

County or Stamps, Inspections, Other Fees Other Requirements Party Governing Body Address Telephone / Website	
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Illinois*	• \$0.50 per \$500	•	Seller	County Recorder's Office	
Cook County*	• \$0.25 per \$500	Grantor/Grantee form to complete for exempt transaction Required to use EZDec on line program	Seller	118 N. Clark St #120 Chicago, IL 60602	(312) 443-5086 www.ccrd.info/CCRD/il031/index.jsp
DeKalb County*	• \$0.25 per \$500		Seller	110 E. Sycamore St Sycamore, IL 60178	(815) 895-7156 www.dekalbcounty.org
DuPage County*	• \$0.25 per \$500	•	Seller	421 N. County Farm Wheaton, IL 60187	(630) 682-7200 www.co.dupage.il.us
Grundy County*	• \$0.25 per \$500	•	Seller	111 Washington St Morris, IL 60450	(815) 941-3215 www.grundyco.org
Kane County*	• \$0.25 per \$500	•	Seller	719 S. Batavia Ave Geneva II 60134	(630) 232-5935 www.countyofkane.org
Kendall County*	• \$0.25 per \$500	•	Seller	111 W. Fox St Yorkville, IL 60560	(630) 553-4112
Lake County*	• \$0.25 per \$500	•	Seller	18 N. County St Wankegan II 60085	(847) 377-2575
LaSalle County*	• \$0.25 per \$500	•	Seller	707 Etna Rd - Room 269 Ottawa II 61350	(815) 434-8226
McHenry County*	• \$0.25 per \$500	•	Seller	2200 N. Seminary Ave Woodstock, IL 60098	(815) 334-4110 (815) 338-2040 Ext. 115 www.co.mchenry.il.us
Will County*	• \$0.25 per \$500	•	Seller	302 N. Chicago St Joliet, IL 60431	(815-740-4646) www.willcountyrecorder.com
Addison	 Stamp \$2.50 per \$1,000 \$50 Exempt stamp required Final water bill must be paid 	 Certificate of Sewer Compliance required – call 630-693-7570 2 weeks prior to close Final water meter reading 24 hours prior to close Buyer must complete application to establish water and sewer prior to close. Provide village PTAX and copy of deed for stamps Permit release required (call to verify) 	Buyer	One Friendship Plaza Addison, IL 60101	(630) 693-7530 www.addisonadvantage.org
Algonquin	No city stamps Final water bill must be paid	•		2200 Hamish Drive Algonquin, IL 30102	(847)658-2700 www.algonguin.com
Alsip	 Stamp \$3.50 per \$1,000 - \$100 minimum \$15 Exempt stamp required Final water bill must be paid 	 Transfer form required - available online Provide village copy of contract indicating sales price for stamps. Seller must be at home for final water meter reading No personal checks 	Seller	4500 West 123rd St Alsip, IL 60803	(708) 385-6902 www.villageofalsip.org
Arlington Heights	 No city stamps Final water bill must be paid 	Provide village copy of contract		3435 N. Kennicott Ave Arlington Heights, IL 60004	(847)368-5000 www.vah.com
Aurora*	 Stamp \$3.00 per \$1,000 \$0 Exempt stamp required Final water bill must be paid 	 Transfer form required - available online Seller request Statement of Open Accounts (water bill) - contact village 5 days prior to close to obtain. (630)256-3600 	Seller	44 E. Downers Aurora, IL 60507	(630) 256-3570 www.aurora-il.org (click Finance on left, then Revenue & Collection)
Barrington	 No city stamps Final water bill must be paid 	•		200 S. Hough St Barrington, IL 60010	(847)304-3400 www.barrington-ii.gov
Bartlett	Stamp \$3.00 per \$1,000 \$0 Exempt stamp required	 Transfer form required - available online Provide village PTAX and copy of deed or sales 	Seller	228 S. Main Bartlett, IL 60103	(630) 540-5950 www.village.bartlett.il.us (under Village Forms)
• •		All transfer inform	information in h	1	



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	No city of man	contract for stamps			
Batavia	Final water bill must be paid	 Need to provide buyer's name 		100 N. Island Ave Batavia II. 60510	(630)879-1424
Beach Park	 \$25 Zoning Inspection and Certification All village debts must be paid. 	 Submit zoning application 10 days prior to close. Contact Village to obtain application 	Seller	11270 W. Wadsworth Rd Beach Park, IL 60099	www.vityolbatavia.net (847) 246-6006 – Donna Perez www.viilageofbeachpark.com
Bedford Park	 Stamp \$50 flat fee \$0 Exempt stamp required Water bills must be paid 	Transfer form required – available online Inspection required - no fee (call to schedule) Home inspection	Seller	6701 South Archer Rd Bedford Park, IL 60501	(708) 458-2067 www.villageofbedfordpark.com
Bellwood	Stamp \$5.00 per \$1,000 (obtained prior to close) Stamp \$10.00 per \$1000 (obtained after close) \$10 Exempt stamp required Cost of inspection varies depending on type of property (contact village)	 Transfer form required & obtained when final water bill is paid Allow 7 days for inspection 	Seller	3200 Washington Blvd Bellwood, IL 60104	(708) 547-3500 www.vil.bellwood.il.us
Bensenville	•	٠	N/A	12 S. Center St Bensenville II 60106	(630) 766-8200
Berkeley	Stamp \$300 flat fee (covers home and sewer inspections) All village debts must be paid	 Provide village original deed for stamps Cash or certified check only Home and sewer inspections required Allow 7 days for inspections 	Seller	5819 Electric Ave Berkeley, IL 60163	(708) 449-8840 www.berkeley.il.us
Berwyn	 Stamp \$10.00 per \$1,000 \$100 Exempt stamp required \$50 Inspection Final water bill must be paid 	 Transfer form required - available only at village hall Provide village PTAX and original deed for stamps Call Water Dept. 5 days prior to close. (708)788-2660 x214 No personal checks 	Seller	6700 W. 26th St Berwyn, IL 60402	(708) 788-2660 www.berwyn-il.gov
Bloomingdale	 No city stamps required Final water bill must be paid \$150 Inspection 	•		201 S. Bloomingdale Rd Bloomingdale, IL 60108	(630)893-7000 www.villageofbloomingdale.org
blue Island	All village debts must be paid Stamp \$3.75 per \$500		Seller	13051 S. Greenwood Ave Blue Island, IL 60406	(708) 597-8606 www.blueisland.org
Bolingbrook*	All village debts must be paid - clearance letters valid for 5 days \$50 Exempt stamp required	 Transfer form required ~ available online Call village for final water meter reading 	Split	375 Briarcliff Bolingbrook, IL 60440	(630) 226-8430 www.bolingbrook.com
Broadview	\$175 certification of compliance stamp \$100 or more Inspection depending on property type Final water bill must be paid	 Certification of Compliance stamp must be initial by village clerk. Cannot record without. Certificate of Occupancy required Final water meter reading required No personal checks 	Seller	2350 S. 25th Ave Broadview, IL 60153	(708) 681-3600 www.villageofbroadview.com
Brookfield	Final water bill must be paid Stamp 62 00 000 000	•	Seller	8820 Brookfield Ave Brookfield, IL 60513	(708) 485-7344 www.villageofbrookfield.com
Buffalo Grove	Sol Exempt stamp required All village debts must be paid	Transfer form required – available online	Seller	50 Raupp Bivd Buffalo Grove, IL 60089	(847) 459-2500 www.vbg.org



