

III. REGISTRATION

1. Classification of Motor Vehicles (for Registration U/S 41(4))

S.O. 1248 (E) Dt. 5.11.2004

TRANSPORT VEHICLES	NON-TRANSPORT VEHICLES
(i) Motor Cycle with side car for carrying goods	(i) Motor cycle with or without side car for personal use.
(ii) Motor cycle with trailer to carry goods	(ii) Mopeds and motorised cycles (engine capacity exceeding 25 cc).
(iii) Motor cycle used for hire to carry one passenger on pillion and motorised cycle rickshaw for carry goods /passengers on hire.	(iii) Invalid carriage
(iv) Luxury cabs	(iv) Three wheeled vehicles for personal use
(v) Three wheeled vehicles for transport of passenger / goods	(v) Motor car
(vi) Goods Carrier Trucks / Tankers / Mail Carriers (N1-N3 Category)	(vi) Fork lift
(vii) Power Tiller and Tractors using Public Roads	(vii) Vehicles/trailers fitted with equipments like Rig, generator, compressor
(viii) Mobile Clinic / X-ray van / Library vans	(viii) Crane mounted vehicle
(ix) Mobile Workshops	(ix) Agriculture Tractor and Power Tiller
(x) Mobile Canteens	(x) Private Service Vehicle, registered in the name of an individual and if declared to be used by him solely for personal
(xi) Private Service Vehicle	(xi) Camper van / trailer for private use
(xii) Public Service Vehicle such as Maxi-Cab, Motor Cab, Stage Carriages and Contract Carriages including Tourist Vehicles	(xii) Tow Trucks / Breakdown Van / Recovery Vehicles
(xiii) Educational Institution buses	(xiii) Tower Wagons and tree trimming vehicles owned by Central, State and Local Authorities
(xiv) Ambulances	(xiv) Construction Equipment Vehicles as defined in Rule 2 (ca)
(xv) Animal Ambulances	
(xvi) Camper Vans / trailers	
(xvii)Cash Vans	
(xviii)Fire tenders, snorked ladders, auxillary trailers and fire fighting vehicles	
(xix) Articulated vehicles	
(xx) Hearses	
(xxi) Omni Bus	

- (a) "Ambulance" means vehicle specially designed and constructed or modified and equipped and intended to be used for emergency transportation of persons who are sick, injured, wounded or otherwise incapacitated.
- (b) "Animal Ambulance" means a motor vehicle intended to be used for the emergency transportation of sick, injured, wounded or otherwise incapacitated animals.
- (c) "Campers Van" means a special purpose M1 Category vehicle constructed to include living accommodation which contains atleast the following equipment: Seats and table; sleeping accommodation which may be converted from the seats; Cooking facilities, and Storage Facilities. This equipment shall be rigidly fixed to the living compartment; however, the table may be designed to be easily removable.
- (d) The "Omnibus" has been kept in the category of transport vehicle with a view to bringing it under the purview of fitness regime as it is exhaustively used on road.
However, the taxes to be levied on such vehicle would fall within the jurisdiction of State Governments.
- (e) Under Rule 2 (ca), use of public road by Construction Equipment Vehicles is incidental to the main off road function. However, when the public road is being used regularly for carrying on commercial activities, the Construction Equipment Vehicles such as dumpers and excavators being used for such activities, shall be deemed as transport vehicles.

2. Locally Manufactured Vehicles Illegal

TC's Cir. Memo No. 17/3524/V1/2003 Dt. 22.1.2003

It has been brought to the notice of this office that country made built up three wheeler goods vehicles with an open body are plying in the state illegally for the last two years without any registration Nos. On the night of 15.2.2003 officials of V&E Department, of Guntur Range conducted a route check with the assistance of officers of Transport Department and Commercial Tax Department and found two country made built up motor vehicles plying at Piduguralla, Guntur District. The over all dimensions of the above two vehicles 1) Over all length of the vehicles is 2.40 m., 2) Width 1.35 m, 3) Wheel base 2.25 m, 4) Fitted with pneumatic tyres of Enfield Motor Cycle tyres with size of 3.25 x 19 x 4 PRL, 5) With chain drive and 6) with hand brake system. The drivers of the vehicles have stated that these vehicles were purchased from local manufacturers at Chennai for an amount of Rs. 20,000/- Testing of these vehicles reveals that these vehicles are prone to accidents and are likely to endanger human life and safety. The plying of these vehicles is causing traffic hazards and loss of revenue to Government. All Transport Officers are requested to take immediate action to survey their jurisdiction and stop these vehicles from plying.

3. Class of Registration of Tata Mobile Crew Cab

TC's Cir. Memo No. 1778/D1/97 Dt. 8.2.97

The Tata Mobile crew cab with seating capacity of 1+5 can be registered as non-transport vehicle provided the rear open body is closed like a car dickey.

