



LISIOIE
London School Of Excellence



London School of Excellence

Learner Guide Manual



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Introduction

The LSOE learner guide manual provides instructions and guidance for learners to Understand our service. It can include information on the learning objectives, resources needed, step-by-step instructions, assessments, and tips for success. The manual is designed to help learners navigate through the learning and admission process and achieve their goals.

The world today relies heavily on virtual platforms and many educational institutions are transitioning to these platforms. The London School of Excellence is investigating this transition and the potential for a new reality. We have designed our website to provide comfort and ease of use for applicants. Through our LSOE website software, students can fill out assessment forms and select university subjects, as well as upload necessary documents. Our website is also designed for agents, allowing them to register and upload student files and documents on their behalf, as well as access sub-starters.

In addition, we have created a virtual school platform to support international students in improving their English language skills, which can often be the biggest challenge for them in terms of eligibility for studies. Our website offers students the ability to select individual teachers and access one free session. Screenshots in this flyer provide further information on how our virtual school works.

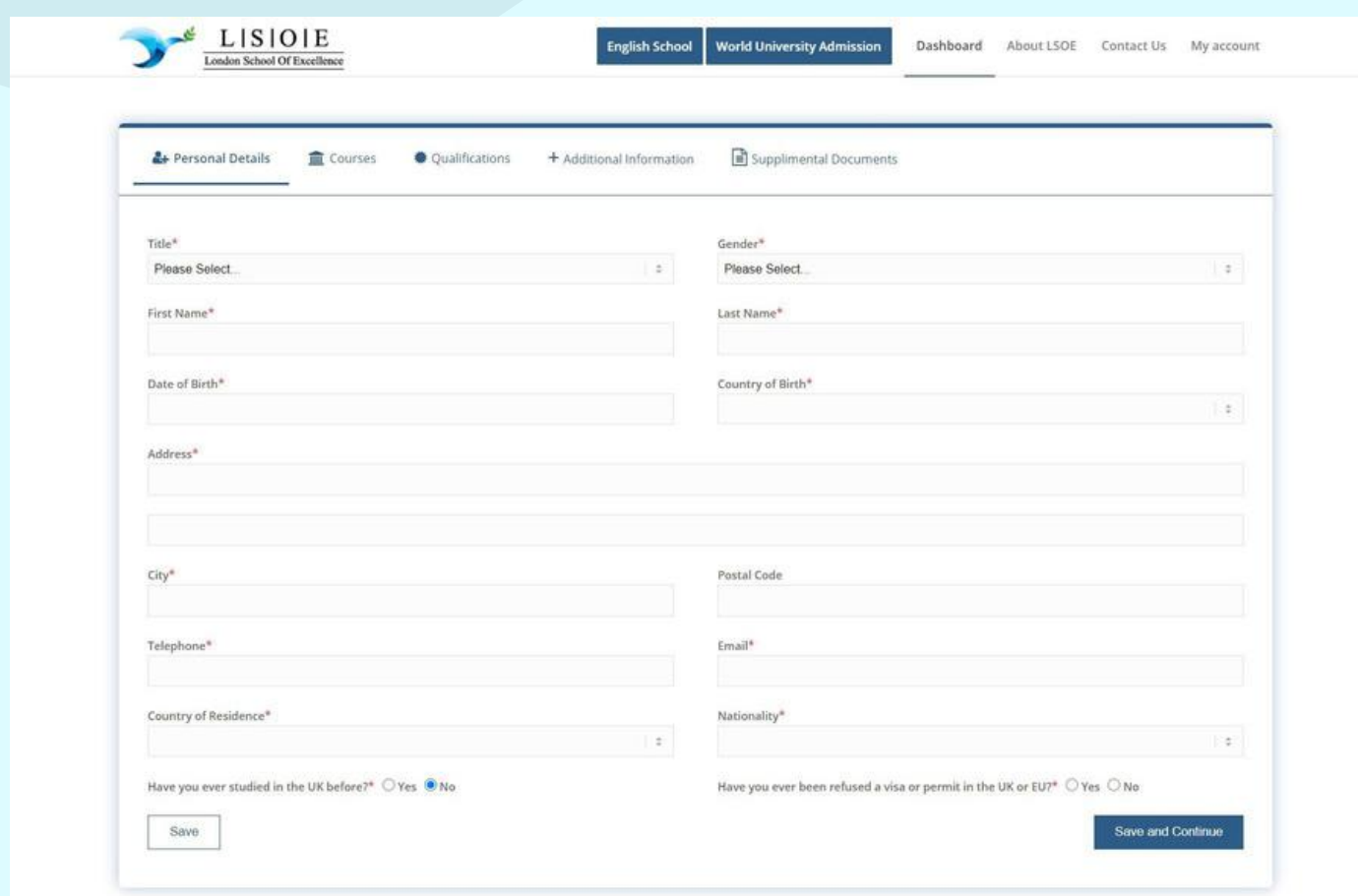


University Admission Support

Applicants can easily apply for university admission support on LSOE. The admission request can be completed in five steps.

1. Personal Information:

In the first tab applicant's personal information is collected.



