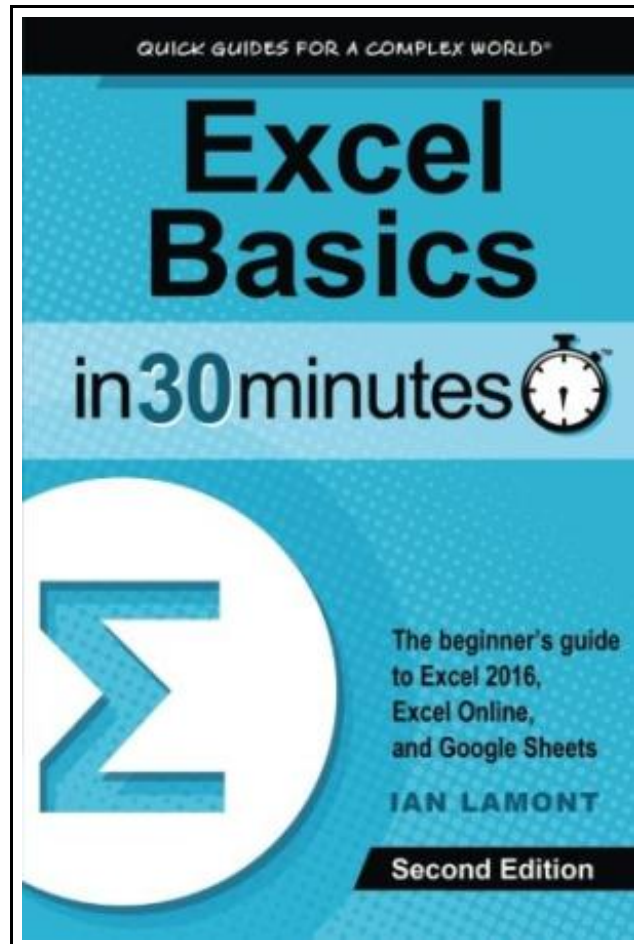


Excel Basics in 30 Minutes (2nd Edition): The Beginner s Guide to Microsoft Excel and Google Sheets



Filesize: 2.93 MB

Reviews

A really awesome book with lucid and perfect information. Of course, it is actually play, nonetheless an amazing and interesting literature. You are going to like just how the article writer create this ebook.

(Nakia Toy Jr.)

EXCEL BASICS IN 30 MINUTES (2ND EDITION): THE BEGINNER S GUIDE TO MICROSOFT EXCEL AND GOOGLE SHEETS

DOWNLOAD



To read **Excel Basics in 30 Minutes (2nd Edition): The Beginner s Guide to Microsoft Excel and Google Sheets** eBook, remember to refer to the link under and download the document or get access to additional information that are in conjunction with EXCEL BASICS IN 30 MINUTES (2ND EDITION): THE BEGINNER S GUIDE TO MICROSOFT EXCEL AND GOOGLE SHEETS ebook.

l30 Media Corporation, United States, 2015. Paperback. Book Condition: New. 2nd. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Do you want to learn how to use Microsoft Excel, for a career boost or for school, or to better handle numbers, lists, and other data? The revised and expanded edition of this popular Excel user guide will quickly get your Excel skills up to speed with basic spreadsheet concepts, tips, and tricks! Excel Basics In 30 Minutes, 2nd Edition is written in plain English, with lots of step-by-step instructions, screenshots, and examples that demonstrate exactly what to do. This Excel book can be used with recent versions of Excel, including Excel 2013, Excel for Office 365, and Excel Online, as well as older Excel versions. For users who don t own Excel, the guide explains how to use a free online spreadsheets program called Google Sheets (part of the Google Drive online office suite). Topics include: * Screen layout, cells, and terminology * Formatting cells and text * AutoFill * Excel formulas and functions * How to make charts * Sorting and filtering * Printing * Importing and exporting PDFs, .CSV files, and other formats Excel Basics In 30 Minutes, 2nd Edition is authored by Ian Lamont, an award-winning technology writer and author of Google Drive Docs In 30 Minutes, Twitter In 30 Minutes, and Dropbox In 30 Minutes.



Read Excel Basics in 30 Minutes (2nd Edition): The Beginner s Guide to Microsoft Excel and Google Sheets Online



Download PDF Excel Basics in 30 Minutes (2nd Edition): The Beginner s Guide to Microsoft Excel and Google Sheets



Download ePub Excel Basics in 30 Minutes (2nd Edition): The Beginner s Guide to Microsoft Excel and Google Sheets

See Also



[PDF] Talking Digital: A Parent's Guide for Teaching Kids to Share Smart and Stay Safe Online

Click the web link beneath to read "Talking Digital: A Parent's Guide for Teaching Kids to Share Smart and Stay Safe Online" file.

[Read PDF »](#)



[PDF] Crochet: Learn How to Make Money with Crochet and Create 10 Most Popular Crochet Patterns for Sale: (Learn to Read Crochet Patterns, Charts, and Graphs, Beginner's Crochet Guide with Pictures)

Click the web link beneath to read "Crochet: Learn How to Make Money with Crochet and Create 10 Most Popular Crochet Patterns for Sale: (Learn to Read Crochet Patterns, Charts, and Graphs, Beginner's Crochet Guide with Pictures)" file.

[Read PDF »](#)



[PDF] Fart Book African Bean Fart Adventures in the Jungle: Short Stories with Moral

Click the web link beneath to read "Fart Book African Bean Fart Adventures in the Jungle: Short Stories with Moral" file.

[Read PDF »](#)



[PDF] The Voyagers Series - Europe: A New Multi-Media Adventure Book 1

Click the web link beneath to read "The Voyagers Series - Europe: A New Multi-Media Adventure Book 1" file.

[Read PDF »](#)



[PDF] Online Investigations: Snapchat

Click the web link beneath to read "Online Investigations: Snapchat" file.

[Read PDF »](#)



[PDF] 31 Moralistic Motivational Bedtime Short Stories for Kids: 1 Story Daily on Bedtime for 30 Days Which Are Full of Morals, Motivations Inspirations

Click the web link beneath to read "31 Moralistic Motivational Bedtime Short Stories for Kids: 1 Story Daily on Bedtime for 30 Days Which Are Full of Morals, Motivations Inspirations" file.

[Read PDF »](#)



[PDF] Marm Lisa (Dodo Press)

Click the link listed below to download "Marm Lisa (Dodo Press)" document.

[Download eBook »](#)



[PDF] Valley Forge: The History and Legacy of the Most Famous Military Camp of the Revolutionary War

Click the link listed below to download "Valley Forge: The History and Legacy of the Most Famous Military Camp of the Revolutionary War" document.

[Download eBook »](#)



[PDF] Tales of Knights for Kids: Eight Short Fairy Stories about Knights for Children

Click the link listed below to download "Tales of Knights for Kids: Eight Short Fairy Stories about Knights for Children" document.

[Download eBook »](#)



[PDF] Oxford Reading Tree Read with Biff, Chip, and Kipper: Phonics: Level 2: The Red Hen (Hardback)

Click the link listed below to download "Oxford Reading Tree Read with Biff, Chip, and Kipper: Phonics: Level 2: The Red Hen (Hardback)" document.

[Download eBook »](#)



[PDF] American Legends: The Life of Sharon Tate

Click the link listed below to download "American Legends: The Life of Sharon Tate" document.

[Download eBook »](#)



[PDF] Chicken Licken - Read it Yourself with Ladybird: Level 2

Click the link listed below to download "Chicken Licken - Read it Yourself with Ladybird: Level 2" document.

[Download eBook »](#)