

	Milestone	Description	Responsible				Status	
	Build 1.0 Launch 1		Marcus D.				Late	
	Tasklists	Assigned To	Priority	Progress	Status	Estimated	Time	Billable
Build 1.0								
	Setup the support@adrewards.ca email	Mike R.		100%	Completed 01 May (2015)	15 mins	None	None
	Please setup support@adrewards.ca to forward to adrewardssupport.77343.mkudpqiyv@teamworkdesk.com							
	Form Change	Mike R.		100%	Completed 02 Mar (2015)	1 hr	None	None
	Reload database	Mike R.		100%	Completed 13 Apr (2015)	30 mins	None	None
	Move from VPS to rackspace	Mike R.		100%	Completed 20 Feb (2015)	1 hr	None	None
	Provide URLs and credentials	Mike R.		100%	Completed 20 Feb (2015)	15 mins	None	None
	Create Test Task	Mike R.		100%	Completed 16 Feb (2015)	None	None	None
	Complete the task defined in the readme.php of the attached zip	Lairy N.	high	100%	Completed 18 Feb (2015)	None	None	None
	Smoke Test of AD Rewards	Josh H.		100%	Completed 09 Apr (2015)	30 mins	None	None
	Please use the AD Prod link in the links section to log on make some purchases with the points balance. Steps: Login with the credentials below. Browse Items Make purchase Report back if you find any anomalies or anything weird No one should spend more than 1/2 hr on this, but must be done today. You can use these credentials to test: Click login in upper right and enter following: Distributor: McLoughlan Supplies Ltd. Customer #: 282160 Password: tester							
	Smoke Test of AD Rewards	Lairy N.		100%	Completed 13 Apr (2015)	30 mins	None	None
	Please use the AD Prod link in the links section to log on make some purchases with the points balance. Steps: Login with the credentials below. Browse Items Make purchase Report back if you find any anomalies or anything weird No one should spend more than 1/2 hr on this, but must be done today. You can use these credentials to test: Click login in upper right and enter following: Distributor: McLoughlan Supplies Ltd. Customer #: 282160 Password: tester							
	Smoke Test of AD Rewards	Mary T.		100%	Completed 13 Apr (2015)	30 mins	None	None
	Please use the AD Prod link in the links section to log on make some purchases with the points balance. Steps: Login with the credentials below. Browse Items Make purchase Report back if you find any anomalies or anything weird No one should spend more than 1/2 hr on this, but must be done today. You can use these credentials to test: Click login in upper right and enter following: Distributor: McLoughlan Supplies Ltd. Customer #: 282160 Password: tester							
	Smoke Test of AD Rewards	Sheilamae T.		100%	Completed 13 Apr (2015)	30 mins	None	None
	Please use the AD Prod link in the links section to log on make some purchases with the points balance. Steps: Login with the credentials below. Browse Items Make purchase Report back if you find any anomalies or anything weird No one should spend more than 1/2 hr on this, but must be done today. You can use these credentials to test: Click login in upper right and enter following: Distributor: McLoughlan Supplies Ltd. Customer #: 282160 Password: tester							

	adrewards.ca	Marcus D.		100%	Completed 08 May (2015)	None	None
	<ul style="list-style-type: none"> <li>• <b>Make "Login" functionalable</b></li> </ul> <p>Login" should go to login page - same as "my account"</p>	Mary T.	high	100%	Completed 27 Apr (2015)	30 mins	None
	<ul style="list-style-type: none"> <li>• <b>Enter Key - submit</b></li> </ul> <p>Enter key should submit the login request</p>	Mary T.	high	100%	Completed 01 May (2015)	30 mins	None
	<ul style="list-style-type: none"> <li>• <b>Give "Search" Priority</b></li> </ul> <p>Currently the "Points" overlaps the "Search" bar and users cannot read what is in the field. Issue when logged in as customer only.</p>	Mary T.		100%	Completed 01 May (2015)	1 hr	None
	<ul style="list-style-type: none"> <li>• <b>Customer Details</b></li> </ul> <p>Delete "Billing Address" and "Edit Billing Address"</p>	Mary T.	high	100%	Completed 08 May (2015)	30 mins	None
	Portal	Marcus D.		100%	Completed 08 May (2015)	None	None
	<ul style="list-style-type: none"> <li>• <b>Global Navigation</b></li> </ul> <p>Add global navigation on every page of the "Portal" for fast navigation</p>	Mary T.	high	100%	Completed 01 May (2015)	2 hrs	None
	<ul style="list-style-type: none"> <li>• <b>Suppliers Tool</b></li> </ul> <p>Tool to Add/Edit/Delete "Suppliers" and add/edit/delete logos associated to them</p>	Mary T.		100%	Completed 08 May (2015)	4 hrs	None
	Profile Page	Marcus D.		100%	Completed 08 May (2015)	None	None
	<ul style="list-style-type: none"> <li>• <b>Fix Submit Button</b></li> </ul> <p>Submit button leads to 404Page</p>	Mary T.	high	100%	Completed 01 May (2015)	1 hr	None
	Checkout Page	Marcus D.			Not Started	None	None
	<ul style="list-style-type: none"> <li>• <b>Terms &amp; Conditions</b></li> </ul> <p>Add check box for "Accept Terms &amp; Conditions" Terms &amp; Conditions should hyperlink to page. Jason to provide.</p>	Marcus D.	high		Not Started	None	None
	<ul style="list-style-type: none"> <li>• <b>Terms &amp; Conditions Page</b></li> </ul> <p>Add page listing Terms &amp; Conditions</p>	Mary T.		100%	Not Started 22 May (2015)	None	None
	Portal Branch Management Tool	Mary T.		100%	Completed 08 May (2015)	4 hrs	None
	Similar to "Users" - function to add/edit/delete branches under a distributor						
	Products	Marcus D.		100%	Completed 11 May (2015)	None	None
	<ul style="list-style-type: none"> <li>• <b>New Items Category</b></li> </ul> <p>Items tagged as "New" from woocommerce should show in the "New Items" category</p>	Mary T.		100%	Completed 11 May (2015)	2 hrs	None

