Project Report: <u>Internal</u> One Motion Technologies

Project Start Date: **End Date**:

🟩 Completed 🟧 Upcoming (next 7 days) 🟥 Late

Tasklists and tasks

	Tasklists	Start Date	Date Due	Priority	Status
	Internal				
🟩	**Email Address**	14 Apr (2014)	18 Apr (2014)		Completed 22 Apr (2014)
🟩	**TW Webhooks**	21 Apr (2014)	23 Apr (2014)		Completed 23 Apr (2014)
🟩	**Comments**				
🟩	1. **Josh Hagan** (One Motion Technologies) April 22 2014				
🟩	Makes sense for triggered events. Looks easy enough to use.				
🟩	**SLA Concerns with APlus**	23 May (2014)	26 May (2014)		Completed 26 May (2014)
🟩	**Comments**				
🟩	**Create Defaults for all**	10 Jun (2014)	17 Jun (2014)		Completed 29 Aug (2014)
🟩	**Comments**				
🟩	**Integrate Google Drive**	11 Jun (2014)	04 Aug (2014)		Completed 14 Aug (2014)
🟩	**Comments**				
🟩	**Project Categories**	16 Jun (2014)	23 Jun (2014)		Completed 27 Aug (2014)
🟩	**Teamwork Page on CTO2GO**	27 Aug (2014)	31 Aug (2014)		Completed 23 Sep (2014)
🟩	**Comments**				
🟩	• **TW Customization**	27 Aug (2014)	31 Aug (2014)		Completed 23 Sep (2014)
🟩	• **Homepage Changes**	27 Aug (2014)	31 Aug (2014)		Completed 23 Sep (2014)
🟩	**LinkedIn Research**	01 Jan (1970)	01 Jan (1970)		Completed 20 Oct (2014)
🟩	**Comments**				
🟩	**TW API prototypes**	01 Jan (1970)	01 Jan (1970)		Completed 19 Sep (2014)
🟩	**Time Report**	22 Apr (2015)	22 Apr (2015)		Completed 27 Apr (2015)
🟩	**Comments**				
🟥	**Time Report**	27 May (2015)	27 May (2015)		Not Started
🟩	**PM Templates For TW**	19 Sep (2014)	03 Oct (2014)		Completed 22 Sep (2014)
🟩	**Add this chrome extension and add cto2go to it**	22 Sep (2014)	22 Sep (2014)		Completed 22 Sep (2014)
🟩	**Comments**				
🟩	**800 Number**	03 Oct (2014)	01 Jan (1970)		Completed 02 Mar (2015)
🟩	**Comments**				
🟥	**Blog Post Ideas**	16 Oct (2014)	01 Jan (1970)		Started
🟥	**Comments**				
🟥	• **Spec Writing**	27 Oct (2014)	29 Oct (2014)	low	Started 18 Nov (2014)

