User Manual

IT ASSET WEB APPLICATION

WALEED BINSAAD
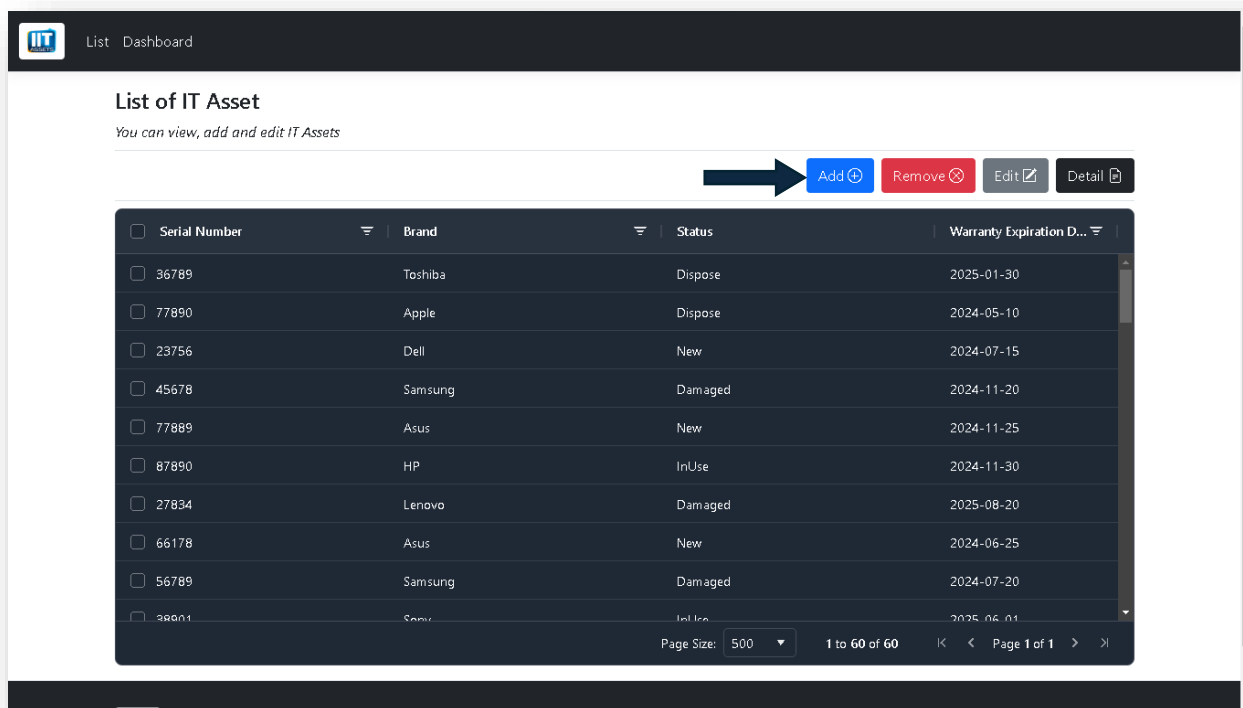
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1. ADD NEW ASSET

To add new asset, click on add icon as shown below.

2. REMOVE ASSETS

You can remove one or more assets by clicking on the checkbox next to the asset then click on remove button as shown below.

