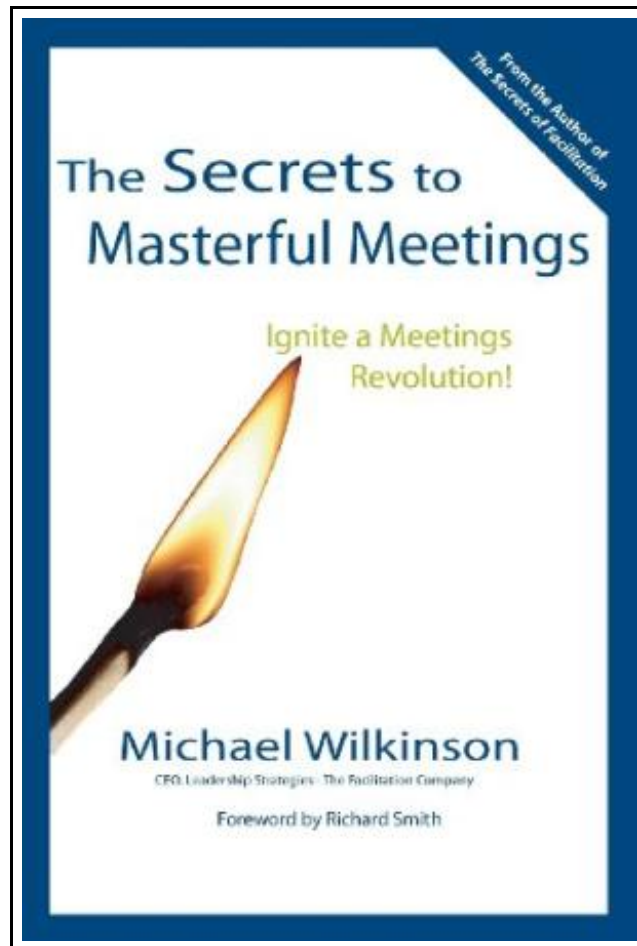


The Secrets to Masterful Meetings



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Reviews

Absolutely essential read through ebook. Better then never, though i am quite late in start reading this one. Your life span will likely be change once you total reading this article pdf.
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Leadership Strategieds Publishing, United States, 2005. Paperback. Book Condition: New. 226 x 150 mm. Language: English . Brand New Book ***** Print on Demand *****. That was an awful meeting. What a waste of my time! How often have you had this same thought? Why do we tolerate bad meetings? Consider the last meeting you attended. How many of these pitfalls were evident? - Did not start on time. - Missing key people. - Lacked a clear purpose. - No agenda. - Few people engaged. - One or two people dominated. - Discussion wandered, repeatedly. - Key issues were not addressed. - No decisions made. - No follow-up actions. - The meeting was not worth the time. Have we lowered the bar so far that bad meetings have become the norm? Enough is enough. It is time to ignite a meetings revolution. How Do You Transform a Bad Meeting Culture? In *The Secrets to Masterful Meetings*, Michael Wilkinson provides leaders with a step-by-step guide for igniting a meetings revolution. The result: a complete culture transformation in which bad meetings become unacceptable! This book supplies a step-by-step guide for igniting and sustaining a meetings revolution which, if successful, will permanently change the way meetings are run in an organization. In his book, Wilkinson recommends that executives empower their people with a set of meeting rights. He then provides a comprehensive meetings transformation program that equips meeting leaders and meeting participants with tools for masterful meetings. What this Book Contains - 10 Meeting Rights to empower every participant. - 10 steps to transform your meeting culture. - 15 meeting problems and how to address them. - 4 strategies for eliminating unneeded meetings. - 6 tips for getting meetings started on time. - 3 robust tools for resolving disagreements. - 4 techniques for...



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