The screenshot shows the LSOE (London School Of Excellence) website interface for the 'World University Admission' process. The top navigation bar includes links for 'English School', 'World University Admission', 'Dashboard', 'About LSOE', 'Contact Us', and 'My account'. The main form is titled 'Personal Details' and contains the following fields:

- Title***: Please Select...
- Gender***: Please Select...
- First Name***: [Text Input]
- Last Name***: [Text Input]
- Date of Birth***: [Date Picker]
- Country of Birth***: [Dropdown Menu]
- Address***: [Text Input]
- City***: [Text Input]
- Postal Code**: [Text Input]
- Telephone***: [Text Input]
- Email***: [Text Input]
- Country of Residence***: [Dropdown Menu]
- Nationality***: [Dropdown Menu]

At the bottom of the form, there are two checkboxes:

- Have you ever studied in the UK before?* ☐ Yes ☒ No
- Have you ever been refused a visa or permit in the UK or EU?* ☐ Yes ☐ No

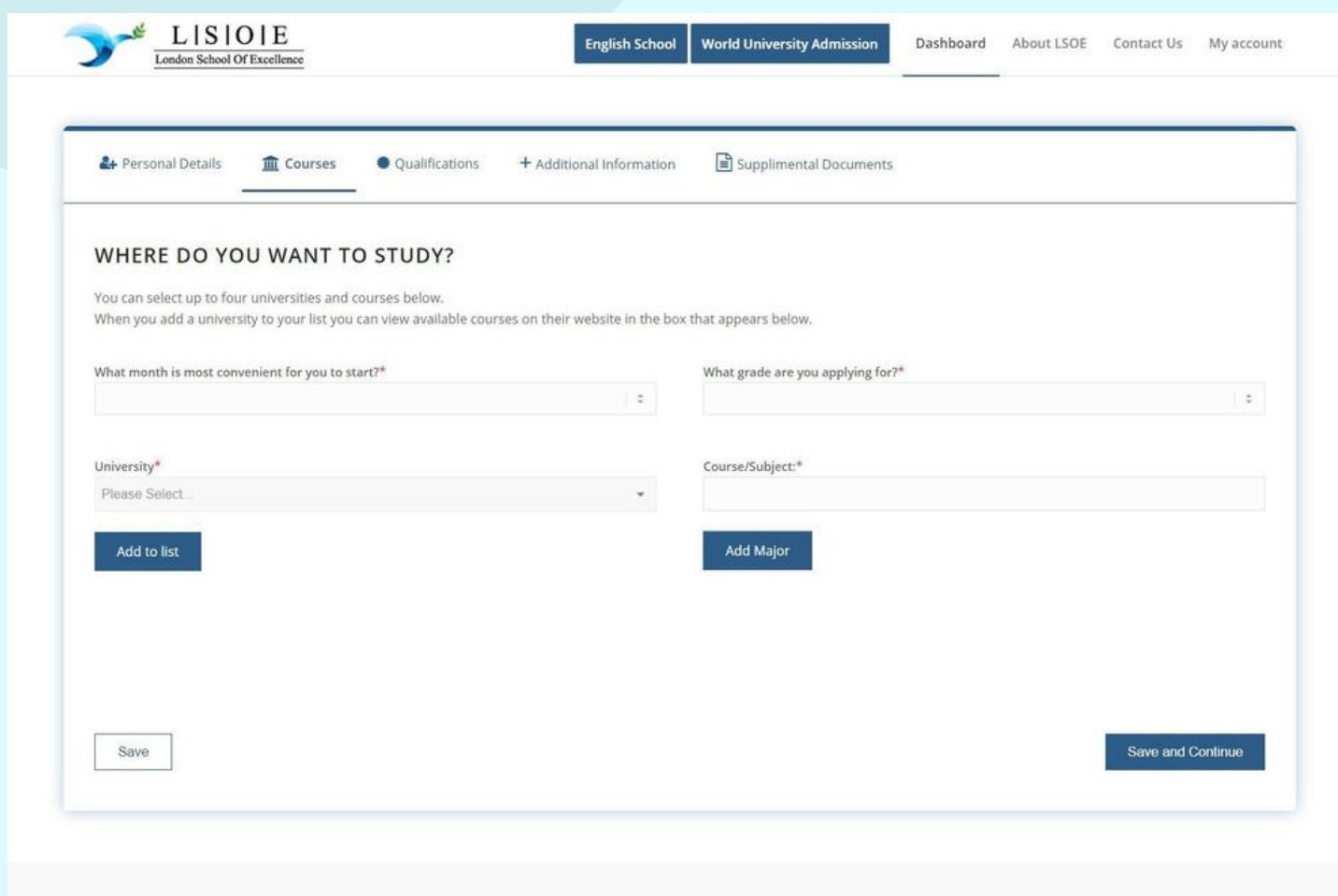
Buttons for 'Save' and 'Save and Continue' are located at the bottom right of the form.



University Admission Support

2. Choose prospect universities and course

Choose your preferred semester, up to 4 universities and up to 4 courses to apply for



The screenshot displays the LISIOIE London School Of Excellence website. The top navigation bar includes the LISIOIE logo, a language selector (English School / World University Admission), and links for Dashboard, About LSOE, Contact Us, and My account. The main content area is titled 'WHERE DO YOU WANT TO STUDY?' and contains a form for selecting universities and courses. The form includes fields for 'What month is most convenient for you to start?*', 'What grade are you applying for?*', 'University*', and 'Course/Subject:*. There are 'Add to list' and 'Add Major' buttons for each selection. At the bottom of the form are 'Save' and 'Save and Continue' buttons.

