



APPLICATION FOR COLLECTION OF DEGREE/MARKSHEET

TO
The Registrar
ABES Engineering College
Ghaziabad.

Date:

Sir/Madam,

You are requested to kindly send my documents by post as per the following details:

Name : _____
S/D/o : _____
R/o with Pincode : _____

Mobile No. : _____
Course/Branch : _____
Roll No. : _____
Pass out Year : _____

Details of Documents to be sent:

(i) Marksheet : (Details) _____
(ii) Degree : _____
(iii) Any Other : _____

I have paid Rs. 500/- through RTGS/NEFT, Via Transaction ID

Dated: (Copy enclosed)

We are pleased to know the following information:

Present employment with:

If pursuing higher studies (give details)

Future plans

Thanking You,

Yours faithfully,

(Signature of Student with Date)

(Signature of RO Staff with Date)