4. Procedure to be adopted for registration of vehicles imported

For registration of imported vehicle, customs clearance certificate and approval of Government of India are required. Application for registration has to be made in the prescribed Form (Form 20). If the vehicle is a new model and not registered in other country it has to be referred to testing agency as per the provisions of CMV Rules. (CMVR 126, 126-A and 126-B).

5. REGISTRATION LETTERS ALLOTTED**to Each State / Union Territory in India NOTIFICATION S.O. No. 444 (E), Dt. 12.6.89**

S.	No. Name of the State	Group of letters
1.	Andaman and Nicobar	AN
2.	Andhra Pradesh	AP
3.	Arunachal Pradesh	AR
4.	Assam	AS
5.	Bihar	BR
6.	Chandigarh	CH
7.	Chattisgarh	CG
8.	Dadra and Nagar Haveli	DN
9.	Daman and Diu	DD
10.	Delhi	DL
11.	Goa	GA
12.	Gujarat	GJ
13.	Haryana	HR
14.	Himachal Pradesh	HP
15.	Jammu and Kashmir	JK
16.	Jharkhand	JH
17.	Karnataka	KA
18.	Kerala	KL
19.	Lakshadweep	LD
20.	Madhya Pradesh	MP
21.	Maharashtra	MH
22.	Manipur.....	MN
23.	Meghalaya	ML
24.	Mizoram	MZ
25.	Nagaland	NL
26.	Odissa	OD
27.	Pondicherry	PY
28.	Punjab	PB
29.	Rajasthan	RJ
30.	Sikkim	SK
31.	Tamil Nadu	TN
32.	Telangana	TS
33.	Tripura	TR
34.	Uttar Pradesh	UP
35.	Uttaranchal	UA
36.	West Bengal	WB

6. REGISTRATION NUMBERS
TO BE ASSIGNED TO REGIONS IN A.P.
G.O.Ms.No. 216, TR&B (Tr. II) Dt. 7.8.89
THE FIRST SCHEDULE
(Rule 80 of Andhra Pradesh Motor Vehicles Rules, 1989)

Sl.No.	Registering Authority	Code Number
1.	Anantapuramu	2
2.	Chittoor	3
3.	Kadapa	4
4.	East Godavari	5 & 6
5.	Guntur	7 & 8
6.	Krishna	16, 17, 18 & 19
7.	Kurnool	21
8.	Nellore	26
9.	Prakasam	27
10.	Srikakulam	30
11.	Visakhapatnam	31, 32, 33 & 34
12.	Vizianagaram	35
13.	West Godavari	37 & 38

The series with T, U, V, W, X and Y shall be used exclusively for transport vehicles (including Tractor-Trailers).

The series P in code AP 18 shall be exclusively allotted for AP Police Vide
 Cir. No. 5661/C3/2014 date. 19-07-2014

The series Z in all District shall be exclusively allotted for APSRTC vehicles

The series TV, TVA, TVB and so on upto TVZ shall be exclusively used in all districts for motor cabs as per Memo No. 4874/B1/2018 dt. 1-8-2008.

Distinct series shall be used for registration of Govt. vehicles and also other vehicles of police, APSRTC as was the practice as per GO Rt. No. 631 dt. 8-11-2016

7. Dimensions of Registration Marks to be Exhibited on Motor Vehicles U/R 51 of C.M.V. Rules

Sl. No.	Class of Vehicle	Place of Registration Number display	Height	Thickness	Space between
1	All motor cycles and three wheeled invalid carriages	Rear-letters	35	7	5
2	- do -	Rear numerals	40	7	5
3.	Motor cycles with engine capacity of less than 70 CC	Front Letters Numerals	15	2.5	2.5
4.	Other Motor cycles	Front Letters & Numerals	30	5	5
5	Three Wheelers of engine capacity not exceeding 500 CC	Front and Rear Letters & Numerals	35	7	5
6	Three wheelers of engine capacity exceeding 500 CC	Front and Rear-letters & Numerals	40	7	5
7	All other motor vehicles	Front and Rear-letters & Numerals	65	10	10
8	Power Tillers	Front letters & Numerals	12	25	25
9	Trailers coupled to power tillers	Rear letters & Numerals	30	5	5
All measurements in Millimeters					