Comments					
• Best Practice for choosing a software vendor	29 Oct (2014)	31 Oct (2014)		Started 03 Nov (2014)	
Comments					
• Getting Offshore Quality	27 Oct (2014)	31 Oct (2014)		Started 03 Nov (2014)	
Comments					
• Trust	03 Nov (2014)	05 Nov (2014)		Started 11 Nov (2014)	
Comments					
• Quality	03 Nov (2014)	14 Nov (2014)		Started 11 Nov (2014)	
Comments					
• Responsiveness	03 Nov (2014)	19 Nov (2014)		Started 08 Dec (2014)	
• Customer Satisfaction	03 Nov (2014)	01 Jan (1970)		Started	
• Signs your software project is failing	20 Apr (2015)	24 Apr (2015)	medium	Started	
Comments					
Invoice Josh	28 Apr (2015)	28 Apr (2015)		Completed 27 Apr (2015)	
Pay Marcus	31 Oct (2014)	31 Oct (2014)		Completed 31 Oct (2014)	
Pay Marcus	30 May (2015)	30 May (2015)		Not Started	
Pay Marcus	30 Apr (2015)	30 Apr (2015)		Completed 04 May (2015)	
Invoice Josh	29 May (2015)	29 May (2015)		Not Started	
Pay Marcus	28 Feb (2015)	28 Feb (2015)		Completed 01 Mar (2015)	
Pay Marcus	30 Jan (2015)	30 Jan (2015)		Completed 02 Feb (2015)	
Pay Marcus	28 Mar (2015)	28 Mar (2015)		Completed 13 Apr (2015)	
Pay Marcus	30 Dec (2014)	30 Dec (2014)		Completed 05 Jan (2015)	
Pay Marcus	30 Nov (2014)	30 Nov (2014)		Completed 01 Dec (2014)	
TW Training Page	10 Nov (2014)	17 Nov (2014)		Completed 19 Nov (2014)	
Comments					
• Modify TW Page	17 Nov (2014)	17 Nov (2014)		Completed 18 Nov (2014)	
Free Technical Assessment	27 Apr (2015)	01 May (2015)		Not Started	
Comments					
Lunch N Learn	01 Jan (1970)	01 Jan (1970)		Not Started	
• Demystify cloud computing for VC	01 Jan (1970)	01 Jan (1970)		Not Started	
• Agile Methodology in Laymen's Terms	01 Jan (1970)	01 Jan (1970)		Not Started	
• Four Eye Opening Risks in Technology	01 Jan (1970)	01 Jan (1970)		Not Started	
• People, Process, Platform, Products in Companies	01 Jan (1970)	01 Jan (1970)		Not Started	
• No Acronym Dictionary	01 Jan (1970)	01 Jan (1970)		Not Started	
Update Brochure	03 Dec (2014)	05 Dec (2014)		Completed 22 Jan (2015)	
Comments					
Licensing Custom Modules	01 Jan (1970)	01 Jan (1970)		Started	
Comments					
• Steal from Harvest	27 Mar (2015)	27 Mar (2015)		Started 20 Apr (2015)	
Adwords Campaign	12 Jan (2015)	01 Jan (1970)		Not Started	
• Why Hire a CTO?	12 Jan (2015)	23 Jan (2015)	medium	Not Started 26 Jan (2015)	
Comments					

• CTO 2 DAY	12 Jan (2015)	01 Jan (1970)		Not Started
• Email Campaign	12 Jan (2015)	01 Jan (1970)		Not Started
• Landing Page - Why are you hiring a CTO?	12 Jan (2015)	01 Jan (1970)		Not Started
Diggit Report Tool	22 Jan (2015)	22 Jan (2015)	high	Completed 23 Jan (2015)
Comments				
Install TW Chat Beta	31 Jan (2015)	01 Feb (2015)		Completed 31 Jan (2015)
Move CTO 2 GO to Rackspace	20 Feb (2015)	20 Feb (2015)		Completed 06 Feb (2015)
Fix TW Survey Reply Email	06 Feb (2015)	06 Feb (2015)		Completed 20 Feb (2015)
Comments				
Review Gearmunk	07 Feb (2015)	07 Feb (2015)		Completed 23 Feb (2015)
Comments				
TW Plan Upgrade	10 Feb (2015)	10 Feb (2015)		Completed 23 Feb (2015)
Review Adan's Code Test	18 Feb (2015)	19 Feb (2015)		Completed 23 Feb (2015)
Comments				
I Done This	19 Feb (2015)	19 Feb (2015)		Completed 23 Feb (2015)
Taco	01 Mar (2015)	01 Mar (2015)		Completed 02 Mar (2015)
Track Duck	01 Mar (2015)	08 Mar (2015)		Completed 02 Mar (2015)
Comments				
Nifty Quoter	01 Mar (2015)	01 Mar (2015)		Completed 02 Mar (2015)
CTO2GO DEV Site	09 Mar (2015)	09 Mar (2015)		Completed 09 Mar (2015)
Define Internal Project Process	15 Apr (2015)	08 May (2015)		Completed 11 May (2015)
Links Cleanup	21 Apr (2015)	29 Apr (2015)		Not Started
Define Server Response Process	27 Apr (2015)	29 Apr (2015)		Completed 11 May (2015)
Solve iRiver Connectivity Issues	27 Apr (2015)	04 May (2015)		Completed 11 May (2015)
Test Fix	28 Apr (2015)	28 Apr (2015)		Completed 28 Apr (2015)
Define QA Process	04 May (2015)	08 May (2015)		Completed 11 May (2015)