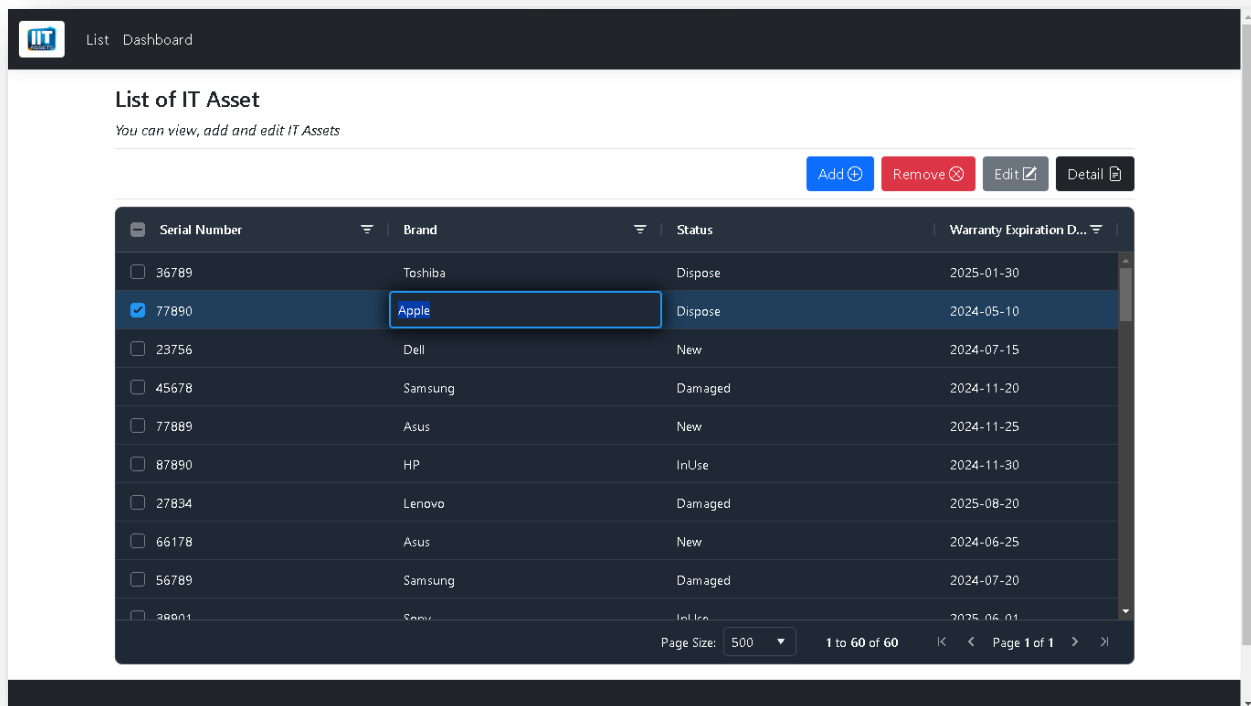# 3. EDIT ASSET (BY TABLE)

You can edit the asset by clicking on the checkbox next to the asset then click on edit button as shown below.
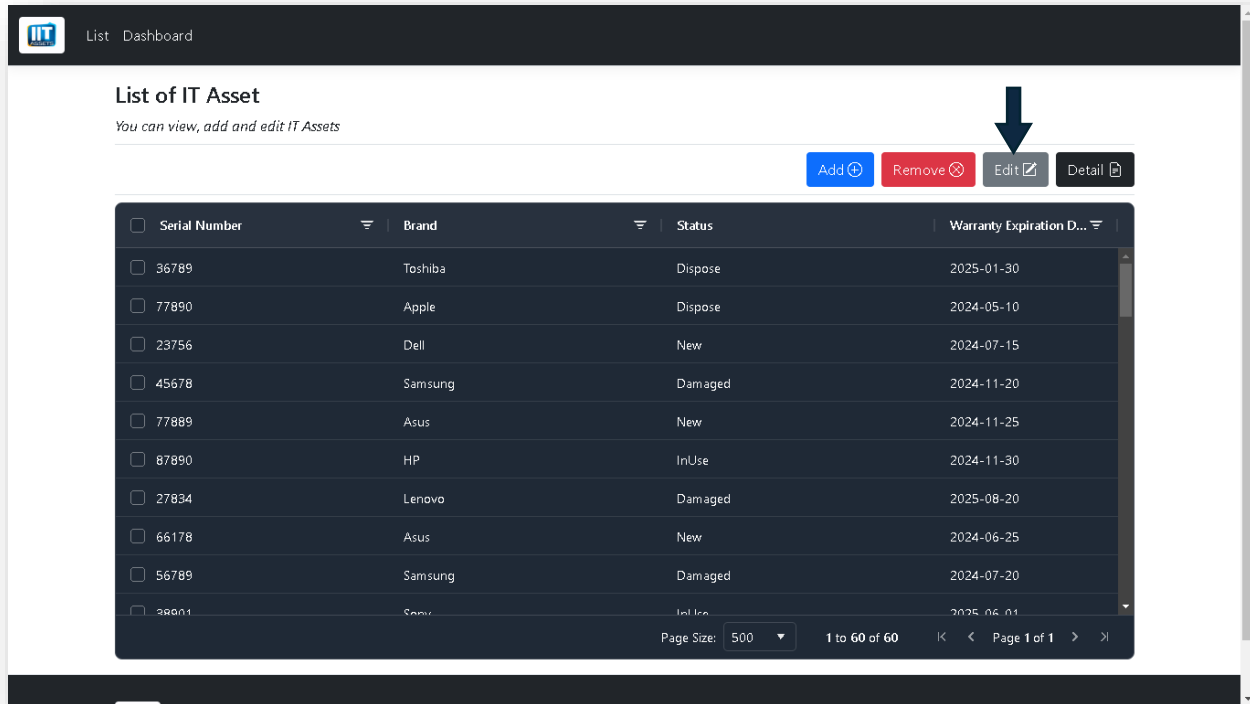
4. EDIT ASSET (BY MODULE)