Completed Orders	Marcus D.		100%	Completed 08 May (2015)	None	None	None
<div>• Shipping Details</div> <div>Completed orders should show shipping details</div>	Mary T.		100%	Completed 08 May (2015)	4 hrs	None	None
Customer Details	Marcus D.		100%	Completed 08 May (2015)	None	None	None
<div>• Adjust Numbers Formatting</div> <div>All "points" should have commas as separators</div>	Mary T.		100%	Completed 08 May (2015)	1 hr	None	None
<div>• Reset Password Button</div> <div>Add a button to trigger the "Reset Password" for a customer</div>	Marcus D.		100%	Completed 27 Apr (2015)	None	None	None
Customers	Marcus D.		100%	Completed 08 May (2015)	None	None	None
<div>• Items Per Page</div> <div>Add drop menu to allow users to select to show 25, 50, 100 customers per page</div>	Mary T.		100%	Completed 08 May (2015)	2 hrs	None	None
Order Complete Page	Marcus D.		100%	Completed 08 May (2015)	None	None	None
<div>• Show Products</div> <div>Add products in order to this page</div>	Mary T.		100%	Completed 08 May (2015)	2 hrs	None	None
<div>• Shipping Types</div> <div>Add "Dropship" to shipping method</div>	Mary T.		100%	Completed 08 May (2015)	4 hrs	None	None
Order Details	Marcus D.		100%	Completed 08 May (2015)	None	None	None
<div>• Adjust page</div> <div>Show "Distributor" and "Branch" the same way as is shown on the packing slip</div>	Mary T.		100%	Completed 08 May (2015)	1 hr	None	None
<div>• Customer Notes</div> <div>Show Notes on the order detials page</div>	Mary T.		100%	Completed 08 May (2015)	1 hr	None	None
Orders	Marcus D.		100%	Completed 08 May (2015)	None	None	None
<div>• Add Filters</div> <div>Add "Distributor" and "Branch" filters</div>	Mary T.		100%	Completed 08 May (2015)	4 hrs	None	None
<div>• Cancelling Orders</div> <div>Add the "Cancel" status to the dropbox on Orders page</div>	Mary T.		100%	Completed 08 May (2015)	1 hr	None	None
<div>• Adjust "Total" column</div> <div>Values should have comma separators and should not show decimals</div>	Mary T.		100%	Completed 08 May (2015)	30 mins	None	None
				Completed 08			

	<ul style="list-style-type: none"><li>Cancelled Order Points</li></ul>	Mary T.		100%	May (2015)	1 hr	None	None	
	Cancelled orders that are "Printed" are not refunding points. Please fix.								
	User Approvals	Marcus D.		100%	Completed 08 May (2015)	None	None	None	
	<ul style="list-style-type: none"><li>Add Filters</li></ul>	Mary T.		100%	Completed 08 May (2015)	2 hrs	None	None	
	Add "Distributor" and "Branch" filters								
	Users	Marcus D.		100%	Completed 08 May (2015)	None	None	None	
	<ul style="list-style-type: none"><li>Passwords</li></ul>	Mary T.		100%	Completed 08 May (2015)	30 mins	None	None	
	Do not display "Password" on users pages								
	<ul style="list-style-type: none"><li>Forgot Password Button</li></ul>	Mary T.		100%	Completed 08 May (2015)	None	None	None	
	Add button to trigger the forgot password function.								
	Packing Slip	Marcus D.		100%	Completed 08 May (2015)	None	None	None	
	<ul style="list-style-type: none"><li>Coupons</li></ul>	Mary T.		100%	Completed 08 May (2015)	3 hrs	None	None	
	Adjust packing slip to show coupon codes								
	Minimize Repo	Mike R.			Not Started	2 hrs	None	None	
	Minimize the repos for download. Split them into two if needed.								
	Cloning & Setup on your Local	Mary T.		100%	Completed 08 May (2015)	None	None	None	
	Kindly clone and setup AD Rewards wordpress site and AD Rewards portal in your local machine. Thanks								
	<ul style="list-style-type: none"><li>Config files</li></ul>	Mike R.	high	100%	Completed 08 May (2015)	None	None	None	
	Hi Mike, Could you please help Mary and guide her on what are the files need to be updated in order for the AD Rewards portal to work on her local. Also, .htaccess file is missing on the AD Rewards wordpress site. Thanks								
	Portal User Groups View/Edit	Mary T.		100%	Completed 13 May (2015)	2 hrs	None	None	
	On the Portal System, changing the roles in the "User Groups" for "View/Edit" does not appear to be changing the roles as intended. Example: User Group "Distributor" has the "View" role for "Supplier Matrix" – but does not have the "Edit" role. But they still have the "Edit" functionality on the "Supplier Matrix". See attached screenshots.								
							53 hrs 30 mins	None	None
							Over/Under	53 hrs 30 mins	

		Build 1.1 Complete		Marcus D.		Upcoming
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