

CAMPAIGN FINANCE REPORT OF RECEIPTS AND EXPENDITURES

As required by the Hennepin County Financial Disclosure Law: Minnesota Statutes 383B.041-383B.058

ALL INFORMATION ON THIS REPORT IS PUBLIC.

TYPE OR PRINT IN BLACK INK.

RETAIN A COPY OF THIS REPORT FOR YOUR FILES.

1. Neighbors for Perry
(Name of Committee or Fund)
2. John Finlayson
(Treasurer's Name) Johnwfinlayson@aol.com
(E-mail Address)
3. 3109 W. 50th St., #140, Minneapolis, MN 55410
(Treasurer's Mailing Address for Committee Business)
4. Treasurer's Daytime Phone Number: 612 925 9376
5. ☐ Change in Committee or Officer's Name, Address, Phone. (Attach new "Registration & Statement of Organization")
6. ☐ No activity since last Report. (Insert Beginning and Ending Balance at #9 & #12 below)
- 6a. ☐ No activity with 383B.041-.058 candidates, this reporting period. (Complete lines #9-#12 as applicable)
7. ☐ Termination of Committee - All debts must be paid and Ending Balance can be no more than \$100. Termination of committee registration.
If your committee is a state committee, please contact our office regarding termination.
8. **2013 ANNUAL REPORT DUE Friday, January 31st, 2014**

REPORTING PERIOD: (check one)

- ☐ **2013 Candidates on the ballot
And Political Funds or Committees:**
- ☐ **Candidates NOT on the ballot in 2013:**

From: 10/23/2013
From: 1/1/2013

Through: 12/31/2013
Through: 12/31/2013

Received by Hennepin County
Taxpayer Services

JAN 30 2014

9. **BEGINNING CASH BALANCE THIS REPORT:** \$ 913.14
(Insert Ending Cash Balance from last report)

COLUMN A

Activity Reported this year,
In previous reporting periods.

COLUMN B

ACTIVITY IN THIS REPORTING PERIOD

A + B = Total Activity for This Calendar Year

- | | | |
|--|--|---|
| 10. ADDITIONS:
<u>\$ 50,542.00</u>
(Column C, Line 10 from Last Reporting period.) | + <u>\$ 18,740.00</u>
(Insert amount from line 25) | = <u>\$ 69,282.00</u>
(Insert total of line 10, columns A + B) |
| 11. SUBTRACTIONS:
<u>\$ 57,427.51</u>
(Column C, Line 11 from Last Reporting period.) | - <u>\$ 19,007.44</u>
(Insert amount from line 34) | = <u>\$ 76,434.95</u>
(Insert total of line 11, columns A + B) |
| 12. ENDING CASH BALANCE THIS REPORT: | <u>= \$ 645.70</u>
(Line 9 + line 10(column B) - line 11(column B)) | |

SUMMARY OF IN-KIND DONATIONS & OUTSTANDING LOANS RECEIVABLE:

COLUMN A

Activity Reported on Last Report

COLUMN B

ACTIVITY IN THIS REPORTING PERIOD

COLUMN C

A + B = Total Activity for This Calendar Year

- | | | |
|---|--|--|
| 13. In-Kind Donations Received:
<u>\$ 303.00</u>
(Column C, Line 13 from Last Reporting period.) | + <u>\$</u>
(Insert total from line 36) | = <u>\$ 303.00</u>
(Insert total of line 13, columns A + B) |
| 14. Goods/Services Given to Others:
<u>\$</u>
(Column C, Line 14 from Last Reporting period.) | - <u>\$</u>
(Insert total from line 39) | = <u>\$</u>
(Insert total of line 14, columns A + B) |
| 15. Current Balance of Outstanding Loans Receivable (loaned to others).....> | <u>\$</u>
(Insert total Current Balance from line 45) | |

SUMMARY OF OUTSTANDING DEBT:

- | | |
|---|--|
| 16. Current Balance of Outstanding Loans Payable (loaned to you).....>
(Amount from Last Report: <u>\$ 28,000.00</u>) | = <u>\$ 45,465.00</u>
(Insert total Current Balance from line 42) |
| 17. Current Balance of Outstanding Unpaid Bills/Advance of Credit.....>
(Amount from Last Report: <u>\$</u>) | = <u>\$</u>
(Insert total Amount Owed from line 46) |

18. **CERTIFICATION:** Any person who signs and certifies to be true a report or statement which the person knows contains false information or who knowingly omits required information is guilty of a gross misdemeanor.

