - II**

## **INTRODUCTION**

I'm a master student and for my final thesis I want to continue the development of the online tool ASKtraining. A tool to plan and conceive workshops and trainings and to share materials regarding the topic of the workshop or the training.

I already interviewed some members of the YEF, CC4D and the Ataka hub to get a general impression of how everything is organized.

From my point of view a major issue is the documentation duty and a very important topic is the participant acquisition. In the second round of interviews I want to get a closer look at this specific points.

## **QUESTIONS ABOUT THE TRAINER:**

- Which organization in the ASKnet is yours?
- Do you have a certain position in the hub?

## **QUESTIONS ABOUT THE PARTICIPANTS:**

- Please describe me how you select participants step by step?
- Where do you get informations about possible participants?
- Do community leaders or RWCs help you with finding participants? What are they doing exactly?
- In which categories do you arrange the participants? (e.g. education, motivation, language, ability to transfer knowledge)
- Do you use any spreadsheet program (e.g. excel, or google sheets) for the acquisition? If yes, how do you organize it?

## **QUESTIONS ABOUT THE TRAININGS:**

- When do you provide a certificate? (e.g. for certain trainings like skill, after a certain duration, for certain achievements )
- Do the participants have to reach some specific goals or levels? (How do you define this goals / levels?)
- Do the certificates have value? (e.g. participants use the certificate to prove their skills)
- Is there any instance / authority who verifies the correctness of the learning content? How is it done?
- When you organize a training and you need permission for it from community leaders or RWCs, how do you get it? Is there something like proposal, or some figures or anything needed?

## **QUESTIONS ABOUT THE DOCUMENTATION**

- Do you write a report?
- What is in the report (e.g. landmark achievements, failures, number and acquisition of participants, expenses etc.)?
- Is the report related or similar to a proposal for fundings?

## **QUESTIONS REGARDING FUNDING**

- Do you get funding besides r0g agency?
- How did you apply for it?
- Did you write a proposal?
- Is the proposal similar to the documentary report? What are the overlaps?
- What would help you to get additional fundings?