WHERE DO YOU WANT TO STUDY?

You can select up to four universities and courses below.
When you add a university to your list you can view available courses on their website in the box that appears below.

What month is most convenient for you to start?*

What grade are you applying for?*

University*

Course/Subject:*

Add to list

Add Major

Save

Save and Continue



University Admission Support

3. Qualifications:

Enter your previous studies, courses, and tests were taken, college/universities at- tended in the past. If you have taken an English proficiency test, enter the information here. If you need to take a test and need help, consider taking a course or private sessions at LSOE English School.

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English School | World University Admission | Dashboard | About LSOE | Contact Us | My account

Personal Details | Courses | **Qualifications** | + Additional Information | Supplemental Documents

LANGUAGE PROFICIENCY

☐ Have you taken IELTS?

Was English the language of instruction in your previous insitution? ☐ Yes ☐ No ☒ Partly

Number of years you have studied in English

Which institution

Exam Details 1

School/College/University* Country*

Full Course Title*

Awarding Body*

Level* Final Grade*

Course Start Month* Course End Month*

Course Start Year* Course End Year*

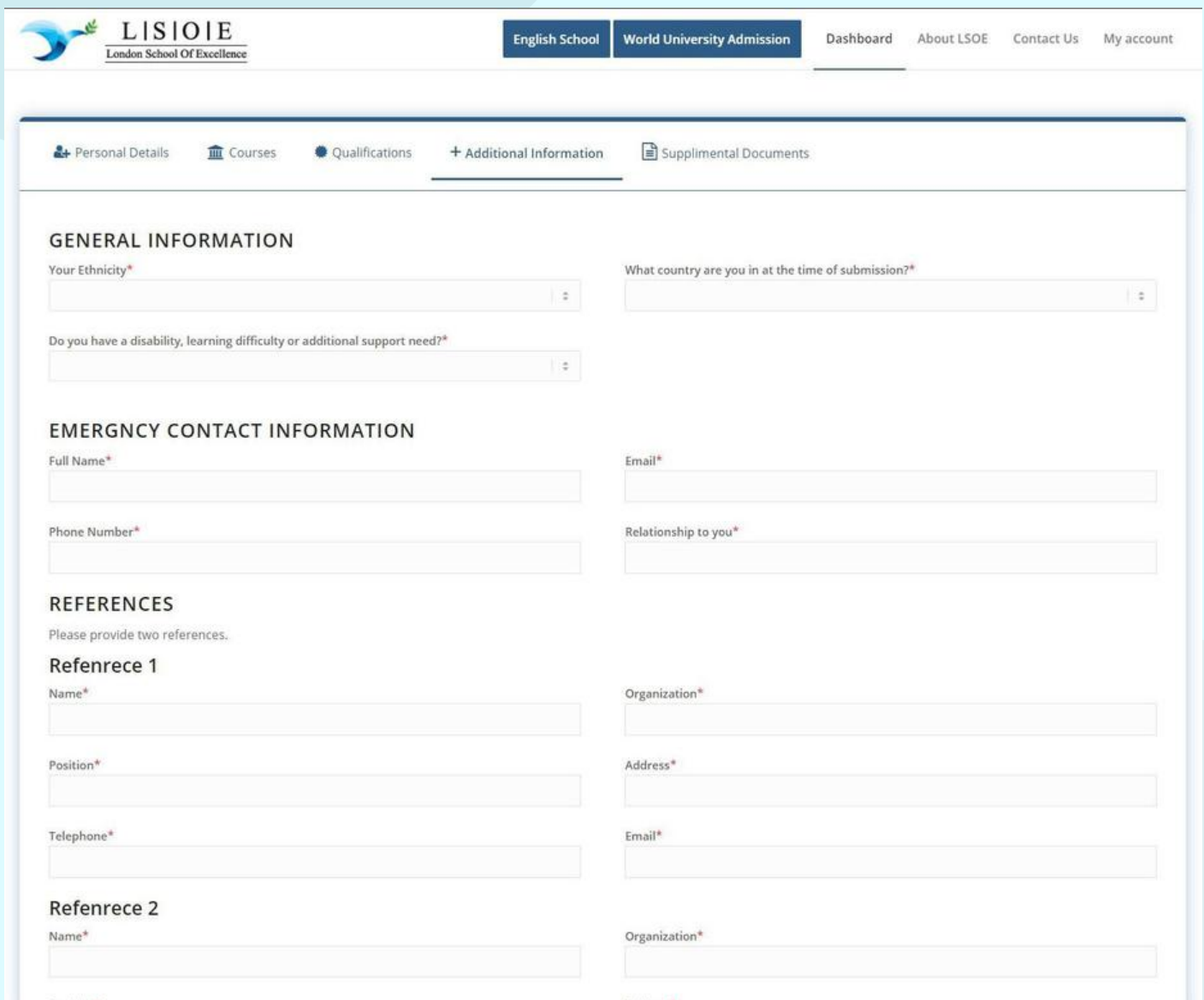
+ Add New Exam



University Admission Support

4. Additional Information:

Additional Information tab is where you introduce your references to recommend you to the university, your emergency contact information.



