

	Milestone	Description	Due Date	Responsible	Status	Days Late	Date Completed
	Report Client Review		30 Jan (2015)	Marcus D.	Late	Due 116 days ago	

	Tasklists	Start Date	Date Due	Assigned To	Priority	Progress	Status	Estimated	Time	Billable
Report Development	Build Custom Project Report	08 Sep (2014)	11 Sep (2014)	Mary T.		100%	Completed 08 Oct (2014)	None	None	None
	Following the wireframe, the Custom Project Report should contain the following functionality: - using our TableSorter plugin, we will create the same UI style as the existing TW Project Report - Filter and Sort are to be included - each row requires a visibility toggle. If deselected, it must be greyed out in the Preview and only not seen in the PDF download - each Tasklist that is deselected will automatically deselect all Tasks associated - each Milestone that is deselected will automatically deselect all Tasklists associated - this can be done with either the API or Webhooks. Use API key sign214wales if you decide to use the API. This is for testing only. The real API key will be provided.									
	Comments									
	• Visibility Toggle	08 Sep (2014)	11 Sep (2014)	Mary T.		100%	Completed 16 Sep (2014)	None	None	None
	The checkbox and functionality to show invisible rows									
	Comments									
	• Download Report	08 Sep (2014)	11 Sep (2014)	Mary T.		100%	Completed 08 Oct (2014)	None	None	None
	The button for PDF printing of the report									
	Comments									
	• TableSorter	08 Sep (2014)	11 Sep (2014)	Mary T.		100%	Completed 15 Sep (2014)	None	None	None
	Making sure the main table has sort/filter functionality									
	• Collapsing Description	08 Sep (2014)	11 Sep (2014)	Mary T.		100%	Completed 30 Sep (2014)	None	None	None
	The description should collapse to 4 lines with a + in a box to expand the description field to full length.									
	Comments									
	• Upload to DEV	15 Sep (2014)	15 Sep (2014)	Mary T.		100%	Completed 15 Sep (2014)	None	None	None
Please upload to dev and start using GIT for this project.										
• Milestone Collapsing	15 Sep (2014)	15 Sep (2014)	Mary T.		100%	Completed 18 Sep (2014)	None	None	None	
Please add a + so that Milestones can be collapsed. In a fully collapsed report you would only see single rows of Milestones.										

	Comments									
	<div>• Tasklist Collapsing</div>	15 Sep (2014)	15 Sep (2014)	Mary T.		100%	Completed 18 Sep (2014)	None	None	None
	Please add a + for each group of tasks so they can be collapsed									
	Comments									
	<div>• Totals</div>	15 Sep (2014)	15 Sep (2014)	Mary T.		100%	Completed 30 Sep (2014)	None	None	None
	Please put total hours, total estimated time, total billable time, total unbillable time at the top of the report									
	Comments									
	<div>• Estimated Time</div>	15 Sep (2014)	15 Sep (2014)	Mary T.		100%	Completed 16 Sep (2014)	None	None	None
	I don't see estimated time in the Estimated Time column. Is this functioning?									
	Comments									
	<div>• Middle Alignment</div>	15 Sep (2014)	15 Sep (2014)	Mary T.		100%	Completed 16 Sep (2014)	None	None	None
	The table headers and the legend in the top right need to be vertically aligned to middle. They are top right now.									
	Comments									
	<div>• Loading Indicator</div>	16 Sep (2014)	16 Sep (2014)	Mary T.		100%	Completed 30 Sep (2014)	None	None	None
	Please add a loading bar or wheel or indicator that the Report is loading. A blank page makes it look like nothing is happening.									
	Comments									
	<div>• Toggle All Visibility</div>	18 Sep (2014)	18 Sep (2014)	Mary T.		100%	Completed 18 Sep (2014)	None	None	None
	We need a toggle All button, as well as toggle all Milestones, toggle all Tasks within a Milestone.									
	Comments									
	<div>• Remove Dash</div>	30 Sep (2014)	01 Oct (2014)	Mary T.		100%	Completed 07 Oct (2014)	None	None	None
	Open up to a Tasklist and toggle visibility. We don't need a dash in the first column.									
	Comments									
	<div>• Back to Project button</div>	15 Sep (2014)	15 Sep (2014)	Mary T.		100%	Completed 07 Oct (2014)	None	None	None
	Please put in a Back to Projects button									
	Comments									
	<div>• API Key</div>	08 Sep (2014)	11 Sep (2014)	Mary T.		100%	Completed 08 Oct (2014)	None	None	None
	On the Report Homepage, please put in a field to enter the API key. Then enter to load the Project List. We should identify the person and say Not You? so they can change API keys. I'll do a mockup.									
	Comments									
	<div>• Testing the PDF process</div>	07 Oct (2014)	07 Oct (2014)	Mary T.		100%	Completed 08 Oct (2014)	None	None	None
	Josh has increased the execution timeout for the PDF. Please test how long it takes to process the large UI Tracker project.									
	Comments									
	<div>Hosting</div>	09 Sep (2014)	09 Sep (2014)	Josh H.		100%	Completed 12 Sep (2014)	None	None	None
	We need to figure out a dev server for this, and once Bill signs off on the project, a permanent hosting solution.									