I, (Print Name) John Finlayson CERTIFY THAT THIS REPORT IS COMPLETE, TRUE AND CORRECT.

SIGNATURE OF TREASURER: John Finlayson

DATE: 1/30/2014

FILE THIS REPORT WITH:

TAXPAYER SERVICES DEPARTMENT, ELECTIONS DIVISION • PSL 012 GOVERNMENT CENTER, MINNEAPOLIS, MN 55487-0012 • (612)596-7152

RECEIPT AND EXPENDITURES WORKSHEET FOR THIS REPORTING PERIOD ONLYNAME OF COMMITTEE OR FUND: Neighbors for PerryDATE: 12-31-13**ADDITIONS: (Income)**

19. Total ITEMIZED Contributions: \$ 650.00
(Insert total from line 35)

20. Total NON-ITEMIZED Contributions: \$ 625.00 \$ 1,275.00
(Subtotal: lines 19 + 20)

21. Income from bank dividends, interest, etc: \$

22. New Loans Payable (loaned to you): \$ 17,465.00
(Insert total from line 40)

23. New Repayments on Loans Receivable:
(loaned to others/repaid to you) \$
(Insert total from line 44)

24. Other: \$ \$ 17,465.00
(Subtotal: lines 21+22+23+24)

25. **TOTAL INCOME:** \$ 18,740.00
(TOTAL lines 19 through 24. Transfer this amount to Line 10, Column B.)

SUBTRACTIONS: (Expenditures)

26. Total ITEMIZED Contributions to Others: \$
(Insert total from line 38)

27. Total NON-ITEMIZED Contributions to Others: \$ \$
(Subtotal: lines 26 + 27)

28. Total ITEMIZED Operating Expenditures: \$ 19,007.44
(Insert total from line 37)

29. Total NON-ITEMIZED Operating Expenditures: \$ \$ 19,007.44
(Subtotal: Lines 28 + 29)

30. Bank service charges, etc., paid by you: \$

31. New Repayments on Loans Payable:
(loaned to you/repaid to lender) \$
(Insert total from line 41)

32. New Loans Receivable (loaned to others): \$
(Insert total from line 43)

33. Other: \$ \$
(Subtotal: lines 30+31+32+33)

34. **TOTAL EXPENDITURES:** \$ 19,007.44
(Total lines 26 through 33. Transfer this amount to Line 11, Column B.)

Subtotal ITEMIZED In-Kind Donations received this period:	\$
Subtotal ITEMIZED In-Kind Donations received this period listed on previous page:	\$
Subtotal NON-ITEMIZED In-Kind Donations Received This Period:	\$
36. TOTAL IN-KIND DONATIONS RECEIVED THIS PERIOD: (Transfer this amount to Line 13, Column B)	\$

SCHEDULE A: INCOME FROM CASH (MONETARY) CONTRIBUTIONS and IN-KIND DONATIONS
NAME OF COMMITTEE OR FUND: Neighbors for Perry
DATE: 12-31-13

