



Republic of the Philippines
Municipality of Pilar
Province of Sorsogon

EMPLOYEE MR REPORT

As of September 20, 2025

Juan A. Dela Cruz — IT Office (Emp No: EMP0001)							
Description	Model No.	Serial No.	Serviceable	Unit/Qty	Acq. Date	Acq. Cost	Inventory Tag
Office Table - Wooden				1.00 pcs	Sep 19, 2025	₱ 3,500.00	No. PS-5S-03-F02-01
Mouse				1.00 pcs	Sep 19, 2025	₱ 350.00	No. PS-5S-03-F02-03
Printer Epson				1.00 pcs	Sep 19, 2025	₱ 4,593.00	No. PS-5S-03-F02-05
Printer Epson				1.00 pcs	Sep 19, 2025	₱ 4,593.00	No. PS-5S-03-F02-06
Office Table - Wooden				1.00 pcs	Sep 20, 2025	₱ 3,500.00	No. PS-5S-03-F02-14

Maria Santos — RHU Office (Emp No: EMP0002)							
Description	Model No.	Serial No.	Serviceable	Unit/Qty	Acq. Date	Acq. Cost	Inventory Tag
Air Conditioner (2.5 HP, LG Inverter)				1.00 unit	Sep 20, 2025	₱ 38,000.00	No. PS-5S-03-F02-07