



Republic of the Philippines

Municipality of Pilar

Province of Sorsogon

EMPLOYEE MR REPORT

As of September 28, 2025

Emily Johnson — IT Office (Emp No: EMP0006)

Description	Model No.	Serial No.	Serviceable	Unit/Qty	Acq. Date	Acq. Cost	Inventory Tag
Trash Can			Yes	1.00 pcs	Sep 25, 2025	₱ 350.00	PS-5S-03-F02-01-01
Laptop	XPS 15	SN-ABC123	Yes	1.00 unit	Jan 09, 2025	₱ 45,000.00	INV-0001
Laptop	XPS 15	SN-ABC123	Yes	1.00 unit	Jan 09, 2025	₱ 45,000.00	INV-0001
Laptop	XPS 15	SN-ABC123	Yes	1.00 unit	Jan 09, 2025	₱ 45,000.00	INV-0001

Ava White — IT Office (Emp No: EMP0015)

Description	Model No.	Serial No.	Serviceable	Unit/Qty	Acq. Date	Acq. Cost	Inventory Tag
Aircon Split Type	SPLIT TYPE	SN-DC-2025-0001	Yes	1.00 unit	Sep 28, 2025	₱ 18,305.00	INV-0001