

Dai Huang

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PROFILE

- A patient, self-motivated, and interpersonal student with sales experience and proven track records of high performance in product sales
- Excellent knowledge of accounting, finance, analytics skills, and keen business acumen, able to contribute improvement ideas for business management and process
- Demonstrated communication and teamwork skills, able to interact and cooperate with people from different backgrounds and cultures

EDUCATION

Algonquin College

Bachelor of Business Administration (Co-op Program)

Ottawa, ON

01/2020 - Present

- **Main Courses:** Global Business Environment, Project and Database Management, Business Computer Applications, Quantitative Methods, Finance, Business Administration

SKILLS

Computer Skills: Microsoft Office (Word, Excel, Project)

Languages: Native Mandarin, Fluent English

WORK EXPERIENCE

Nanjing Golden Shining Cultural Communication Center

Sales Manager

Nanjing, China

01/2016-06/2018

- Led a sales team of 5 to achieve \$300,000 revenue in the sales of cultural products within 3 months, meeting 50% of the annual sales target
- Demonstrated leadership skills in developing annual sales plans, delivering training on sales techniques for the 5 members, and organizing daily meetings to motivate teammates
- Organized team building activities to encourage open communication and effective collaboration within the team

SCHOOL PROJECTS

A Social Investigation on the Work Condition of Cashiers in the U.S.

Researcher

Ottawa, ON

10/2020-11/2020

- Worked closely with 5 classmates to conduct a social investigation on the influences of COVID on the work conditions of cashier through remotely collaboration
- Presented excellent communication and project management skills in implementing the project with close supervision and follow-ups through email interactions
- Collected data through open sources such as *Glassdoor*, organized datasets, and performed Excel-based data analysis of factors that best attracted new hires of cashier during the COVID, concluding that the employee benefits and sanitation conditions are the most appealing factors
- Presented multitasking skills in prioritizing tasks and internships while conducting the project