	Comments									
	Milestone Tablesorter	10 Sep (2014)	10 Sep (2014)	Josh H.		100%	Completed 16 Sep (2014)	None	None	None
	Please help provide a solution for how this can be accomplished.									
	Comments									
	Project Report Splashpage	24 Sep (2014)	24 Sep (2014)	Mary T.		100%	Completed 30 Sep (2014)	None	None	None
	The splashpage will need to have the company logo dynamically, as well as list all projects for the company.									
	Comments									
	Code Cleanup	18 Sep (2014)	18 Sep (2014)	Mary T.		100%	Completed 23 Sep (2014)	None	None	None
	remove commented code, like all the Honda references. Remove _old files, temp files, test files, sample, etc. Always keep things clean and never commit your test files.									
	Comments									
	Code Optimization	23 Sep (2014)	24 Sep (2014)	Mary T.		100%	Completed 30 Sep (2014)	None	None	None
	Please optimize the code for the best performance possible.									
	Comments									
	• Server Config	24 Sep (2014)	24 Sep (2014)	Josh H.		100%	Completed 24 Sep (2014)	None	None	None
	Kindly point the directory root down to the public folder since we're now using Laravel Framework .									
	Project Dates Not Showing	09 Oct (2014)	09 Oct (2014)	Mary T.		100%	Completed 09 Oct (2014)	None	None	None
	The project dates aren't always loading in the report now for some reason. See attached.									
	Comments									
	Visibility Toggle Indicator	08 Oct (2014)	08 Oct (2014)	Marcus D.		100%	Completed 10 Oct (2014)	None	None	None
	Research and see if there is a need for explaining the visibility toggle.									
	API Key Issue	09 Oct (2014)	09 Oct (2014)	Mary T.		100%	Completed 09 Oct (2014)	None	None	None
	dress186wind is Precy's API key and is throwing an error. Can you try your key as well?									
	Comments									
	Tooltips	10 Oct (2014)	10 Oct (2014)	Mary T.		100%	Completed 14 Oct (2014)	None	None	None
	Please add a tooltip on the Visibility Toggle checkbox. Have it say "Toggle Visibility in Report".									
	Comments									
	Filters Not working	27 Oct (2014)	28 Oct (2014)	Precy M.		100%	Completed 03 Nov (2014)	None	None	None
	It would appear the default sort filters are not working for Tasks.									
	Comments									
	Sticky Download PDF	27 Oct (2014)	28 Oct (2014)	Precy M.		100%	Completed 03 Nov (2014)	None	None	None
	Download PDF should stay on screen always instead of top and bottom.									
	Comments									