8. Assignment of Registration Numbers Under A.P.M.V. Rule 81

- (1) On receipt of applications for registration, the Registering Authority shall arrange them alphabetically every day and assign the numbers serially after the last registration mark assigned subject to the provisions of the following sub-rules.
- (2) (committed by GOMs.No 175, TR. R&B)
- (3) The Registering Authority may on an application in form RRMA made to it by owner of the vehicle reserve the special numbers within thousand from the last number assigned in serial order on the date of application.
 - i) On payment of fee of Rs.50,000 (Rs. Fifty thousand only) for any one of the numbers 1, 9, 999, 9999.
 - ii) On payment of fee of Rs. 30,000 (Rs. Thirty thousand only) for any one of the numbers 99, 333, 555, 666, 777, 888, 2222, 3333, 4444, 5555, 6666, 7777, 8888.
 - iii) On payment of fee of Rs. 20,000 (Rs. Twenty thousand only) for any one of the numbers 123, 222, 369, 444, 567, 786, 1111, 1116, 3366, 3456, 4455.
 - iv) On payment of fee of Rs. 10,000 (Rs. Ten thousand only) for any one of the numbers 3, 5, 6, 7, 111, 234, 306, 405, 789, 818, 909, 1188, 1234, 1314, 1818, 1899, 2277, 2772, 2345, 2727, 2799, 3636, 3663, 3699, 4545, 4554, 4567, 4599, 5678, 6336, 6633, 6789, 7227, 7722, 8118, 8811, 9009, 9099.

- v) On payment of fee Rs. 5,000 (Rs. Five thousand only) for any one of the numbers other than those mentioned against the clauses (i), (ii), (iii) and (iv) above in respect of all vehicles except two-wheelers for which a fee of Rs. 2,000/- be charged. When there is application for allotment for four-wheelers and two-wheelers for the same number, priority shall be given to four-wheeler applicants. Provided that any current number can be reserved on payment of Rs.1,000 (Rs. one thousand only).
 - vi) The applications for reservation of numbers shall be dropped in a drop box (sealed box) along with the required fee up to 1.00 P.M. No application would be allowed to be dropped in the drop box after 1.00 P.M. On any working day no application shall be received personally under any circumstances.
- (4) All the payments shall be made in the shape of a Demand Draft drawn in favour of Secretary of Regional Transport Authority of that District from any reputed bank.
 - (5) If there is more than one application in a day for a particular registration number, the reservation shall be made by way of receiving tenders in closed envelopes along with the RRMTA. All applicants shall enclose the offered amount by way of a Demand Draft in favour of Secretary, Regional Transport Authority of the District in the tender form at 3 P.M. on the same day before the registering authority. The number shall be allotted to the highest offer from those who have filed applications. If any applicant is not present at 3 P.M. for bidding, his application along with fee shall be forfeited. The bid amount offered shall not be less than the fees referred to in sub rule(3)(i), (ii), (iii), (iv) and (v) as the case may be.
 - (6) The number reserved under sub Rules (3) (i), (ii), (iii), (iv) and (v) shall be allotted on production of the vehicle and registered as per the procedure prescribed in the Motor Vehicle Act, 1988 and rules made there under. The reservation shall be cancelled if the vehicle is not produced within fifteen (15) days from the date of reserving the number. The number reserved shall be re-notified immediately and the procedure as per sub rules (3) (i), (ii), (iii), (iv) and (v) shall be followed after cancellation of the reservation. If no applicant applies for the number or numbers, the said number or numbers shall be referred to the Transport Commissioner at intervals decided by him for re-notification or further action.

9. Reservation of special registration number bidding process

Cir.Memo.No.7328/1T/2008, Dt.07-11-2008:

Attention of all District Officers is drawn to the existing procedure of reservation of special registration numbers in the respective offices. They are informed that the department proposes to streamline the existing procedure. The following procedure shall be adopted for reserving the special registration numbers.

1. Application for reservation of special registration number can be filed at any counter by paying the requisite fee and user charges.
2. Upon receipt of the application by the counter Assistant, a receipt is generated to the applicant. The receipt number and the registration number sought for reservation will be the basis for filing a tender bid.
3. Applicant has to file tender bid by quoting the receipt number and also the registration number sought for along with the draft for the bid amount. He can drop the tender bid any time after filing the application for the registration number sought in a sealed envelope in the drop box up to 3.00 P.M. The bid amount shall not be less than the reservation fee prescribed for registration sought for.

4. The Registering Authority concerned will open the drop box at 3.00 P.M and enter bid amounts against the application numbers. The computer will then generate report at the end of the last entry and the same shall be displayed on notice board.
5. Demand Drafts towards bid amounts of the successful bidders will be appropriated to the Government account and the demand drafts towards bid amounts of the un-successful bidders will be returned to the respective bidders.
6. Who ever fails to submit the bid or submits bid less than the prescribed reservation fee the reservation fee paid will be forfeited.
7. Proceedings of the reserved number will be generated and issued to the applicant concerned immediately after the bidding process is completed.

10.Cancellation of Reservation numbers not registered within 15 days - reallocation Instructions

TC's Cir.Memo.No.7328/IT/2008, Dt. 15-11-2008:

All the DTC/RTOs are informed that the department proposes to streamline the existing procedure. Any reserved registration number not registered within stipulated time i.e, 15 days from the date of reservation, automatically gets cancelled in terms of Rule 81 of APMV Rules. The Registration numbers so cancelled shall be re-notified immediately by the Registering Authority concerned duly following the procedure laid down under sub rules (3) and (5). If no applicant applies for the re notified registration numbers, the same may be pooled month wise and put them for allotment as per Rule (81) of APMV Rules on the last working day of the month on behalf of the Transport Commissioner in terms of Sub Rule (6).

