# Project Management Project Report

Chris O'Brien

0144266

Shane Whelan

09005763

Brian O'Donoghue

April 9, 2014

## Contents

1	Intr	roduction	5
2	Pro	eject Integration	6
	2.1	Process Groups	6
	2.2	Project Integration	6
		2.2.1 Develop Project Charter	6
		2.2.2 Project Management Plan	6
		2.2.3 Directing and Managing	6
		2.2.4 Monitoring and Controlling	6
		2.2.5 Integrated Change Control	6
		2.2.6 Close	6
3	Pro	eject Scope Management	7
	3.1	Project Scope	7
	3.2	Requirements	7
	3.3	Work Breakdown Structure	7
	3.4	Validation and Control	7
4	Pro	eject Time Management	8
	4.1	Processes	8
	4.2	Diagramming	8
	13	Task Dependencies	8

5	$\operatorname{Pro}$	ject Cost Management	9
	5.1	Budgeting	9
	5.2	Realistic Targets	9
	5.3	Cost Control	9
6	Pro	ject Quality Management	10
	6.1	Quality Process	10
		6.1.1 Quality Management	10
		6.1.2 Quality Assurance	11
	6.2	Quality Control	12
	6.3	Quality Support	12
		6.3.1 Tools and Techniques	12
	6.4	Quality Standards	14
7	Pro	ject Risk Management	16
	7.1	Processes	16
	7.2	Techniques	17
	7.3	Risk Management Plans	17
8	Pro	ject Human Resource Management	18
	8.1	Roles	18
	8.2	Responsibility	18
	8.3	Authority	18
	8.4	Identify Competencies	18
	8.5	Organisation and Planning	18

# List of Figures

6.1	Sample of methods to ensure quality	11
6.2	Quality Diagramming Options	13
6.3	Example of Class 'Bad Code Smell' Breakdown using Infusion	13
6.4	Quality Measurement using Infusion	14
6.5	Quality Areas Defined by ISO 25010	15
7.1	Risk Management Processes	17

## List of Tables

# Introduction

## **Project Integration**

- 2.1 Process Groups
- 2.2 Project Integration
- 2.2.1 Develop Project Charter
- 2.2.2 Project Management Plan
- 2.2.3 Directing and Managing
- 2.2.4 Monitoring and Controlling
- 2.2.5 Integrated Change Control
- 2.2.6 Close

## Project Scope Management

- 3.1 Project Scope
- 3.2 Requirements
- 3.3 Work Breakdown Structure
- 3.4 Validation and Control

# Project Time Management

- 4.1 Processes
- 4.2 Diagramming
- 4.3 Task Dependencies

# Project Cost Management

- 5.1 Budgeting
- 5.2 Realistic Targets
- 5.3 Cost Control

## Project Quality Management

The aim of Quality Management is to manage the quality of the final software product, and the quality of the development process used to create it. Another measure of quality is ensuring that the final product meets the requirements as defined by the stakeholders.

## 6.1 Quality Process

The process following for quality would focus on three areas.

- 1. Plan Quality Management
- 2. Perform Quality Assurance
- 3. Control Quality

### 6.1.1 Quality Management

Quality Management is the process of "identifying quality requirements and standards for the project" (PMBoK 2000). It is also important that the project demonstrates "compliance with relevant quality requirements and standards" (PMBoK 2000). This project focuses on a number of quality attributes during the development process.

### 1. Performance

• The ability of the project to respond to requests with clearly defined time constraints

### 2. Security

• The protection, integrity and non-repudiation of stored data.

### 3. Usabilty

• The system must be easy to use, and easy to learn.

### 4. Maintainability

• It must not be cost prohibitive to perform corrective, perfective and adaptive maintenance on the product

#### 5. Re-usability

• Components of the system must be design modularly in order to promote reuse

### 6. Portability

• The project application must work across a range of operating systems and browsers.

The project aims to conform to the ISO 25010 standard detailed later in this report.

