

# Daisy Wangari

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## Summary

Interior designer with a background knowledge in creating unique and innovative design solutions. Offers excellent problem-solving and communication skills for providing highest level of customer service. Dedicated to staying current on latest industry trends and developments. Eye for color and talent for matching new products with existing furniture and fixtures. Combines older trends with new trends to customize products for clients. Experienced in delivering customer service and administrative excellence, including clerical support and public interaction. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Motivated to maintain customer satisfaction and contribute to company success. Willingness to take on added responsibilities to meet team goals. Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. Motivated to seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

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## Work Experience

### Interior Design Intern

Module System and Solutions | Kenya | May 2024 - October 2024

- Site visits include accompanying designers to client sites for measurements, inspections, and to assess project progress
- Drafting and modeling involve using design software such as Archicad, SketchUp and Lumion to create floor plans, 3D models, and renderings
- Assisting with Design Projects: Helping senior designers create design concepts, mood boards, and presentations
- Client Interaction: Assisting with client meetings, taking notes, and preparing materials for presentations
- Research: Conducting research on design trends, materials, furnishings, and color schemes relevant to current projects

### Customer support and Interior design assistant

NASHDA Luxury Company | Kenya | December 2021 - July 2023

- Cultivated positive relationships with clients through professional demeanor and excellent interpersonal skills

- Streamlined front desk operations for increased efficiency by effectively managing phone calls, emails, and walk-in clients
- Enhanced customer satisfaction by promptly addressing inquiries and providing accurate information
- Supported office efficiency by performing clerical tasks such as data entry, photocopying, scanning documents
- Handled sensitive information with discretion while maintaining strict confidentiality standards
- Facilitated clear communication between staff members by distributing memos and announcements in a timely manner
- Improved design efficiency by mastering industry-specific software such as Archicad, SketchUp, and Adobe Creative Suite
- Assisted in preparing proposals and contracts that clearly outlined scope of work, timelines, budgets, and deliverables for clients' approval
- Coordinated with vendors to source materials within budget constraints while maintaining quality standards
- Analyzed and prepared reports and documents after project completion for clients and stakeholders
- Enhanced client satisfaction by providing personalized interior design solutions tailored to their needs

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## Skills

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|---------------------------------|--------------------------------------|
| • Interior design               | • Strong analytical ability          |
| • Product Specifications        | • Problem Resolution                 |
| • Excellent attention to detail | • Microsoft Office Suite proficiency |
| • Archicad proficiency          | • Documentation and Reporting        |
| • Material sourcing             | • Exemplary work ethic               |
| • Vendor Relations              | • Outstanding communication skills   |
| • Site Measurement              | • Data Entry                         |

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## Languages

English:

Swahili:

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## Education

**Bachelor of Technology in Design:** Environmental Design

Technical University of Kenya | Kenya | 2024

**Kenya Certificate of Secondary Education**

Kabare Girls' High School | Kenya | 2019

**Kenya Certificate of Primary Education**

