

# UNIFORM MANUAL

**May 2020  
VERSION**



**The Boys' Brigade  
in Malaysia**

## **Thanks be to God!**

In the effort to update this Uniform Manual, our heartfelt gratitude of thanks goes to all the models from 1<sup>st</sup> Petaling Jaya and 8<sup>th</sup> Petaling Jaya. This version supersedes the previous version of Uniform Manual. All information displayed is correct at publication time.

For the latest update, please refer to our website at [www.bbmalaysia.org](http://www.bbmalaysia.org).

**Current Version: May 2020**

Previous Versions: Nov 2019; June 2005

**Please email the BBM HQ at [development@bbmalaysia.org](mailto:development@bbmalaysia.org) if you spot any errors or discrepancies. Your feedback is important to us. Thank you.**

Copyright © The Boys' Brigade in Malaysia

# Table of Contents

| <u>Topic</u>  |  | <u>Page</u> |
|---|--|-------------|
| <b>1. General Regulation</b>                                  |  |             |
| 1.1. Code of Conduct -----                                    |  | 2           |
| 1.2. General Guideline -----                                  |  | 3           |
| 1.3. Regulations Regarding Hair and Personal Appearance ----- |  | 4           |
| <b>2. Officer's Uniform</b>                                   |  |             |
| 2.1. Category of Dress -----                                  |  | 8           |
| 2.2. Uniform Details -----                                    |  | 9           |
| 2.3. Wearing of Medals and Service Bars -----                 |  | 15          |
| 2.4. Uniform Characteristics by Rank -----                    |  | 15          |
| 2.5. Officer's Uniform Checklist -----                        |  | 16          |
| 2.6. Officer's Dress Code at Different Occasions -----        |  | 17          |
| 2.7. Teacher Advisor's Uniform -----                          |  | 18          |
| 2.8. Wearing the Officer's Training Program (OTP) Badge ----- |  | 19          |
| <b>3. Primer's Uniform</b>                                    |  |             |
| 3.1. Category of Dress -----                                  |  | 21          |
| 3.2. Uniform Details -----                                    |  | 21          |
| 3.3. Wearing the Awards -----                                 |  | 22          |
| 3.4. Primer's Uniform Checklist -----                         |  | 23          |
| 3.5. Primer's Dress Code at Different Occasions -----         |  | 23          |
| <b>4. Senior's Uniform</b>                                    |  |             |
| 4.1. Category of Dress -----                                  |  | 25          |
| 4.2. Uniform Details -----                                    |  | 25          |
| 4.3. Wearing the Awards -----                                 |  | 30          |
| 4.4. Uniform Characteristics by Rank -----                    |  | 30          |
| 4.5. Senior's Uniform Checklist -----                         |  | 32          |
| 4.6. Senior's Dress Code at Different Occasions -----         |  | 33          |
| 4.7. Senior's Dress Code at Different Occasions -----         |  | 34          |
| 4.8. Skirt Option for Senior Girls -----                      |  | 35          |
| <b>5. Junior's Uniform</b>                                    |  |             |
| 5.1. Category of Dress -----                                  |  | 37          |
| 5.2. Uniform Details -----                                    |  | 38          |
| 5.3. Wearing the Awards -----                                 |  | 39          |
| 5.4. Junior's Uniform Checklist -----                         |  | 40          |
| <b>6. Pre-Junior's Uniform</b>                                |  |             |
| 6.1. Uniform Details -----                                    |  | 42          |
| 6.2. Wearing the Awards -----                                 |  | 43          |

This page is intentionally left blank for better printing sequence.

# **1.0 General Regulations**

- 1.1 Code of Conduct**
- 1.2 General Guideline**
- 1.3 Hair Regulation**

## 1.1 Code of Conduct

Members and Officers should realize that the uniform reflects the image of the Brigade. It also inculcates a sense of belonging to one big and disciplined family of God. Hence, Members and Officers are expected to accord due respect to the following rules of conduct:

- a. The Uniform must be clean, neat, and tidy at all times.
- b. All metal badges, metal parts of the haversack, cap and belt must be cleaned and/or polished in order to be maintained pristine and shining. Any leather part such as the belt and shoes/boots must be cleaned and/or polished in order to be shining and maintained from rot or decay.
- c. Rules of Paying Compliments as detailed in the Drill Manual are to be obeyed when in uniform.
- d. All male Officers are to be addressed as 'Sir' or 'Tuan' and female Officers as 'Madam', 'Ma'am' or 'Puan'.
- e. The Glengarry and Field Service Cap must be worn at all times except in those situations detailed in the Drill Manual e.g. during prayer, in a church sanctuary, etc. Headgear shall not be worn in any enclosed space unless passing by the Color(s), during pledges, receiving awards, delivering a speech, etc.
- f. No part of the uniform shall be worn or removed in public. Changing in and out of the uniform must be done in private, away from being seen with an incomplete uniform on by anyone.
- g. No decorations and badges apart from those permitted by The Uniform Manual shall be worn on the uniform. **With a written notice to inform the Brigade Secretary**, the Brigade may permit by National, State, District or Company level to wear special or seasonal decorations or badges but only for a period of time and within each respective jurisdiction. For e.g. A Company's "Best Boy" Medal may be worn only within Company Parade or Company hosted events but not at any District, State or National events.
- h. No uniform parts of the Boys' Brigade may be worn on other clothing.
- i. Gambling, smoking, drinking of intoxicating liquor, the consumption of recreational drugs or hallucinogens and the usage of offensive language is strictly forbidden in Uniform and will not be tolerated.
- j. Dyeing of hair is not allowed. (refer to 1.3)
- k. No body ornaments, e.g. earrings are allowed while in uniform (refer to 1.3).
- l. No long hair is allowed for Boys and male Officers (refer to 1.3).

## 1.2 General Guideline

This section serves as a guide to any possible doubts arising which are beyond the scope (in part or in general) of the preceding chapters.

- a. Should there be any confusion, misunderstanding or proposal with regards to the Uniform Manual, please refer to the Brigade Headquarters for clarification and consideration. Further disputes what might arise over the Uniform Manual may be brought to the Executive Council through the Executive Secretary.
- b. Members are urged to obtain all relevant uniform parts at the BB Shop to ensure uniformity within the Brigade.
- c. Notifications of any alterations or amendments to the Uniform Manual, in part or in whole, shall be by means of written articles.
- d. The Uniform Manual will be subject to periodical revision by the Executive Council. All Captains are urged to study the Uniform Manual and implement them in their Companies to ensure uniformity within the ranks of the Boys' Brigade in Malaysia.
- e. Accessory alterations or additions shall be granted **special permission which must be first attained by the Brigade Secretary**. E.g. additions of accessories for Band Presentation/Competition, wearing of BB Uniforms of another culture/era for certain performance/presentation.

## 1.3 Regulations Regarding Hair and Personal Appearance

### 1.3.1 General Rules:

- i. Members and Officers shall maintain their personal appearance that displays the discipline and professional conduct expected in the Boys' Brigade.
- ii. No form of body ornaments or accessories (earrings, nose rings, rings other than wedding bands, bracelets, anklets, toe rings, etc.) are to be worn when in uniform. However clear plastic ear sticks or studs (for girls only) may be used to keep the piecing open when in uniform.
- iii. Nails (fingers and toes) must be kept short and clean. No form of nail accessories (polish, color, coating) is allowed when on Parade.
- iv. The Boys' Brigade is receptive to various hairstyles provided that it is clean, conservative, practical, does not prevent the individual from properly Brigade Headgear (Field Service Cap or Glengarry) and that it adheres to certain Brigade guidelines written this regulation.
- v. Members shall wear their hair in accordance to their school regulations such as specifications for SJKC. Should the school provide a variety of choice, Members shall then wear their hair in a way that adheres to the guidelines in these regulations for Boys and Girls. **Members are prohibited from dyeing their hair.**
- vi. Officers are expected to maintain the appropriate appearance of the Boys' Brigade. **No hair dye of any striking colours is allowed, but only natural shades similar to their ethnicity.** Officers shall to the best of their ability **lead by example** in respects to hair and appearance.
- vii. Wigs, extensions, cornrows, or dreadlocks are strictly prohibited. Skinhead is prohibited unless undergoing cranial medical treatment or in adherence to certain religious requirements.
- viii. Members and Officers may acquire special permissions for exception to the Regulations Regarding Hair and Personal Appearance from their Company Captain provided it is for a certain season, performance, or religious adherence. For e.g. long nails in order to play a certain instrument, requiring long hair for a certain ballet recital or performance, etc.

