

Warning Letter

To Manee Meesuk

It has been reported against you as under: On 22 August 2016 you, Late for a Meeting  
Your explanation has been found to be unsatisfactory. You are accordingly hereby warned by Verbal warning  
You are further advised in your own interest to be cautious and not to repeat such an act in future.

Signature.....  
(.....)  
Date.....

I acknowledge receiving this letter.

.....  
Signature

.....  
Date