Date Received	Contributor	Address					Employer	Description of In-Kind Donation	Previous Total for This Year	COLUMN A	COLUMN B	COLUMN B1	COLUMN C
										\$	Received This Period	\$ Value of In-Kind Donation	Total from Source Year to Date
9/29/2013	Barenok	Tara	4842 33rd Ave. S.		Minneapolis	MN	55417	State of MN	300.00				300.00
6/5/13	Borger	Jen	4512 Drew Ave. S.		Minneapolis	MN	55410	consultant	300.00				300.00
2/16/2013	Braun	Tom	2720 W 43rd St	#400	Minneapolis	MN	55410	owner - Wild Rumpus	300.00				300.00
10/6/2013	Brennan	Gerald	2200 Fairmount Ave		Saint Paul	MN	55105	RW Baird	300.00				300.00
10/30/2013	Bridges	Karen	4601 York Ave. S		Minneapolis	MN	55410	consultant	0.00	200.00			200.00
9/3/2013	Broder	Molly	4841 Russell Ave. S.		Minneapolis	MN	55410	Owner Broders	200.00				200.00
10/22/2013	Campo	Dan	5300 Lyndale Ave S		minneapolis	MN	55419	Owner Lyndale Liquor	150.00				150.00
8/26/2013	Cassano	Christina	3927 Thomas Ave S		Minneapolis	MN	55410	Owner - Amelia Flowers	300.00				300.00
8/21/13	Cossette	Karen	2170 Midland View Ct.		Roseville	MN	55113	CEO - Lehman's Garage	300.00				300.00
3/19/2013	Cossette	Rick	2170 Midland View Ct.		Roseville	MN	55113	Pres. - Lehman's Garage	200.00				200.00
10/14/2013	Criner	Joel	4334 W Lake Harriet Pkwy		Minneapolis	MN	55410	Biosense Webster	300.00				300.00
3/3/13	Croce	Nancy W.	183 Ormond St.		Albany	NY	12208	retired	300.00				300.00
7/12/2013	Delvoye	David	4941 Xerxes Ave S		Minneapolis	MN	55410	SSCO	300.00				300.00
7/12/2013	Delvoye	Janet	4941 Xerxes Ave S		Minneapolis	MN	55410	Bergstrom Tax	300.00				300.00
10/22/2013	Dunlap	Bill	951 Spring Hill Road		Wayzata	MN	55391	retired	200.00				200.00
10/1/2013	Finlayson	John	5005 Zenith Ave. S.		Minneapolis	MN	55410	appraiser	300.00				300.00
10/21/2013	Finlayson	Beth	5005 Zenith Ave. S.		Minneapolis	MN	55410	N Hennepin Comm College	300.00				300.00
10/13/2013	Gates	Paul	4917 Garfield Ave S		Minneapolis	MN	55419	architect	250.00				250.00
4/14/2013	Goetz	Frederick	4220 Colfax Ave So		Minneapolis	MN	55409	attorney	200.00				200.00
10/31/2013	Graves	Jim	3815 Washburn Ave S		Minneapolis	MN	55410	owner - Graves Hotel	55.00	200.00			255.00
8/23/13	Hafiz	Peter	7080 Steepleview Rd.		Woodbury	MN	55125	owner - Minneapple Ent.	300.00				300.00
8/18/13	Heintz	Karen B.	4205 Colfax Ave. S.		Minneapolis	MN	55409	R.W. Baird	300.00				300.00
8/26/2013	Houle	Denis J	5728 Upton Avenue S		Minneapolis	MN	55410	n/a	300.00				300.00
8/27/2013	Hunter	Mary	6325 Oliver Ave s		Richfield	MN	55423	owner - Grand Café	200.00				200.00
8/27/2013	Johnson	Curtis	4649 Aldrich Ave S		Minneapolis	MN	55419	owner - Citizen Kanine	300.00				300.00
8/26/2013	Joseph	Alan	3927 Thomas Ave S		Minneapolis	MN	55410	AMJ Management	300.00				300.00
10/21/2013	King	Janna	5016 Chowen Ave S		Minneapolis	MN	55410	Economic Develop. Services	125.00				125.00
10/7/2013	Kircher	Robert	2208 W. 49th St.		Minneapolis	MN	55419	owner - Aspen Waste	250.00				250.00
4/16/2013	Kodali	Suseela	710 Olive Ln N		Plymouth	MN	55447	owner - SDK	200.00				200.00
8/24/2013	Lee	Lydia	1525 White Birch Ter	#213	Fremont	CA	94536	retired	125.00				125.00
4/2/2013	Lind	Julene	3805 Nicollet Ave.		Minneapolis	MN	55409	owner - Nicollet Ace Hdwe.	300.00				300.00
10/9/2013	Luger	Dave	4374 Dart Ave		St. Louis Park	MN	55424	Property owner	55.00	200.00			255.00
8/26/2013	Martin	Jon	4125 Dupont Ave S.		Minneapolis	MN	55409	consultant	300.00				300.00
9/13/2013	Martino	Ray	9 Cathedral Oaks		Fairport	NY	14450	owner - Martino Flynn	200.00				200.00
3/31/13	McQuirter Jr.	Lonnie	3551 Lyndale Ave S		Minneapolis	MN	55408	owner - BP Franchise	300.00				300.00
7/30/13	Mike Hohmann for City Council		3109 W 50th St.	#341	Minneapolis	MN	55410	fund	200.00				200.00
7/25/13	Minge	Bill	3950 York Ave. S.		Minneapolis	MN	55410	Edina Realty	300.00				300.00
7/25/13	Minge	Jane	3950 York Ave. S.		Minneapolis	MN	55411	Realtor	300.00				300.00
10/22/2013	Minge	Alex	3950 York Ave S		Minneapolis	MN	55410	student	200.00				200.00