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(708) 599-5500 www.burbankii.gov	(708) 862-9150 http://burnham.pausetime.com	(708) 891-8110 www.calumetcity.org	(708) 389-0851 www.calumetparkvillage.org	(630) 665-7050 (630)871-6222 Water Dept. www.carolstream.org	(847)551-3476 www.vil.carpentersville.il.us	(815) 467-5311 www.channahon.org		(708) 756-5300 www.chicagoheights.net	(312) 747-4747 www.cityofchicago.org	(708) 656-3600 www.thetownofcicero.com	(630) 323-3500 www.clarendonhills.us	(708) 798-2616 www.countryclubhills.org
6530 W. 79th St Burbank, IL 60459	14450 Manistee Burnham, IL 60633	670 Wentworth Calumet City, IL 60409	12409 S. Throop Calumet Park, IL 60643	500 N. Gary Ave Carol Stream, IL 60188	1200 L.W. Besinger Dr Carpentersville, IL. 60110	24555 S. Navajo Dr. Channahon, IL 60410		1601 Chicago Rd Chicago Heights, IL 60411	121 N. LaSalle S Rm 107 Chicago, IL 60602	4949 W. Cermak Rd. Cicero, IL 60804	1 N. Prospect Ave Clarendon Hills, IL 60514	4200 W. 183rd St Country Club Hills, IL 60478
Seller	Buyer	Split	Either	Seller		Buyer	Seller	Seller	Both	Seller	N/A	Seller
Transfer form required Provide village deed for stamps Certified funds only	 Cash only for payment Transfer form required 	 Transfer form required - available online Pick up stamps 48 hrs prior to closing Contact municipality for stamp rates over \$2M. 	Depending on inspection city may require a \$2500 escrow to obtain stamps	 Transfer form required – available online Must schedule final water meter reading - 2 day notice required 	•	• Transfer form required - available at village hall	Water certificate required on exempt deeds as well.	 Transfer form required - available at village hall or can be faxed Provide village original deed for stamps Final water meter reading required 	 City transfer declaration form required (available at FATIC offices) 	Transfer form required - available at village hall Provide village original deed for stamps Schedule inspection at least 30 days in advance of closing Village hall closed on Fridays	Final water meter reading required.	 Transfer form required - available only at village hall No personal checks
 Stamp \$5.00 per \$1,000 - minimum \$100 \$0 Exempt stamp required 	 Stamp \$5.00 per \$1,000 \$0 Exempt stamp required Final water bill must be paid 	Stamp \$8.00 per \$1,000 to \$2M \$4 Seller \$4 Buyer \$0 Exempt stamp required	 Stamp \$5.00 per \$1,000 \$15 Exempt stamp required \$100 Inspection (Buyer charge) 	 Stamp \$3.00 per \$1,000 \$25 Exempt stamp required Final water bill must be paid 	 No stamps required Final water bill must be paid 	 Stamp \$3.00 per \$1,000 \$0 Exempt stamp required Final water and garbage bills must be paid 	 \$120 Zoning Certificate \$50 Water Certification (First American fee for obtaining certificates - \$75) 	 Stamp \$4.00 per \$1,000 \$0 Exempt stamp required \$50 Inspection All village debts must be paid 	 Stamp \$5.25 per \$500 \$1.50 per \$500 Seller \$3.75 per \$500 Buyer \$0 Exempt stamp required 	 Stamp \$10.00 per \$1,000 \$50 Exempt stamp required \$50 Minimum inspection Final water bill must be paid 	 No stamps required Final water bill must be paid 	 Stamp \$5.00 per \$1,000 - \$50 min. \$50 Exempt stamp required \$50 Inspection All village debts must be paid
Burbank	Burnham	Calumet City	Calumet Park	Carol Stream	Carpentersville	Channahon*	Chicago	Chicago Heights	Chicago*	Cicero	Clarendon Hills	Country Club Hills



