

1. Room Types

1.1. Standard Room

- **Description:**
 - Comfortable and well-equipped for a pleasant stay.
 - Features: Queen bed, work desk, 32-inch flat-screen TV, free Wi-Fi, and minibar.
- **Size:** 300 sq. ft.
- **Occupancy:** 2 adults
- **Rate:** \$120 per night
- **Amenities:**
 - Air conditioning
 - Complimentary toiletries
 - Coffee maker
 - Daily housekeeping
- **Special Requests:** Available upon request (e.g., extra pillows, wake-up call)

1.2. Deluxe Room

- **Description:**
 - Spacious and upgraded with premium amenities for added comfort.
 - Features: King bed, seating area, 40-inch flat-screen TV, free Wi-Fi, and minibar.
- **Size:** 400 sq. ft.
- **Occupancy:** 2 adults
- **Rate:** \$180 per night
- **Amenities:**
 - Air conditioning
 - Complimentary toiletries
 - Coffee maker and tea service
 - Bathrobes and slippers
 - Daily housekeeping
- **Special Requests:** Available upon request (e.g., early check-in, late check-out)

1.3. Suite

- **Description:**
 - Luxurious room with separate living and sleeping areas, ideal for extended stays.
 - Features: King bed, separate living room, 50-inch flat-screen TV, free Wi-Fi, and fully stocked minibar.
- **Size:** 600 sq. ft.
- **Occupancy:** 2 adults + 2 children
- **Rate:** \$250 per night
- **Amenities:**
 - Air conditioning
 - Complimentary toiletries
 - Coffee maker and tea service
 - Bathrobes and slippers
 - Daily housekeeping
 - In-room safe
 - Mini fridge

- **Special Requests:** Available upon request (e.g., special decorations for events, extra bed)

1.4. Executive Suite

- **Description:**
 - Premium suite designed for business travelers with advanced features and workspace.
 - Features: King bed, separate office area, conference table, 55-inch flat-screen TV, high-speed Wi-Fi, and premium minibar.
- **Size:** 800 sq. ft.
- **Occupancy:** 2 adults
- **Rate:** \$350 per night
- **Amenities:**
 - Air conditioning
 - Complimentary toiletries
 - Coffee maker and tea service
 - Bathrobes and slippers
 - Daily housekeeping
 - In-room safe
 - Mini fridge
 - Complimentary business services (printing, faxing)
- **Special Requests:** Available upon request (e.g., airport transfers, private dining arrangements)

2. Contact Information

- **Reservations:**
 - Phone: +1 (555) 123-4567
 - Email: reservations@roomservicecompany.com
 - Website: www.roomservicecompany.com
- **Customer Service:**
 - Phone: +1 (555) 234-5678
 - Email: support@roomservicecompany.com
- **Corporate Office:**
 - Address: 123 Business Rd, Suite 400, Cityville, ST 12345
 - Phone: +1 (555) 345-6789
 - Email: info@roomservicecompany.com

3. Important Details

- **Check-in Time:** 3:00 PM
- **Check-out Time:** 11:00 AM
- **Cancellation Policy:**
 - Free cancellation up to 24 hours before the check-in date. After this period, a one-night charge may apply.
- **Payment Methods:**
 - Major credit cards (Visa, MasterCard, American Express)
 - Debit cards
 - Cash (upon request)
- **Parking:**

- Valet parking available at \$20 per day.
- **Pet Policy:**
 - Pets allowed in designated rooms with a non-refundable deposit of \$50.
- **Accessibility:**
 - Accessible rooms available upon request.
- **Special Offers:**
 - Check the website or contact reservations for current promotions and packages.

This knowledge base should cover the essential details for the various types of rooms and key company information for your room service company. If you have any additional specifics or adjustments you'd like to make, just let me know!