You can edit the asset by clicking on the cell that you would like to then edit the cells once you exit the cells it will be saved auto.
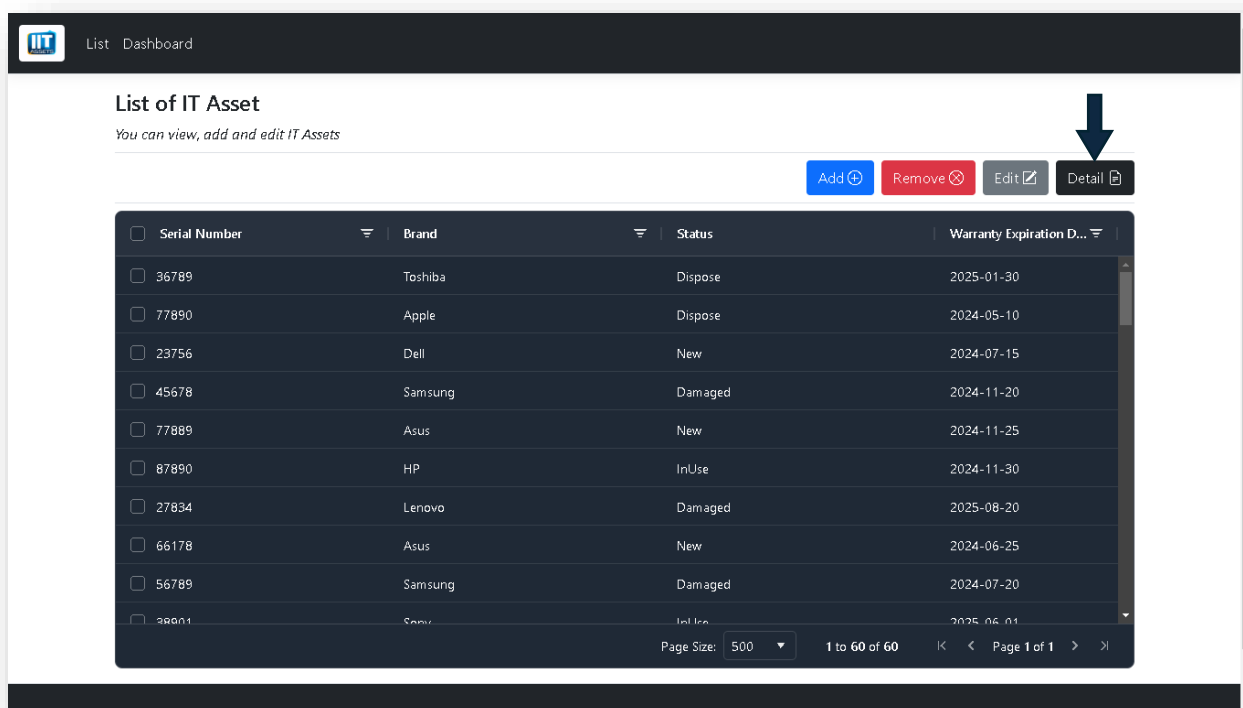
5. ASSET DETAIL

You view the detail of the asset by clicking on the checkbox next to the asset then click on view as shown below.

6. Asset by Brand

You can view dashboard by clicking on dashboard from the top.

7. ASSET BY STATUS

You can view dashboard by clicking on dashboard from the top.