

**Title:**

Career Enhancement Basics

**Word Count:**

333

**Summary:**

Career Enhancement

Choosing a career is a hard decision to make. The decision and choice you make will impact you for most of your life because it sets a course for you for decades.

How do you make such a choice?

First, realize that since you make that choice you can always make another one. In other words, you are not locked into a single career for life. You can change your mind and your direction at any time.

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**Keywords:**

career enhancement

**Article Body:**

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First, realize that since you make that choice you can always make another one. In other words, you are not locked into a single career for life. You can change your mind and your direction at any time.

Whether you change your mind or stick with your original decision, you will want to advance and refresh your job and career often. It's called Career Enhancement and should be a part of any career plan and path.

Most professions require constant enhancement of skills called continuing

education. Professional organizations typically advertise programs and allocate credits for enhancement courses.

If you are not in a professional organization set up your own career advancement program. It can be a simple class taken once a year or a complete program over several weeks. What ever your choice study your options and make judicious choices.

Then, do at least one class a year. If your employer does not pay for career enhancement programs, pay for them yourself and attend.

After completing a class, update your progress and resume regularly. Keep a log of your classes, instructors and where you attended them. The real value in this will unfold as you prepare for your annual review, ask for a raise or promotion or search for a new job.

It comes down to setting goals, planning a path to those goals and accomplishing them. Even if you are alone on your path you can grow in your career.

Finally, take action. Make the first step toward your career enhancement goals even if you feel uncertain. Action opens all kinds of unseen opportunities and clarifies issues once you get going forward. Set your sights high, aim for your goals and take action to move ahead towards successful career enhancement.