

CONTOSO LTD.

INVOICE

Contoso Headquarters
123 456th St
New York, NY, 10001

Microsoft Corp
123 Other St,
Redmond WA, 98052

INVOICE: INV-100
INVOICE DATE: 11/15/2019
DUE DATE: 12/15/2019
CUSTOMER NAME: MICROSOFT CORPORATION
SERVICE PERIOD: 10/14/2019 – 11/14/2019
CUSTOMER ID: CID-12345

BILL TO:	SHIP TO:	SERVICE ADDRESS:
Microsoft Finance	Microsoft Delivery	Microsoft Services
123 Bill St,	123 Ship St,	123 Service St,
Redmond WA, 98052	Redmond WA, 98052	Redmond WA, 98052

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
	PO-3333				

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Consulting service	1	\$100.00
SUBTOTAL			\$100.00
SALES TAX			\$10.00
TOTAL			\$110.00
PREVIOUS UNPAID BALANCE			\$500.00
TOTAL DUE			\$610.00

THANK YOU FOR YOUR BUSINESS!

REMIT TO:
Contoso Billing
123 Remit St
New York, NY, 10001