### **1.3.2 Regulations Regarding Hair for Boys**



- a. Hair must be kept clean and neat.
- b. No hair should lie on the forehead.
- c. Hair at the back must not touch the collar.
- d. Sideburns must be clean shaven and no longer than beyond the Member's tragus/ ear hole.
- e. Strictly no facial hair is allowed unless growing out for a certain performance or religious adherence.

### **1.3.3 Regulations Regarding Hair for Male Officers**



- a. Hair must be kept clean and neat.
- b. No hair should hang in front of the forehead.
- c. Hair at the back must not touch the collar.
- d. Sideburns must be clean-shaven and no longer than beyond the Officer's tragus/ ear hole.
- e. Strictly no beard is allowed unless growing out for a certain performance or religious adherence.
- f. Moustaches are permitted provided that it is kept short, trimmed, above and not wider than the upper lip. No goatee or soul patch allowed.

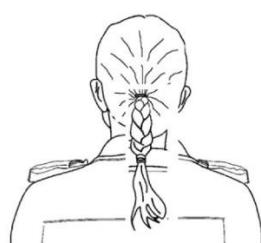
#### **1.3.4 Regulations Regarding Hair for Girls**



- a. Hair must be kept clean and neat.
- b. No hair should hang in front of the forehead.
- c. Hair at the back shall be tied into a single ponytail/braid so that it is not left free hanging around the neck and shoulders.
- d. Sideburns shall be no longer than 5cm from the earlobe.

Girls shall conservatively use black hairpins and clips for the sole purpose of keeping the hair neat and tidy, NOT for decorative accessorising.

#### **1.3.5 Regulations Regarding Hair for Female Officers**



- a. No hair should lie on the forehead.
- b. Female Officer's hair at the back shall be tied into a single ponytail/braid so that it is not left freely hanging around the neck and shoulders.
- c. Sideburns shall be no longer than 5cm from the earlobe.
- d. Officers shall conservatively use black hairpins and clips for the sole purpose of keeping the hair neat and tidy, NOT for decorative accessorizing.

## **2.0 Officer Uniform**

- 2.1 Category of Dress**
- 2.2 Uniform Details**
- 2.3 Wearing of Medals and Service Bars**
- 2.4 Uniform Characteristics by Rank**
- 2.5 Officer's Uniform Checklist**
- 2.6 Officer's Dress Code at Different Occasions**
- 2.7 Teacher Advisor's Uniform**
- 2.8 Wearing the Officer's Training Program (OTP) Badge**

## 2.1 Category of Dress



2.1.1 Ceremonial Dress (Male)



2.1.1 Ceremonial Dress (Female)



2.1.2 Formal Dress



2.1.3 Day Dress



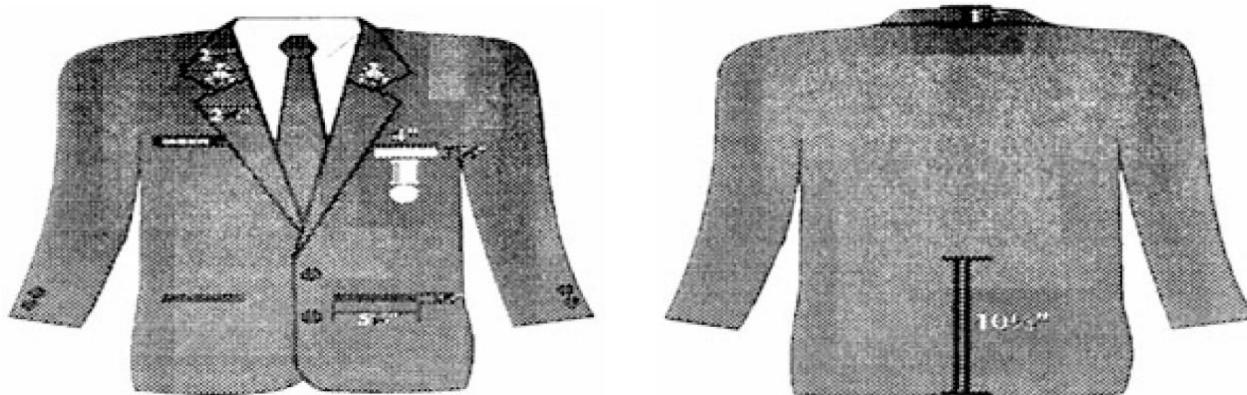
2.1.4 Drill Kit



2.1.5 PT Kit

## 2.2 Uniform Details

### 2.2.1 Details of the Ceremonial Dress



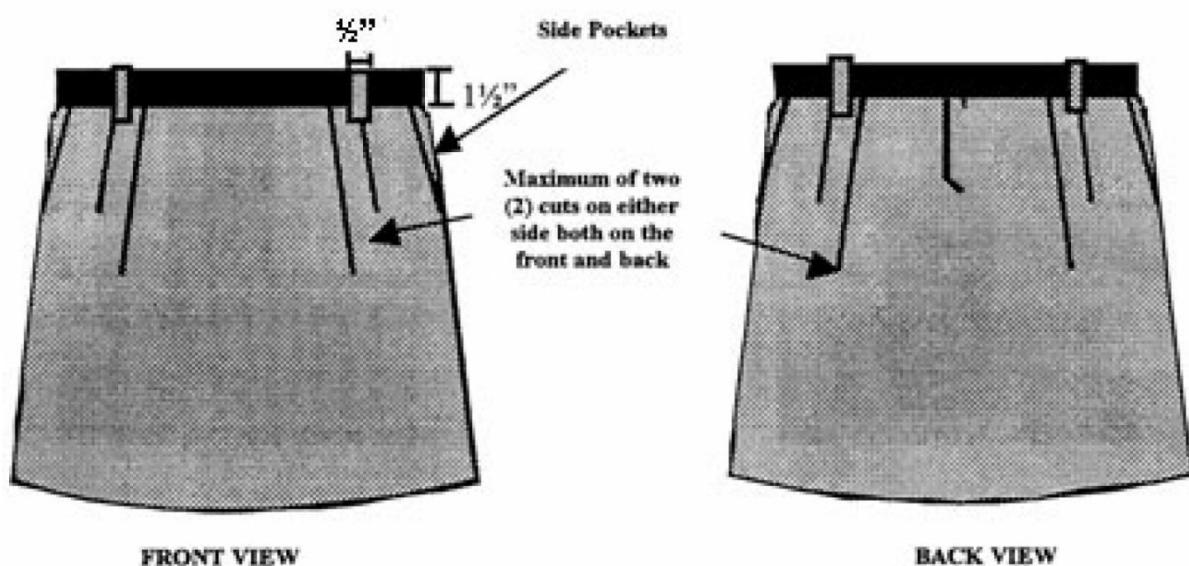
#### Blazer

The blazer is worn as part of the Ceremonial Dress for Officers. It is worn over the Officer's Shirt or a plain white long-sleeved shirt with sleeves rolled down and fully buttoned.

