

## **CURRICULUM VITAE**

### **PERSONAL PROFILE**

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MANASSEH TAWIAH  
ST LAWSON MEMORIAL SCHOOL  
P.O.BOX 244  
TEMA

NATIONALITY : GHANAIAAN  
MARITAL STATUS : SINGLE  
E-MAIL : [manassehadams12@gmail.com](mailto:manassehadams12@gmail.com)  
MOBILE : 0542809933

I believe in team work but I have the ability of working on my own. Adherence to organization safety, environmental, rules and regulations. The ability of leaning fast and following instructions carefully are my hallmark and I also process an extensive knowledge of working practice in the skills of computing.

### **CAREER OBJECTIVE**

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- To develop a career that would provide personal growth and opportunity to participate in the development of the company through the utilization of knowledge and machinery.
- Leave a good and excel in every endeavor undertaken.

### **WORK EXPERIENCE AND SKILLS**

#### **NATIONAL SERVICE –ELECTORAL COMMISSION OF GHANA, HEAD OFFICE –GREATER ACCRA (SEPTEMBER2017 TO AUGUST 2018)**

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- Supervision of electoral officials on the Election Day.
- Monitoring and evaluation of field staff.
- Carrying out election.
- Replacement of national identification card.

#### **VOLTA RIVER AUTHORITY, TEMA, INTERNSHIP (AUGUST 2016 TO OCTERBE 2016)**

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- Rewinding of faulty electrical motors.
- Domestic installation.

**GHANA BROADCASTING CORPORATION, ACCRA, INTERNSHIP  
(AUGUST 2015 TO SEPTEMBER 2015)**

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- Maintenance department.

**EDUCATION BACKGROUND**

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|-----------------------------------|--------|-----------|
| • Kumasi Technical University     | Kumasi | 2014-2017 |
| • Tema Technical Institution      | Tema   | 2011-2014 |
| • ST Lawson Memorial School J.H.S | Tema   | 2008-2010 |

**EDUCATIONAL QUALIFICATION**

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- Higher National Diploma In Electrical Engineering (Power).
- National Board For Professional And Technical Examination.
- Basic Education Certificate Examination.

**LANGUAGES**

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- English
- Twi
- Ga

**ADDITIONAL SKILLS**

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- Computer Skills: Advanced Microsoft Word, Excel and PowerPoint.
- Trained Fire Fighter.

**INTEREST**

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- Swimming, Football and Listening to Music.

## REFERENCES

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Mr. Asare kodua

HEAD TEACHER

0249831953

Miss. Doreen Marconi Dodji

SUPERVISOR

0540303933