# Project Report: <u>HFN Marketing</u> HFN

**Project Start Date**: February 2, 2015 **End Date**: August 28, 2015

| | | |
|---|---|---|
| 🟩 Completed | 🟧 Upcoming (next 7 days) | 🟥 Late |

## Milestones and associated tasks

| | | Milestone | Description | Status |
|---|---|---|---|---|
| 🟥 | | **Build 0.9 Complete** | | Late |

### Build 0.9

| | Tasklists | Description | Priority | Progress | Status |
|---|---|---|---|---|---|
| 🟩 | • Web - Access to HFN Member Website repository and database | Hi Josh, Could you please grant Mary and Lairy access to HFN Member website repository and access to the database. If it is not possible to have them the access to the database, could you please provide them the sql file. Thank you. | | 100% | Completed 30 Mar (2015) |
| 🟥 | Setup Staging Environment | | | | Not Started |
| | MIC - Flyer PDF for each store | On member login, in Flyer section, Download my Flyer. This will automatically know by login which member flyer to download. | high | | Not Started |
| 🟩 | Web - Widget Margins | Provide a suitable margin | | 100% | Completed 15 Apr (2015) |
| 🟥 | MIC - Folder with Flyer Schedule and Themes | in resource centre - ability to upload files, create folders, delete, edit, etc. May just be investigation. May be new code. | | 90% | Started |
| 🟩 | Widgets | the colouring for the widgets should all be the same; want the blog widgets to be better sectioned so it is easier to see the separation; want the french articles to only be in the french sites and english in the english | | 100% | Completed 30 Mar (2015) |

| | | Milestone | Description | Status |
|---|---|---|---|---|
| 🟥 | | **Build 1.0 Complete** | | Late |

### Build 1.0

| | Tasklists | Description | Priority | Progress | Status |
|---|---|---|---|---|---|
| 🟥 | Web - Padding on text | seems to be some issues with the padding - some text goes right to the edge | | 70% | Started |
| 🟩 | MIC - Forgot Password | This is not working reliably. Sometimes people aren't receiving the email. Investigate and fix. | | 100% | Completed 30 Mar (2015) |
| 🟥 | Merge Repos | Merge and restructure HFN Wordpress site and portal so it's not under public_html file in the repo. | | | Not Started |

| | Build 1.1 Complete | | Upcoming | |
|---|---|---|---|---|

| | Tasklists | Description | Priority | Progress | Status |
|---|---|---|---|---|---|
| **Build 1.1** | | | | | |
| | MIC - Provide ER Diagram and Flowchart | Hi, Could you please provide Mary Entity Relationship diagram and flowchart of the MIC if you have any. This is to help her fully understands the whole system and it would be of great help in finishing her tasks on time. Thanks | | | Not Started |
| | Web - Standardized Theme | need a seamless process when adding a new site - currently takes too much time | | | Not Started |
| | Web - Banners Alignment | banners on homepages do not align - need them to be left aligned | | | Not Started |
| | Web - Article Header | Remove Posted and align date with header text | | | Not Started |
| | MIC - eNewsletter Change Form | Create an online version of the attached in the eNewsletter area for Members to request changes. | medium | 80% | Started |