

# EZETENDU WILLIAMS CHIDOZIE

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I'm a skilled person with demonstrated leadership strength and proven ability to manage multiple tasks concurrently. Special in heuristic prowess, logical reasoning. Excellent business acumen with the ability to drive performance improvements across and within an organization. Tenacious and resourceful personnel; able to adapt to environmental changes and challenges, and will always find a way to get tasks delivered on time and to specification. Seeking an opportunity to exploit my dexterity and expertise.

## **Core Competencies:**

<ul style="list-style-type: none"><li>• Office Management</li><li>• Administrative Support</li><li>• Developing Minds</li><li>• Enhanced Public Speaking</li><li>• Frontend Web Development</li></ul>	<ul style="list-style-type: none"><li>• Customer Service</li><li>• Heuristic Prowess</li><li>• Resource Management</li><li>• Teambuilding &amp; Leadership</li><li>• Using Programming to solve complex Problems</li></ul>
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## **SCHOOLS ATTENDED WITH DATES**

<b>Emmanuel Children's School (Lagos)</b>	<b>1993 – 1997</b>
<b>Infant Jesus Secondary School (Onitsha).</b>	<b>2000 – 2003</b>
<b>C.M.S. Grammar School (Lagos).</b>	<b>2004 – 2006</b>
<b>Most High College (Lagos).</b>	<b>2008 - 2011</b>

## **WORK EXPERIENCES**

<b>Doraphil Divine School (Class Teacher Pry 4 &amp; 5)</b>	<b>2019 – Till date</b>
<b>E.O Esotu Nig. Ltd (Receptionist).</b>	<b>2014 – 2019</b>
<b>Clean Serve Laundry Services (Ironer)</b>	<b>2013 – 2014</b>
<b>Jollof Plus Catering Services (Waiter).</b>	<b>2011 – 2013</b>

## **ADDITIONAL SKILLS**

Computer literate; familiar with Microsoft Office applications  
Topnotch interpersonal and communication skills

Able to work without supervision, as an individual, as well as in a team setting

## **PERSONAL DETAILS**

Date of Birth: June 15, 1990.

Gender: Male

Relationship Status: Single

State of Origin: Anambra

**Reference(s):** Mrs. Afolabi Kenechukwu

Ministry of Finance

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