

Contact

Email Address

warda.davids@gmail.com

Web Page

wdavids7.github.io/

Portfolio

github.com/wdavids7/portfolio

Education

📅 Apr 2022 – Dec 2022

Course: Software Development
CodeSpace Academy

📅 Jan 2020 – Dec 2020

Certificate for Photography
Certificate for Graphic Design
STUDIO7 School of Photography & Design

📅 Apr 2017 – Sep 2017

Certificate for Tourist Guiding
Cape Academy of Guiding Services

📅 Apr 2017 – Mar 2018

Certificate for volunteering
South African National Parks Ranger
Program

📅 May 2011 – Aug 2011

Certificate in Microsoft Office Suite
(Introduction, Intermediate & Advance)
PSF Training Solutions

📅 Jan 2005 – Dec 2007

Diploma for Internet Engineering
Rosebank College

📅 2002

Graduated
Rocklands Senior Secondary

📅 2000

Certificate of Computer Literacy
Rocklands Senior Secondary

Warda Davids

Frontend Developer

Profile

I consider myself to be a results-driven achiever, an effective team player with good interpersonal skills. I am motivated, a self-starter and a creative problem-solver capable at coordinating numerous time-sensitive projects. I love being outdoors, I am an avid hiker and I volunteer as often as I can. I am a firm believer in balance, striving for a balanced lifestyle is something I continue to work towards.

Experience

📅 Jul 2012 – Mar 2020

Installation Administrator – MMI Holdings (Momentum Corporate)
Purpose of role: Accurate administrative function for the installation of New Business and Benefit Improvements, according to relevant service level agreements, onto the Momentum Corporate operating system. The purpose of which is to allow effective execution of retirement fund administration in line with business, legislative and industry requirements, thereby improving overall client experience.

📅 Sep 2011 – Jun 2012

Termination Administrator – MMI Holdings (Momentum Corporate)
Purpose of role: To provide an effective and efficient service to clients by receiving, evaluating, and responding to enquiries timeously.

📅 May 2008 – Aug 2011

Data & Recon Administrator – MMI Holdings (Momentum Corporate)
Purpose of role: Maintaining the integrity of Momentum's membership and business partner's data by accurately and timeously updating, correcting, and reconciling membership, premiums, client, broker, and service provider's data through the various database programs.

📅 May 2007 – Apr 2008

Fund Administrator – MMI Holdings (Momentum Corporate)
Purpose of role: Accurately process retirement & withdrawal funds member's data and provide fund administration services within agreed service levels made with clients and internal and external stakeholders to ensure that client expectations are managed.

References

Available on request

Volunteer Experience

📅 Apr 2017 – Current

South African National Parks (SANParks)
Volunteer Training Facilitator

📅 Apr 2016 – Mar 2017

South African National Parks (SANParks)
Volunteer Ranger

Purpose of role: Protection & conservation of the cultural & natural heritage of Table Mountain National Park

📅 2011 & 2019

Volunteered for habitat for humanity
Habitat For Humanity

Professional Skills

Web Design – 71%

Web Development – 67%

Graphic Design – 63%

Photography – 75%

Coding Skills

HTML – 75%

CSS – 53%

JavaScript – 25%

Bootstrap – 47%

PHP – 55%

Node.js – 21%

Vue.js – 35%

Tailwind CSS – 31%

JQuery – 46%

C# – 15%