### 6.1.2 Quality Assurance

Quality Assurance is governed by the user of standards, such as the ISO 25010, within the project. In a big organisation, the idea of Total Quality Management is used to ensure that a high quality product is delivered. This draws on a number of different quality methods illustrated in Figure 6.1.

- Controls
- Job Management
- Well defined processes
- Employee competence
- Organisation culture
- Team spirit

Figure 6.1: Sample of methods to ensure quality

## 6.2 Quality Control

Quality Control is a monitoring and control process. It inspects every project deliverable, and is measured in some way. Results are checked to ensure their conformity to quality standards. This process covers the project, and the products produced by the project. Corrective measures needs to be applied to any defects discovered throughout this process.

Quality Assurance can often be confused with Quality Control. The PMBoK gives an example to clarify the difference.

"Quality assurance could be calibrating a machine or training the operator, while quality control is inspecting or testing the products that are being made by the machine" (PMBoK 2000).

## 6.3 Quality Support

Quality Support throughout the development process was given through the use of support tools, namely inFusion, that examined code focusing on a number of quantifiable attributes. These included Encapsulation, Coupling, Cohesion, Complexity and Inheritance. This allowed developers to be aware of design flaws throughout the development process, and allow the identification of bugs and discrepancies at development time, rather than expose them during testing.

### 6.3.1 Tools and Techniques

### **Techniques**

A number of defined techniques are available to use within the project in order to control quality.

Cost Benefit Analysis offsets the costs of supporting a quality attribute versus the benefit of implementing it. An example may be having a very strong security component, when little to no data is stored in the application.

Cost of Quality "includes all costs incurred over the life of the product by investment in preventing non-conformance to requirements" (PMBoK 2000). The types of failures are internal and external: those found by the project, and those found the the customer. These need to be factored into overall project cost, and decisions made regarding quality can greatly impact the project long term.

A number of diagrams can be used to map quality within a project, shown in Figure 6.2.

#### • Cause-and-effect Diagrams

- Flowcharts
- Check sheets
- Pareto Diagrams
- Histograms
- Control Charts
- Scatter Diagrams

Figure 6.2: Quality Diagramming Options

#### **Tool - Infusion**

Infusion is a tool that highlights flaws in a number of areas. It breaks them now, and identifies 'bad code smells' (Fowler 2006). Figure 6.3 shows a breakdown of a prototype application, and shows possible quality deficits within the application. This is an overall breakdown on the entire system. This can be further broken down to class level.

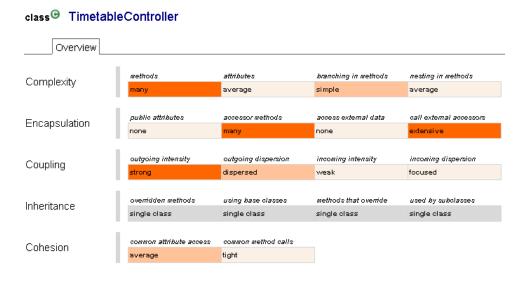


Figure 6.3: Example of Class 'Bad Code Smell' Breakdown using Infusion

An overall quality result is given to the application. Changes can then me made, in order to achieve a benchmark score. It is also worth noting that the use of frameworks, if that decision is made, made have a negative effect on these scores and a cognisance of this is paramount to ensure that time is not spend on corrective action for 'flaws' introduced by design choices.



Figure 6.4: Quality Measurement using Infusion

## 6.4 Quality Standards

One standard looked at in this project was  $ISO/IEC\ 25010$ . This replaced the old model,  $ISO\ 9126$ .

In this model, there is a focus on a number of different attributes. In order to help a project succeed, there attributes must be examined, and acted upon, through the project management process. This is to ensure that the final product is a high quality product, and one that is what the customer wanted. Figure 6.5 shows a summary of the areas that this standard focuses on.

