



## ALPHACORE TECHNOLOGY SDN BHD

A-22-06, Tower A Vertical Business Suites  
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### INTERNAL MEMO

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To : All Staff  
From : HR & Administration  
Date : 1<sup>st</sup> August 2022  
RE : **Company Policy on Lunch Hours**

Dear all,

Please be informed that starting from 1<sup>st</sup> August 2022, our lunch time as below:

1. Lunch hours from **12.30** pm to **1.30** pm.

Thank you.

Best Regards,

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Nur Atikah Amirah Binti Md Rosseli  
Human Resource & Admin Manager  
Date: 1/8/2022