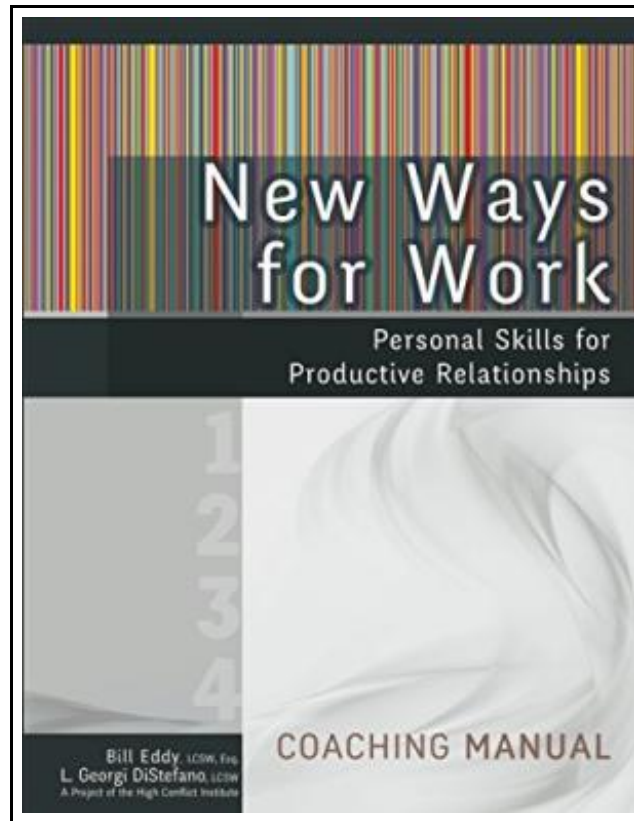


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NEW WAYS FOR WORK: COACHING MANUAL: PERSONAL SKILLS FOR PRODUCTIVE RELATIONSHIPS



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HCI Press. Paperback. Book Condition: new. BRAND NEW, New Ways for Work: Coaching Manual: Personal Skills for Productive Relationships, Bill Eddy, High-conflict employees are increasing in the workplace. Bullying, harassment, incivility, and threats of violence are a danger to employees and an organization's reputation, productivity, and ability to avoid court. This manual is designed for use with New Ways for Work: Workbook, for coaching workers in need of remedial interpersonal skills because of job discipline. This New Ways for Work: Coaching Manual is a guide for Employee Assistance Professionals, therapists who provide workplace coaching, human resource professionals, and others who coach employees. It is designed to be used with the New Ways for Work: Workbook as a remedial method for workers who have the potential to improve workplace behavior through improved conflict resolution skills. It is also useful for those who want to advance in their careers with new and expanded conflict resolution skills. The New Ways for Work(TM) method is a simple approach to learning key interpersonal skills for the workplace. New "ways" simply mean new skills, which keeps the focus on the positive and learning skills for the future. The Coaching Manual provides sample answers; offers three self-contained coaching sessions, additional coaching sessions for more specific skills; and includes numerous exercises for employees and managers.



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