The Collar Badges are fastened to the upper level of the lapel and worn perpendicularly. The name tag is worn above the right breast pocket. All buttons used are navy blue in colour. The details are shown as above.

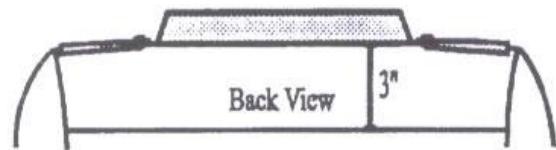
The general design of a female Officer's blazer shall be similar as described above but fitted for a lady. Male Officers are to wear trousers similar to those worn with Day Dress. Female Officers are to wear Skirts (Ceremonial Dress)

### 2.2.2 Female Officer's Skirt (Ceremonial Dress)



The female Officer's skirt shall be of plain-design, knee-length, in navy blue in colour with two side pockets similar to an 'A' line cut with a maximum of two (2) stitched cuts and well fitted. It shall be strictly used for Ceremonial Dress only.

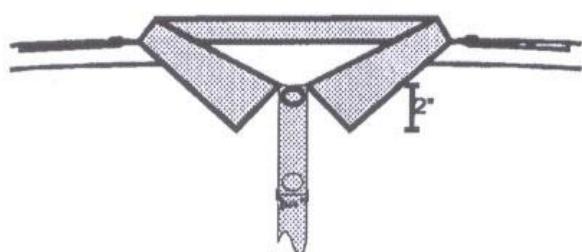
### 2.2.3 The Officer's Shirt



#### a. Details

- i. White with Military Cutting
- ii. White Buttons
- iii. Two Epaulettes
- iv. Selavage Strip
- v. Two Breast Pockets with Buttoned Flaps
- vi. No pleats running along the back of the shirt

**NOTE:** The design of the shirt for both men and women are identical.

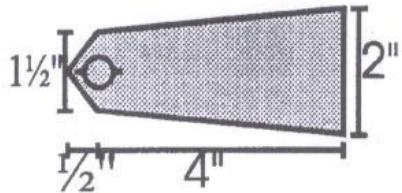


- b. **Collar:** The width of the collar shall be 2 inches as detailed.

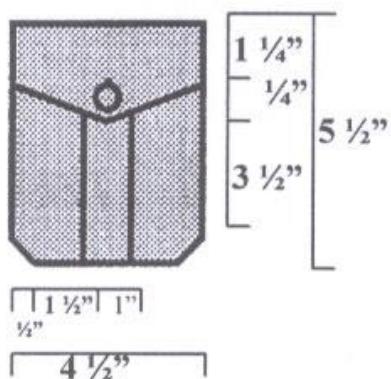
- c. **Selavage Strip:** The width of the selvage strip is 1 1/4 inches as detailed. Note that all buttons are white.



- d. **Collar badges:** The collar badges shall be worn as shown in the diagram.



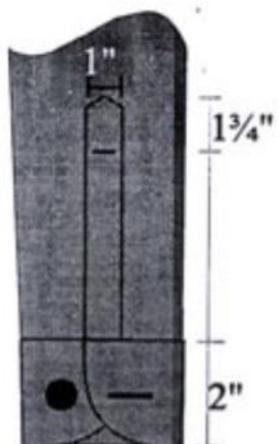
- e. **Epaulette:** As detailed. Note that all buttons are white. The epaulette's length shall vary according to the breath of an individual's shoulder (i.e. it may be longer or shorter than the illustrated 4 inches)



- f. **Breast Pockets:** Details as shown. Note that the buttons are white.



- g. **Shoulder Flash:** The Shoulder Flash with the words 'BRIGADE PUTERA MALAYSIA' are to be sewn on both sleeves 3/4" from the epaulette and centred with it.



#### h. Sleeves:

- The Officer's shirt** may either be short-sleeved with the sleeves being till just above the elbows or long sleeved with the sleeves design according to diagram.
- For Formal Dress, Officers wear the Officer's Shirt with necktie and tie clip.
- For Day Dress, Officers wear the Officer's Shirt, collar unbuttoned, no tie. If long sleeved, sleeves must rolled up to above the elbow. The folding shall be two (2) inches in width.
- If other than the Officer's long-sleeved shirt, **only long-sleeved shirts**, white with plain design may be worn with Ceremonial Dress

## 2.2.4 T-Shirt



- a. There shall be a Brigade T-Shirt designed by the National HQ that is to be used by default where Drill Kit or PT Kit is required.
- b. A Company, District, Region, State Council or Event (such as Pesta) organizing committee may design their own Company, District, Region, State or Event (such as Pesta) T-Shirt and can be worn in place of Brigade T-Shirt as part of Drill Kit or PT Kit, but only for the duration of the event or the jurisdiction of the Council.

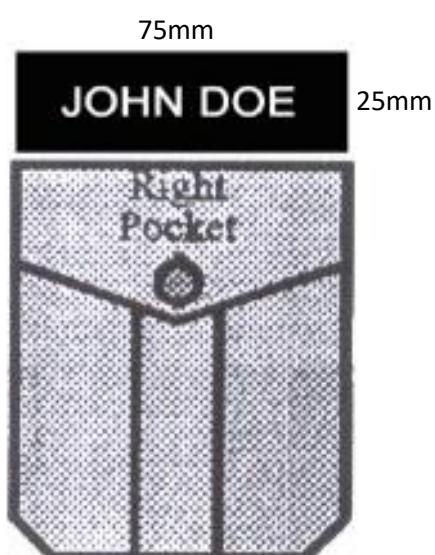
## 2.2.5 Officer's Glengarry



To be worn by Officers and Warrant Officers only; tilted on a slight angle to the right at approximately one inch above the right ear and two fingers' breath above the right eyebrow.

The Glengarry Badge shall be worn on top of the Rosette on the left side of the Glengarry. One's hair should be concealed from the forehead.

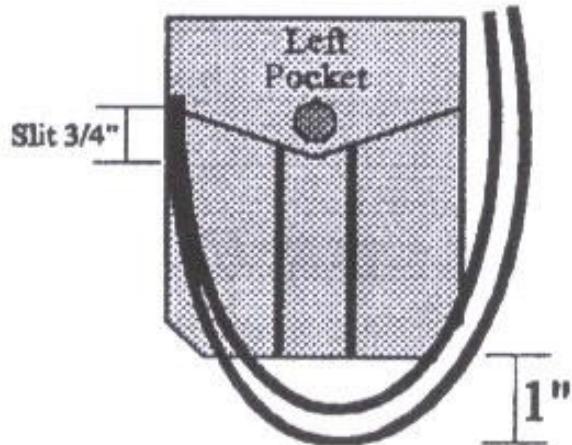
## 2.2.6 Name Tag



- a. White letters imprinted on a black plastic background with its dimensions of 75mm x 25mm.
- b. The Officer's name shall be engraved as per following requirements:
  - i. Full Name (THAM CHWEN FONG) or first name only should the full name be longer than 15 characters (RAVINDRAN instead of RAVINDRAN A/L ARUMUGAM)
  - ii. Christian/first name to precede the initials and surname e.g. RAVI KUMAR, JOSHUA TAN
- c. It shall be worn just above the right breast pocket of the Shirt during Day Dress and Formal Dress. In Ceremonial Dress, it shall be worn on the right breast above the pocket level. In Drill Kit and PT Kit, it shall be worn on the right breast area of the T-shirt.



## 2.2.7 Lanyard



### d. For BBHQ Staff

Black letters imprinted (name and position) with BB Logo on a silver background layered with epoxy with its dimensions of 75mm x 25mm.

