Term Glossary

Term	Definition
LMS (Learning Management System)	SAP SuccessFactors used by Intuitive to record, maintain and manage training activities to employees, distributors, suppliers, or MSA workers for whom training requirements are established. It is also used to deliver online training.
LMS Admin	Individual who has access to the LMS Administrator website where he/she manages training, enrollments, assignment of learning, and reporting.
LOA (Leave of Absence)	An extended absence of an employee as defined by Human Resources.
Item	The most basic unit of learning. Items are assignable units that typically represent all forms of training activities including, but not limited to, online, instructor-led courses, external training, and on-the-job training.
Content Object	A record that contains instructions for the Learning Management System specifying where to find and how to launch a unit of online content such as an online course, exam, tutorial, or other online training.
Curriculum	A group of one or more items, requirements, or sub-Curricula. Curricula organizes items into groups so that the items can be assigned to users or groups of users and tracked collectively.
Class	An instance of an instructor-led training, scheduled for a specific date and time and given specific resources for that date and time.
Attribute	A piece of information about a user that is file transferred from SAP (a repository of employee data) to the LMS. Examples of attributes include email address, organization, title, etc.
Assignment Profile	Allows the LMS Admin to automatically assign curricula, libraries, items and/or a role to users based on attributes of a user. Users whose attributes match those of the Assignment Profile are automatically assigned the curricula, libraries, items and/or a role associated with the respective Assignment Profile. Additionally, users whose attributes change so that they no longer match those of a particular Assignment Profile will be removed from that Assignment Profile.
Quality System Documents	Any documented procedure utilized for implementing Quality Management.
MSA (Managed Services Agreement) Worker	Non-employees such as consultants, typically working for Intuitive under some form of service agreement.
Required Fields	Fields in the LMS that the software and/or Intuitive require to be completed.
Optional Fields	Fields in the LMS that an LMS Admin might decide to complete to provide themselves or users with additional information or fields that might be useful based on the training.
Fields Not Used	Fields that are not populated in the system because their functionalities are not being used in Intuitive's implementation of the LMS.
APL (Approved Product List)	Controlled document listing countries approved for products to ship or sell to.
Agile	Automated Change Control System (ACCS) used at Intuitive to manage the Learning Change Requests workflow.
LCR (Learning Change Request)	A workflow in Agile used to request, authorize and document changes made by an LMS Administrator to a Learner's training requirements, Curricula and Assignment Profiles in the LMS.
Learner/user	An Intuitive employee, distributor, supplier or MSA worker for whom training requirements are established.
AICC	Aviation Industry CBT Committee (AICC) primarily uses the HTTP AICC Communication Protocol (HACP) to facilitate communication between the course content and the learning management system (LMS).
SCORM	Shareable Content Object Reference Model (SCORM) is an XML-based framework used to define and access information about learning objects so they can be easily shared in the learning management system (LMS).
RPA	Robotic Process Automation
Bot	A customized script of tasks to perform. It is a unique sequence of tasks, inputs, logic, and outputs used to perform a business process.

Organization Glossary

Security Domain ID	Level	Parent Domain ID	Functional Groups(s)
INTU	0		Intuitive
INT	1	INTUITIVE	Internal (Human Resources)
SALES	2	INTERNAL	Sales & Marketing
MAIN	2	INTERNAL	Groups other than Sales & Marketing
MSA	3	MAIN	Quality Systems (for Managed Services)
SUPPL	2	EXT	For Suppliers and Vendors records
DISTR	2	EXT	For Distributor Partner records
JV-CN	2	EXT	For JV China records
BOD	1	EXT	Board of Directors
EXT	0		External

Organization	Acronym	Description
Agile	AGL	Agile documents
Corporate	CORP	For assigning all employee policies that come from HR or Finance
Customer Service	CS	Customer Service, RMA, Field Service, Product Support
Engineering	ENG	Engineering, New Product Introduction
Facilities	FAC	Safety, Facilities
Finance	FIN	Finance, Accounting, Contracts, Accounts Receivable, Accounts Payable
Human Resources	HR	Human Resources, Learning & OD, Staffing
Information Technology	IT	Information Technology
International	INTL	Non-USA locations of Employees
Legal	LEG	Legal
Manufacturing	MFG	Manufacturing, Shipping/Receiving, Purchasing, Continuous Improvement
Marketing	MKT	Upstream Marketing, Downstream Marketing
Mexicali	MEX	Mexicali office
New Product Development	NPD	New Product Development
New Product Introduction	NPI	Engineering new product introduction to manufacturing
Operations	OPS	Engineering, Quality, Manufacturing
Project Management Office	PMO	Project Management Office
Quality	QA	Quality Assurance
Quality Systems	QS	Quality Systems
Regulatory	REG	Regulatory, Document Control
Sales	SAL	Clinical Sales, Capital Sales, Sales Training & Development
Service and Secondary Markets	SSM	Service and Secondary Markets or customer service group