

## COMD LOG SVCs – CMT

| <b>Day / Date</b>            | <b>Time</b>                    | <b>Cmts</b>   | <b>Resp</b>  | <b>RV</b>            | <b>Attendance</b>   |
|------------------------------|--------------------------------|---|--|----------------------|---|
| <b>Fri<br/>10 Dec<br/>21</b> | 0900-0920<br><b>(Parallel)</b> | Update Dta of Dashboard   | Mngr ICT/<br>AM FMCR   | FMCR                 | SM ICT<br>Mngr Ops Tech   |
|                              | 0920-1000<br><b>(Parallel)</b> | Morning Brief – Mktg  | GM Mktg  | Conf Room            | SM Ops LS<br>Mngr Ops (Tech)<br>Mktg Team   |
|                              | 0910-1000<br><b>(Parallel)</b> | Daily Update Fleet Ops<br>(Wksp)  | SM Fleet Optimizatio<br>n  | Conf Room<br>(South) | Comd Fleet Ops<br>A/SM R&M  |
|                              | 0930-1030<br><b>(Parallel)</b> | Billing & Recovery Update   | GM Sp  | Mini Conf Room       | Mngr F&A Lhr,<br>A/SM F&A Kci<br>Snr Acct B&R Kci   |
|                              | 0930-1000                      | SFD Discussion  | SM Mktg  | Conf Room            | SM Ops LS<br>Mngr Ops (Tech)  |
|                              | <b>1000-1300<br/>(HQ NLC)</b>  | <b>Digitization Log SBU - COO Business</b>  | HQ NLC   | Conf Room            | GM Business Coord<br>Comd Fleet Ops<br>GM Sp, SM Ops LS, GM Mktg, SM Mktg, A/SM F&A, Mngr ICT |
|                              | 1030-1130<br><b>(Parallel)</b> | Business Meeting  | SM Mktg  | Conf Room            | Comd Fleet Ops<br>GM Mktg, GM Sp<br>SM Ops LS, SM Dry Cargo, SM Fleet Opt<br>ISE Zawwar       |
|                              | 1430-1500                      | Budget LS   | GM Mktg  | Conf Room            | GM Business Coord<br>GM Sp, A/SM F&A  |
|                              | 1500 hrs onwards               | <u><b>Prep Session - Log Comd Conf</b></u><br><br><ul style="list-style-type: none"> <li>• F&amp;A</li> <li>• HR</li> <li>• DPs</li> <li>• <u><b>Fleet Ops</b></u> <ul style="list-style-type: none"> <li>◦ HSE Brief</li> <li>◦ Update on Rohri</li> <li>◦ NLC Rd Fleet Cleanliness Regime</li> </ul> </li> <li>• Mktg</li> <li>• NEFT</li> <li>• MAS</li> </ul> | A/SM F&A<br>SM HR<br>GM Sp<br><br>SM Fleet Optimizatio<br>n<br><br>SM Mktg<br>GM NEFT<br>Dir MAS | Conf Room            | All Concerned   |
|                              | Later                          | <u><b>Misc Interviews</b></u><br><br><ul style="list-style-type: none"> <li>• HR</li> <li>• F&amp;A</li> <li>• DP Hyd</li> </ul>  | SM HR  | Conf Room            | GM Sp<br>A/SM F&A   |

**DG NLC – CMT**

| <b>Day / Date</b>       | <b>Time</b>      | <b>Cmts</b>   | <b>RV</b> | <b>Attendance</b>   |
|-------------------------|------------------|---|-----------|---|
| <b>Fri</b><br>10 Dec 21 | <b>1000-1300</b> | <b>Digitization Log SBU - COO Business</b>                                    | Conf Room | COO Ops, Dir Ops, Dir ICT, Dir Mktg, IOC Pers & Comd Log ( <a href="#">Video link</a> ) |
|                         | 1400-1500        | IHD - Hajvairy Descoping Tgts   | Conf Room | COO Ops, Dir Ops, Comd Engrs - PD KPK & PD Bln on video link                            |
|                         | 1530-1630        | Pakistan Single Window & Trade info Portal of Pak (TIPP) - GM Proc Engrs Eqpt | Conf Room | COO Ops, COO (B), Dir Ops, Dir Plans, Dir Sp, Dir BTs / SM BT                           |
|                         | LATER            | Discussion with DG MO on Orangi Nullah + KCI                                  |           |   |

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|------------|-------|---|----------------------------------|-----------|--|
| Pending    | Later | DPS Update                                      | Mngr Coord DPS                   | Conf Room | GM DPs<br>SM DP Lhr, Mngr DP Qta ( <b>Via video link from Lhr &amp; Qta</b> )<br>SM DP Sost ( <b>Via Zoom</b> )<br>Mngr DP Hyd,<br>Mngr DP Kci |
|            |       | Update on Rohri                                 | SM Fleet Optimization            | Conf Room | GM Business Coord<br>Comd Fleet Ops<br>SM Ops LS<br>Mngr Ops (Tech)  |
|            |       | Tech Update                                     | A/SM R&M                         | Conf Room | Comd Fleet Ops<br>SM Ops LS<br>Mngr Ops (Tech)   |
|            |       | IHD-Progress Report Pet Pump Landhi             | SM Fleet Optimization            | Conf Room | Comd Fleet Ops<br>SM Liq Cargo, SM Ops LS<br>Mngr Pet Pumps<br>Mngr Ops (Tech)   |
|            |       | IHD – Purchase & Emp of Reefer Containers       | SM Mktg                          | Conf Room | Comd Fleet Ops<br>SM Dry Cargo,<br>SM Ops LS<br>Mngr Ops (Tech)  |
|            |       | Polymer – Update                                | GM Business Coord                | Conf Room | SM Ops LS<br>Mngr Ops Tech<br>Mngr Polymer   |
|            |       | Post Recce Report                               | SM Fleet Optimization            | Conf Room | Comd Fleet Ops<br>SM Ops LS<br>Mngr Ops Tech   |
|            |       | Business Dev / Enhancement DP Hyd               | GM Mktg                          | Conf Room | GM Dps<br>Mngr DPs   |
|            |       | Future Business Prospects                       | Mngr Air Svcs                    | Conf Room | Dir MAS<br>SM Ops LS<br>Mngr Ops (Tech)  |
|            |       | Discussion – Log Svcs Shield Design             | SM Ops LS/<br>Mngr Adm&<br>Coord | Conf Room | GM Business Coord<br>GM Sp   |
|            |       | IHD - Publication of Contract on PPRA's Website | A/SM F&A                         | Conf Room | GM Business Coord<br>GM Sp, GM Mktg,<br>GM NEFT<br>SM Ops LS, SM R&M Kci<br>SM NEFT, SM Mktg<br>Mngr IP Sec Kci                                |
|            |       | Crude Oil Business Visibility in Pakistan       | Mngr Commercial                  | Conf Room | GM/SM Mktg<br>SM Liquid  |
|            |       | Update on OGRA Compliant TLs for Tn of LNG      | GM Mktg/ ATO Zeeshan             | Conf Room | SM Ops LS<br>Mngr Ops  |