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English School | **World University Admission** | Dashboard | About LSOE | Contact Us | My account

Personal Details | Courses | Qualifications | **+ Additional Information** | Supplemental Documents

GENERAL INFORMATION

Your Ethnicity*

What country are you in at the time of submission?*

Do you have a disability, learning difficulty or additional support need?*

EMERGENCY CONTACT INFORMATION

Full Name*

Phone Number*

Email*

Relationship to you*

REFERENCES

Please provide two references.

Referenrece 1

Name*

Position*

Telephone*

Organization*

Address*

Email*

Referenrece 2

Name*


Organization*



University Admission Support

5. Supplemental Documents

In the last tab, you can upload your supplemental documents. A picture of passport, CV and previous studies documents are required for all applications. If you have an English Proficiency test result that would be required as well. After filling all the mandatory sections, you can submit your application for review.


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English School | **World University Admission** | Dashboard | About LSOE | Contact Us | My account

Personal Details | Courses | Qualifications | + Additional Information | **Supplemental Documents**

SUPPLEMENTAL ITEMS

ITEM	SUBMISSION STATUS	SUBMISSION DATE	ATTACHMENTS
Curriculum Vitae*	Not Received		Choose File No file chosen
Official Photo ID or Passport*	Not Received		Choose File No file chosen
IELTS Documents	Not Received		Choose File No file chosen
Academic Document 1*	Not Received		Choose File No file chosen
Academic Document 2	Not Received		Choose File No file chosen
Academic Document 3	Not Received		Choose File No file chosen
Academic Document 4	Not Received		Choose File No file chosen
Other Documents	Not Received		Choose File No file chosen
Other Documents	Not Received		Choose File No file chosen
Other Documents	Not Received		Choose File No file chosen

Save



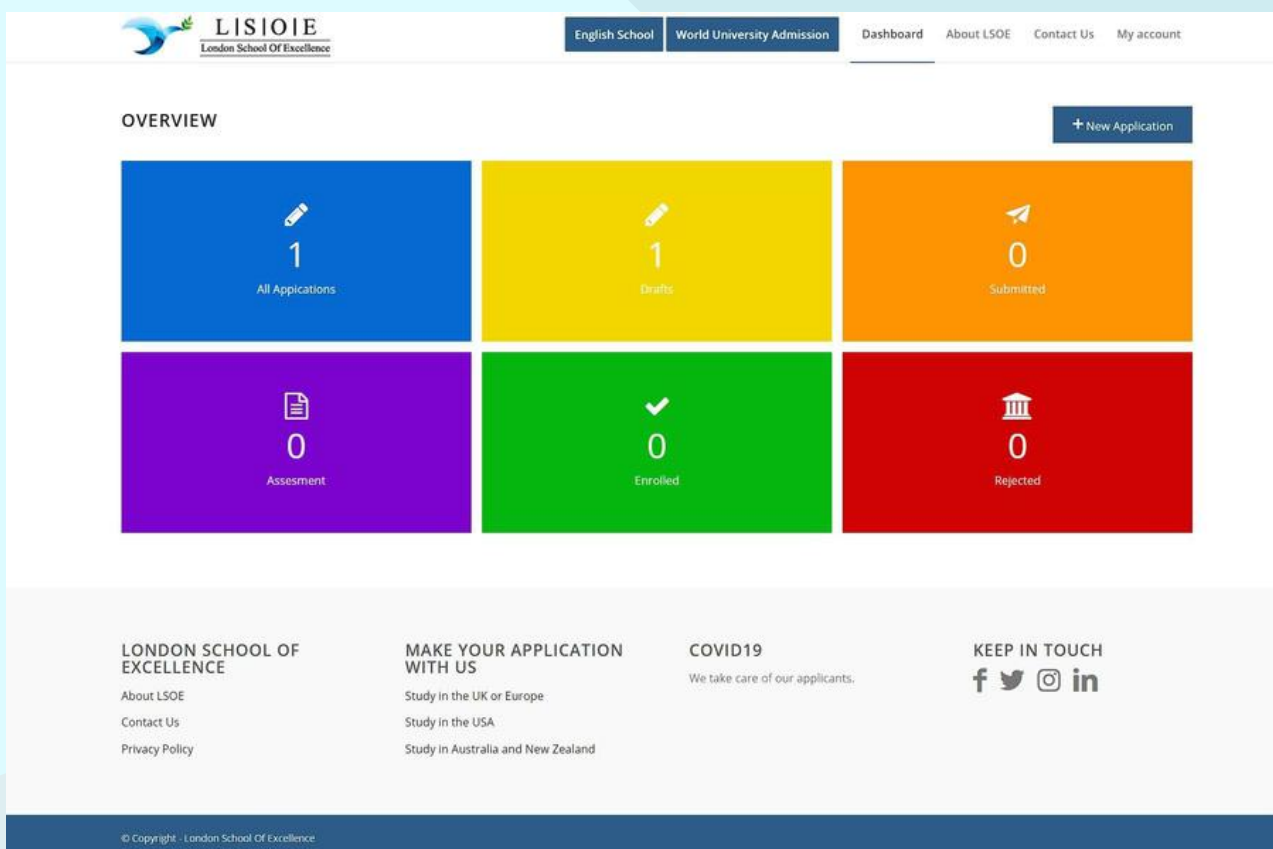
ADMIN & AGENTS' PORTAL



Admin & Agents' Portal

OVERVIEW CENTER

Each Admin & Agent has access to their panel on the portal where they can upload and manage their applications. Applications are sorted into groups based on their latest status, and agents receive email notifications on status changes.