SCHEDULE A: INCOME FROM CASH (MONETARY) CONTRIBUTIONS and IN-KIND DONATIONS
NAME OF COMMITTEE OR FUND: Neighbors for Perry
DATE: 12-31-13

Date Received	Contributor	Address					Employer	Description of In-Kind Donation	Previous Total for This Year	COLUMN A	COLUMN B	COLUMN B1	COLUMN C
										\$	Received This Period	\$ Value of In-Kind Donation	Total from Source Year to Date
10/16/2013	Morelle	Joseph	133 Deerfield Drive		Rochester	NY	14609	NY State Assemblyman	200.00				200.00
7/17/2013	Mousseaux	Pete	requested		St. Paul	MN	55104	Pearson Vue	300.00				300.00
10/7/2013	Nguyen	Thuy	5337 Oliver Ave. S.		Minneapolis	MN	55419	Catamaran Rx	300.00				300.00
8/21/13	Ostendorf	Keith	5660 River Oak Dr.		Savage	MN	55378	Bobby & Steve's	300.00				300.00
8/21/13	Ostendorf	Marina	5660 River Oak Dr.		Savage	MN	55378	Bobby & Steve's	300.00				300.00
7/17/2013	Pastel	JoAnne	951 Spring Hill Rd		Wayzata	MN	55391	Aspire Marketing Group	300.00				300.00
7/15/13	Perry	Christine	96 Brookwood Rd.		Rochester	NY	14610	retired	300.00				300.00
3/3/13	Perry	John D.	11288 175th Place		Summerfield	FL	34491	retired	300.00				300.00
1/12/2013	Perry	Marty	3500 N. Lynford Place		Tucson	AZ	85749	Raytheon	300.00				300.00
10/7/2013	Pohlrad	Donna	3811 Sheridan Ave. S.		Minneapolis	MN	55410	CEO - dpHue	300.00				300.00
10/7/2013	Pohlrad	James	3811 Sheridan Ave. S.		Minneapolis	MN	55410	CEO - Minnesota Twins	300.00				300.00
10/21/2013	Rhees	David	140 W 48th St		Minneapolis	MN	55419	Bakken	125.00				125.00
8/21/13	Rosch	Sam	3805 Nicollet Ave.		Minneapolis	MN	55409	Nicollet Ace Hdwe.	300.00				300.00
8/21/2013	Rosch	Stephen	3805 Nicollet Ave.		Minneapolis	MN	55409	owner - Nicollet Ace Hdwe.	300.00				300.00
10/22/2013	Sandberg	Jodi	5412 Clinton		Minneapolis	MN	55419	Shop owner	150.00				150.00
9/27/2013	Schermer	Daniel	4624 Washburn Ave. S.		Minneapolis	MN	55410	attorney	100.00				100.00
7/18/2013	Schermer	Judy	4624 Washburn Ave S		Minneapolis	MN	55410	attorney	250.00				250.00
8/26/2013	Slavik	Frank	5860 Lawndale Ln N		Plymouth	MN	55446	The Nielson Co	200.00				200.00
9/27/2013	Slavik	Laurel	5860 Lawndale Ln N		Plymouth	MN	55446	Owner cleaning service	100.00				100.00
10/7/2013	Terrell	Kevin	5337 Oliver Ave. S.		Minneapolis	MN	55419	Katana Consulting	300.00				300.00
8/21/13	Williams	Renee	9291 Kiowa Trl.		Chanhassen	MN	55317	Bobby & Steve's	300.00				300.00
8/26/13	Williams	Robert	4047 NE Cleveland Street		Columbia Hts	MN	55421	owner - Bobby & Steve's	300.00				300.00
8/21/13	Williams	Steve	9291 Kiowa Trl.		Chanhassen	MN	55317	owner - Bobby & Steve's	300.00				300.00
10/22/2013	Worm	Roger	712 W 40th St		Minneapolis	MN	55409	consultant	300.00				300.00
8/26/2013	Yiannias	Georgie	4374 Dart Ave		St. Louis Park	MN	55424	Wells Fargo	250.00	50.00			300.00
8/26/2013	Young	Ellen	3844 York Ave S		Minneapolis	MN	55410	Planned Parenthood	200.00				200.00
5/7/2013	Young	Steven	3844 York Ave S		Minneapolis	MN	55410	Arbor Group	300.00				300.00