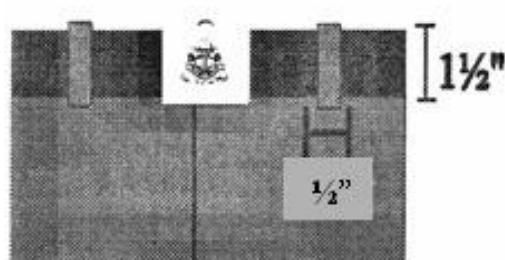
- The lanyard shall be worn over the left shoulder with its loop placed under the left epaulette. The end of the lanyard shall be fastened to the side of the left breast pocket.
- The lanyard should not dangle for more than 1" breath below the breast pocket.
- A standard whistle (straight for 9-figure) shall be fastened to the end of the lanyard.

## 2.2.8 Officer's Tie and BB Gold Tie Clip



- Plain navy blue with no design.
- The necktie shall only be worn with Ceremonial or Formal Dress.
- When tying the tip of the tie shall not cover the belt buckle.
- A standard BB Tie Clip must be fastened to the tie.

## 2.2.9 Trousers



- For male Officers, the long trousers shall be plain navy blue with two side pockets and one back pocket with no flap. Straight cut trousers without pleats.
- For female Officers, the design of the trousers shall be similar as described above but fitted for a lady. Female Officers may wear trousers for Day Dress and Formal Dress only. Female Officers shall wear Ceremonial Skirt for Ceremonial Dress.

## **2.2.10 Officer's Belt**



Black nylon canvass snake grip belt with aluminium/steel buckle embossed with the BB Logo.

## **2.2.11 Officer's Footwear**



- a. Navy blue socks of plain design.
- b. Plain black leather shoes or boots with laces for men.
- c. Plain black court shoes with max 2" heels for ladies.

## 2.3 The Wearing of Medals and Service Bar



- a. Medals gained by an Officer either from the Brigade or other institutions are to be worn below the top flap of the left breast pocket on the Blazer.
- b. In the case of the Brigade's Service Medals, only the highest medal achieved by the individual Officer shall be worn.
- c. Medals shall be worn in this sequence:
  - i. The highest officers' service medal gained by the Officer shall be worn on the right most side, with other non-BB medals in descending order towards the left.
  - ii. If only one medal is gained, it shall be fastened squarely at the centre of the left breast pocket.
- d. The service bar shall be worn just above the left breast pocket of the Day Dress or Formal Dress.

## 2.4 Uniform Characteristics by Rank

### a. Officer's Lanyard

| Lanyard Colour | Rank  |
|----------------|---|
| Dark Blue      | Warrant Officers<br><i>BBHQ: Officer, Assistant Officer</i>   |
| Green          | Teacher Advisor   |
| Black          | Officers that hold the position of Lieutenant,<br><i>BBHQ: Assistant Executive Secretary / Senior Executive / Executive</i> |
| Red            | Officers that hold the position of Captain<br><i>BBHQ: Executive Secretary</i>  |
| Orange         | Any person appointed as Honorary Captain  |
| Purple         | Chaplain  |

## b. Officer's Glengarry Badge and Collar Badge



Teacher Advisor and Warrant Officer's  
Glengarry Badge AND Collar Badge



Officer's Glengarry  
Badge



Officer's Collar Badge

## c. Officer's Rosette on Glengarry

| Rosette Colour | Positions  |
|----------------|--|
| Black          | Warrant Officer, Teacher Advisor, Lieutenant,<br><i>BBHQ: Assistant Executive Secretary / Senior Executive / Executive</i> |
| Red            | Captain,<br><i>BBHQ: Executive Secretary</i>   |
| Orange         | Honorary Captain   |
| Purple         | Chaplain   |

## 2.5 Officer's Uniform Checklist

| Uniform Parts                     | Ceremonial    | Formal | Day | Drill Kit | PT Kit |
|-----------------------------------|---------------|--------|-----|-----------|--------|
| Glengarry with Badge & Rosette    | Yes           | Yes    | Yes | Yes       | -      |
| Blazer                            | Yes           | -      | -   | -         | -      |
| Long Sleeved Shirt                | Yes           | Yes    | -   | -         | -      |
| Short Sleeved Shirt               | -             | Yes    | Yes | -         | -      |
| Collared BB T-Shirt               | -             | -      | -   | Yes       | Yes    |
| Name Tag                          | Yes           | Yes    | Yes | Yes       | Yes    |
| Lanyard                           |               | Yes    | Yes | -         | -      |
| Collar Badge                      | Yes           | Yes    | Yes | -         | -      |
| Service Medal                     | Yes           | -      | -   | -         | -      |
| Service Bar                       | -             | Yes    | Yes | -         | -      |
| OTP                               | Yes           | Yes    | Yes | -         | -      |
| Necktie & Tie Clip                | Yes           | Yes    | -   | -         | -      |
| Trousers                          | Yes (for men) | Yes    | Yes | Yes       | -      |
| Skirt and court shoes (for women) | Yes           | -      | -   | -         | -      |
| Belt                              | Yes           | Yes    | Yes | Yes       | -      |
| Dress Socks (for trousers only)   | Yes (for men) | Yes    | Yes | Yes       | -      |
| Boots/Shoes (for trousers only)   | Yes (for men) | Yes    | Yes | Yes       | -      |
| PT Shorts/Track Pants             | -             | -      | -   | -         | Yes    |
| Sports Socks and Shoes            | -             | -      | -   | -         | Yes    |

## 2.6 Officer's Dress Code at Different Occasions

| Special Occasion/ Event   | Ceremonial | Formal | Day |
|---|------------|--------|-----|
| Founder's Day Church Parade   | Yes        | -      | -   |
| BB Day  | -          | Yes    | -   |
| Officer's Wedding   | Yes        | -      | -   |
| Funeral Service   | -          | Yes    | -   |
| Opening and Closing Ceremony of Official Camps/<br>Training Courses/ Rallies  | -          | Yes    | -   |
| Official BB Representation for Band functions/ Youth<br>Day/ Majlis Belia Functions/ Official Government<br>Functions   | -          | Yes    | -   |
| National Council Meeting  | Yes        | -      | -   |
| Annual General Meetings of all levels   | Yes        | -      | -   |
| Competitions such as Drill & Band (all levels)  | -          | -      | Yes |
| Enrolment Service   | Yes        | -      | -   |
| Awards Day  | -          | -      | Yes |
| Church Parade/ Church Service   | -          | Yes    | -   |
| NTS Opening and Closing Ceremony  |            | Yes    |     |
| BB Pesta Opening and Closing Ceremony   | Yes        |        |     |
| <b>*NOTE: There is no Ceremonial Dress, Formal Dress or Drill Kit for Teacher Advisor (Note 2.7)</b>  |            |        |     |
| <b>Alteration to the Dress Code on the occasions above and other occasions not specified above shall be at the sole discretion of the Company Captain/ State Commissioner/ Brigade EXCO depending on event level.</b> |            |        |     |

## 2.7 Teacher Advisor's Uniform

### a. Types of Dress



Front



Side

### b. Uniform Details

The uniform consists of the following:

1. Officers' Glengarry with Warrant Officers' cap badge
2. White short/long sleeved shirt same with Officers design
3. Warrant Officers' collar badges
4. Name tag: White letters imprinted on a black plastic background
5. Green Lanyard
6. Plain navy-blue long trousers with two side pockets and one back pocket with no flap.  
Straight cut trousers without pleats.
7. Officers' Belt
8. Dark blue tie and tie-clip **for Formal Dress only**
9. Navy Blue or Dark Blue socks **for men**
10. Plain black leather shoes or boots with laces **for men**;
11. Plain black court shoes with max 2" heels **for ladies**.