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OVERVIEW [+ New Application](#)

1 All Applications	1 Drafts	0 Submitted
0 Assessment	0 Enrolled	0 Rejected

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MAKE YOUR APPLICATION WITH US
Study in the UK or Europe
Study in the USA
Study in Australia and New Zealand

COVID19
We take care of our applicants.

KEEP IN TOUCH
f t i in


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Admin & Agents' Portal

UPDATE PLATFORM

There's a list of all the applications under each category with a brief report of its latest status.



LSIOIE

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English School

World University Admission

Dashboard

About LSOE


Contact Us

My account

Applicant	Applicant	Universities Applied	Courses Applied	Status	Sub-status	Pending Documents	Mobile	Email
LSA	Kaveh Movahedi	Baylor University	Computer Science	Received	Application In Progress	Passport expires in 10 days!	05355786672	kav@gmail.com

The Admin & Agent can edit the application, update the information, and re-submit the application if something needs an update.

Application submission by agents is identical to the process that direct applicants go through explained in the previous section.



LSIOIE

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English School

World University Admission

Dashboard

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Applicant	Applicant	Universities Applied	Courses Applied	Status	Sub-status	Pending Documents	Mobile	Email
LSA	Kaveh Movahedi	Baylor University	Computer Science	Received	Application In Progress	Passport expires in 10 days!	05355786672	kav@gmail.com



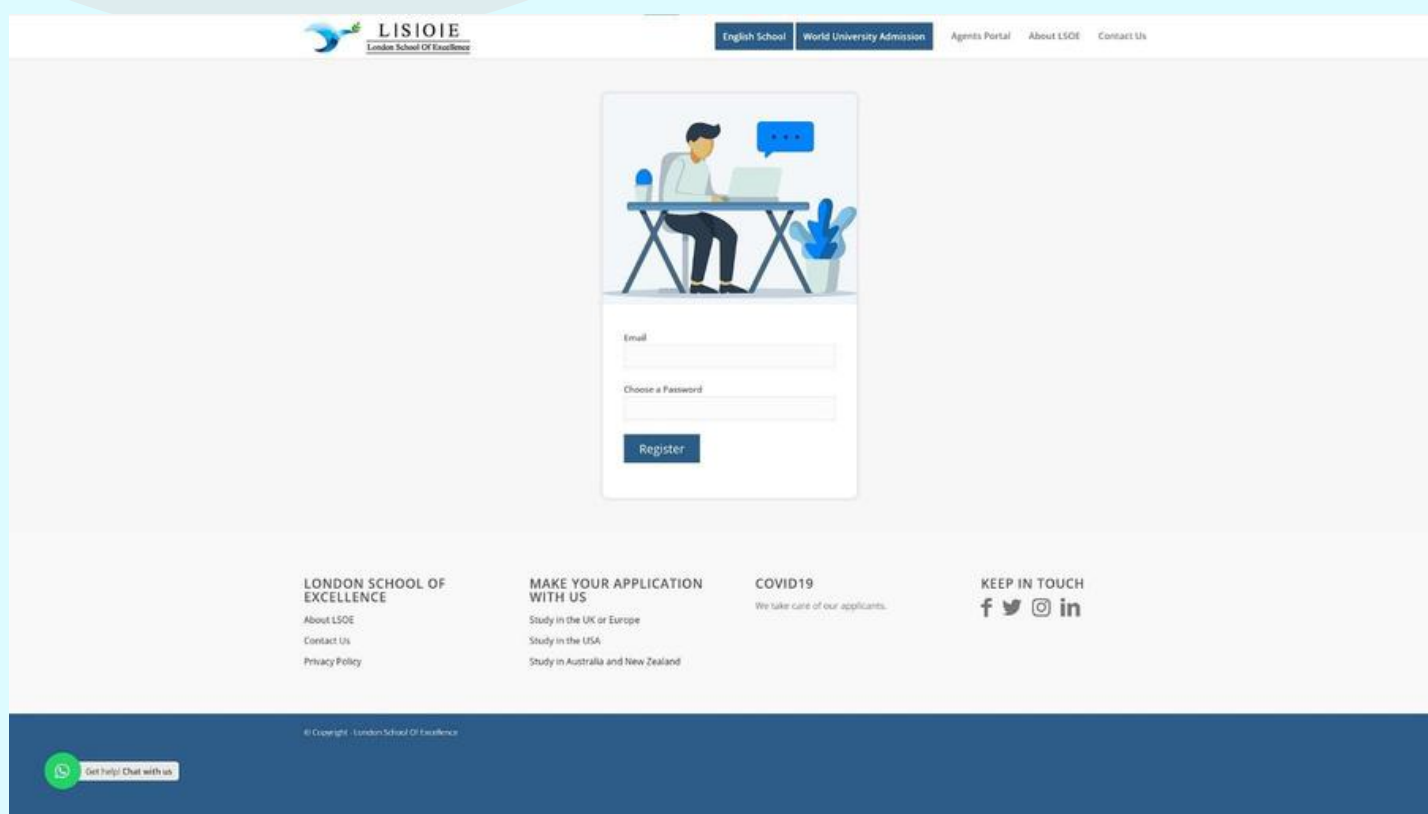
English School



ENGLISH SCHOOL

Register for English School

At LSOE's English school, applicants can enroll in a course or private one-on-one classes with trained tutors to prepare for their English proficiency test and achieve the necessary score. Signing up for the English school is simple, just provide your email and choose a password.



