

Project Report: **AD Rewards** Affiliated Distributors

Project Start Date: End Date:



Completed Upcoming (next 7 days) Late

Milestones and associated tasks

	Milestone	Description	Due Date	Status	Days Late	Date Completed
	Build 1.0 Launch 1		08 May (2015)	Upcoming		
	Tasklists	Start Date	Date Due	Priority	Progress	Status
	Build 1.0					
	Please setup support@adrewards.ca to forward to adrewardssupport.77343.mkudpqiyv@teamworkdesk.com					
	Move from VPS to rackspace	11 Feb (2015)	11 Feb (2015)		100%	Completed 20 Feb (2015)
	Provide URLs and credentials		08 May (2015)		100%	Completed 20 Feb (2015)
	Create Test Task	13 Feb (2015)	13 Feb (2015)		100%	Completed 16 Feb (2015)
	Smoke Test of AD Rewards	11 Mar (2015)	11 Mar (2015)		100%	Completed 09 Apr (2015)
	Please use the AD Prod link in the links section to log on make some purchases with the points balance. Steps: Login with the credentials below. Browse Items Make purchase Report back if you find any anomalies or anything weird No one should spend more than 1/2 hr on this, but must be done today. You can use these credentials to test: Click login in upper right and enter following: Distributor: McLoughlan Supplies Ltd. Customer #: 282160 Password: tester					
	Smoke Test of AD Rewards	11 Mar (2015)	11 Mar (2015)		100%	Completed 13 Apr (2015)
	Please use the AD Prod link in the links section to log on make some purchases with the points balance. Steps: Login with the credentials below. Browse Items Make purchase Report back if you find any anomalies or anything weird No one should spend more than 1/2 hr on this, but must be done today. You can use these credentials to test: Click login in upper right and enter following: Distributor: McLoughlan Supplies Ltd. Customer #: 282160 Password: tester					
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	adrewards.ca	10 Jul (2015)	12 Jul (2015)			Not Started
	• Make "Login" functional	27 Apr (2015)	29 Apr (2015)	high	100%	Not Started 27 Apr (2015)
	Login" should go to login page - same as "my account					
	• Enter Key - submit	28 Apr (2015)	28 Apr (2015)	high	100%	Not Started 01 May (2015)
	Enter key should submit the login request					
	• Give "Search" Priority	30 Apr (2015)	30 Apr (2015)		100%	Not Started 01 May (2015)

	Currently the "Points" overlaps the "Search" bar and users cannot read what is in the field. Issue when logged in as customer only.					
	• Customer Details	28 Apr (2015)	28 Apr (2015)	high	90%	Not Started
	Delete "Billing Address" and "Edit Billing Address"					
	Portal	09 Jul (2015)	13 Jul (2015)			Not Started
	• Global Navigation	29 Apr (2015)	29 Apr (2015)	high	100%	Not Started 01 May (2015)
	Add global navigation on every page of the "Portal" for fast navigation					
	• Suppliers Tool	29 Apr (2015)	13 Jul (2015)			Not Started
	Tool to Add/Edit/Delete "Suppliers" and add/edit/delete logos associated to them					
	Profile Page	29 Apr (2015)	29 Apr (2015)			Not Started
	• Fix Submit Button	29 Apr (2015)	29 Apr (2015)	high	100%	Not Started 01 May (2015)
	Submit button leads to 404Page					
	Checkout Page	17 Feb (2015)	17 Feb (2015)			Not Started
	• Terms & Conditions		08 May (2015)	high		Not Started
	Add check box for "Accept Terms & Conditions" Terms & Conditions should hyperlink to page. Jason to provide.					
	• Terms & Conditions Page		08 May (2015)			Not Started
	Add page listing Terms & Conditions					
	Portal Branch Management Tool	30 Apr (2015)	30 Apr (2015)		90%	Started
	Similar to "Users" - function to add/edit/delete branches under a distributor					
	Products	01 May (2015)	01 May (2015)			Not Started
	• New Items Category	01 May (2015)	01 May (2015)			Not Started
	Items tagged as "New" from woocommerce should show in the "New Items" category					
	Completed Orders	01 May (2015)	01 May (2015)			Not Started
	• Shipping Details	01 May (2015)	01 May (2015)		90%	Not Started
	Completed orders should show shipping details					
	Customer Details	04 May (2015)	04 May (2015)			Not Started
	• Adjust Numbers Formatting	04 May (2015)	04 May (2015)		90%	Not Started
	All "points" should have commas as separators					
	• Reset Password Button		08 May (2015)		100%	Not Started 27 Apr (2015)
	Add a button to trigger the "Reset Password" for a customer					
	Customers	04 May (2015)	04 May (2015)			Not Started
	• Items Per Page	04 May (2015)	04 May (2015)		90%	Not Started
	Add drop menu to allow users to select to show 25, 50, 100 customers per page					
	Order Complete Page	05 May (2015)	05 May (2015)			Not Started
	• Show Products	05 May (2015)	05 May (2015)		90%	Not Started
	Add products in order to this page					
	• Shipping Types	29 Apr (2015)	01 May (2015)		90%	Not Started
	Add "Dropship" to shipping method					
	Order Details	05 May (2015)	05 May (2015)			Not Started
	• Adjust page	05 May (2015)	05 May (2015)		90%	Not Started
	Show "Distributor" and "Branch" the same way as is shown on the packing slip					

	• Customer Notes	05 May (2015)	05 May (2015)		90%	Not Started	
	Show Notes on the order detials page						
	Orders	06 May (2015)	06 May (2015)			Not Started	
	• Add Filters	06 May (2015)	06 May (2015)		90%	Not Started	
	Add "Distributor" and "Branch" filters						
	• Cancelling Orders	06 May (2015)	06 May (2015)		90%	Not Started	
	Add the "Cancel" status to the dropbox on Orders page						
	• Adjust "Total" column	06 May (2015)	06 May (2015)		90%	Not Started	
	Values should have comma separators and should not show decimals						
	• Cancelled Order Points	06 May (2015)	06 May (2015)			Not Started	
	Cancelled orders that are "Printed" are not refunding points. Please fix.						
	User Approvals	07 May (2015)	07 May (2015)			Not Started	
	• Add Filters	07 May (2015)	07 May (2015)		90%	Not Started	
	Add "Distributor" and "Branch" filters						
	Users	08 May (2015)	08 May (2015)			Not Started	
	• Passwords	08 May (2015)	08 May (2015)			Not Started	
	Do not display "Password" on users pages						
	• Forgot Password Button	08 May (2015)	08 May (2015)			Not Started	
	Add button to trigger the forgot password function.						
	Packing Slip	11 May (2015)	11 May (2015)			Not Started	
	• Coupons	11 May (2015)	11 May (2015)			Not Started	
	Adjust packing slip to show coupon codes						
	Minimize Repo	27 Apr (2015)	29 Apr (2015)			Not Started	
	Minimize the repos for download. Split them into two if needed.						
	Cloning & Setup on your Local	27 Apr (2015)	28 Apr (2015)		90%	Started	
	Kindly clone and setup AD Rewards wordpress site and AD Rewards portal in your local machine. Thanks						
	• Config files	28 Apr (2015)	28 Apr (2015)	high	90%	Started	
	Hi Mike, Could you please help Mary and guide her on what are the files need to be updated in order for the AD Rewards portal to work on her local. Also, .htaccess file is missing on the AD Rewards wordpress site. Thanks						