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5550 East Ave Countryside, IL 60525	100 W. Municipal Complex PO Box 597 Crystal Lake, IL 60039	1702 Plainfield Rd Darien, IL 60561	850 Waukegan Rd Deerfield, IL 60015	. 200 South 4th St DeKalb, IL 60115	1420 Miner St. – #301 Des Plaines, IL 60016	14014 Park Ave Dolton, IL 60419	801 Burlington Ave Downers Grove, IL 60515	1904 W. 174th St East Hazel Crest, IL 60429	150 Dexter Ct Elgin, IL 60120	901 Wellington Ave Elk Grove Village, IL 60007	209 N. York St. Elmhurst IL 60126	11 Conti Parkway Elmwood Park, IL 60707
Seller					Seller	Seller	N/A	Buyer	Seller	Seller	Seller	Seller
 Transfer form required - available online Provide village copy of deed for stamps Inspection not required for exempt deed 	•	•	•	٠	 Transfer form required - available online Fax transfer form to village 5 days prior to closing to obtain stamps. Inspection required if home is being rented or leased Allow 5 days for water meter reading prior to obtaining stamps. 	 Transfer form required Schedule & pay for inspection in person and in advance. Inspection can take up to 3 weeks to complete. Roof Certification - Roof Inspection by licensed roof inspector 	Contact Sanitation District (630)969-0664 for final water meter reading	 Transfer form required - available at village hall or can be faxed Final water meter reading required 	 Transfer form required – available online Final water meter reading within 3 days prior to dosing 	 Transfer form required - available online Final water meter reading – schedule 2-3 days before closing 	 Transfer form required - available online Sump pump inspection required - no fee Final meter reading required 	 Transfer form required - available online Inspection required prior to issuing stamps No personal checks
Stamp \$50 flat fee \$175 Pre-sale inspection \$0 Exempt stamp required Water, Sewer and Weed Cutting charges must be paid (receipts required)	 No stamps required Final water bill must be paid 	 No stamps required Final water bill must be paid 	 No stamps required Final water bill must be paid 	 No stamps required Final water bill must be paid 	 Stamp \$2.00 per \$1,000 \$10 Exempt stamp required Final water bill must be paid on ALL transactions 	 Stamp \$5.00 per \$1,000 in addition to \$50 Transfer Stamp \$200 Inspection \$50 Exempt stamp required 	 No stamps required Final water bill must be paid 	 Stamp \$25 flat fee \$0 Exempt stamp required 	 Stamp \$0 All village debts must be paid 	 Stamp \$3.00 per \$1,000 \$10 Exempt stamp required All village debts must be paid 	 Stamp \$1.50 per \$1,000 All village debts must be paid 	 Stamp \$5.00 per \$1,000 \$35 Exempt stamp required Final water bill must be paid
Countryside	Crystal Lake	Darien	Deerfield	DeKalb	Des Plaines	Dolton	Downers Grove	East Hazel Crest	Elgin	Elk Grove Village	Elmhurst	Elmwood Park



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Evanston	 Stamp \$5.00 per \$1,000 \$100 Exempt stamp required All village debts must be paid 	Village form required – available on line Final water meter reading required 2 days prior to close	Seller	2100 Ridge Ave. Evanston, IL 60201	(847) 866-2925 www.cityofevanston.org
Evergreen	Stamp \$5.00 per \$1,000 - \$100 Minimum \$0 Exempt stamp required \$50 Inspection \$50 Zoning Compliance \$510 Final water bill must be paid	Transfer form required – available on line No personal checks	Seller	9418 S. Kedzie Ave Evergreen Park, IL 60805	(708) 422-1551 www.evergreenpark.ill.com
Flossmoor	No stamps required See requirements	Final water meter reading - bill will be mailed to seller at new address	N/A	2800 Flossmoor Rd Flossmoor, IL 60422	(708) 798-2300 www.flossmoor.org
Forest Park	Property Inspection \$200 - condo \$300 - single family After inspection, if property sold "as is" then additional \$100 fee required Final water bill must be paid	 Inspection request form – available online City provides a letter and a compliance stamp Final water meter reading required 2 days prior to close. 	Seller	517 S. Des Plaines Ave Forest Park, IL 60130	(708) 366-2323 www.forestpark.net (click on Get A Building Permit)
Fox Kiver Grove	No stamps required Final water bill must be paid	All village debts must be paid		305 Illinois St Fox River Grove, IL 60021	(815)469-2177 www.foxrivergrove-il.org
Franklin Park	Stamp & 4 Utat Fee - single dwelling \$0 Exempt stamp \$75 Inspection - single dwelling	No transfer form	Seller	9500 W. Belmont 2nd Floor Franklin Park, IL 60131	(847) 671-4800 www.villageoffranklinpark.com
Freeport	Stamp \$2.00 per \$500	•	Seller	230 W. Stephenson Freeport, IL 61032	(815(297-1300 www.cityoffreeport.org
Glen Ellyn	Stamp \$3.00 per \$1000 S0 Exempt stamp required \$50 Inspection Final water bill must be paid	 Transfer form required - available online Final water meter reading 5 days prior to close. Inspection needed 5 days prior to close. 	Seller	535 Duane St. Glen Ellyn, IL 60137	(630) 547-5223 www.glenellyn.org
Glencoe	No stamps required Final water bill must be paid	 Final water meter reading – call (847) 835-4113 or e-mail finance@goglencoe.com to schedule. Final reads are attempted to be done next day but no sooner than 3 business days prior to closing. 		675 Village Ct Glencoe, IL 60022	(847) 835-4113 x1110 www.villageofglencoe.org
Glendale Heights	Stamp \$3.00 per \$1,000\$25 Exempt stamp required\$50 Inspection	 Transfer form required - available on line Provide village PTAX form and deed for stamps Certificate of Compliance required – form online Arrange for final water meter reading no sooner than 2 days prior to closing No personal checks 	Seller	300 Civic Center Plaza Glendale Heights, IL 60139	(630) 260-6000 Ext. 5333 www.glendaleheights.org
Glenview	No stamps required Final water bill must be paid	•		1225 Waukegan Rd Glenview, IL 60025	(847)904-4350 www.glenview.il.us