SCHEDULE B: OPERATING EXPENDITURES and CONTRIBUTIONS MADE TO OTHER COMMITTEESNAME OF COMMITTEE OR FUND: Neighbors for PerryDATE: 12-31-13

You must disclose the name and address of each individual, business or committee to whom expenditures/contributions have been made, in an aggregate amount in excess of \$100 within the year, and the amount, date and specific purpose of the expenditure.

If you submit a typed or computer-generated list, all items must be in the same order as they appear on Schedule B.

Attach additional pages as necessary.

			List expenditures here for the current reporting period			
			COLUMN A	COLUMN B	COLUMN B1	COLUMN C
Date Paid	ALPHABETICAL ORDER! Vendor or Recipient Committee Name and Address	Purpose for Expenditure	Previous Total For This Year	Operating Expenditures	Contributions to Others	Total to Source Year to Date

Subtotal ITEMIZED Operating Expenditures this period:	\$ 19,007.44
Subtotal ITEMIZED Operating Expenditures this period listed on previous page:	\$
37. TOTAL ITEMIZED OPERATING EXPENDITURES THIS PERIOD: (Transfer this amount to Line 28)	\$ 19,007.44

Subtotal ITEMIZED Contributions to Others this period:	\$
Subtotal ITEMIZED Contributions to Others this period listed on previous page:	\$
38. TOTAL ITEMIZED CONTRIBUTIONS TO OTHERS THIS PERIOD: (Transfer this amount to Line 26)	\$

SCHEDULE B: OPERATING EXPENDITURES and CONTRIBUTIONS MADE TO OTHER COMMITTEES							
NAME OF COMMITTEE OR FUND: <u>Neighbors for Perry</u>						DATE: <u>12-31-13</u>	
				COLUMN A	COLUMN B	COLUMN B2	COLUMN C
Date Paid	Vendor	Address	Purpose for Expenditure	Previous Total for This Year	Operating Expenses	Contributions to Others	Total to Source Year to Date
01/28/13	Banners To Go	3000 W 50th St, Mpls 55410	Banners	310.40			310.40
12/20/13	Ben Harris	4131 2nd Ave S, Mpls 55409	Website	4,787.50	1,400.00		6,187.50
05/03/13	DFL	255 Plato Blvd, St Paul 55107	Ad for convention	350.00			350.00
12/01/13	Facebook	Online	Ads	434.25	275.86		710.11
11/04/13	Globe Publishing	224 N Concord Exchange, So St Paul 5507	Printing	24,768.86	3,404.62		28,173.48
11/04/13	Globe Publishing	224 N Concord Exchange, So St Paul 5507	Printing	28,173.48	5,352.11		33,525.59
12/31/13	Janet Delvoye	4941 Xerxes Ave. S., Mpls 55410	Supplies		50.00		50.00
10/13/13	Jen Borger reimburse.	4512 Drew Ave S, Mpls 55410	MN Premier Publishing - printing	3,575.56			3,575.56
12/13/13	Jon Martin	4125 Dupont Ave S, Mpls 55409	Stipend	3,000.00	1,590.00		4,590.00
09/19/46	Karen Heintz reimburse.	4205 Colfax Ave. S., Mpls 55409	Food & supplies events	362.38			362.38
12/13/13	Lisa Miller	3018 Alabama Ave, St. Louis Pk 55416	Photgraphy	775.00	2,475.00		3,250.00
02/04/13	Marshall Onsrud	3816 Pillsbury Ave S, Mpls 55409	Web Host & Domain Name	103.36			103.36
12/18/13	Nationbuilder	448 S Hill St, LA CA 90013	Database	540.00	138.00		678.00
05/10/13	OfficeMax	7535 France Ave S, Edina 55435	Office supplies	548.16			548.16
10/28/13	PayPal	Online	Fees	390.93	16.01		406.94
10/08/13	Postmaster		Postage				1,998.59
10/09/13	Postmaster		Postage				3,527.42
10/15/13	Postmaster		Postage				7,054.84
10/22/13	Postmaster		Postage				8,785.31
11/05/13	Postmaster		Postage	8,785.31	4,305.84		13,091.15
10/18/13	QuadGraphics	5101 Valley Industrial Blvd S, Shakopee 5	Printing	2,490.02			2,490.02
02/07/13	Saving Tape	411 W. 36th St., Mpls 55408	Video	323.32			323.32
07/05/13	Sean Cahill	701 4th Ave S, Mpls 55415	Stipend	3,000.00			3,000.00
09/17/13	UPS Store	3109 W 50th St, Mpls 55410	Mailbox	240.00			480.00
05/03/13	Voter Activation	1101 15th Street NW, Wash., DC 20005	Database	120.00			120.00
07/08/13	Zuri Balmakund	moved - new address not on file	Stipend	1,800.00			1,800.00