11. Grant of Authorization to Sub Dealers

Memo. No. 4187/DTC.IT/COR/2012 dated.18-06-2015

Where ever sub dealer is identified and authorised by the manufacturer, sub dealer may be treated on par with the dealer and all the necessary document for grant of authorization to dealer may be insisted viz. PAN number in name of sub dealer's firm, details of registration with Registrar of firms Registration & Stamps department, TIN number from Commercial Tax Department, lease document pertaining to show room apart from the letter of consent given by the manufacturer and agreement between the dealer and sub dealer etc. The sub dealer should also maintain stock position in respect of vehicles received from the dealer separately and invoice should be raised by the sub dealer, all necessary taxes and fees to be remitted to Govt. shall be paid through online to generate TRs by taking a login exclusively by the sub dealer after obtaining authorization from the concerned registering authority.

The attention of all RTO's and DTC's is invited to the issue mentioned above and it is hereby instructed to grant authorization to sub dealers also on par with the dealers.

12. Helmet supply by Dealer at the time of sale of Vehicle.

Cir : No. 8/3815/V3/2015 dated. 23-09-2015 and 2-06-2016

Sec 129 of MV Act mandates that every person driving or riding on a Motor Cycle shall wear protective head gear (**HELMET**) conforming to the standards IS4151 of BIS.

Further as per the rule 138 (f) of CMV Rules, the manufacturer of two wheeler shall supply a protective head gear conforming to the BIS at the time of sale of new vehicle.

In continuation of the above circular instructions the following further instructions are issued.

- 1 The two wheeler shall not be registered unless,
 - a) The manufacturer/dealer supplying the two wheeler gives the bill for two wheeler and Helmet in a single bill. (OR)
 - b) The bill for new purchase of helmet in the name of the purchaser of the two wheeler is produced along with the bill for the purchase of two wheeler.
- 2 Notices shall be issued by the DTC's to all the two wheeler vehicle manufacturers / dealers that the two wheeler will not be registered unless instructions in item-1 above are adhered to.
- 3 Action should be initiated against the manufacturers / dealers, if they fail to comply with the instructions in the notice given to them.
- 4 All the DTC's should give wide publicity in the print and electronic media on the issue to create awareness among the public so that public are not put into trouble when they come for registration.

The DTC's must create sustained campaign through the media continuously through workshops, calls through eminent citizens in the district educating the college students, employees etc.

F.No. RT-11012/07/2012-MVL dated : 26-05-2016 of MORTH

The Government of India requested to ensure that dealers at the time of sale compulsorily supply a protective head gear of the size as required by the customer. The Government of India has instructed that the supply of the protective head gear as per the standards of BIS should be duly reflected in the sale invoice issued by the dealer to the purchaser. It is also instructed that the dealers may be requested to ensure stock of more than one brand of helmet so as to offer reasonable choice to the customer so as to avoid monopolistic situation.

All the Deputy Transport Commissioners in the State are requested to follow the instructions of the Government of India and ensure that all the dealers of two wheelers shall compulsorily supply a protective head gear of BIS standards to the purchaser of the vehicle and reflect in the sale invoice issued by the dealer.

13.Cancellation of Registration

TC's Cir. Memo No. 10/3391/D2/96 dt. 25.2.96

To cancel registration of a motor vehicle under section 55(3) of M.V. Act, where vehicles are stopped for more than 5 quarters or where the condition of the vehicle is bad and there is no possibility to bring the vehicle on road.

14.New Model Vehicles-Specifications - Body built on the chassis are already communicated - Registration

TC's Cir. Memo No. 21/5116/R1/2003 at. 5.5.2003

Every manufacturer is required to submit the prototype of every motor vehicle to the testing agency for test notified under Rule 126 of CMV Rules, 1989. On receipt of specifications of the vehicles manufactured, this office has been communicating the same to the Registering Authorities to enable them to register the vehicles uniformly. Specifications of Chassis or fully built vehicles rolled out, as the case may be, are being communicated.

Instances have come to the notice where specifications of Chassis particularly passenger category are communicated, some of the registering authorities are insisting for a separate communication of specifications when the body is built on the Chassis, the specifications of which have already been communicated treating it as a variant, which is not correct.

It is hereby clarified that when the body is built on a Chassis whose specifications are communicated, the registering authorities need not insist on separate communication of specifications of the fully built vehicle. At the most they can insist on a certificate from the body builder who could be the manufacturer himself or a separate body building unit. When a fully built vehicle whose chassis specifications are already communicated, is brought for registration, the registering authority can register the vehicle after being satisfied as to the compliance of relevant rules regarding body construction.