The screenshot shows the LSOE English School registration page. At the top, there is a navigation bar with the LSOE logo and links for English School, World University Admission, Agents Portal, About LSOE, and Contact Us. The main content area features a registration form with a header image of a person working on a laptop. The form includes fields for Email and Choose a Password, followed by a Register button. Below the form, there are four columns of text: LONDON SCHOOL OF EXCELLENCE (with links to About LSOE, Contact Us, and Privacy Policy), MAKE YOUR APPLICATION WITH US (with links to Study in the UK or Europe, Study in the USA, and Study in Australia and New Zealand), COVID19 (with the text 'We take care of our applicants'), and KEEP IN TOUCH (with social media icons for Facebook, Twitter, Instagram, and LinkedIn). At the bottom, there is a dark blue footer with a copyright notice and a WhatsApp chat button.

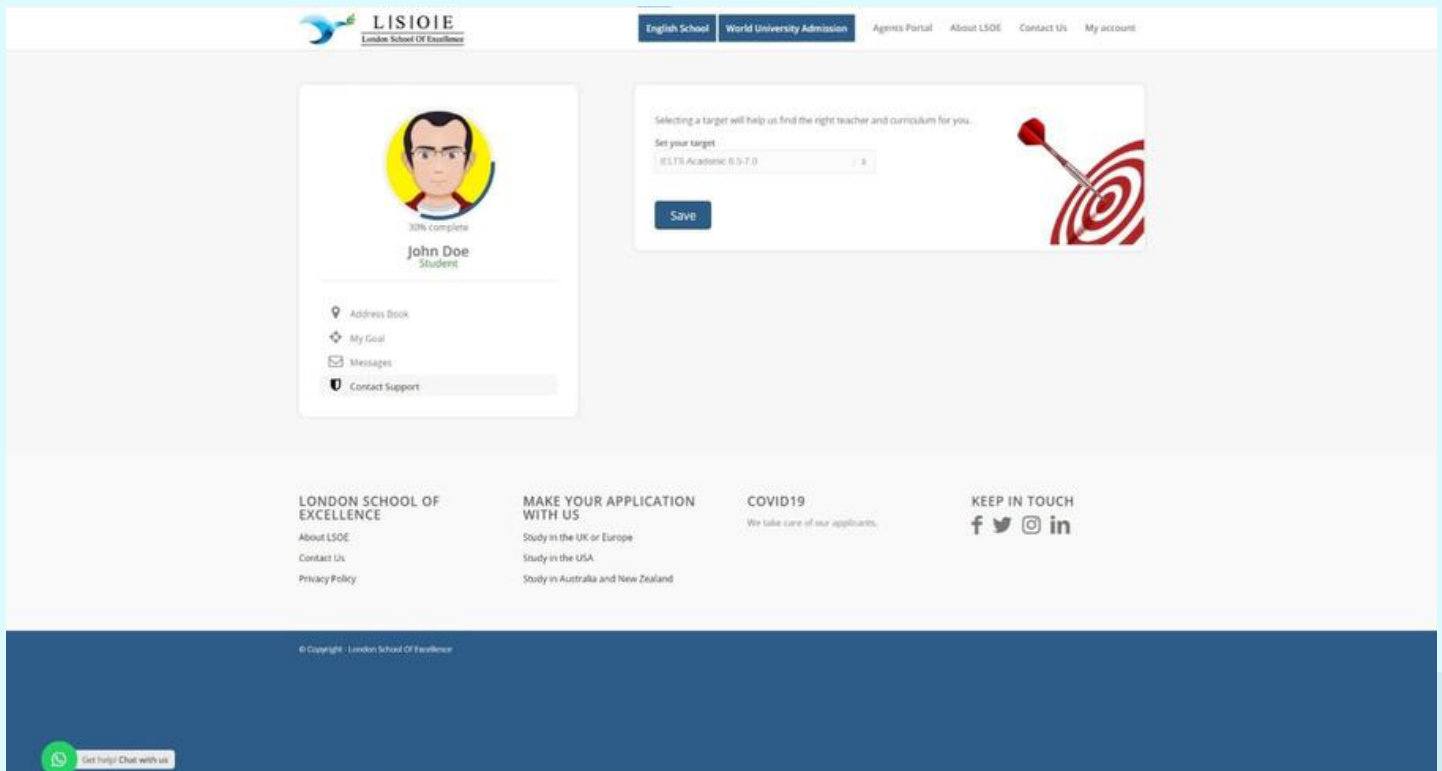


ENGLISH SCHOOL

Choose a target

At LSOE's English school, applicants can take a course or private one-on-one classes with trained tutors to prepare for their English proficiency test and achieve the necessary score. Signing up is easy, simply provide your email and choose a password.

Once they are signed up, applicants can specify their target or goal and LSOE will match them with the most suitable tutors to help them achieve their target.