	PDF not outputting	27 Oct (2014)	28 Oct (2014)	Precy M.		100%	Completed 03 Nov (2014)	None	None	None
	The PDF output is not working at all.									
	Comments									
	Security by Company	10 Nov (2014)	21 Nov (2014)	Mary T.		100%	Completed 24 Nov (2014)	2 hrs	None	None
	Look into using the API to match the company ID against a server based config file. This would secure the Reports page to only be used by the appropriate users. If an incorrect user attempts to use the page, they will be directed to a page on CTO2GO.ca that talks about licensing our custom TW work.									
	Comments									
	Quickbooks Integration	18 Nov (2014)	05 Feb (2015)	Christian G.		70%	Started	46 hrs 30 mins	None	None
	Provide a detailed quote for the following: 1) Ensure that any new team member added to teamwork results in a new Vendor being created in Quickbooks (if a consultant). 2) All hours incurred during a billing period (each month) are aggregated and submitted to QBO as a self generated bill from Vendor.									
	Comments									
	Reports Wireframes	15 Dec (2014)	22 Dec (2014)	Marcus D.		100%	Completed 19 Jan (2015)	2 hrs	None	None
	Build wireframes to match the existing look and feel of the Custom Reports.									
	Over/Under Hours Indicator	23 Feb (2015)	24 Feb (2015)	Precy M.		100%	Completed 26 Feb (2015)	1 hr 30 mins	None	None
	When Reporting Time Entries, please indicate whether the time is under hours by making it green, or over hours by making it red and specifying exactly how many hours over the project/tasklist/task is.									
	Comments									
	Column Widths	27 Jan (2015)	27 Jan (2015)	Precy M.		100%	Completed 18 Feb (2015)	1 hr 30 mins	None	None
	Please make sure the time entry data fits on a single line for better visuals. Reduce description width if necessary.									
	Comments									
	Diggit Reports Page Title	27 Jan (2015)	27 Jan (2015)	Precy M.		100%	Completed 28 Jan (2015)	5 mins	None	None
	Please change the current page title from Diggit Reports to Teamwork Reports.									
	Company Logo	27 Jan (2015)	27 Jan (2015)	Precy M.		100%	Completed 09 Feb (2015)	1 hr	None	None
	Check and make sure that the company logo only shows if there is no Project logo. If there is a Project logo, show that primarily.									
	Comments									
	Show Hours/Hide Hours	27 Jan (2015)	28 Jan (2015)	Precy M.		100%	Completed 09 Feb (2015)	2 hrs	None	None
	Add a checkbox to remove time from the downloaded report. Sometimes we don't want clients to see the hours involved.									
	Comments									
	Show Hide/Columns	31 Jan (2015)	31 Jan (2015)	Precy M.		100%	Completed 09 Feb (2015)	5 hrs	None	None
	Let's expand the Show/Hide Hours checkbox to the ability to show/hide columns. The user may not want to include person responsible, or hours, or description. Make all columns have the ability to show/hide.									
	Comments									
	PDF Download Percent Indicator	31 Jan (2015)	31 Jan (2015)	Precy M.		100%	Completed 09 Feb (2015)	1 hr	None	None
	When downloading the PDF the 100% shows right away and looks ugly. Please see if it actually works and format it to look like our standard used in UI Tracker.									
	Comments									
	Request for new db	09 Feb (2015)	10 Feb (2015)	Josh H.		100%	Completed 17 Feb (2015)	None	None	None
	Kindly set a new database for the teamwork report on our dev server for the teamwork report.									