**Note: There is no Ceremonial Dress or Drill Kit for Teacher Advisor**

## 2.8 Wearing the Officer's Training Program (OTP) Badge



- a. The OTP Badge can be worn on Day Dress, Formal and Ceremonial Uniform for Officers.
- b. It shall be worn above the name tag with no gap between the OTP badge and the name tag.
- c. Only the highest level achieved OTP Badge shall be worn at any given time.
- d. For more information on the OTP badge, kindly find it at [www.bbmalaysia.org](http://www.bbmalaysia.org) under the tab of Resources.

## **3.0 Primer's Uniform**

- 3.1 Category of Dress**
- 3.2 Uniform Details**
- 3.3 Wearing the Awards**
- 3.4 Primer's Uniform Checklist**
- 3.5 Primer's Dress Code at Different Occasions**

### 3.1 Category of Dress



3.1.1 Ceremonial Dress



3.1.2 Day Dress



3.1.3 Drill Kit



3.1.4 PT Kit

### 3.2 Uniform Details

**The Primer's uniform consists of the following:**



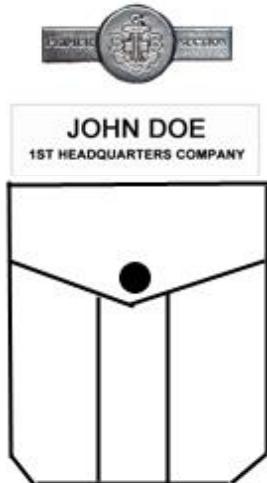
- a. Long-sleeved Officer's shirt (refer to 2.2.3 for design and details)
  - i. For Ceremonial Dress, Primers wear the long-sleeved Officer's shirt with necktie and tie clip, with sleeves must be rolled down and fully buttoned.
  - ii. For Day Dress, Primers wear the long-sleeved Officer's shirt, with the sleeves rolled up till above the elbow. The folding shall be two (2) inches in width.
- b. Field Service Cap (refer to 4.2.3)
- c. Senior Section Cap Badge (refer to 4.2.4)
- d. Primer's Epaulette (as shown)
- e. Senior's Name Tag (refer to 4.2.5 for details)
- f. Officer's Necktie and BB Gold Tie Clip (refer to 2.2.8 for details)
- g. Officer's Trousers (refer to 2.2.9 for design and detail)
- h. Officer's Belt (refer to 2.2.10 for detail)
- i. Officer's Footwear (refer to 2.2.11 for detail)
- j. Senior Section Brigade T-Shirt (refer to 4.2.2 for details)
- k. Training Shorts/Track Pants (When in PT Kit)
- l. Sports shoes (When in PT Kit)

### 3.3 Wearing the Awards

Awards permitted to be worn for the Primer shall only be in either Ceremonial Dress or Day Dress Only. Awards are not to be worn when in Drill Kit or PT Kit.

#### 3.3.1 The Member's Recognition Award

The Member's Recognition Award shall be worn on the left side, above the name tag.



#### 3.3.2 Wearing of Founder's/President's Award and the Robert Davis Award

- a. The Robert Davis Award shall be worn on the left arm, centred below the shoulder flash.
- b. A Primer is allowed to wear only either the Founder's Award OR the President Award, whichever higher award he had attained during session in Senior Section.
- c. If a Primer with the Founder's/President's Badge gains the Robert Davis Award, both shall be worn on equal level below the shoulder flash with the Robert Davis Award worn on the left of the Founder's/President's Award.



### 3.4 Primer's Uniform Checklist

| Uniform Parts                 | Ceremonial     | Day              | Drill Kit | PT Kit |
|-------------------------------|----------------|------------------|-----------|--------|
| Field Service Cap & Cap Badge | Yes            | Yes              | Yes       | -      |
| Long Sleeved Shirt            | Yes            | Yes              | -         | -      |
|                               | (Sleeves down) | (Sleeves rolled) |           |        |
| Collared BB T-Shirt           | -              | -                | Yes       | Yes    |
| Name Tag                      | Yes            | Yes              | Yes       | Yes    |
| Primer's Epaulette            | Yes            | Yes              | -         | -      |
| Awards                        | Yes            | Yes              | -         | -      |
| Necktie & Tie Clip            | Yes            | -                | -         | -      |
| Trousers                      | Yes            | Yes              | Yes       | -      |
| Belt                          | Yes            | Yes              | Yes       | -      |
| Dress Socks                   | Yes            | Yes              | Yes       | -      |
| Boots/Shoes                   | Yes            | Yes              | Yes       | -      |
| PT Shorts/Track Pants         | -              | -                | -         | Yes    |
| Sports Socks and Shoes        | -              | -                | -         | Yes    |

### 3.5 Primer's Dress Code at Different Occasions

| Special Occasion/ Event   | Ceremonial | Day |
|---|------------|-----|
| Founder's Day Church Parade   | Yes        | -   |
| BB Day  | Yes        | -   |
| Officer's Wedding   | Yes        | -   |
| Funeral Service   | Yes        | -   |
| Opening and Closing Ceremony of Official Camps/ Training Courses/ Rallies                                       | Yes        | -   |
| Official BB Representation for Band functions/ Youth Day/ Majlis Belia Functions/ Official Government Functions | Yes        | -   |
| National Council Meeting  | Yes        | -   |
| Annual General Meetings of all levels   | Yes        | -   |
| Competitions such as Drill & Band (all levels)  | -          | Yes |
| Enrolment Service   | Yes        | -   |
| Awards Day  | -          | Yes |
| Church Parade / Church Service  | Yes        | Yes |

**\*Note:** Alteration to the Dress Code on the occasions above and other occasions not specified above shall be at the sole discretion of the Company Captain/ State Commissioner/ Brigade EXCO depending on event level.

## **4.0 Senior's Uniform**

- 4.1 Category of Dress**
- 4.2 Uniform Details**
- 4.3 Wearing the Awards**
- 4.4 Uniform Characteristics by Rank**
- 4.5 Senior's Uniform Checklist**
- 4.6 Senior's Dress Code at Different Occasions**
- 4.7 Senior's Dress Code at Different Occasions.**
- 4.8 Skirt Option for Senior Girls**

## 4.1 Category of Dress



4.1.1 Ceremonial Dress



4.1.2 Day Dress



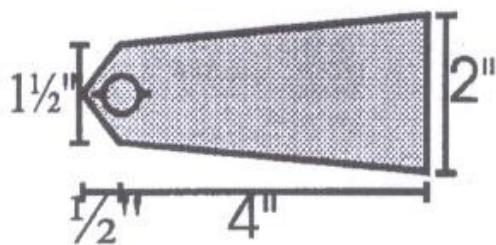
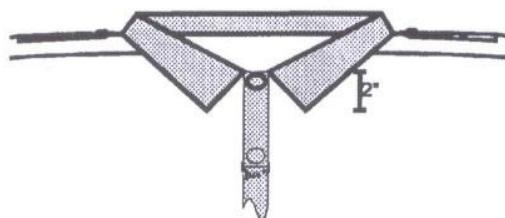
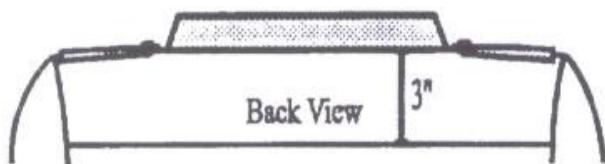
4.1.3 Drill Kit



4.1.4 PT Kit

## 4.2 Uniform Details

### 4.2.1 Details of Senior's Shirt



#### a. Shirt

- i. Navy Blue coloured with Military cutting
- ii. Navy Blue Buttons
- iii. Selvage Strip
- iv. Two Breast Pockets with buttoned flaps
- v. Two epaulettes
- vi. No pleats running along the back of the shirt
- vii. The design of the shirt for both Boys and Girls are identical.

