

## **Weeder B. Cole**

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Portfolio/Website: <https://weedor-b-cole-247.github.io/Bendu-Cole/>

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## **OBJECTIVE**

**Aspiring Human Resource Professional** with a foundation in HR principles and **verified ethical conduct** (Recipient of a Certificate of Honor and strong LOR endorsements). Seeking to apply skills in employee engagement and process optimization to drive organizational success. Proven to be **dedicated, hardworking, and compliant** with a strong commitment to continuous improvement and a positive workplace culture.

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## **EDUCATION**

African Methodist Episcopal University (AMEU)

Undergraduate Student Major: Human Resource Management

Expected Graduation: 2026/2027

Royal Christian Foundation Institute

High School Diploma, Graduated: 2021/2022

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## **CERTIFICATIONS & TRAINING**

AMEU Management Department

Certificate of Participation: Career Development Training Seminar (Dec 2, 2025)

- Completed intensive training in Job Interview Techniques, Resume Writing, Personal Branding, and leveraging the Internet for professional opportunities.

Higher Life Embassy Foundation School

Certificate of Completion: October 2019 – March 2020

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## **AWARDS & RECOGNITIONS**

- **Certificate of Partnership Participation – Higher Life Embassy Church (Nov 2022)**
    - Recognized for **Outstanding Performance** in the 2022 Ministry Year Partnership, demonstrating commitment to service and successful team execution.
  - **Certificate of Honor – Royal Christian Foundation Institute (Jan 2022)**
    - Awarded as a "Well-Behave Student" in recognition of outstanding ability and good morals exhibited during studies.
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## **SKILLS**

Strategic Thinking, Analytical Skills, Organizational Skills, Communication, Interpersonal Skills, Adaptability, Leadership, Microsoft Office Suite, **Job Interviewing, Resume Writing, Personal Branding.**

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## **REFERENCES**

- Abraham R. Bility, Assistant Public Work Minister (+231 777 251 501)
- Yanquoi Dolo, Lawyer (+231 770 815 517)
- Blessing Johnson (+231 88 109 3967)