	Commit all necessary files to new repositories	16 Feb (2015)	17 Feb (2015)	Precy M.		100%	Completed 17 Feb (2015)	None	None	None
	Commit all necessary files to new repositories for Teamwork Reports and Teamwork QB Integration									
	Comments									
	Test Task	23 Feb (2015)	23 Feb (2015)	Trial C. TestConsultant T.			Not Started	8 hrs	None	None
	Tesk Task 2	23 Feb (2015)	24 Feb (2015)	Trial C. TestConsultant T.			Not Started	4 hrs	None	None
	Tesk Task 3	16 Feb (2015)	28 Feb (2015)	Trial C. TestConsultant T. New One C.			Not Started	6 hrs	None	None
	Plus/Minus Frozen	23 Feb (2015)	24 Feb (2015)	Precy M.		100%	Completed 26 Feb (2015)	4 hrs	None	None
	When using the Toggle for all visibility, the + and - stopped working in Chrome. Please play around and see if you can replicate, then fix.									
	Comments									
	Filter Assigned To	23 Feb (2015)	24 Feb (2015)	Precy M.		100%	Completed 26 Feb (2015)	4 hrs	None	None
	I could filter by Milestone, but it would appear I couldn't filter by anything. Please verify filtering is working properly for all columns that have a filter field.									
	Comments									
	Request Access for Page	24 Feb (2015)	25 Feb (2015)	Josh H.		100%	Completed 01 Mar (2015)	None	None	None
	Could you please grant Page access to the Teamwork Report and Teamwork QB integration repositories. Thank you									
	Familiarize with Teamwork API and Quickbooks API	25 Feb (2015)	26 Feb (2015)	Page A.		100%	Completed 27 Feb (2015)	None	None	None
	Learn Laravel	26 Feb (2015)	27 Feb (2015)	Christian G.		100%	Completed 15 Apr (2015)	None	None	None
	Add API Key	03 Mar (2015)	03 Mar (2015)	Sheilamae T.		100%	Completed 15 Apr (2015)	None	None	None
	Please add api key beer445paper as authorized to the Reports system.									
	Comments									
	Project Signoff	16 Mar (2015)	01 May (2015)	Josh H.			Not Started	1 hr	None	None
	Please follow up and get signoff from the Client.									
	Comments									
	Description as second row	14 Apr (2015)	14 Apr (2015)	Mary T.	medium	100%	Completed 27 Apr (2015)	8 hrs 30 mins	None	None
	Please provide a level of effort to remove the Description column and add it as a second merged row in the task.									
	Comments									
	Dynamic column sizing of PDF	14 Apr (2015)	14 Apr (2015)	Mary T.	medium	100%	Completed 27 Apr (2015)	5 hrs 30 mins	None	None
	Please provide a level of effort to have the columns of the PDF be as narrow as possible for each column but still have the report be 100% wide.									
	Comments									
	Repo Access for Mary	17 Apr (2015)	20 Apr (2015)	Josh H.		100%	Completed 20 Apr (2015)	15 mins	None	None
	Hi, Could you please grant Mary access to the Teamwork Report and Teamwork QB integration repositories. Thank you so much									
	Comments									

	Add Comments Row	21 Apr (2015)	21 Apr (2015)	Christian G.		70%	Started	10 hrs	None	None
	Add a row under each Task with its associated Comment History. Use the same + sign to open/close the comment thread.									
	Comments									
	• Bitbucket Issues	27 Apr (2015)	27 Apr (2015)	Josh H.		100%	Started 27 Apr (2015)	45 mins	None	None
	Please investigate, resolve and report on the Bitbucket issues that have cropped up over the last week. Thank you.									
	Comments									
	Cannot view HFN Marketing report	22 Apr (2015)	22 Apr (2015)	Mary T.		100%	Completed 24 Apr (2015)	3 hrs	None	None
	The HFN Marketing report could not be viewed. The loader just keep on spinning.Kindly fix. Thanks									
	Comments									
	Learn Teamwork API	11 May (2015)	12 May (2015)	Lairy N.		100%	Completed 18 May (2015)	4 hrs	None	None
	Please learn Teamwork API. Thank you.									
	Repo Access for Christian	18 May (2015)	18 May (2015)	Josh H.		100%	Completed 26 May (2015)	15 mins	None	None
	Hi Josh, Could you please grant Christian access to the Teamwork Reports repository. Thank you so much.									
	Clone and review code	18 May (2015)	18 May (2015)	Christian G.		100%	Completed 25 May (2015)	4 hrs	None	None
	Kindly clone and setup Teamwork Report in your local and review the code. Thank you.									
	Learn Teamwork API and review Laravel	18 May (2015)	18 May (2015)	Christian G.		100%	Completed 25 May (2015)	4 hrs	None	None
	Kindly learn Teamwork API and review Laravel. Thank you									
	Learn Quickbooks API	20 May (2015)	20 May (2015)	Christian G.		100%	Completed 26 May (2015)	4 hrs	None	None
								133 hrs 50 mins	None	None
								Over/Under	133 hrs 50 mins	