15. Registration of Vehicles coming from other states along with NOC

TC's Cir. Memo No. 6/1747/R1/2003 at. 20.2.2003

Refer to TC's Circular Memo No. 33/35605/01/95 dt. 16.10.95. It has come to be notice that certain irregularities are taking place at the time of noting change of address/transfer of ownership and assignment of new registration marks to vehicles coming from other states. Therefore the following instructions are being issued :

- (1) When vehicles come on the rolls of AP from other states along with NOC the registering authorities of AP should get confirmation of the genuineness of registration particulars and NOC of the vehicle from the original registering authority before effecting any transactions.
- (2) A NOC issued to a particular registering authority should not be accepted by another registering authority unless it is re-addressed to the latter authority by the former.
- (3) Upon entering the vehicle on the AP Rolls, that fact should invariably be reported to the authority which issued the NOC.
- (4) The above procedure should be completed within a reasonable time.

16. Incorrect GVW of Other State Vehicles

Action to be taken for the goods vehicles registered with higher gross vehicle weight in other states than the GVW specified by the manufacturer.	The GVW fixed by the other registering authorities has to be honoured. If the fixation is in violation of the notification given by the Government of India the same has to be brought to the notice of the RA who fixed it for refixation.
GVW to be fixed in respect of T.T. combination	In any tractor-trailer combination, the trailer's GVW has to be within the hauling capacity of the tractor.

TC's Cir. Memo No. 11/31293/D1/95 Dt. 4.9.95

17.Registration of Company owned vehicles Omni buses permitted to carry 6 to 12 passengers

T.C. Cir. Memo No.4/16464/R1/2005, Dt. 18-02-2006

Ref : 1. Instructions from Ministry of Surface Transport, Government of India in Letter No.1 1036/13/1997-MVL Dt.24-07-1998.

In the reference 1 cited, Government of India, Ministry of Surface Transport clarified

that the omni buses with seating capacity 6 in all to 12 in all which fall under the definition of Private Service Vehicles as per the Section 2(33) of the Motor Vehicles Act, 1988 can also be registered as Non-Transport Vehicle, if there is a clear indication by the applicant company that the vehicles will be used for private purposes only unconnected with any hire or reward.

Subsequently, the matter was examined with reference to the certain cases regarding usage of the vehicle and it was felt necessary to modify the instructions and accordingly instructions were issued to all the Registering Authorities vide this office circular instructions in the reference 3rd cited stating that Omni buses purchased in the name of the company have to be registered as Private service vehicles and permit may be granted as per the request of the companies.

However, keeping in view of the number of representations received from private companies/Associations/firms/instructions that omni buses with seating capacities 7 to 10 in all are being used by company directors, chairman, Senior executives and that such vehicles are being subjected to frequent checks in the state and at the state borders the vehicle is a transport vehicles and that they are facing lot of inconvenience though the vehicles are not used for any hire or reward and requested this authority to consider such vehicles as non-transport vehicles after collecting life tax.

Therefore all the Registering Authorities are requested to register the omni buses with seating capacity 7 in all to 10 in all as Non-Transport Vehicles after obtaining and undertaking from the respective owners stating that the vehicle would not be used for hire or reward and would be used for personal purpose.

18.Registration of Combine Harvesters - Certain specifications and modifications developed in Software

TC's Cir Memo No. 4/11995/R/2006, Dt : 29-1-2007

The attention of all the Registering Authorities in the State is invited to the reference 3rd cited (Copy enclosed) wherein detailed instructions have been issued to all the Registering Authorities are requested to entertain the registration of combined harvester as a single unit though the specifications were certified by the testing agency separately for harvester and tractor. Some of the registering authorities are requesting for clarification with regard to the registration of tractors and harvesters which were registered earlier. In such cases the registering authorities are requested to issue model specifications for both the tractor and harvester as a single unit in single format even though they submit details in FORM 21 separately. An entry is made as "Tractor Driven Combined Harvester" in vehicle master screen of the database available in the central server. Whenever any dealer or manufacturer will approach this office for model approval with the certificate issued by testing agency under rule 126 of CMV Rules, this office after verification will communicate specifications of the model basing on which the registration shall be made.

19.Special Characters (*,~,X, etc.) in chassis number and “,” ‘-’ in the engine number in certain T/Rs - Permission to Register

Circular Memo No. 2788 / IT/ 2010, Dt. 22-05-2010

It was brought to the notice of the Transport Commissioner during the DTC's Conference held on 12-04-2010, that in certain motor vehicles coming up for

registration special characters were punched on the chassis but not appeared in T/Rs. In some cases, the special character 'X' with brackets up and down appearing on the chassis is not available on the key board. In these cases some of the dealers have put only 'X' in place of the special character explained above. In some cases special characters like '-', '~' also appeared in engine number.

In this regard, it is informed that the entire chassis format is codified and length of the chassis is also fixed as per the testing agency certificate with type of special characters and its position in the chassis number.