#### b. Collar

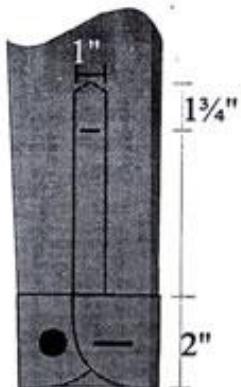
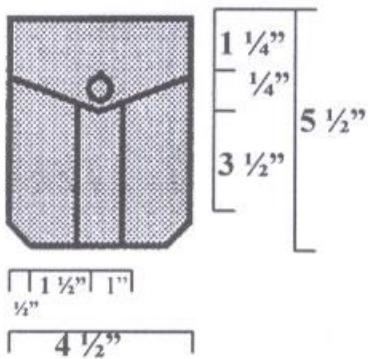
The width of the collar shall be 2 inches as detailed.

#### c. Selvage Strip

The width of the selvage strip is  $1 \frac{1}{4}$  inches as detailed. Note that all buttons are navy blue.

#### d. Epaulette

As detailed. Note that all buttons are navy blue. The epaulette's length shall vary according to the breath of an individual's shoulder i.e. it may be longer or shorter than the illustrated 4 inches.



#### e. Breast Pockets

Details as shown. Note that the buttons are navy blue.

#### f. Shoulder Flash

The shoulder flash with the words 'BRIGADE PUTERA MALAYSIA' are to be sewn on both sleeves  $3/4"$  from the epaulette and centred with it.

#### g. Sleeves

Details as shown. Please note that all buttons are navy blue in colour.

- For Ceremonial Dress, Seniors wear the long-sleeved Senior's shirt with sky blue tie tucked underneath the haversack. The sleeves must be rolled down and fully buttoned.
- For Day Dress, Senior's wear the long-sleeved Senior's shirt, with the sleeves rolled up till above the elbow. The folding shall be two (2) inches in width.

#### 4.2.2 T-Shirt



- There shall be a Brigade T-Shirt designed by BB Shop that is to be used by default where Drill Kit or PT Kit is required.
- A Company, District, Region, State Council or Event (such as Pesta) organizing committee may design their own Company, District, Region, State or Event (such as Pesta) T-Shirt and can be worn in place of Brigade T-Shirt as part of Drill Kit or PT Kit, but only for the duration of the event or the jurisdiction of the Council.

#### 4.2.3 Field Service Cap



The Field Service Cap shall be worn slightly tilted to the right side of the head with two fingers distance from the right ear and two fingers distance from the right eyebrow.

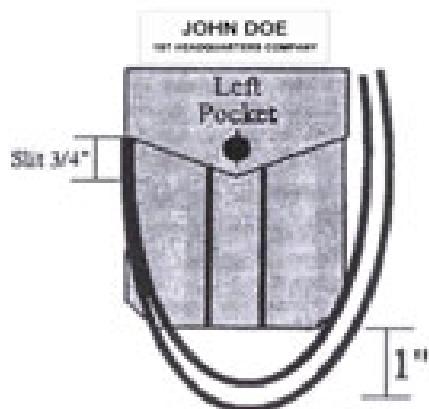
One's hair should be concealed from the forehead.

#### 4.2.4 Cap Badge



As detailed in diagram. Note the circular background of 'BB' is **Blue**.

#### 4.2.5 Name Tag



- a. Name tags shall be on the left side, just above the breast pocket.
- b. For male Members, the name tag shall be black letters on a white plastic background with dimensions of 70mm x 20mm with the Member's name and Company name as detailed.
- c. For female Members, the name tag shall be white letters on a sky-blue plastic background with its dimensions of 70mm x 20mm with the Member's name and Company as detailed.
- d. The Senior's name shall be engraved as per following requirements:
  - i. Full Name (THAM CHWEN FONG) or first name only should the full name be longer than 15 characters (RAVINDRAN instead of RAVINDRAN A/L ARUMUGAM)
  - ii. Christian/first name to precede the initials and surname e.g. RAVI KUMAR, JOSHUA TAN

#### 4.2.6 NCO's Lanyard



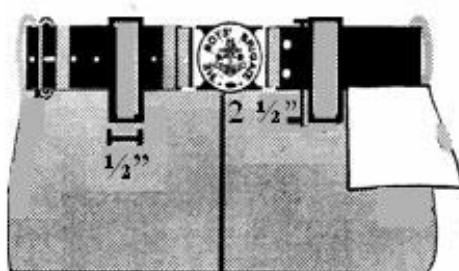
- a. The NCO's Lanyard shall be white in colour and worn only by NCOs and Staff Sergeants when in Ceremonial Dress or Day Dress.
- b. The lanyard shall be worn over the left shoulder with its loop placed under the left epaulette. The end of the lanyard is fastened to the side of the left breast pocket. The lanyard should not dangle for more than 1" breadth below the breast pocket.
- c. A standard whistle (straight for 9-figure) shall be fastened to the end of the lanyard.

#### 4.2.7 Senior's Necktie



- a. The necktie shall be sky blue colour of plain design.
- b. The necktie shall only be worn in Ceremonial Dress, between the shirt and haversack. No BB Tie Clip.
- c. The tip of the tie shall not cover the belt buckle upon wearing.

#### 4.2.8 Trousers



- a. For boys, the long trousers shall be navy blue colour with two side pockets and one back pocket with no flap.
- b. Only straight cut trousers without pleats are authorised.
- c. For girls, the long trousers shall be the same as the boys' except that the maximum of 2 stitched cuts (non-pleated) in the front and the back may be allowed to suit the shape.
- d. For Companies which require Senior Girls to wear Skirts, refer to 4.8

#### 4.2.9 Belt



Brown or black leather belt with 2 runners and a brass buckle embossed with a BB logo. The belt is worn tightly around the waist with the buckle in the centre and it's two runners placed as far apart as possible.

#### 4.2.10 Haversack



- a. The white haversack is worn tightly over the right shoulder under the right epaulette, passing under the belt on the left side.
- b. The pouch rests on the left hip.
- c. A brass button is fastened to the pouch.  
**Refer to 4.3 on how to assemble a haversack.**

#### 4.2.11 Senior's Footwear



- a. Navy blue socks of plain design.
- b. Plain black leather shoes or boots with laces.
- c. Same for both Boys and Girls.

## 4.3 Assembling the Haversack



### Haversack Metal Parts

The metal parts of the haversack needed for the assembly of the haversack are:

1. Loop
2. Slide
3. Brass Button
4. Split Hook

### Method of Assembling a Haversack

1. Insert the longer strap of the haversack into the slide and pull the slide to the centre of the strap.
2. (see left diagram)
3. Now continue to insert the remaining edge of the strap into the loop. If the strap is not too long, secure the edge by attaching the Velcro around the loop and secure it at the slide (see left diagram).
4. To complete the assembly, insert the Velcro edge of the strap around the centre bar of the slide and secure (see left diagram).
5. The brass button and split hook are fastened on the pouch.
6. The haversack can then be adjusted by pulling the slide up and down.

## 4.4 Wearing the Awards

Awards permitted to be worn for the Primer shall only be in either Ceremonial Dress or Day Dress Only. Awards are not to be worn when in Drill Kit or PT Kit.

### 4.4.1 Right Arm



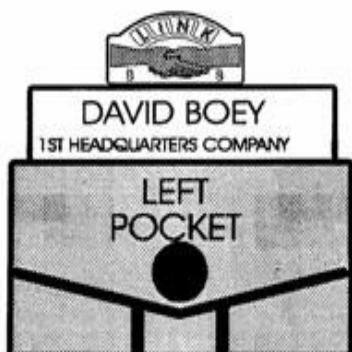
- a. Proficiency badges and the Target badge are to be worn on an armlet if possible.
- b. NCOs will wear their badges on their Chevrons (photograph shows badges on a Chevron)
- c. Badges shall be worn in this sequence:
  - i. The Target Badge shall be the first badge worn on the top row.
  - ii. It will be subsequently followed by other Proficiency badges in alphabetical order from left to right with five badges in a row.
  - iii. The final row, if less than five awards, shall be aligned by the centre of the chevron/armlet.