NAME OF COMMITTEE OR FUND: Neighbors for PerryDATE: 12-31-13**SCHEDULE C: GOODS AND SERVICES GIVEN TO OTHERS**

You must disclose the total value of goods and services given to another committee, as well as any otherwise non-itemizable cash that, together with the goods and services, is in excess of \$100 within the year. You must also disclose the date, name and address of the recipient and a description of the goods or services given.

				Goods & Services + Cash = \$100+ Given in Current Period		
	Alphabetical Order!		COLUMN A	COLUMN B	COLUMN B1	COLUMN C
Date	Name & Address of Recipient	Description of Goods and Services	Previous Total for This Year	Cash Given	Value of Goods & Services	Recipient Total Year to Date
39. Total Goods and Services given in this period: (Transfer this amount to Line 14, Column B)					\$	

SCHEDULE D: NOTES AND LOANS PAYABLE (Loaned to You)

			Loans Given to or Repaid by You in Current Reporting Period		
	Alphabetical Order!	COLUMN A1	COLUMN B	COLUMN B1	COLUMN C1
Date	Name, Address & Employer of Lender	Loan Balance Last Report	Add New Loan \$ Received	Subtract Loan \$ Repaid	Current Balance Owed by You
10/23/13	Matt Perry, 4205 Colfax Ave S, Mpls, PC-MD	28,000.00	17,465.00		45,465.00
40. Total New Loans Payable this period: (Transfer this amount to Line 22)			\$ 17,465.00		
41. Total Repayment of Loans Payable this period: (Transfer this amount to Line 31)				\$	
42. Current Balance of Outstanding Loans Payable: (Transfer this amount to Line 16)					\$ 45,465.00

SCHEDULE E: NOTES AND LOANS RECEIVABLE (Loaned by You)

			Loans Given by or Repaid to You in Current Reporting Period		
	Alphabetical Order!	COLUMN A1	COLUMN B	COLUMN B1	COLUMN C1
Date	Name, Address & Employer of Recipient of Loan	Loan Balance Last Report	Add New Loan \$ Given	Subtract Loan \$ Repaid	Current Balance Owed to You
43. Total New Loans Receivable this period: (Transfer this amount to Line 32)			\$		
44. Total Repayment of Loans Receivable this period: (Transfer this amount to Line 23)				\$	
45. Current Balance of Outstanding Loans Receivable: (Transfer this amount to Line 15)					\$

SCHEDULE F: UNPAID BILLS/ADVANCE OF CREDIT (Items or services received but not paid)

Date	Alphabetical Order! Name & Address of Vendor of Goods or Services Received But Not Paid For	Current Balance Owed by You
46. Current Balance of Outstanding Unpaid Bills/Advance of Credit: (Transfer this amount to Line 17)		\$

47. The Treasurer is to sign this statement ONLY IF INDEPENDENT EXPENDITURES WERE MADE.

(Make notations on Schedules B or C where Independent Expenditures are itemized.)

INDEPENDENT EXPENDITURE: SWORN STATEMENT

I, (Print Name) _____, hereby certify that all independent expenditures made on behalf of other candidates and reported in this report were made **WITHOUT** the authorization or expressed or implied consent of, or in cooperation or in concert with, or at the request or suggestion of any candidate, candidate's campaign committee or agent.

Signature of Treasurer _____

Date _____