All the Registering Authorities in the State are requested to register the vehicles which are already registered temporarily with special characters with 'X' or other special characters like '*', '~' etc., punched on the vehicle but not available on Temporary registration certificates.

Registering Authorities are also requested to register vehicles where special characters like '-', '~' appearing both on engine number plate and Temporary Registration Certificates.

20.Payment of additional amount equivalent to 8% of life tax for correction of Chassis No.

TC's Cir. Memo No. 8453/IT/2004, Dated : 09-05-2005

In the circular memo cited, it has been instructed to pay an additional amount equivalent to 8% of life tax (already paid) in respect of Non-transport vehicles and 1/3rd of quarterly tax in respect of Transport vehicles whenever change of chassis No. is to be effected due to mistakes of entry at the time of temporary registration.

It has been brought to the notice that typographical errors are being committed viz. Omissions/addition of digits/alphabets etc., while feeding the vehicle chassis numbers/ data through Net/eSeva by the dealers/eSeva staff. Several representations are being received from the dealers/owners raising objections for collection of 8% additional amount on the life tax without any fault on their side. These are human errors, unintentional and the penalty is very heavy in case of a motor car especially.

This issue has been discussed in the DTCs conference and it has decided to collect Rs. 200/- in respect of 2 and 3-wheeler vehicles, Rs.500/- in respect of 4-wheelers vehicles whenever erroneous entry of chassis number is made in respect of a digit/ alphabet. However for total correction in the chassis number involving change of vehicle, the prescribed 8% additional amount will be levied. The orders in vogue regarding replacement of vehicles will continue to be valid and all such transactions would be governed by the provisions therein contained.

1-2	2-3	4-8	9	10	11	12-17
WMI		VDS		VIS		
Country code	manufacturer	equipment codes	check digit	model year	manufacturing plant	serial number
10		11		12-14		15-17
VIS						
Model Year		Manufacturing Plant		Suffix		Serial Number

21. Chassi Number Nomenclature

WMI: The three characters of the WMI provide a unique identifier for every manufacturer. The characters one and two indicate the country where the vehicle was built, while characters two and three designate the manufacturer (or division within a larger group).

Nation of Origin (Country Code) : For India the Country code is MA to ME : Note that the sort sequence for characters in the Chassi number is A to Z, then 1 to 9, and finally 0, with the letters "I", "O" and "Q" not normally used.

Manufacturer : Third position in the Chassis number indicates the manufacturer.

Equipment Codes : 4-8 digit indicates the equipment code like vehicle type serves, body style and version, restraint system etc. 9th position in the chassis number.

Check Digit: The following algorithm is used for calculating check digits:

1. Each letter is assigned a numeric value.

Character	A	B	C	D	E	F	G	H	I
Value	1	2	3	4	5	6	7	8	9
Character	J	K	L	M	N	O	P	Q	R
Value	1	2	3	4	5	6	7	8	9
Character	S	T	U	V	W	X	Y	Z	
Value	2	3	4	5	6	7	8	9	

2. Each number or character value is multiplied by the factor for that position.

Position	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Factor	8	7	6	5	4	3	2	10	0	9	8	7	6	5	4	3	2

3. The resulting products are summed.

4. The total is divided by 11.

5. The check digit is the remainder. If the remainder is 10 then the check digit is X (Roman numeral 10). The only place where the letter "O" has been observed is in the WMI. Other letters that do not normally appear are the letters "I" and "Q" (because of the possibility of confusing them with the numbers "1" and "0").

Model year : 10th Digit

MODEL YEAR								
The model year runs (thank you, Detroit) from September 1 st of the previous year to August 31 st of the nominal year.								
A	1980	2010	L	1990	2020	Y	2000	2030
B	1981	2011	M	1991	2021	1	2001	2031
C	1982	2012	N	1992	2022	2	2002	2032
D	1983	2013	P	1993	2023	3	2003	2033
E	1984	2014	R	1994	2024	4	2004	2034
F	1985	2015	S	1995	2025	5	2005	2035
G	1986	2016	T	1996	2026	6	2006	2036
H	1987	2017	V	1997	2027	7	2007	2037
J	1988	2018	W	1998	2028	8	2008	2038
K	1989	2019	X	1999	2029	9	2009	2039
And the pattern repeats itself every 30 years.								

Note that the sort sequence for characters in the VIN is A to Z, then 1 to 9, and finally 0, with the letters "I", "O" and "Q" not normally used.