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		Iransfer form required – available online Roof & Heating inspection also required (not done)			
Glenwood	 Inspection required – fee depends on property type (\$100 for single family) 	by village) • Final water meter reading • No personal checks	Seller	1 Asselbom Way Glenwood, IL 60425	(708) 753-2400 www.villageofglenwood.com
Golf	 Stamp \$20 flat fee Final water bill must be paid 	 Final water meter reading 2 weeks prior to close Water certificate issued when final water bill is paid 	Seller	1 Briar Road Golf, IL 60029	(847) 998-8852 www.villageofgolf.us
Green Oaks	No stamps required Final water bill must be paid	•		2020 O'Plaine Rd Green Oaks II 60048-1547	847-362-5363
Gurnee	 No stamps required Final water bill must be paid 	All village debts must be paid		325 N O'Plaine Rd. Gurnee, IL 60031-2610	www.qreendars.org 847-599-7500 www.qurnee.il.us
Hainesville	• \$40 Inspection required	Village Hall closed on Wednesdays, open 9am-1pm on Fridays	Seller	100 N. Hainesville Rd Hainesville, IL. 60030	(847) 223-2032 www hainesville ard
Hampshire	 No stamps required Final water bill must be paid 	•		234 S. State St. Hampshire, IL 60140-0457	847-683-2181 www.hampshireil.org
Hanover Park	 Stamp \$1.50 per \$500 \$10 Exempt stamp required Ali village debts, must be paid 	Transfer form required - available only at village hall Final water reading day of closing - Village mails bill	Seller	2121 W. Lake, Hanover Park, IL 60133	(630) 372-4200 www.hanoverparkillinois.org
Harvard	 No stamps required Final water bill must be paid 	•		201 W. Front St. Harvard, IL 60033	815-943-6468 www.citvofharvard.org
Нагчеу	 Stamp \$4 per \$1,000 – buyer/seller split plus \$45 fee to the Buyer \$45 Exempt stamp \$75 Inspection 	Transfer form required - available online Other forms are required - see Harvey web-site for full instructions	Split	15320 Broadway Harvey, IL 60426	(708) 210-5300 opt. 9
Harwood Heights	Stamp \$10.00 per \$1,000 \$50 Exempt stamp required \$50 Inspection Final water bill must be paid	Transfer form required - available online Seller must schedule inspection with Bidg. Dept.	Buyer	7300 W. Wilson Harwood Heights, IL 60706	(708) 867-7200 www.harwoodheights.org
Hazel Crest	\$100 Inspection		Seller	3000 W. 170 th Place Hazel Crest II 60429	(708) 335-9600
Hickory Hills	Final water bill must be paid	Sewer inspection required Final water meter reading required	N/A	8652 W. 95th St Hickory Hills, IL 60457	(708) 598-4800 www hickoryhilsi ora
Highland Park	 Stamp \$5.00 per \$1,000 \$0 Exempt stamp required Final water bill must be paid 	Transfer form required - available online No personal checks	Seller	1707 St. Johns Ave Highland Park, IL 60035	(847) 432-0800 www.citybil.com (no to Finance then Transfer Form)
Highwood	 Inspection (fee varies with property type) Final water bill must be paid 	Property Transfer Inspection Application available online Must contact Northshore Sanitary District (847-623-6060) for final bill	Seller	17 Highwood Ave Highwood, IL 60040	(847) 432-1924 ext. 223 www.cityofhighwood.com
Hillside	Stamp \$7.50 per \$1000 \$0 Exempt stamp required \$50 Inspection (seller charge)	Transfer form required - available at village hall Copy village PTAX and original deed for stamps No personal checks	Buyer	425 Hillside Ave Hillside, IL 60162	(708) 449-6450 www.hiliside-il.org
Hinsdale	No stamps required Final water bill must be paid	•		19 E. Chicago Ave. Hinsdale, IL 60521-3489	630-789-7022 www.villageofhinsdale.org



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Hoffman Estates		Transfer form required - available online	Seller	1900 Hassell Rd Hoffman Estates, IL 60169	(847) 882-9100 www.hoffmanestates.org
Hometown	\$50 Inspection		Seller	4331 Southwest Hwy Hometown, IL 60456	(708) 424-7500 www.cityofhometown.com/clerk/html
Homewood	No stamps required Final water bill must be paid			2020 Chestnut Rd Homewood, IL 60430-1776	708-798-3000 http://village.homewood.il.us
Huntley	 No stamps required Final water bill must be paid 	•		10987 Main St Huntlev, IL 60142-7394	847-669-9600 www.huntley.if.us
Indian Head Park	 No stamp cost WiTH inspection \$0 Exempt stamp required No stamp for quit claim deed Inspection cost varies by property type 	 Inspection required Inspection form – available on line Allow 7 days for inspection 	Seller	201 Acacia Drive Indian Head Park, IL 60525	(708) 246-3137 www.indianheadpark-il.gov
Island Lake	 No stamps required Final water bill must be paid \$50 ECI inspection fee 	All village debts must be paid		3720 Greenleaf Ave . Island Lake, IL 60042-9506	847-526-8764 www.villageofislandlake.com
Itasca	 No stamps required Final water bill must be paid 	•		550 W. Irving Park Rd Itasca, IL 60143-2018	630-773-0835 www.itasca.com
Itasca	Final water bill must be paid	Final water meter reading	N/A	550 W. Irving Park Rd Itasca, IL, 60143	(630) 773-0835
Johnsburg	Final water bill must be paid		Seller	1515 Channel Beach Ave Johnsburg, IL 60050-8904	(815) 385-6023
Joliet*	 Stamp \$3.00 per \$1,000 \$0 Exempt stamp required 	Transfer form required – available on line Water/lien letter required and due to village 4 business days prior to closing - available online No personal checks	Seller	150 W. Jefferson Joliet, IL 60432	(815) 724-3780 www.cityofjoliet.info
Justice	• \$100 Inspection • Final water bill must be paid	Contact building dept for inspection form (708) 458-2130 Inspection must be paid at time of submitting application. Inspection good for 6 months.	Seller	7800 Archer Ave Justice, IL 60458	(708) 458-2520 www.villageoflustice.org
La Grange Park	 No stamps required Final water bill must be paid 	•		447 N.Catherine Ave LaGrange Park, IL 60526	708-354-0225 www.lagrangepark.org
Lake Bluff	 No stamps required Final water bill must be paid 	•		40 E. Center Ave. Lake Bluff, IL 60044-2597	847-234-0774 www.lakebluff.ord
Lake Forest	 Stamp \$4.00 per \$1000 rounded to nearest \$5.00. \$50 Exempt stamp required Final water bill must be paid 	Transfer form required - available online	Buyer	220 E.Deerpath Lake Forest, IL 60045	(847) 234-2600 www.cityoflakeforest.com
Lake in the Hills	 No stamps required Final water bill must be paid 	•		600 Harvest Gate Lake in the Hills. IL 60156	847-960-4700
Lake Villa	No stamps required Final water bill must be paid	•		65 Cedar Ave. P.O. Box 519 Lake Villa, IL 60046-0519	847-438-5141 www.lake-villa.org