#### 1. Functional Stability

• This refers to the "appropriateness, accuracy and compliance" of the final product. (ISO 2011)

#### 2. Reliability

• This section focuses on the "availability, fault tolerance and recoverability compliance" of the final product. (ISO 2011)

### 3. Performance Efficiency

• This is concerned with measurements such as "time behaviour and resource utilisation compliance". (ISO 2011)

#### 4. Operability

• This encompasses usability. and focuses on "ease of use, helpfulness, attractiveness, technical accessibility and learn-ability" of the created system. (ISO 2011)

### 5. Security

• Within this application, the focus of security is defined by the user requirements. This area will focus on the "confidentiality, integrity, non repudiation, and authenticity" of information within the system.

### 6. Compatibility

• This area focuses on the effect that different configurations may have on the system. This include "interoperability and replace-ability". (ISO 2011)

### 7. Maintainability

• This attribute focuses on the design of an application. Key attributes are the "modularity, re-usability, testability and changeability" of the application (ISO 2011). These attributes normally increase the development time of the application, and thus the risk and cost.

### 8. Transferability

• This refers to the "portability and adaptability" of the application to run on different systems, operating systems and configurations. (ISO 2011)

Figure 6.5: Quality Areas Defined by ISO 25010

## Project Risk Management

Project Risk Management is defined by PMBoK as "the process of conducting risk management planning, identification, analysis, response planning and monitoring and control on a project" (PMBoK 2000). The objectives of this project management area are to increase the probability and impacts of positive events, while at the same time decreases the same of negative events within the scope of the project.

### 7.1 Processes

There are a number of processes involved in the Risk Management aspect of a project plan, illustrated in Figure 7.1.

- 1. Plan Risk Management
  - The process of "defining how to conduct risk management activities for a project" (PMBoK 2000).
- 2. Identify Risks
  - Determining "which risks may affect the project and documenting their characteristics" (PMBoK 2000).
- 3. Perform Qualitative Risk Analysis
  - This is the process of prioritising risks. These risks can then be sent "for further analysis or action by assessing and combining their probability of occurrence and impact" (PMBoK 2000).
- 4. Perform Quantitative Risk Analysis

• This is the process of "numerically analysing the effect of identified risks on the overall project objectives" (PMBoK 2000).

#### 5. Plan Risk Responses

• This builds on the results of the previous processes. This process plans for how each risk should be managed, and which person is responsible for the management of that particular risk.

### 6. Control Risks

• This is the process of "implementing the risk response plans, tracking identified risks, identifying new risks, and evaluating risk process effectiveness throughout the project" (PMBoK 2000).

Figure 7.1: Risk Management Processes

## 7.2 Techniques

### 7.3 Risk Management Plans

The main risks exposed by this project are design choices and requirements elicitation. A big risk in the project would be a choice to develop a more generic solution, and tailor it towards the client, rather than develop specifically for the client. This approach would cost more over the lifetime of the project, but it would also allow the project to reach a larger potential customer base. The design of the system as a more modular, separate unit, composed of many parts, would increase development time and complexity, but long term, it would allow for reduced costs with regards towards the various kinds of maintenance: corrective, adaptive and perfective.

- 1. Use of Commercial Off The Shelf (COTS) software within the application
  - Is there a cost to the user to get this software? What happens if it's updated/discontinued?

## Project Human Resource Management

- 8.1 Roles
- 8.2 Responsibility
- 8.3 Authority
- 8.4 Identify Competencies
- 8.5 Organisation and Planning

## Bibliography

Fowler, Martin (2006). Code Smell. URL: http://martinfowler.com/bliki/CodeSmell.html. ISO, ISO (2011). "IEC 25010: 2011: Systems and software engineering—Systems and software Quality Requirements and Evaluation (SQuaRE)—System and software quality models". In: International Organization for Standardization.

PMBoK, A (2000). "Guide to the project Management body of knowledge". In: *Project Management Institute, Pennsylvania USA*.