

ABES ENGINEERING COLLEGE, GHAZIABAD

Office of Director

Ref. No.: ABES/DO/ 19 /2022-23

Date: 18.11.2022

NOTICE

Sub: Revised Constitution of Grievance Redressal Cell (GRC) for faculty /staff member for the Session 2022-23

As per the directions of AICTE (regulations, 2021 vide F.No.1-103/AICTE/PGRC/regulation/2021 dated 25.03.2021) "Grievance Redressal Cell for faculty /staff member" has been formed to address the grievances and problems of faculty and staff members of ABES EC during the current Academic Session 2022-23 consisting of following members:

S.No	Name	Designation	Mobile	Mail Id
1.	Prof. (Dr.) Sanjay Kumar Singh (Officiating Director)	Chairperson	9871876762	director@abes.ac.in
2.	Prof.(Dr) Pankaj Sharma HoD(CS), DOSW	Member	9899346360	dosw@abes.ac.in
3.	Ms. Nitika Jain Registrar	Member	9999889342	registrar@abes.ac.in
4	Dr. Shweta Chaudhary Assistant Prof.(ASH)	Member	9990118759	shweta.chaudhary@abes. ac. in
5	Dr. Vandana Dixit University Nominee	Member	—	—
6	Official from AKTU, Lucknow (Nomination request already sent to university)	Member	—	—
7	Ms. Pragati Shrivastava Deb Assistant Professor(EN)	Member Secretary	9899477003	pragati.srivastava@abes. ac. in

Duties and Responsibilities of the Grievance Redressal Cell Committee members (GRC):

1. The complaint can be registered through <https://abesec.edugrievance.com/> URL for online Redressal of Grievance.
2. A complaint received from an aggrieved faculty/ staff member relating to the institution shall be addressed to the Chairman, GRC through the Grievance Redressal portal.
3. The Member Secretary shall monitor the Grievance Redressal portal for pending grievances, if any.
4. The GRC while considering the Grievances brought before it shall follow the principles of natural justice.
5. The GRC may organize meetings as per the requirement.
6. The Committee shall send its report with recommendations, (if any) to the university and a copy thereof to the aggrieved faculty/ staff member, within a period of 15 days from the date of receipt of complaint.
7. In case faculty / staff is not satisfied with the decision of GRC, they may appeal to the university for redressal of their grievance.

Prof. (Dr.) Sanjay Kumar Singh
Officiating Director

- Copy to: 1. Chairman Office
2. Dean of Students' Welfare
3. All members
4. All HODs for information and communication to all faculty & staff members of their Department.
5. Registrar, Admin Officer, Accounts, Library, Computer Admin, HR
6. Web-admin, to upload the copy of this Notification on the college website.
7. All notice boards (Departmental, Hostels).

ABES ENGINEERING COLLEGE, GHAZIABAD

Office of Director

Ref. No.: ABES/DO/ 20 /2022-23

Date: 18.11.2022

NOTICE

Sub: Revised Constitution of Students' Grievance Redressal Cell (SGRC) for the Session 2022-23

As per the directions of AICTE (regulation, 2019 vide F.No.1 – 101/PGRC/AICTE/regulation/2019 dated 07.11.2019) the Students' Grievance Redressal Cell has been formed to address the grievances, complaints, malpractices and problems of students of ABES EC during the current Academic Session 2022-23 consisting of following members:

S.No	Name	Designation	Mobile	Mail Id
1.	Prof. (Dr.) Sanjay Kumar Singh (Officiating Director)	Chairperson	9871876762	director@abes.ac.in
2.	Prof.(Dr) Pankaj Sharma HoD (CS), DOSW	Member	9899346360	dosw@abes.ac.in
3.	Ms. Nitika Jain (Registrar)	Member	9999889342	registrar@abes.ac.in
4	Dr. Shweta Chaudhary Assistant Prof.(ASH)	Member	99901 18759	shweta.chaudhary@abes. ac. in
5	Mr. Manabendra Saha Assistant Professor (ME)	Member	9540964594	manabendra.saha@abes.ac.in
6	Ms.Pragati Shrivastava Deb Assistant Professor(EN)	Member Secretary	9899477003	pragati. srivastava@abes. ac. in
7	Sandeep kumar Roll No: 2000320210065 Admission No.: 2020B0211029 EN 3rd year /sec B	Student Special Invitee (Male)	9310683426	Sandeep.20B0211029@abes.ac.in
8	Ishita Verma Roll No:2000321530057 Admission No.: 2020B1531068 AIML 3 rd year /Sec A	Student Special Invitee (Female)	8279341537	ishita.2020b1531068@abes

Duties and Responsibilities of the Student Grievance Redressal Committee (SGRC):

1. The complaint can be registered through <https://abesec.edugrievance.com/> URL for online Redressal of Grievance.
2. A complaint from an aggrieved student relating to the institution shall be addressed to the Chairman of the Committee through the grievance redressal portal.
3. The quorum of the meeting including the Chairperson but excluding the Special invitee shall be three.
4. The Member Secretary shall monitor the Grievance Redressal portal for pending grievances, if any.
5. The SGRC while considering the Grievances brought before it shall follow the principles of natural justice.
6. The SGRC may organize meetings as per the requirement.
7. The Committee shall send its report with recommendations, (if any) to the Chairman of the Redressal Cell along with a copy to the aggrieved student within a period of 15 days from the date of receipt of complaint.
8. Any student aggrieved by the decision of Student Grievance Redressal Committee may make an appeal to the Ombudsperson within a period of 15 days from the date of receipt of such decision.

Prof. (Dr.) Sanjay Kumar Singh

Officiating Director

Copy to:

1. Chairman Office
2. Dean of Students' Welfare
3. All members
4. All HODs for information and communication to all faculty & staff members of their department
5. Registrar, Admin Officer, Accounts, Library, Computer Admin, HR
6. Web-admin, to upload the copy of this Notification on the college website.
7. All notice boards (Departmental, Hostels)