County or					
Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Lake Zurich	 No stamps required Final water bill must be paid 	•		70 E. Main St. Lake Zurich II 60047-2416	847-438-5141
Lakemoor	 No stamps required Final water bill must be paid 	•		234 Rand Rd Lakemoor. IL 60051	815-385-1117 www.lakemoor.pet
Lansing	All village debts must be paid	Transfer certificate must be submitted 3 days prior to closing Certificate of payment issued by village Treasurer's office required Original deed required		3141 Ridge Rd Lansing, IL 6	708-895-7200 www.lansingmunicipal.com
Lemont	 No stamps required Final water bill must be paid 	٠		418 Main St. Lemont, IL 60439-3708	630-257-1550
Libertyville	 No stamps required Final water bill must be paid 	•		118 W. Cook Ave Libertyville, IL 60048-1874	847-362-2430 www lihetyville com
Lincolnshire	 Stamp \$3.00 per \$1,000 \$0 Exempt letter required Final water bill must be paid 	No transfer form required Need PTAX form	Buyer	1 Olde Half Day Rd Lincolnshire, IL 60069	(847) 883-8600 www.village.lincolnshire.il.us
Lincolnwood	• \$20 Final water meter reading	 Need to complete application for Certificate of Payment. Certificate must be presented at closing to be recorded with deed. Water meter reading to be within 20 day of deed recording 	Seller	6900 N. Lincoln Ave Lincolnwood, IL 60712	(847) 673-1540 www.lincolnwoodil.org
Lisle	 No stamps required Final water bill must be paid 			925 Burlington Ave Lisle,IL 60532-1838	630-271-4150 www.villageoflisle.org
Lockport	• Final water meter reading	 No Lockport tax but note that many properties with Lockport address are in other villages' city limits that may have a tax. Call village clerk with address for determination. 		222 E. 9th St. Lockport, IL 60441	(815) 838-0549 www.lockport.org
Lombard	 No stamps required Final water bill must be paid 	•		255 E. Wilson Ave. Lombard, IL 60148-3931	630-620-5700 www.villageoffombard.org
Lynwood	• \$100 Inspection • Final water bill must be paid	 Certificate of Compliance Inspection required. Form at website. Complete form and provide to village along with payment to have inspection done. No inspection needed for exempt transactions where no one is moving into property. 	Seller	21460 Lincoln Hwy Lynwood, IL 60411	(708) 758-6101 opt. 3 www.lynwoodil.us
Lyons	\$100 Inspection Final water bill must be paid	HVAC inspection required Termite inspection required	Seller	7801 Ogden Ave Lyons, IL 60534	(708) 447-8886 opt. 4 www.villageoflyons-il.net
Manteno		 Sidewalk Inspection required Smoke alarm and CO certificate Call Fire Department 		269 North Main St Manteno, IL 60950	815-929-4800 www.manteno.govoffice.com
Markham	\$125 Inspection - single family home \$50 Water Stamp	Occupancy permit required prior to sale Form only available at village hall	Seller	16313 S. Kedzie Pkwy Markham, IL 60428	(708) 331-4905 www.cityofmarkham.net



Affinity Title Services, LLC

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	4900 Village Commons Matteson, IL 60443	40 Madison St Maywood, IL 60153	5000 Glencoe McCook, IL 60525	1000 N. 25th Ave Melrose Park, iL 60160	26225 N. Riverwoods Blvd Mettawa II. 60045	14801 Pulaski Rd Midlothian IL 60445	11004 Carpenter St. Mokena, IL 60448-1595	5130 W. Court St Monee, IL 60449	6101 Capulina Ave Morton Grove, IL 60053	50 S. Emerson, Mt. Prospect, IL 60056	440 E. Hawley St Mundelein IL 60060-2400	400 Eagle St., P.O. Box 3020 Naperville, IL 60566
	Seller	Seller	Seller	Seller	Buyer	Sellers		Sellers	Seller	Buyer		Buyer
	Certificate of Occupancy required	 Transfer form required – available on line Call to schedule inspection - allow 3-4 weeks Certificate of Compliance Allow 3 day to obtain stamps 	 Transfer form required - available online Submit form at least 3 days before closing 	New water meter installation required on foreclosed property (\$450 - \$1000) Certificate of Compliance – available on line 10 day notice required Village needs: survey, form 3500, & 4000 Note - Melrose Park zip code 60164 is considered Leyden Township and part of unincorporated Cook County - call (312) 603-0500 and give specific	Transfer form required – call village hall to obtain	Seller affidavit (smoke & carbon dioxide detectors) Forms available at on-line	All village debts must be paid	 Provide village original deed for stamps Call (708)534-8635 to schedule inspection 	Transfer form required - available online	 Transfer form required - available online Inspection - schedule inspection 2-3 days prior to closing. Village needs to see buyer's State ID at time of inspection 	•	 Statement of Open Accounts form required - available online All payments, debt and assessments due the City must be paid current by seller prior to buyer purchasing stamps.
• \$60 Inspection	\$110 Inspection if property has fire sprinkler system All village debts must be paid	Stamp \$4.00 per \$1,000\$0 Exempt stamp required\$90 Inspection	 Stamp \$5.00 per \$1,000 - minimum \$100 \$0 Exempt stamp required \$20 Inspection 	\$150 Inspection \$250 Inspection for foreclosed property Final water bill must be paid	Stamp \$5.00 per \$1,000 \$0 Exempt stamp required	Stamp \$0 All village debts must be paid	 No stamps required Final water bill must be paid 	 Stamp \$0 Inspection All village debts must be paid 	 Stamp \$3.00 per \$1,000 \$25 Exempt stamp required Final water bill must be paid 	 Stamp \$3.00 per \$1,000 \$15 Exempt stamp required Final water bill must be paid 	 No stamps required Final water bill must be paid 	Stamp \$1.50 per \$500 \$0 Exempt stamp required
	Matteson	Maywood	МсСоок	Meirose Park	Mettawa	Midłothian	Mokena	Monee	Morton Grove	Mount Prospect	Mundelein	Naperville*