Manufacturing Plant: 11th digit specifies the manufacturing plant The specific codes

Digit 1: Geographic Zone

- K = Korea
- M = India
- N = Turkey
- T = Europe
- 2 = Canada
- 3 = Mexico
- 5 = USA

Digit 2: Manufacturer

- A = HMI: Hyundai Motor India
- H = Bromot Assembly Plant (Canada)
- L = HAOS: Hyundai Assan Otomotiv Sanayi (Turkey)
- M = HMC: Hyundai Motor Company (Korea)
- N = HMMA: Hyundai Motor Manufacturing Alabama (USA)

Digit 3: Vehicle Type

- B = Trailer
- C = Special Car
- D = Recreational
- F = Truck
- H = Passenger Car
- J = Bus / Semi-MPV
- X = Passenger Car

Digit 4: Series

- H = Genesis Coupe (BK)

Digit 5: Body Style & Version

Digit 6: Body Type

- 1 = Limousine
- 2 = Sedan 2DR
- 3 = Sedan 3DR
- 4 = Sedan 4 DR
- 5 = Sedan 5DR
- 6 = Coupe
- 8 = Wagon
- 9 = Commercial Van

Digit 7: Restraint Systems

- 0 = Both Sides, None
- 1 = Both Sides, Active Belt
- 2 = Both Sides, Passive Belt
- 3 = Drive side active belt & airbag, passenger side active or passive belt
- 4 = Both Sides, Active Belt & Airbag
- 5 = Depowered Airbag

Digit 8: Engine Type

D = Gasoline 2.0L DOHC

H = Gasoline 3.8L DOHC

Digit 9: Check Digit

Click for Details above

Digit 10: Model Year

6 = 2006

7 = 2007

8 = 2008

9 = 2009

A = 2010

B = 2011

C = 2012

Digit 11: Plant of Production

A = Asan (Korea)

B = Bromont (Canada)

C = Cheonju (Korea)

H = Montgomery, AL (USA)

K = Gwangju (Korea)

M = Chennai (India)

U = Ulsan (Korea)

Z = Izmit (Turkey)

6 = Sohari (Korea)

Digit 12-17: Serial Number

Vehicle production sequence number.

22.New High Security Registration Plate-Guidelines to be followed.**Circular.Memo.No 11/1124912002 Dated : 10-12-2013**

4. Since the HSRP plate has to be affixed to the vehicle in the premises of the Registering Authority only, the place being used for registration/ fitness of the vehicles shall be utilized by the service provider for affixing of the HSRP plates after 2.00p.m. to 6.00p.m. The IT-Wing of the department has been co-ordinating with APSRTC for making available necessary data to them for collection of fees for the HSRP plates. The fees collection will be done by APSRTC/ Service provider in the counter (space) of RTO office designated for the purpose. The fees will be collected during office hours from 10.30 A.M to 5.00 P.M on all working days.
5. The APSRTC have informed that the following are the approved rates to sell and affix HSRP Plates

Schedule of rates for HSRP Plates:

Vehicles/Plates	Unit	Excl. Taxes	Incl.Taxes	
Two Wheelers	Set	Rs.208.00/-	Rs. 245.00/-	
Three Wheelers	Set	Rs.239.20/-	Fis,282.00/-	(Including TRP)
Set of Snap locks Pair Rs.19.50/- Rs.23.00/-				

Registration

MMVs / EIMVs / Trailers including TRP	Set	Rs. 51.20/-	Rs. 619.00/-
285 x 45 mm	PC	Rs. 91.00/-	Rs. 107.00/-
200 x 100 mm	PC	Rs. 97.50/-	Rs. 115.00/-
500 x 120 mm	PC	Rs. 240.50/-	Rs. 283.00/-
340 x 200 mm Third	PC	Rs. 253.50/-	Rs. 299.00/-
Third Registration Plate Sticker	Each	Rs. 24.70/-	Rs. 29.00/-

1. The Schedule for in-use Vehicles Memo No. 11249/R12002 dt. 19-5-2016

- a) All State Government and public sector vehicles (i.e., APSRTC, Police and other Corporations) including vehicles under hire shall be affixed with HSRP by August, 2016. Therefore, the District Officers shall inform all District Heads the orders of the Hon'ble Supreme Court and ensure the affixation of HSRP plates for all Government and Corporations vehicles before 31st August, 2016.
- b) All Educational Institution Buses shall also be affixed with the HSRP number plates at the time of Fitness Certificate renewal in May & June, 2016.
- c) All the Government departments should be informed that the price of the HSRP plates would Rs. 245/- for two wheelers, Rs.282/- for three wheelers, Rs. 619/- for LMVs Cars / MMVs /HMs / Trailers and 3rd registration plate sticker would be Rs. 297/- and that they will have to pay the same before any transport department office and get the number plate affixed immediately.
- d) The District Officers should also contact the Regional Manager, APSRTC of each District and ensure that the HSRP is affixed to all APSRTC vehicles (including hire vehicles) in a phased manner before 31st August, 2016.
- e) The vehicles relating to transport department, including hired vehicles shall be affixed with HSRP before 31st May, 2016.
- f) The District Officers shall contact the District Collectors and Superintendent of Police & Commissioners of Police and inform the orders of the Hon'ble Supreme Court and the orders of the Government, and ensure strict compliance.