#### 4.4.2 Left Arm



- a. The Founder's Badge shall be worn centred below the Shoulder Flash, followed by the President's Badge (left side), the Duke of Edinburgh Award (centre) and the Junior Gold Award (right side) placed side by side in the next row.
- b. The Scholastic Badges are to be worn in a row below the President's Badge with the Gold Scholastics Badge on the left most side and subsequently in descending order.
- c. The NCO Proficiency Star shall be worn right in the middle of the row below the Scholastic Badges with the Long Years' Service and Three-Year Service Badges flanking it on the left and right respectively.
- d. The Junior Service Badge shall occupy the left most side of the row below with the One Year Service badges worn in a row continuously.

#### 4.4.3 Link Badge



The Link Badge, awarded to Juniors who have passed a prescribed test and transferred to the Senior Section, shall be worn just slightly above the name tag.

## 4.5 NCOs Uniform Characteristics by Rank

### 4.5.1 Rank Chevrons (to be worn on the right arm with badges)



### 4.5.2 Staff-Sergeant and Sergeant's Accoutrements



Staff Sergeant

Ceremonial Dress

Senior's Shirt, blue sash over the haversack, chevron with badges, and parade cane (optional).

Day Dress

Navy Blue Shirt, blue bash over the haversack, chevron with badges and parade cane (optional).



Sergeant

Ceremonial Dress

Senior's Shirt, red sash over the haversack, chevron with badges and parade cane (optional).

Day Dress

Navy Blue Shirt, red sash over the haversack and chevron with badges. **No** parade cane.

## 4.6 Senior's Uniform Checklist

| Uniform Parts                         | Ceremonial     | Day              | Drill Kit | PT Kit |
|---------------------------------------|----------------|------------------|-----------|--------|
| Field Service Cap & Cap Badge         | Yes            | Yes              | Yes       | -      |
| Long Sleeved Shirt                    | Yes            | Yes              | -         | -      |
|                                       | (Sleeves down) | (Sleeves rolled) |           |        |
| Collared BB T-Shirt                   | -              | -                | Yes       | Yes    |
| Name Tag                              | Yes            | Yes              | Yes       | Yes    |
| Haversack                             | Yes            | Yes              |           |        |
| Awards                                | Yes            | Yes              | -         | -      |
| Senior's Neck Tie                     | Yes            | -                | -         | -      |
| Trousers/Skirt                        | Yes            | Yes              | Yes       | -      |
| Belt                                  | Yes            | Yes              | Yes       | -      |
| Knee Length Socks                     | Yes            | Yes              | Yes       | -      |
| Boots/Shoes                           | Yes            | Yes              | Yes       | -      |
| Sash (For SGT and SSGT)               | Yes            | Yes              | -         | -      |
| Lanyard (for NCO and SSGT)            | Yes            | Yes              | -         | -      |
| Chevron (for NCO and SSGT)            | Yes            | Yes              | -         | -      |
| Field Service Rank (For NCO and SSGT) | -              | -                | Yes       | Yes    |
| PT Shorts/Track Pants                 | -              | -                | -         | Yes    |
| Sports Socks and Shoes                | -              | -                | -         | Yes    |

## 4.7 Senior's Dress Code at Different Occasions.

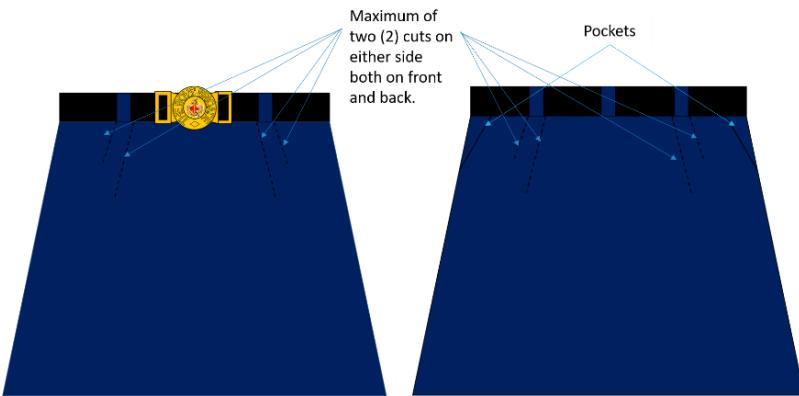
| Special Occasion/ Event   | Ceremonial | Day |
|---|------------|-----|
| Founder's Day Church Parade   | Yes        | -   |
| BB Day  | Yes        | -   |
| Officer's Wedding   | Yes        | -   |
| Funeral Service   | Yes        | -   |
| Opening and Closing Ceremony of Official Camps/ Training Courses/ Rallies   | Yes        | -   |
| Official BB Representation for Band functions/ Youth Day/ Majlis Belia Functions/ Official Government Functions   | Yes        | -   |
| National Council Meeting  | Yes        | -   |
| Annual General Meetings of all levels   | Yes        | -   |
| Competitions such as Drill & Band (all levels)  | -          | Yes |
| Enrolment Service   | Yes        | -   |
| Awards Day  | -          | Yes |
| Church Parade / Church Service  | Yes        | Yes |
| NTS Opening and Closing Ceremony  |            | Yes |
| BB Pesta Opening and Closing Ceremony   | Yes        |     |
| <b>Note:</b> Alteration to the Dress Code on the occasions above and other occasions not specified above shall be at the sole discretion of the Company Captain/ State Commissioner/ Brigade EXCO depending on event level. |            |     |

## 4.8 SKIRT OPTION FOR SENIOR GIRLS

### 4.8.1 Parameters

- a. Skirt Option is available for Companies who require to comply to dress code policies implemented by school, church or institutions.
- b. The Option of Skirt or Pants shall be determined by the Company Captain with advice from the Sponsoring Body and shall be applied to ALL Senior Girls in the Company.
- c. Option is available for Senior Section Girls ONLY.

### 4.8.2 Skirt Design



- a. The Skirt shall be of plain-design, knee-length, navy blue in color with two side pockets similar to an 'A' line cut with a maximum of two (2) stitched cuts and well fitted from the Girl's natural waistline.
- b. Belt loops shall be  $2\frac{1}{2}$  inch tall,  $\frac{1}{2}$  inch wide to accommodate the Senior's Belt.
- c. Girls shall wear black  $\frac{1}{4}$  length tights or black "safety shorts" under the Skirt.

### 4.8.3 Wearing the Skirt



- a. The Skirt is worn on the Girl's natural waistline.
- b. All tops (Shirt or Brigade/State/ Company/ Event T-shirts) must be tucked in displaying the waistband and belt loops of the Skirt.
- c. Senior Section belt must be worn with the Skirt. The belt must be polished and clean.
- d. Plain, calf length, navy blue socks and plain black leather boots/shoes must be worn with the Skirt. The socks must be visible approximately one inch above the boot's/shoes' collar and pull loop.