All transfer information is believed accurate. However, contact the taxing body directly for confirmation



Affinity Title Services, LLC

County or Municipality

Transfer Stamp Requirement Listing Revised: 3/1/14

Telephone / Website Governing Body Address Party Other Requirements Stamps, Inspections, Other Fees

		No New Lenox tax but note that many promotion.			
New Lenox	Final water bill must be paid	with New Lenox address are in other villages' city limits that may have a tax. Call village clerk with address for determination. • Final water meter reading		1 Veterans Parkway New Lenox, IL 60451	(815) 485-6452 www.newlenox.net
Niles	Stamp \$3.00 per \$1,000 \$25 Exempt stamp required \$25 Inspection (buyer charge) Final water bill must be paid	Transfer form required – available online	Buyer	1000 Civic Center Dr. Niles, IL 60714	(847) 967-6100 Ext. 326 www.vniles.com
Norridge	• \$25 Inspection	Copy of sales contract required Inspection Certificate (good for 30 days) Provide 30 day notice for inspection	Seller	4000 N. Olcott Ave Norridge, IL 60706	(708) 453-0800 Bldg. Dept. www.villageofnorridge.com
North Aurora	 Final water bill must be paid 		Seller	25 E. State St.	(630) 897-8228
	 Stamp \$5.00 per \$1,000 			North Aurora, IL 60542	www.vil.north-aurora.il.us
North Chicago	\$50 Exempt stamp required \$50 Inspection All villog dobts must be a silved.	Transfer form required - available only at village hall No personal checks	Buyer	1850 Lewis Ave. North Chicago, IL 60064	(847) 596-8625 www.northchicago.org
Alorth	A for a			ı	
Riverside	 \$405 Inspection Final water bill must be paid 	Inspection must be scheduled 2 weeks prior to closing - inspection form available online	Seller	2401 Des Plaines Ave	(708) 447-4211
Northbrook	 Final water bill must be paid 	Final water meter reading to be scheduled within a week of closing and poid acid.	Seller	12258 Cedar Lane	(847)272-5050
11.011.04		week of crossing and paid prior to crossing		Northbrook, IL 60062	www.northbrook.il.us
Northtield	 Final water bill must be paid 		Seller	361 Happ Rd	(847)446-9200
Northlake	• \$250 Inspection	Certificate of compliance		55 F North Ave	WWW.northiteldil.org
	\$0 exempt stamp required	Provide village original deed for stamps	Seller	Northlake, IL 60164	(708) 343-8700 www.northlakecitv.com
Oak Forest	Final water bill must be paid	Village suggests Title Co. request proof at closing		15440 S. Central Ave	(708) 687-4050 X1022
		Transfer form required on ALL transactions (even		Caro Crest, 12, 00432	www.oak-torest.org
Oak I	 Stamp \$5.00 per \$1,000 Final water bill must be paid for 	exempt) - available online Provide villane conv of dead for stamps and columns.			
		at least 7 days prior to close	Seller	9446 Kaymond Oak Lawn II 60453	(708) 636-4400
	No water bill needed for condo	No personal checks All village debts must be poid.			www.canawil-ii.gov
	Stamp \$8.00 per \$1,000	ממל מת נפתר מתמים מלמים			
Oak Park	\$30 Exempt stamp required Final water bill must be paid	 Transfer form required - available online Stamps obtained after water bill paid 	Seller	123 Madison St Oak Park, IL 60302	(708) 383-6400
Oakbrook	No stamps required			17M/275 D.:#o-fold Pd	www.con_pain.us
lerrace	Final water bill must be paid			Oakbrook Terrace, IL 60181	630-941-8300
Olympia Fields	\$50 Inspection Final water bill must be paid	 Transfer form required – available at village hall Call village to schedule inspection 	Seller	20040 Governors Hwy	(708) 503-8000
-	No stamps required	Inspection good for 1 year		Ciyinipia rields, iL 60461	www.olympia-fields.com
Orland Park	Final water bill must be paid	•		14700 Ravinia Ave Orland Park II 60462-3167	708-403-6100
			-	מומות מוויי וב פסייסב יים וסג	www.oriang-park.ii.us

All transfer information is believed accurate. However, contact the taxing body directly for confirmation



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200 E. Wood St. Palatine II 60067-5339	7607 W. College Dr. Palos Heights, IL 60463	10335 South Roberts Rd Palos Hills, IL 60465	350 Victory Dr Park Forest, IL 60466	505 Butler Place Park Ridge, IL 60068	419 Fulton Peoria, IL 61602	5633 E. 151st St Phoenix, IL. 60426	24401 W. Lockport St Plainfield, IL 60544	2440 Walter Zimny Dr Posen, IL 60469	4455 Sauk Trail Richton Park, IL 60471	400 Park Ave River Forest, IL 60305
		Sellers	Seller	Seller	Seller			Seller	Seller	Seller
•	•	 Inspection required on ALL properties 	Transfer form required - available at village hall or can be mailed Inspection needed before closing if property to be owner occupied. Inspection needed after closing but before occupancy if property to be rental Inspection request form available online No personal checks	 Transfer form required - available online Inspection can take up to 5 days to complete 	 Transfer form required - available online Zoning certificate required 	Village hall Wednesday hours: 9am-12pm	 Many properties with Plainfield address are in other villages' city limits that may have a tax. Web-site can verify if address is in Plainfield city limits 	All village debts must be paid prior to issuance of Certificate of Compliance	Must file Occupancy Inspection application (available online) then schedule inspection 14 days prior to closing. Original deed required	Transfer form required - available online
 No stamps required Final water bill must be paid 	 No stamps required Final water bill must be paid 	• \$50 permit charge to seller • Final water bill must be paid	 Stamp \$5.00 per \$1,000 \$15 Exempt stamp required \$100 Inspection 		 Stamp \$2.50 per \$1,000 \$0 Exempt stamp required \$95 Zoning certificate \$0 Zoning certificate for exempt 	 \$50 Inspection Final water bill must be paid 	Final water bill must be paid	 \$170 Inspection Additional \$95 per unit for multifamily All village debts must be paid 	Inspection — \$50 condo \$75 single family/townhome \$100 commercial All village debts must be paid	 Stamp \$1.00 per \$1,000 \$0 Exempt stamp required \$0 Zoning inspection Final water bill must be paid
Palatine	Palos Heights	Palos Hills	Park Forest	Park Ridge	Peoria	Phoenix	Plainfield	Posen	Richton Park	River Forest