HSRP Rates for old Vehicles Memo No. 11249/R12002 dt. 30-5-2016

Sl.No.	Item	Unit	Rate Including VAT and ED
1	Complete set of Registration Plates inclusive of Snap Lock and fixing for 2 wheelers, motorcycles scooters and mopeds	Set	245/-
2	Complete set of Registration Plates inclusive of Snap Lock, 3 rd Registration plates and fixing for 3 wheelers (Passenger & Goods) and invalid carriages,	Set	282/-
3	Complete set of Registration Plates inclusive of Snap Lock, 3 rd Registration Plates and fixing for Light Motor Vehicles / Passenger Cars	Set	619/-
4	Complete set of registration Plates inclusive of Snap Lock, 3 rd Registration Plates and fixing for medium commercial vehicles/Heavy Commercial vehicles / Trailer/Combination	Set	649/-

Rates for the replacement of individual HSRP are as here under			
Sl.No.	ITEM	UNIT	Rupees
1	HSRP Size 500 X 120 mm	PC	283/-
2	HSRP Size 340 X 200 mm	PC	299/-
3	HSRP Size 200 X 100 mm	PC	115/-
4	HSRP Size 285 X 45 mm	PC	107/-
5	Registration Plate Sticker Inclusive Printing	Each	29/-
6	Snap Locks		23/-

23. Use of black films on Safety Glasses of Motor Vehicles.

The Hon'ble Supreme Court of India in W.P.No. 265/2011 filed by Sri Avishek Goenka has passed a judgement prohibiting the use of black films of any percentage upon the safety glasses, front and rear wind screens and side glasses of all Motor Vehicles in the Country.

TCs Circular Memo No. 15/7828/R1/2012, Dated : 30-10-2012

The JTC/DTC's/RTO's/MVI's/AMVI's are instructed to follow the provisions of Rule 100 of CMVR.

CMVR 100 (2) : The glass of the wind screen and rear window of every motor vehicle shall be such and shall be maintained in such a condition that the visual transmission of light is not less than 70 per cent. The glasses used for side windows are such and shall be maintained in such condition that the visual transmission of light is not less than 50% and shall conform to Indian Standards. (IS : 2553 Part -2-1992).

24. Delay in issue of fresh R.C in the name of financier and handing over of vehicle to Financiers on payment of compounding fee.

Memo No.1825/R/2016, dt. 12-5-2016 of TC., AP., Hyderabad.

Under the provisions of Section 51(5) of the MV Act, the financiers can take possession of the motor vehicle under hypothecation and apply for fresh registration certificate owing to the default of the registered owner under the provisions of the agreement entered into with the registered owner. When the registered owner refuses to deliver the certificate of registration or has absconded, the registering authority on receipt of the application for fresh registration certificate, after giving the registered owner an opportunity to make such representations as he may wish to make by sending a notice by registered post with acknowledgement due and not withstanding that the certificate of registration is not produced before it, cancel the certificate and issue a fresh certificate of registration in the name of the Financier.

Time and again Financiers have been representing that they are experiencing inordinate delay in issue of fresh registration certificates by the registering authorities concerned. In this regard, all the registering authorities are instructed to complete the procedural formalities under the provisions of Section 51(5) of the MV Act within the reasonable time but not later than 2 weeks and issue fresh registration certificate to the financiers to enable them to transfer the motor vehicle to the prospective purchasers if they intend to do so.

Registration

The procedure for issue of fresh RC in the name of the Financier shall be as follows:

1. The Financiers must have possession of the vehicle and needs to be inspected by the MVI.
2. The Financier shall apply for fresh RC in the Form No. 36.
3. The Regional Transport Officer shall issue a notice in the format enclosed generated from the system and dispatch by Registered Post with acknowledgement due.
4. After completion of 14 days, the RTO shall cancel the registration and issue fresh RC in favour of the Financier. The permit, if any, for the vehicle automatically stands cancelled with the cancellation of RC.

In the reference 2.1 cited, the Federation of Asset Finance Associations of Andhra Pradesh Vijayawada requested that certain vehicles are seized by the department for nonpayment of tax, lapse of Licence, Insurance etc.. They have requested to handover the vehicles to financiers on payment of tax and compounding fee due. The Registering Authorities are hereby informed that where financiers have filed for Fresh RCs in Form 36 in respect of abandoned vehicles by the owners in the possession of the department, the Registering Authorities shall issue a notice in the format in Form-37 and proceed further u/s 51 (5).

The Registering Authorities are further clarified that where the vehicles were only temporarily registered and the financiers taken possession of said vehicles and apply for Fresh Registration Certificate in Form 36, the same procedure as prescribed U/S. 51(5) which has been explained above shall also be followed in respect of the temporary registered vehicles and Fresh Registration Certificate in the name of financier can be issued. Any changes required in T.R. details in the system shall be brought to the notice of IT. Section in the Office of the Transport Commissioner through a letter and corrections, if necessary, will be made by the I.T Section.