**EDUCATION** \_\_\_\_\_\_

Ryerson University, *Toronto, Ontario*

**Major:** Civil Engineering (Expected to Graduate in 2019**)**

**Minor:** Information Technology Management

**WORK EXPERIENCE** \_\_\_\_

**Innovation and Program Support –** *Toronto, Ontario* **2017**

**The Office of Vice-President, Research and Innovation**

• Accelerate research for various business development and financial sustainability proposals, leading to increased internal funding’s and confidence in subjected research centers;

• Produce various databases of potential research partners in several industries based on financial metrics and reputation, this had led to improved industry relationship and more external funding.

• Co-analyze large scale finance transaction proposals by conducting industry research and performing due diligence on project partner resulting in discovery of numerous cost saving measures.

**Ryerson Engineering Student Society -***Toronto, Ontario*

**Vice President Student Life 2016**

• Helping student organizations to enhance their effectiveness through consultation, leadership training and workshops.

• Coordinating the arrangements for University facilities, equipment and personnel for student sponsored events.

• Effectively handled an annual budget of $75000.

**Ryerson University –** *Toronto, Ontario*

**Course Union and Student Group Accounts Manager 2015**

* Initiated Accessibility Services across campus.
* Supervised and Managed over 92 student groups and 65 Course Unions on Campus.
* Allocated a budget of $250,000 to be disturbed among over 200 course unions and student groups
* Managed all student group accounts for cheque requisitions and deposits.

**Clerisy Consulting –** *Dallas, Texas* **2014**

**IT Recruitment Consultant**

• Used sales, business development, marketing techniques and networking to attract business from client companies.  
 • Received and reviewed applications, managing interviews and tests and created a shortlist of candidates for the client.  
 • Used candidate databases to match the right person to the client vacancies  
 • Developed a good understanding of client companies, industry, work culture and environment.

**RELEVANT VOLUNTEER EXPERIENCE** \_

**Ryerson University–** *Toronto, Ontario* **2015**

**Administrative Assistant**

* Greeting and welcoming patients, visitors and staff
* Filing, faxing and photocopying

**Canadian Society for Civil Engineering (CSCE Ryerson Chapter) -** *Toronto, Ontario*  **2015**

**Vice President Communications**

• Developed and implemented an integrated strategic marketing and communications plan to advance CSCE’s identity.

• Served as marketing and communications subject matter expert, both internally and to the association.

• Organized and planned events at Ryerson advocating for CSCE, broadening awareness of its programs and priorities.

**CERTIFICATIONS** \_\_

* Machine Learning Certification issued by the Digital Media Zone(DMZ)
* AutoCAD Learning Certification issued by Ryerson University
* First Aid, CPR & AED Certified
* Microsoft Excel Certification issued by Microsoft Office.

**ACHIEVEMENTS** \_\_

* 1st Place Team for Ted Roger’s School of Management Annual Associate Chase 2016
* Successfully hosted events with Professional engineers Ontario and Ontario Society of Professional Engineers
* Hosted a traditional annual event for the National engineering Month for SICKKIDS charity
* Successfully managed a University election campaign for the Ryerson Student Union
* Won 2nd place for the George Vari Innovation convention case competition by IBoost