All transfer information is believed accurate. However, contact the taxing body directly for confirmation



Telephone / Website	(708) 453-8000
Party Governing Body Address	2621 N. Thatcher
Other Requirements	Transfer form required – available only at village hall Seller miss show dood
Stamps, Inspections, Other Fees	Stamp \$50 flat fee for SFR/ condo Stamp \$100 flat fee for commercial Stamp \$25 + \$25 per unit for appt building
County or Municipality	River Grove

(708) 453-8000 www.vorg.us	(708) 841-2200 www.villageofriverdale.org	(708) 447-2700 www.nverside.il.us	(708) 385-8940	(847) 394-8500 www.cilyrm.org	(815) 886-7200 www.romeoville.org	630-980-2000 www.roselle.il.us	www.rosemont.com/village of rosem	(847) 546-2351 www.villageofroundlakebeach.com	(847) 546-1206	www.vinageoiroundiakeneignis.com (847) 546-2790 www.roundlakepark.us
2621 N. Thatcher River Grove, IL 60171	725 W. 138 th St Riverdale, IL 60827	27 Riverside Rd Riverside, IL 60546	3327 W. 137th St Robbins, IL 60472	3600 Kirchoff Rolling Meadows, IL 60008	1050 W. Romeo Rd Romeoville, IL 60446	31 S. Prospect St. Roselle, IL 60172-2097	9501 W. Devon Ave. Rosement, IL 60018-4823	1937 N. Municipal Way Round Lake Beach, IL 60073	619 W. Pontiac Ct	203 Lake Shore Dr Round Lake Park, IL 60073
Seller	Seller	Seller	Either	Seller	Buyer			Seller	Seller	Seller
 Transfer form required – available only at village hall Seller must show deed Final water bill must be paid at village hall PRIOR to obtaining stamps 	 Must submit application – available on line Final water bill must be paid within 7 days of transfer stamp purchase. 	 Certificate of Compliance Schedule inspection 10 days prior to close (708)447-1241 Provide original survey that is less than 6 months old 	Inspection application available only at village hall	 Transfer form required - available online Provide village PTAX and copy of deed for stamps 	 Transfer form required – call Finance Dept. Clearance letter required on all debts and good for 5 days. Signed Buyer/Seller affidavit may be required for inspection issues. Seller must schedule final water meter reading at least 1 week before closing Foreclosed properties need walk-through by Village Building Department 		•	 All village debts must be paid prior to obtaining Certificate of Occupancy. Schedule final water reading 5 days prior to closing 	 Inspection must be paid in advance 	All village debts must be paid prior to obtaining Certificate of Occupancy.
Stamp \$50 flat fee for SFR/ condo Stamp \$100 flat fee for commercial Stamp \$25 + \$25 per unit for appt building So Inspection required for exempt transfers as well Final water bill must be paid	 \$200 Inspection Additional \$50 per unit on multifamily All village debts must be paid 	 \$175 Inspection Final water bill must be paid 		 Stamp \$3.00 per \$1,000 \$50 Exempt stamp required Final water bill must be paid 	 Stamp \$3.50 per \$1,000 \$40 non-exempt stamp required All village debts must be paid 	No stamps required Final water bill must be paid	 No stamps required Final water bill must be paid 	 \$60 Inspection \$0 Water meter inspection All village debts must be paid 	\$75 Inspection	 \$75 Inspection \$65 re-inspection \$200 water deposit for new residences All village debts must be paid
River Grove	Riverdale	Riverside	Robbins	Rolling Meadows	Romeoville*	Roselle	Rosemont	Round Lake Beach	Round Lake Heights	Round Lake Park



Telephone / Website Governing Body Address Party Other Requirements Stamps, Inspections, Other Fees County or Municipality

Saint Charles Sauk Village Schaumburg Schiller Park Shorewood Skokie Sleepy Hollow South Chicago Heights South Holland Steger	• No stamps required • Final water bill must be paid • \$50 inspection • \$10 Application • \$100 per \$1,000 • \$10 Exempt stamp required • Final water bill must be paid • Final water bill must be paid • No stamps required • Final water bill must be paid • \$25 Exempt stamp required • Final water bill must be paid • \$25 Exempt stamp required • Final water bill must be paid • \$175 Inspection for property plus \$25 for each additional residence in	Inspection application available only at village half Contact Water Dept. to schedule reading Final water meter reading required before payment Transfer form required Certificate of Payment required. Schedule final water meter reading 1 week prior to closing If home has inside water meter, must be replaced with outside meter - \$100 fee	Seller Seller Seller Seller Seller	2 E. Main St. St. Charles, IL 60174-1984 21801 Torrence Ave Sauk Village, IL 60411 101 S. Schaumburg Ct Schaumburg, IL 60193 9526 Irving Park Rd Schiller Park, IL 60176 1 Towne Center Blvd Schiller Park, IL 60404-9705 5127 Oakton Skokie, IL 60077 1 Thorobred Lane Sleepy Hollow, IL 60118 3317 Chicago Rd So. Chicago Rd So. Chicago Heights, IL 60411 10 N. Water St. South Elgin, IL 60177-1695 16226 Wausau Ave South Holland, IL 60473 35 W. 34th St Steger, IL 60475	630-377-4400 www.ci.st-charles.ii.us (708) 758-330 www.saukvillage.org (847) 895-4500 www.villageofschaumburg.com (847) 678-2550 www.villageofschillerpark.com 815-725-2150 www.villageofschillerpark.com 847-426-3388 www.sleepy-hollow.ii.us (708) 755-1880 www.southrelgin.com 847-42-5780 www.southrelgin.com (708) 755-1890 www.southrelgin.com (708) 754-3395 www.southholland.org (708) 754-3395 www.southholland.org
	 Staring \$3.00 per \$1,000 \$25 Exempt stamp required \$25 Zoning inspection 	 Provide village original deed and copy of sales contract and survey to obtain stamps. 	Seller	6533 W. Pershing Stickney, IL 60402	(708) 749-4400 www.villageofsticknev.com
	 Stamp \$4.00 per \$1000 \$0 Exempt stamp required \$50 Inspection 		Seller	1629 N. Manheim Stone Park, IL 60165	(708) 345-5550
	Stamp \$3.00 per \$1,000 \$10 Exempt stamp required All village debts must be paid	Transfer form required – available online Schedule final water reading	Seller	301 E. Irving Park Streamwood, IL 60107	(630) 736-3800 Main (630) 736-3844 Finance Dept.
	 No stamps required Final water bill must be paid 	•		10 Municipal Dr. Sugar Grove, IL 60554-6901	630-466-4507
	 \$50 Inspection Final water bill must be paid 	Certificate of Compliance	Seller	7321 W. 59th St Summit. IL 60501	(708) 563-4823



