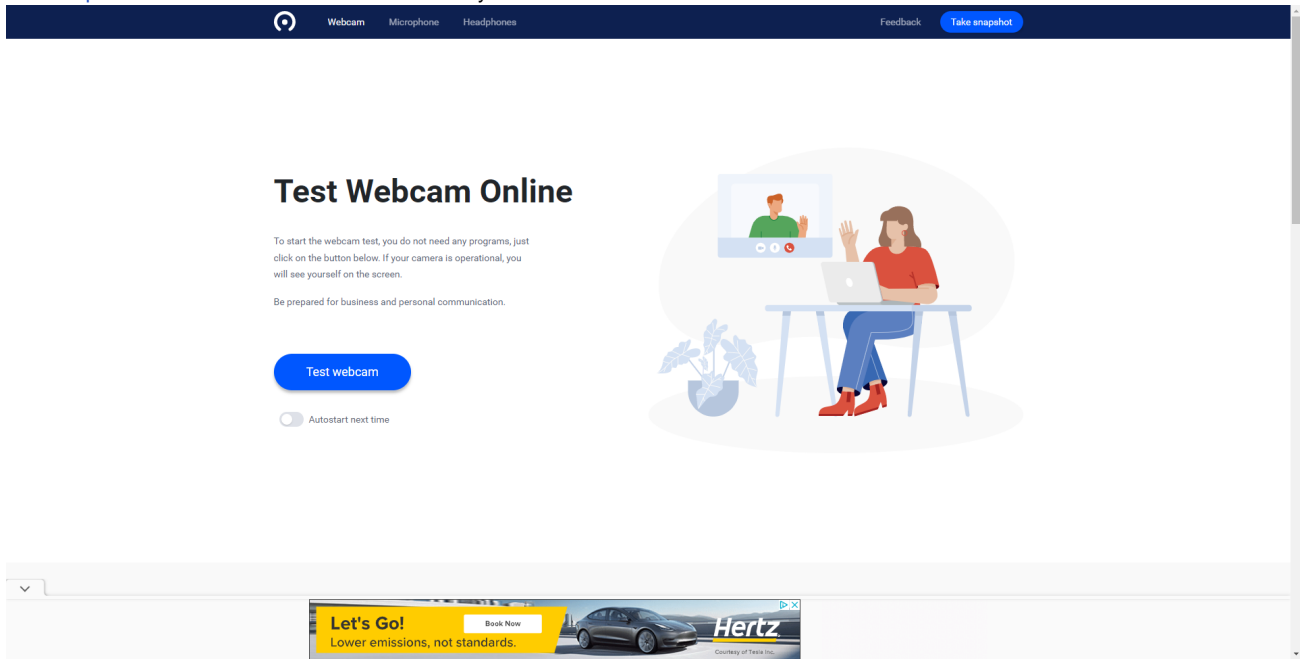


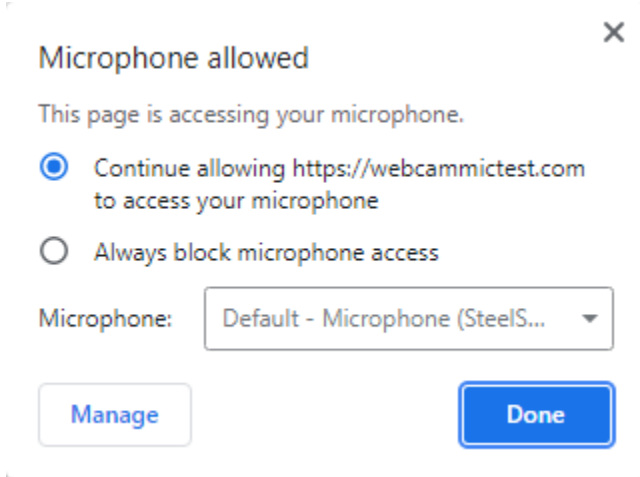
# Troubleshoot: Meeting Equipment Not Working