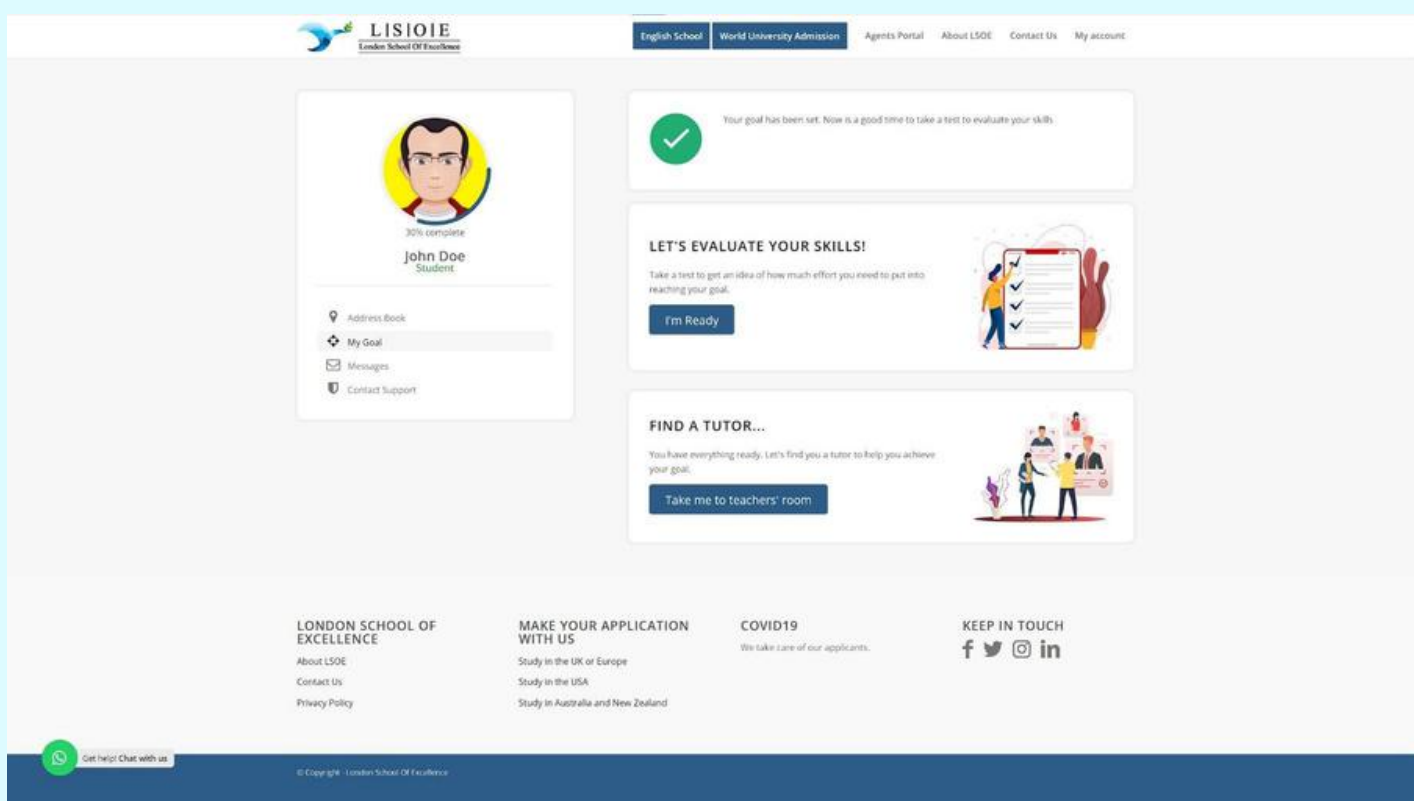


ENGLISH SCHOOL

Step by step guide

English School's smart dashboard helps students take the next steps every time they log into their account.

