



Expense Report :

Employee Name : RAHUL DHAMANDE

Desig : AM

HQ : Hyderabad

Div : GENX

Particulars	Monday	Tuesday	Wednesday	Thrusday	Friday	Saturday	Sunday	Total
Date	2018-12-17	2018-12-18	2018-12-19	2018-12-20	2018-12-21	2018-12-22	2018-12-23	0
Travelled From	NA	MUMBAI	NA	NA	VISHAKHAPATANAM	NA	NA	0
Travelled To	NA	PUNE	NA	NA	HYDERABAD	NA	NA	0
OverNight At	NA	PUNE	NA	NA	HYDERABAD	NA	NA	0
Rail/ Air Fare	NA	4000	NA	NA	4000	NA	NA	8000
Taxi Bus Rickshaw	NA	NA	NA	NA	NA	NA	NA	0
Hotel Room	NA	4000	NA	NA	3000	NA	NA	7000
Laundry Charges	NA	200	NA	NA	3000	NA	NA	3200
Meals Breakfast	NA	300	NA	NA	300	NA	NA	600
Meals Lunch	NA	500	NA	NA	400	NA	NA	900
Meals Dinner	NA	600	NA	NA	400	NA	NA	1000
Minaral Water	NA	0	NA	NA	0	NA	NA	0
Phone/Telegram	NA	200	NA	NA	200	NA	NA	400
Local Conveyance	NA	0	NA	NA	0	NA	NA	0
Entertainment	NA	0	NA	NA	0	NA	NA	0
Daily Allownces	NA	0	NA	NA	0	NA	NA	0
Miscellaneous	NA	2000	NA	NA	400	NA	NA	2400
Grand Total	NA	NA	NA	NA	NA	NA	NA	23500

CITY : Hyderabad

Purpose Of Tour : Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum

Adavance : 20000	Total Expense : 23500	Balance To Refund: 3500
Employee Signature :	MM Signature :	SR Signature :
HOD Signature :	Approved By :	Account :
		Date :