**Customer:**

What are customer fields?

* Company Name
* Contact Person Name
* Email Address
* Telephone Number
* Address Line 1(This address will used to deliver orders also)
* Address Line 2
* City
* Country
* Post Code
* Username
* Password

These fields are fine. Please add fields for:

Credit Limit (The amount of credit allowed on their account before the system stops allowing orders)

Payment Terms (The amount of days after the invoice before it must be paid. E.g. 45 days, if after 45 days the invoice is not paid then the systems stops allowing orders.)

When customer is added, it is asked from the admin to add special prices for that customer, admin can ignore that process. Yes but they must have the option to change the default prices for that customer.

**Product:**

What are the product fields?

* Product Name
* Product Code
* ADL Code
* Product Price
* Mauanl

Also are there some groups of products or one pool of all products? Like an electronic shop has groups, TVs, Refrigrators, Ovens.

Yes, we have the following groups/sub groups:

Conventional

Detectors

Sounders

Call Points

Accessories

Panels

Addressable

Detectors

Sounders

Call Points

Modules

Accessories

Panels

You have asked for VAT. Does all products have same VAT rate? If constant what is current VAT rate?

The standard vat code is S and the rate is currently 20%. This rate must be able to be changed within the system.

Some of our customers use the rate EGZ. This has a rate of 0%.

The system also needs to add carriage charges automatically. Any order under £500 inc VAT should have £7.00 carriage added to it. There are also options for Pre-10am and Pre-12pm delivery. These have different charges which I will confirm.

For all orders OVER £500 the standard carriage is free, however pre-10 and pre-12 are still chargeable.

**Orders/Quotations**

My current account at customer portal is overdue. So I can’t made any order or quotation. I want to know the flow of making order or ask for quotation in details.

Also provide the details of following fields.

I will remove this so you can test the portal out.

* Purchase Order Number (PO Number)
* Date (Current Date) – Also record the timestamp of the order for admin reference
* Invoice Address (Automatically the company’s address but can be changed)
* Delivery Address (Automatically the company’s address but can be changed)
* Quantity
* Product Code
* ADL Code
* Product Description
* Rate
* Total Amount
* VAT Code
* Sub-Total
* VAT Total
* TOTAL