

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

Welcome To The Multimedia Seminar Center

Get Started!

- 1 Select an input from the buttons on the left.
- 2 Select a control from the buttons on the right.
- 3 Turn the system on.

System is off

Turn System ON

If you need assistance, contact
Libraries IT at **919-515-2339**

SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF ON

Ceiling Mics

AUDIO VOLUME



MUTE AUDIO

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

Welcome To The Multimedia Seminar Center

Get Started!

- 1 Select an input from the buttons on the left.
- 2 Access system controls using the buttons on the right.
- 3 When you are finished, tap "Turn System OFF" to shut down the system.

If you need assistance, contact
Libraries IT at **919-515-2339**

SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF

ON

Ceiling Mics



AUDIO VOLUME



MUTE AUDIO



Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

Welcome To The Multimedia Seminar Center

Get Started!

1 Select an input from the buttons on the left

Power OFF

Are you sure you want to turn all projectors and monitors off?

Yes, Turn System OFF

No, keep working

If you need assistance, contact
Libraries IT at **919-515-2339**

SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF

ON

Ceiling Mics

AUDIO VOLUME



MUTE AUDIO

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

DVD CONTROLS



Show DVD player on :

All displays

Projectors only

Monitors only



Play



Pause



Stop

MENU

RETURN



Rew



FF



Skip back



Skip fwd



OK



SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF

ON

Ceiling Mics

AUDIO VOLUME



MUTE AUDIO

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

Welcome To The Multimedia Seminar Center

Get Started!

- 1 Select an input from the buttons on the left.
- 2 Access system controls using the buttons on the right.
- 3 When you are finished, tap "Turn System OFF" to shut down the system.

If you need assistance, contact
Libraries IT at **919-515-2339**

SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES MUTED



UNMUTE MICS

Lapel Mic

OFF ON

Ceiling Mics



AUDIO VOLUME MUTED



UNMUTE AUDIO



Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

Welcome To The Multimedia Seminar Center

Get Started!

2

Access system controls using the buttons on the right.

3

When you are finished, tap "Turn System OFF" to shut down the system.

If you need assistance, contact
Libraries IT at **919-515-2339**

SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF

ON

Ceiling Mics

AUDIO VOLUME



MUTE AUDIO

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

LIGHTS & ROOM CONTROLS



Lights

Lighting shortcuts

Overhead
Lights

Presentation
Lighting

Task Lighting

Video
Conference

All Off

Room Lights



Whiteboard
Lights

OFF ON

Lectern Lights

OFF ON

Projector Screens

← Left Right →

RAISE



RAISE



LOWER



LOWER

Window Shades



MICROPHONES



MUTE MICS

Lapel Mic

OFF ON

Ceiling Mics



AUDIO VOLUME



MUTE AUDIO



SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

ADVANCED DISPLAY SELECTION



Left Rear Monitor

Laptop (lectern)



Room Computer

Laptop (lectern)

DVD Player

Document camera

Laptop (wallplate)

Blank Screen

Right Rear Monitor

Laptop (lectern)



Presenter's Left

Lectern
position

Presenter's Right



Left Monitor

Laptop (lectern)



Left Projector

Laptop (lectern)



Right Projector

Laptop (lectern)



Right Monitor

Laptop (lectern)



SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF

ON

Ceiling Mics

AUDIO VOLUME



MUTE AUDIO

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

DOCUMENT CAMERA CONTROLS



Show document camera on :

All displays

Projectors only

Monitors only

Zoom

Zoom out

Zoom in

Focus

Far

Auto Focus

Near

Exposure

Darker

Auto Exposure

Lighter

SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF ON

Ceiling Mics

AUDIO VOLUME



MUTE AUDIO

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

ROOM CAMERA CONTROLS



Camera selection:



Audience Left

Lectern

Audience Right



Zoom

Zoom out

Zoom in

Focus

Far

Auto Focus

Near

Camera Position



Lectern Camera Shortcuts

Overview

Speaker close-up



Left whiteboard

Right whiteboard



SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF

ON

Ceiling Mics

AUDIO VOLUME



MUTE AUDIO

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

ROOM CAMERA CONTROLS



Camera selection:



Audience Left

Lectern

Audience Right



Zoom

Zoom out

Zoom in

Camera Position



Focus

Far

Auto Focus

Near

Audience Right Camera Shortcuts

Reset Camera

SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF

ON

Ceiling Mics

AUDIO VOLUME



MUTE AUDIO

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

PHONE



Place a telephone call:

7 919 451 1820

Back

The number of this
phone is:
919-515-1221

Dial 7 for an
outside line

For Polycom
teleconferences
contact Libraries IT

1

2

3

ABC

DEF

4

GHI

5

JKL

6

MNO

7

PQRS

8

TUV

9

WXYZ

*

0

+

#

Call

Hang up

SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES



MUTE MICS

Lapel Mic

OFF

ON

Ceiling Mics

AUDIO VOLUME



MUTE AUDIO

Turn System OFF

INPUT
SELECTION

Room Computer

Laptop (lectern)

DVD Player

Document Camera

Laptop (Wallplate)

Blank Screen

ADVANCED DISPLAY SELECTION

Left Rear Monitor

Laptop (lectern)

Right Rear Monitor

Laptop (lectern)

Room Computer

Laptop (lectern)

DVD Player

Document camera

Laptop (wallplate)

Blank Screen

Laptop (lectern)

Presenter's Left

Left Monitor

Laptop (lectern)

Left Projector

Laptop (lectern)

Lect
posit

Presenter's Right

Right Monitor

Laptop (lectern)

SYSTEM
CONTROLS

Lights & Room

DVD Controls

Document camera
controls

Room Cameras

Phone/Polycom

Advanced Display
Selection

MICROPHONES

MUTE MICS

Lapel Mic

OFF ON

Ceiling Mics

AUDIO VOLUME

MUTE AUDIO

Turn System OFF