\*Use this document in the event that the help desk is unavailable

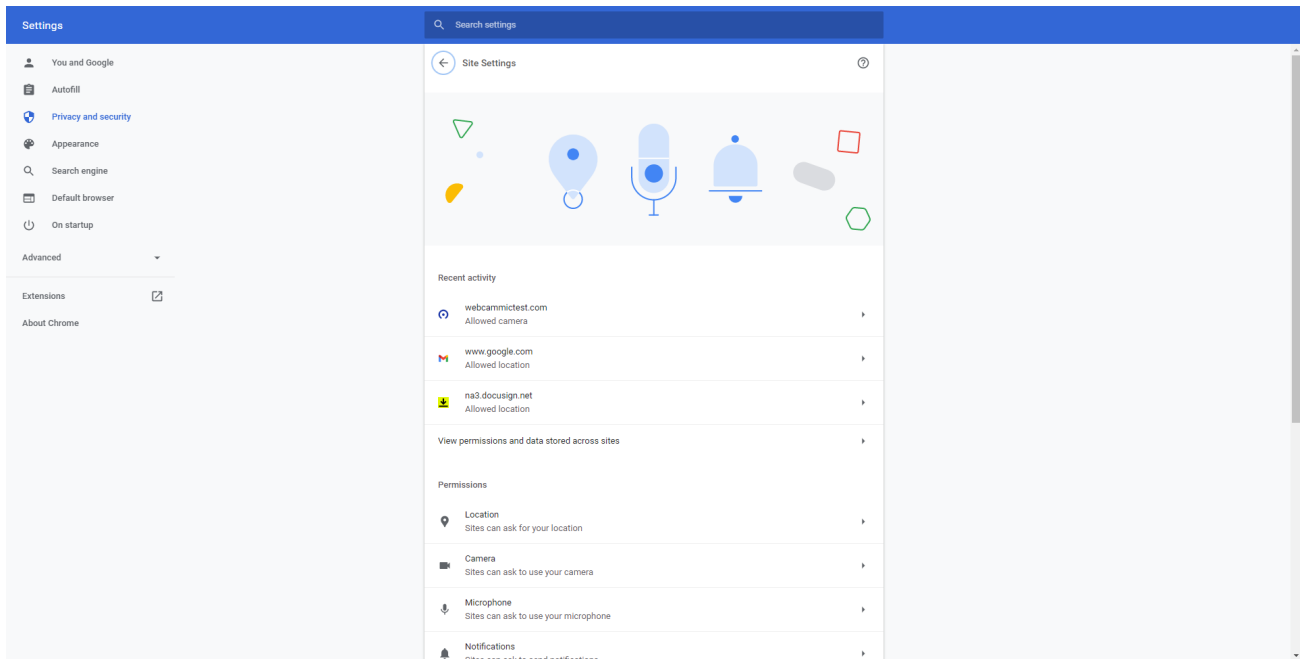
1. If you are already in the meeting, leave and rejoin the meeting
2. Go to <https://webcammictest.com/> to troubleshoot your mic/webcam



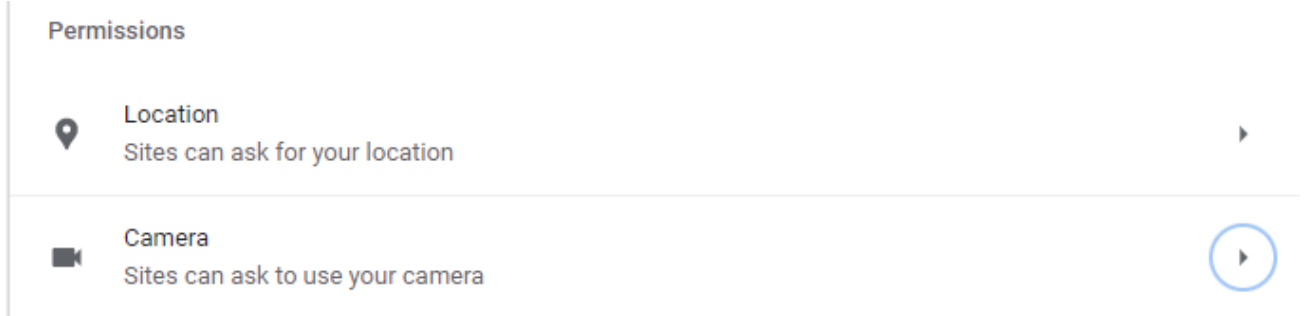
3. Click "Test Your Webcam"
4. If you get an error, click on the camera icon in the top right corner of the screen



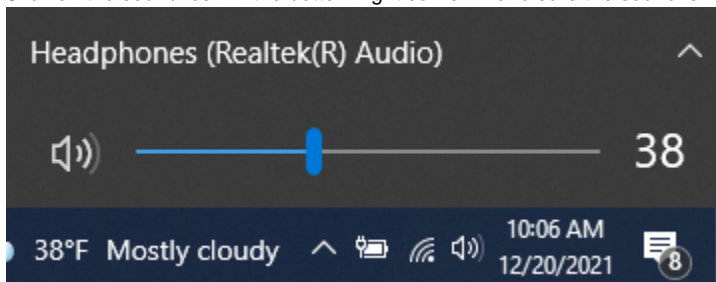
5. Click on "Manage"
6. Click on "[Webcammictest.com](https://webcammictest.com/)" Make sure camera is allowed



7. Click the back arrow. Under permissions, click on camera



8. Make sure the correct camera is being used. Also, make sure "sites can ask to use your camera" is allowed
9. To check the mic, click "Microphone" at the top of the web page
10. Click "Check Microphone"
11. Make sure the Yeti Microphone is unmuted. The mute button should be blinking red
12. Click on the sound icon in the bottom right corner. Make sure the sound isn't at 0 so you can hear your audio playback



13. Click "Start Recording"
14. If you don't hear any feedback, click on settings

Settings ×


Microphone

Default - Microphone (SteelSeries A ▾)

Speaker

Default - Headphones (Realtek(R) A ▾)

Microphone playback volume



Be careful when turning on sound, as this can result in loud noise.

It is better to keep your microphone away from speakers to prevent unpleasant squeaks.

15. Try a different microphone option

16. Slide "Microphone Playback Volume" to the right just to make sure you can hear your feedback