## **5.0 Junior's Uniform**

- 5.1 Category of Dress**
- 5.2 Uniform Details**
- 5.3 Wearing the Awards**
- 5.4 Junior's Uniform Checklist**

## 5.1 Category of Dress



5.1.1 Day Dress



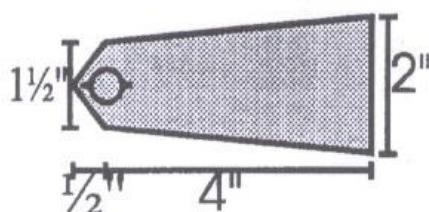
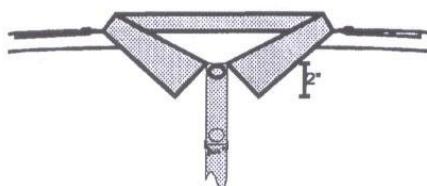
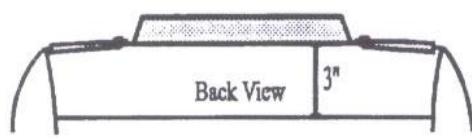
5.1.2 Drill Kit



5.1.3 PT Kit

## 5.2 Uniform Details

### 5.2.1 Details of Junior's Shirt



#### a. Shirt

- i. Navy Blue coloured with Military cutting
- ii. Navy Blue Buttons
- iii. Selvage Strip
- iv. Two Breast Pockets with buttoned flaps
- v. Two epaulettes
- vi. No pleats running along the back of the shirt
- vii. The design of the shirt for both Boys and Girls are identical.

#### b. Collar

The width of the collar shall be 2 inches as detailed.

#### c. Selvage Strip

The width of the selvage strip is  $1\frac{1}{4}$  inches as detailed. Note that all buttons are navy blue.

#### d. Epaulette

As detailed. Note that all buttons are navy blue. The epaulette's length shall vary according to the breadth of an individual's shoulder i.e. it may be longer or shorter than the illustrated 4 inches.

#### e. Breast Pockets

Details as shown. Note that the buttons are navy blue.

#### f. Sleeves

Details as shown. Note, no long-sleeves for Junior's Shirt.



### 5.2.2 T-Shirt



#### g. Shoulder Flash

The shoulder flash with the words 'BRIGED PUTERA MALAYSIA' are to be sewn on both sleeves 3/4" from the epaulette and centred with it.

- a. There shall be a Brigade T-Shirt designed by BB Shop that is to be used by default where Drill Kit or PT Kit is required.
- b. The T-Shirt may be worn as an alternative uniform for platoon who meet after school session within the school compound. This may also applicable to company who reach out to the interior community.
- c. A Company, District, Region, State Council or Event (such as Pesta) organizing committee may design their own Company, District, Region, State or Event (such as Pesta) T-Shirt and can be worn in place of Brigade T-Shirt as part of Drill Kit or PT Kit, but only for the duration of the event or the jurisdiction of the Council.

### 5.2.3 Field Service Cap



- a. The Field Service Cap shall be worn slightly tilted to the right side of the head with two fingers distance from the right ear and two fingers distance from the right eyebrow.
- b. One's hair should be concealed from the forehead. (Refer to 4.2.3 for details)

### 5.2.4 Cap Badge



As detailed in diagram. Note the circular background of 'BB' is Red.

### 5.2.5 Name Tag



Same as Senior Section. Refer to 4.2.5 for details.

### 5.2.6 Wristband



A navy-blue wristband with the BB Logo shall be worn by the Chief, Leading and Assistant Leading Boy/Girl around the right hand.

### 5.2.7 Lanyard and Whistle



Asst. Leading Boy/Girl



Leading Boy/Girl



Chief Leading Boy/Girl

- a. The Chief, Leading and Assistant Leading Boy/Girl shall wear a lanyard of a single rope of red, blue or white colour when in Day Dress.
- b. The lanyard shall be worn over the left shoulder with its loop placed under the left epaulette. The end of the lanyard is fastened to the side of the left breast pocket. The lanyard should not dangle for more than 1" breadth below the breast pocket.
- c. A standard whistle (straight or 9-figure) shall be fastened to the end of the lanyard.

### 5.2.8 Belt



One-inch white canvass belt with aluminium/steel buckle embossed with BB logo.

### 5.2.9 Shorts



Navy blue shorts with two side pockets and one back pocket.

### 5.2.10 Junior's Footwear



- Knee-length navy blue socks of plain design.
- Plain black canvas shoes with laces.
- Same for both Boys and Girls.

### 5.3 Wearing the Awards



The Junior Recruitment badge & One-year service is pinned on a Junior Chevron and sewn on **the LEFT arm**. The awards shall be worn in the following order (see above).



The Junior Section Achievement Awards is pinned on a Junior Chevron and sewn on to **the RIGHT arm**. The awards shall be worn in the following order (see above).

### 5.4 Junior's Uniform Checklist

| Uniform Parts   | Day Dress | Drill Kit | PT Kit |
|---|-----------|-----------|--------|
| Field Service Cap & Cap Badge   | Yes       | Yes       | -      |
| Short Sleeved Shirt   | Yes       | -         | -      |
| Collared BB T-Shirt   | -         | Yes       | Yes    |
| Name Tag  | Yes       | Yes       | Yes    |
| Awards  | Yes       | -         | -      |
| Shorts  | Yes       | Yes       | -      |
| Belt  | Yes       | Yes       | -      |
| Knee Length Socks   | Yes       | Yes       | -      |
| Black Shoes   | Yes       | Yes       | -      |
| Lanyard and Whistle (for Leading Boy)   | Yes       | -         | -      |
| Wristband (for Leading Boy)   | Yes       | Yes       | Yes    |
| PT Shorts/Track Pants   | -         | -         | Yes    |
| Sports Socks and Shoes  | -         | -         | Yes    |
| <b>Note:</b> Alteration to the Dress Code on the occasions above and other occasions not specified above shall be at the sole discretion of the Company Captain/ State Commissioner/ Brigade EXCO depending on event level. |           |           |        |

## **6.0 Pre-Junior's Uniform**

**6.1 Uniform Details**

**6.2 Wearing the Awards**

## 6.1 Uniform Details

### 6.1.1 T-Shirt



- a. There shall be a Brigade T-Shirt designed by BB Shop that is to be used by default for Pre-Junior's uniform.
- b. A Company, District, Region, State Council or Event (such as Pesta) organizing committee may design their own Company, District, Region, State or Event (such as Pesta) T-Shirt and can be worn in place of Brigade T-Shirt as part of the Pre-Junior's Uniform, but only for the duration of the event or the jurisdiction of the Council.

### 6.1.2 Field Service Cap (optional for Pre-Juniors only)

The Field Service Cap shall be worn slightly tilted to the right side of the head with one finger distance from the right ear and two fingers distance from the right eyebrow. One's hair should be concealed from the forehead.

### 6.1.3 Cap Badge

Same as Junior Section. Note the circular background of 'BB' is Red.

### 6.1.4 Name Tag

Same as Senior Section. Refer to 4.2.5 for details.

### 6.1.5 Belt

One-inch white canvass belt with aluminium/steel buckle embossed with BB logo.

### 6.1.6 Shorts

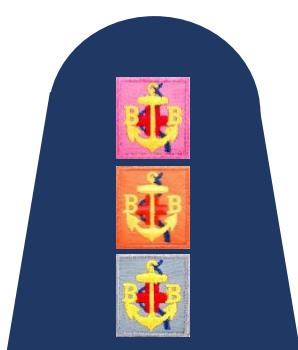
Navy blue shorts with two side pockets and one back pocket. Refer to 5.2.9 for details

### 6.1.7 Pre-Junior's Footwear

- a. Knee-length navy blue socks of plain design.
- b. Plain black **canvas** shoes with laces or Velcro.
- c. Same for both Boys and Girls.

## 6.2 Wearing the Awards

- a. Pre-Junior's Awards shall be ironed and sewed upon **the right sleeve** of the Pre-Junior's T-Shirt.
- b. The Awards shall be placed in this order (see diagram).



## **Published by**

THE BOYS' BRIGADE IN MALAYSIA © COPYRIGHT RESERVED