



ABES Engineering College, Ghaziabad

Form No. S-19
w.e.f.: July 2015

APPLICATION FOR DEPOSIT OF ACADEMIC FEE IN INSTALLMENT

The Director
ABES Engineering College, Ghaziabad

Date:

Sir,

I, _____, Admission No. _____, S/D/o _____,

Roll No. _____, **Category** _____, Mode of Admission : Counseling / Direct (Tick applicable),

R/o _____

Student of B.Tech. / M.Tech./MCA/MBA (Tick applicable) studying in _____ semester.

Hostler

Yes

☐

No

☐

If yes, details of Hostel Fee deposited: Amount _____, Date _____, Receipt No. _____

Hostel Name _____, Room No. _____

Submit my studentship status of previous year:

Session	Status (Regular/Re/EX)	Attendance	Result (Pass/Fail) PCP / PWG	Marks (%)	Modes of Fees Paid in Previous Years
2014-15		Sem. -			1 st Inst. Dt.
		Sem. -			2 nd Inst. Dt.
2013-14		Sem. -			1 st Inst. Dt.
		Sem. -			2 nd Inst. Dt.
2012-13		Sem. -			1 st Inst. Dt.
		Sem. -			2 nd Inst. Dt.

I am not able to pay the fee in one installment due to (reason):

I request to consider the deposit of fees in the following Installments

Total fee	First Installment (in Rs.)	Date of Deposit	Second Installment / Balance Amount (in Rs.)	Request Date of Deposit for Balance Fee

In case I fail to deposit the Academic fee as per the above statement. I will be liable to pay the fine as per college rule and college may restrict me to appear in Mid-Term/University Examinations.

I will be highly thankful if you kindly consider my request for the same.

(Signature of Student with date)

Mob. No.:

(Signature of Father/Mother)

Mob. No.:

Confirmation of fee status (Current as well as past fee dues, if any)

(Signature of Accounts Department with date)

Remark of HOD

(Signature of HOD with date)

Comments Regarding Scholarship

(Office Staff of R.O.)

Recommendation

Approved/Not Approved

(Registrar)

(Director)