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308 W. State St Sycamore, IL 60178	115 E. Margaret St. Thornton. II 60476-1292	16250 S. Oak Park Ave. Tinlev Park II. 60477-1600	698 Burnham Dr University Park, IL 60448	20 S. Ardmore Ave Villa Park, IL 60181	101 N. Main St Wauconda, IL 60084	100 N. Martin Luther King Jr Ave	475 Main St West Chicago, IL 60185	102 S 2nd St. West Dundee, IL 60118	10300 Roosevelt Rd Westchester, IL 60154	740 Hillgrove Ave. Western Springs, IL 60558	303 W. Wesley Wheaton, IL 60187	2 Community Blvd Wheeling, IL 60090	7760 Quincy St. Willowbrook 11 60527-5594	1200 Wilmette Ave Wilmette, IL 60091
Buyer			Seller	Seller	Seller	Seller	Seller		Seller		Buyer	A/N		Buyer
Transfer form required - available online Provide village copy of sales contract for stamps Stamps waived if: Purchaser is a current Sycamore resident for more than 1 year Property is homestead	•	•	 Transfer form required - available at village hall or faxed Original signatures required. 	 Call Public Works (630) 834-8505 to schedule Cash only 		 Zoning letter required – application available online 	 Deed certification form – available on line Provide village original deed for stamps Final water meter reading 2 days prior to close. 	•	 Provide village original deed for stamps Final Meter reading required and bill paid before affixing stamp to deed 	•	 Village form required - available online Water clearance letter required 	 Form to request certificate online Certificate submitted with deed for recording Call to schedule final water reading 7 days prior to close No personal checks 	•	 Transfer form required - available only at village hall Final water meter reading 2 weeks prior to close
 Stamp \$5.00 per \$1000 \$0 Exempt stamp required (form required) 	 No stamps required Final water bill must be paid 	 No stamps required Final water bill must be paid 	 Stamp \$1.00 per \$1,000 \$25 Exempt stamp required \$250 Inspection All village debts must be paid 	\$50 Inspection Final water bill must be paid \$75 Inspection	Final water bill must be paid	\$100 Inspection Final water bill must be paid	Stamp \$0 \$0.11 per sq. foot Inspection All village debts must be paid	No stamps required Final water bill must be paid	\$10 Exempt stamp required \$125 Inspection – SFR/condo Compliance water bill must be paid	No stamps required Final water bill must be paid	\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$\\$	Water, sewer & garbage bills must be paid (prior to transfer certificate being issued)	 No stamps required Final water bill must be paid 	Stamp \$3.00 per \$1,000 \$0 Exempt stamp required Final water and sewer bilts must be paid
Sycamore	Thornton	Tinley Park	University Park	Villa Park	Wauconda	Waukegan	West Chicago	West Dundee	Westchester	Springs	Wheaton	Wheeling	Willowbrook	Wilmette



Affinity Title Services, LLC

County or Municipality

Transfer Stamp Requirement Listing Revised: 3/1/14

Telephone / Website Governing Body Address Party Other Requirements Stamps, Inspections, Other Fees

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	630-933-7199	WANAW Villageofficiational com	847-501 6000	Www.villaneofwingetha.org	847-872-3846	Market winthrooks to	WWW.WILLIEUDINATION COM	(630) 950 7000	0007-709 (000)	WWW.VII.Woodridge.il.us		815-338-4300	www.woodstock-il.com	(708) 448-1181	www.villageofworth.com	630-533-5350	www.yorkville.il.us	(847) 746-4000	www.cityofzion.com
	27W465 Jewell Rd.	Winfield, IL 60190-1293	510 Green Bay Rd.	Winnetka, IL 60093-2563	830 Sheridan Rd.	Winthrop Harbor II 60096		5 Plaza Drive Attn: Front Desk	Woodridge II 60617		10 W 10 1	121 W. Calhoun St.	Woodstock, IL 60098-3218	7112 W. 111th St	Worth, IL 60482	800 Game Farm Rd.	Yorkville, IL 60560-0901	2828 Sheridan Road	Zion, IL 60099
								-	Seller					Sollar				200	ב כ
	•		•		•		Minimum 48 hours to process stamps	Transfer form required - available caling	◆ School of the land of the control	corecuse iliai water reading		•		delia in in a meter reading a tew days prior to	Burens	•		• Final water meter reading required. Call (847) 746-	4000 to schedule.
No stamps required	Final water bill must be paid	• No stamps required	Final water hill must be paid	No stamps required	Final water bill must be paid.	A Stamp to English and	ording action per \$1,000	 \$25 Exempt stamp required 	All village debts must be paid	No stamps required	ממוויס מתוויס וכליים בי	 Final water bill must be paid 		\$20 Water certification	No stamps required	Final water bill must be paid		Final water bill must be paid	
Winfield			Winnetka	Winthrop	Harbor		17.77	woodndge			Woodstock		\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	NOIEI	Vortenillo	פואאווע		Zion	