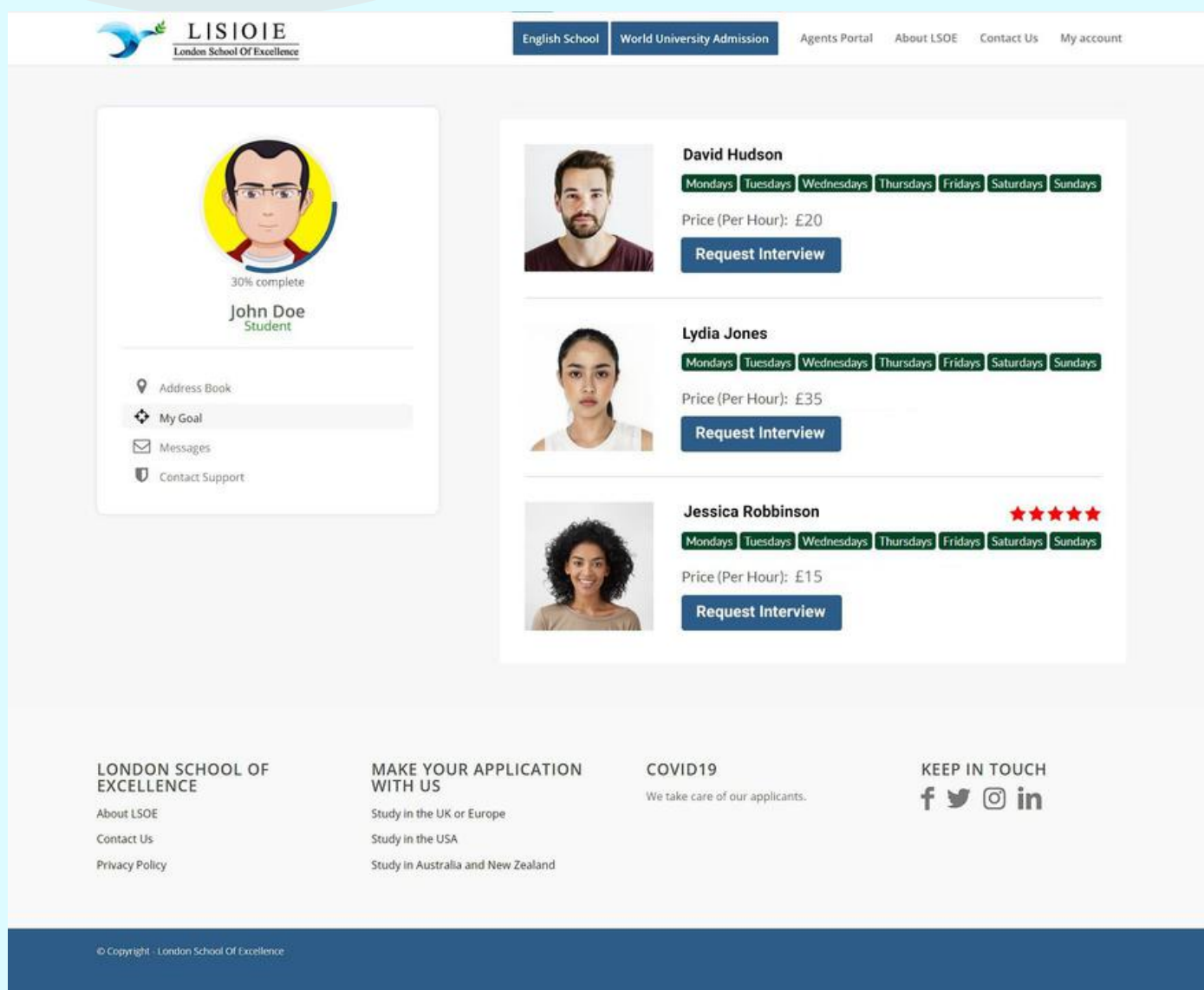
Applicants can take a placement test to measure their skills before interviewing with a tutor. If a test is taken, the tutor will view the results before setting an appointment with the applicant.



ENGLISH SCHOOL

Choose a Tutor

When searching for tutors, applicants can view a list of tutors qualified to help them reach their target, including their availability and session pricing. Through LSOE's English School platform, applicants can also schedule a video call session with a tutor to determine if they can achieve the required score within their desired timeframe and how many sessions they will need.



The screenshot displays the LSOE English School platform interface. At the top, the LSOE logo is on the left, and navigation links for 'English School', 'World University Admission', 'Agents Portal', 'About LSOE', 'Contact Us', and 'My account' are on the right. The main content area is divided into two sections. On the left, a student profile for 'John Doe' is shown, featuring a cartoon avatar, a '30% complete' progress indicator, and a list of links: 'Address Book', 'My Goal', 'Messages', and 'Contact Support'. On the right, a list of three tutors is displayed. Each tutor entry includes a photo, name, availability schedule (Mondays through Sundays), price per hour, and a 'Request Interview' button. The tutors are David Hudson (£20/hour), Lydia Jones (£35/hour), and Jessica Robinson (£15/hour, with a 5-star rating). The bottom of the page features four columns of text: 'LONDON SCHOOL OF EXCELLENCE' with links to 'About LSOE', 'Contact Us', and 'Privacy Policy'; 'MAKE YOUR APPLICATION WITH US' with links to 'Study in the UK or Europe', 'Study in the USA', and 'Study in Australia and New Zealand'; 'COVID19' with the text 'We take care of our applicants.'; and 'KEEP IN TOUCH' with social media icons for Facebook, Twitter, Instagram, and LinkedIn. A dark blue footer at the bottom contains the copyright notice '© Copyright - London School Of Excellence'.

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John Doe
Student
30% complete

Address Book
My Goal
Messages
Contact Support

David Hudson
Mondays Tuesdays Wednesdays Thursdays Fridays Saturdays Sundays
Price (Per Hour): £20
Request Interview

Lydia Jones
Mondays Tuesdays Wednesdays Thursdays Fridays Saturdays Sundays
Price (Per Hour): £35
Request Interview

Jessica Robinson
Mondays Tuesdays Wednesdays Thursdays Fridays Saturdays Sundays
Price (Per Hour): £15
Request Interview

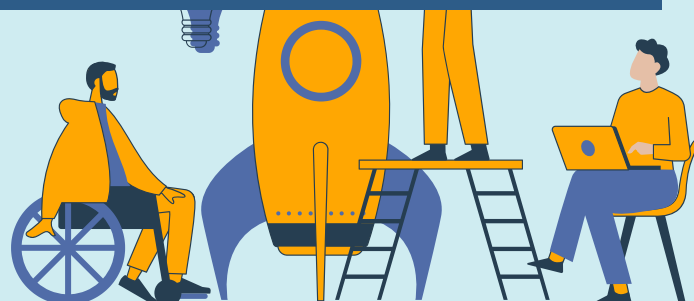
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Study in Australia and New Zealand

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